TEZPUR UNIVERSITY

(A Central University)
Napaam, Tezpur – 784 028 (ASSAM)

BILL FOR CONSULTANCY FEE

1. Name of client: .....
2. Name of work: .....
3. Name of Principal Consultant: .....
4. Department: .....
5. Tenure of work: .....
6. Nature of work: a) Individual ☐ b) Group ☐ Please ticks the applicable.
7. GST invoice No. with date: .....
8. Details of Consultancy fee as per table mentioned below:

All amount in ₹

A	B	C	D	E
Name & Designation	Total consultancy fee	Share of Tezpur University (40% on B)	TDS on IT (10% on B-C)	Net Payable {B-(C+D)}

The consultancy work has been completed / not completed and final report has been accepted by .....(Name of funding agency).

Date: Signature of claimant

Recommendation of Dean R&D

The claim of consultancy fee as above may be recommended/ not recommended for release as per TU Consultancy Polity 2024.

Signature of Dean R&D with seal

For Office Use Only

Passed for payment ₹.....(in word .....

.....)only

Jr Accountant AFO/DR(F) Finance Officer

Received ₹..... (in word .....

.....)only

Signature of recipient