

## Step-by-step modalities for the Online Admission for the Academic Session 2023-24

Sl no	Action to be taken	Remarks
1	Publication of Merit List of candidates seeking admission to different programs.	To be done by the CoE office by 30 <sup>th</sup> June, 2023.
<b>Modalities of Reporting</b>		
2	<p>Link to be sent by the Departmental Admission Committee to the candidates (5 times of the total number of seats under any given category) for "Reporting" 48 hrs prior to the date of admission.</p> <p><b>However, 'Reporting' does not ensure a seat for the candidates and admission will be strictly based on merit.</b></p>	After 24 hrs of sending the link for "Reporting", if any candidate from the <b>Merit List</b> fails to report, departmental admission committee can initiate telephonic / Email/ SMS/ WhatsApp support to confirm the candidature of the student.
<b>Modalities of Admission process</b>		
3	There will be two windows for admission in a single day, 10 AM-1 PM (Admission Window 1) and 2 PM-5PM (Admission Window 2).	For more information, kindly refer to the ' <b>Schedule of Admission</b> '
4	<p><b>Admission for the PhD Merit list (05-07-2023)</b> Seats for all Ph.D. programs will be filled on <b>05-07-2023</b>. A buffer day (<b>06-07-2023</b>) has been proposed if any candidate fails to take admission on 05-07-2023. Admission link to be sent by the Departmental Admission Committee to the candidates in the <b>Admission window 1</b>. If required, admission link can also be sent in the <b>Admission window 2</b>.</p>	Confirmation through payment and generation of roll numbers
5	<p><b>Admission under M. Tech through GATE and M. Des. through CEED/GATE/DAT (07-07-2023):</b> Admission of candidates in all M. Tech. programs through <b>GATE</b> and M. Des. Program through <b>CEED/GATE/DAT</b> will be done on <b>07-07-2023</b>. Admission link to be sent by the Departmental Admission Committee to the <b>Open Category (UR)</b> candidates in the <b>Admission window 1</b> and admission link to be sent to the <b>Reserved Category (SC, ST, EWS, OBC-NCL)</b> candidates in the <b>Admission window 2</b>.</p>	Confirmation through payment and generation of roll numbers
6	<p><b>Admission of PWD candidates (10-07-2023):</b> Admission of PWD candidates for all <b>PG/M. Tech/PG Diploma/B.Ed. / MCA/ M. Des. and B. Tech (Lateral Entry)</b> programs will be done on <b>10-07-2023</b>. Admission link to be sent by the Departmental Admission Committee to the candidates in the <b>Admission window 1</b>. If required, admission link can also be sent in the <b>Admission window 2</b>.</p>	Confirmation through payment and generation of roll numbers

7	<b>Day 1 of admission for Open Category (UR) (12-07-2023):</b> Admission of Open Category (UR) candidates for all <b>PG/M. Tech (TUEE)/PG Diploma/B.Ed. / MCA/ M. Des. (TUEE) and B. Tech (Lateral Entry)</b> programs will be done on <b>12-07-2023</b> . Admission Link to be sent by the Departmental Admission Committee to the “Merit List” candidates under <b>Open Category (UR)</b> by the departmental admission committee in the <b>Admission window 1</b> .	Confirmation through payment and generation of roll numbers
8	<b>Day 1 of admission for Open Category (UR) (12-07-2023):</b> If x number of seats remain to be filled from the Merit List of UR category after <b>Admission window 1</b> , link will be sent to next ‘x’ number of candidates from the Merit List in the <b>Admission window 2</b> .	Confirmation through payment and generation of roll numbers
9	<b>Day 2 of admission for Open Category (UR) (13-07-2023):</b> If any seat remains vacant on the 1 <sup>st</sup> day of admission, it will be filled up on <b>Day 2 (13-07-2023)</b> following the protocol stated for Day 1.	Confirmation through payment and generation of roll numbers
10	<b>Day 1 of admission for Reserved Category (17-07-2023):</b> Admission for Reserved category seats ( <b>SC, ST, EWS, OBC-NCL</b> ) will start once the seats of the <b>Open Category (UR)</b> are filled on <b>17-07-2023</b> . Admission Link to be sent by the Departmental Admission Committee to the “Merit List” candidates under Reserved category (SC, ST, EWS, OBC-NCL) by the departmental admission committee at the <b>Admission window 1</b> .	Confirmation through payment and generation of roll numbers
11	<b>Day 1 of admission for Reserved Category (17-07-2023):</b> If x number of seat remains to be filled from the Merit List of any Reserved category after <b>Admission window 1</b> , link will be sent by the Departmental Admission Committee to next ‘x’ number of candidates from the list in the <b>Admission window 2</b> .	Confirmation through payment and generation of roll numbers
12	<b>Day 2 of admission for Reserved Category (18-07-2023):</b> If any seats remain vacant on the 1 <sup>st</sup> day of admission, it will be filled up on the <b>Day 2 (18-07-2023)</b> as per the protocol stated for the 1 <sup>st</sup> day.	Confirmation through payment and generation of roll numbers
13	<b>Special cases that may appear during admission process:</b> <b>Case I:</b> The Departmental Admission Committee will contact and facilitate the Non-reporting candidates of the ‘Merit List’ through phone/email/SMS till 1 PM of respective admission date. Beyond 1 pm, if the candidate still remains non-reported, the seat will be considered forfeited. <b>Case II:</b> Candidates who have ‘Reported’ from the ‘Merit List’ but have not taken admission by 1 PM, his/her seat will be forfeited (However, under special	For such cases, the departmental Admission Committee will take a decision in consultation with the Office of the CoE. A record of such cases may be maintained by the department.

	<p>circumstances*, his/her seat may be reserved till 5pm of the same day).</p> <p><b>*Special circumstances:</b> Transaction failure, network Issue, special request from the candidate to hold his candidature on medical ground, locational disadvantages, natural calamities, disasters etc.</p>	
14	<b>Preparation of list of admitted candidates</b>	Department will prepare the list of admitted candidates at the end of admission process.
15	<b>The document verification and allotment of hostel seats will be done between 25<sup>th</sup>-28<sup>th</sup> of July 2023.</b>	The Departmental Admission Committee will have the list of Hostel seats during the admission process.