



# **TEZPUR UNIVERSITY**

(A Central University)

Tezpur – 784 028 (ASSAM)

## **ADVERTISEMENT NO. 04 / 2025**

### **(Walk-in-Interview)**

A Walk-In-Interview is scheduled for a post of **Cultural Officer** on contract basis on **11.03.2025 (Tuesday from 10.00 AM onwards)** at Tezpur University. Eligible candidates may submit application (through e-mail only) in *prescribed format*. Details of the advertisement, other terms and conditions are available in the University website [www.tezu.ernet.in](http://www.tezu.ernet.in). **Last date** for submission of filled-in applications through e-mail to [dsw@tezu.ernet.in](mailto:dsw@tezu.ernet.in) is **07.03.2025 (Friday till 05.00 PM, IST)**.

Sd/- Registrar

**Memo No.F.01-03/XVIII(E)/3491**

**Date:28.02.2025**

**Copy to:**

1. Dean, Students Welfare, Tezpur University
2. Finance Officer, Tezpur University, for information.
3. Director, CC, Tezpur University, with a request to float the advertisement and other details attached herewith in the University Website.
4. Public Relations Officer, Tezpur University.
5. Private Secretary to the Vice-Chancellor for kind information of the Vice-Chancellor.
6. Tezpur University Notice Boards / Concerned files.

Registrar  
Tezpur University



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Post & No. of posts	Essential qualification and other requirements	Emoluments
Cultural Officer (01)	<p><b>Essential:</b></p> <ol style="list-style-type: none"><li>1) Master's degree in Mass Communication/Cultural Studies/any branch of Performing Arts from recognized university/institute with minimum of 55% marks in aggregate.</li><li>2) Must be able to write and speak English, Hindi and Assamese.</li><li>3) Candidates must not have any legal / sub-judice / disciplinary matter against him/ her.</li></ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"><li>i) Experience of organizing cultural and social events.</li><li>ii) Experience of holding leadership position.</li></ol> <p><b>NOTE: Candidates should not have issue in travelling within India to lead the University team as Team Manager.</b></p>	<b>Rs. 50,000/- P.M. (Fixed) No other allowance is admissible</b>

**Duration of engagement:** The appointment will be for a period of eleven (11) months and extendable for further period subject to satisfactory performance and future requirements.

**Age limit:** 40 years on the last date of submission of application.

**Last date of submission of application (through e-mail):** 07.03.2025 (Friday till 05.00 PM, IST)

**Date & Time of Interview:** 11.03.2025(Tuesday from 10.00 AM onwards)

**The appointment will be purely on contract basis.**

**No TA/DA will be paid to the candidates for attending the interview.**

Interested candidates are to **mail** their **applications** as given in **Annexure-I** along with other **testimonials** by e-mail to [dsw@tezu.ernet.in](mailto:dsw@tezu.ernet.in) with the subject line "APPLICATION for Cultural Officer against Advt. No. 04/2025".

Sd/- Registrar  
Tezpur University



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Annexure-I

### PART-A (Brief Particulars of Applicant)

1. (a) Advertisement No. and Date:   
 (b) Post applied for:   
 (c) Post Sl. No. as per the Advertisement:

2. Name in full (in CAPITAL letters):   
*(Please underline the surname)*  
 3. Father's/Mother's/Spouse's Name:

4. (a) Marital Status:  (b) Gender:  (c) Blood Group

5. (a) Correspondence address (in CAPITAL letters):  (b) Permanent address (in CAPITAL letters):

(c) Phone No.	Land line (with STD)	Mobile	(d) e-mail:

6. Date of Birth (as per Christian era):

Day		Month		Year			

7. Place of Birth (*including District and State*)

8. Age on the last date of receipt of application as stated in the advertisement:

Years		Month(s)		Day(s)	

9. Are you a citizen of India? Write YES or NO

10. (a) Do you belong to Scheduled Caste / Scheduled Tribes / Other Backward Classes / Persons with Disability / Ex-Serviceman?  
*Write SC/ST/OBC/PWD/Ex-serviceman as the case may be:*

SC	ST	OBC	PWD	Ex-Serviceman

(b) If none, write NONE in the box:

(c) If you belong to PWD (Persons with Disability), then state the nature of disability as OH (Orthopaedically Handicapped), VH (Visually Handicapped) or HH (Hearing handicapped):

OH	VH	HH

11. Religion:

12. \*If appointed, what notice / how much time would you require for joining the post?  
 (\* May not be considered as binding)

**I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.**

Date: \_\_\_\_\_ Signature of the applicant  
 Place: \_\_\_\_\_ Name in full: .....





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**4. Present Occupation (if any):**

(i) Designation	:	
(ii) Date of joining	:	
(iii) Name of the Office/Institution /Organisation with full address	:	
(iv) Scale of pay	:	
(v) Present basic pay	:	
(vi) Total emoluments drawn	:	
(vii) Nature of duties	:	

**5. Training programme(s) attended (if any):**

Sl. No.	Name of the programme	Organized by	Duration	Period	
				From	To

**6. References: Please name two referees who are not related to you. If you are employed, one referee must your employer.**

(i) Name	:	
Designation	:	
Address	:	
e-mail	:	
Mobile/Phone No. with STD code	:	
(ii) Name	:	
Designation	:	
Address	:	
e-mail	:	
Mobile/Phone No. with STD code	:	

**7 (a) Details of enclosures sent with this application form:**

i)	ii)
iii)	iv)
v)	vi)
vii)	viii)
ix)	x)

**7 (b) List of publications, if any, may be attached as Annexure.**

**8. Declaration:**  
 I hereby declare that I have carefully read and understood the advertisement, instructions and particulars supplied to me and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Full signature of the applicant

Name in full: .....