**TU/CDOE**

**TEZPUR UNIVERSITY**

**SEMESTER END EXAMINATION (AUTUMN) 2022**

**DHR/DIPHRD 103: FOUNDATION OF HUMAN RESOURCE MANAGEMENT**

**Time**: 3 Hours **Total Marks**:70

*The figures in the right-hand margin indicate marks for the individual questions*

*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\**

1. Answer the following: 5x4= 20

1. Why SWOT analysis is important for an Organisation?
2. Write a short note on Collective Bargaining.
3. Explain in brief the various selection methods.
4. Distinguish between job description and job specification.

2. Answer **any five** of the following: 10x5= 50

1. Briefly discuss the function of a HR Manager.
2. Find out the challenges of international human resource management.
3. What is employee orientation? Why is its importance?
4. Briefly discuss the process of Performance Appraisal.
5. Discuss the need for training in an MNC. How will you plan the kind of training that is required by the employees?
6. Discuss the importance and objective of International Relation.
7. Briefly illustrate both the internal and external source of recruitment of an Organisation.

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