



TEZPUR UNIVERSITY

(A Central University)

RANKED 99TH IN BRICS

'A' GRADE
ACCREDITED
BY NAAC

AND EMERGING
ECONOMIES UNIVERSITY BY
TIMES HIGHER EDUCATION

VISITOR'S BEST
UNIVERSITY 2016

CENTRE FOR OPEN AND
DISTANCE LEARNING

PROSPECTUS CUM HANDBOOK, AUTUMN 2018

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Degrees awarded by TU through Centre for Open & Distance Learning are permitted and recognised by University Grants Commission, New Delhi



PROF. VINOD KUMAR JAIN
VICE CHANCELLOR
TEZPUR UNIVERSITY

Open and Distance Learning converts challenges into opportunities through flexibility and foresight, creating a platform for the merger of human and technological resources. Our motto is to maximize the synergy between aspirational sections of our society and innovative teaching learning methodologies through futuristic learning materials prepared with a great deal of care. The bottom-line is giving the learners the opportunity to not only acquire a chosen skill but get the maximum out of our resources in minimum time, bridging the gap between skills and aspirations handicapped by geographical or social location. TU is uniquely positioned to help such aspirants overcome the ability divide and push the willing to improve and innovate. We seek to provide traditionally valued qualifications as well as new and value-added skills away from the classroom at a place and time of the learners choice. That alone can guarantee that learning contributes effectively to the personal growth and leadership qualities in each and every learner leading to the advancement of society. We are accelerating everyday with our commitment to balancing dedication with expertise. As we strive to take the Centre to greater heights, we look to meeting our obligations to the region and the nation.

FOREWORD



PROF. DEBABRATA DAS DIRECTOR, CODL

We are happy to invite applications for admissions into CODL's Post Graduate Programmes for the session Autumn, 2018. CODL thrives to provide quality education through flexible system for learners of all strata of the society. For the benefit of our learners, we are working towards the development of audio-visual learning aids to supplement the Self Learning Materials prepared by subject experts. CODL also has a dedicated team to ensure timely and quality support services to each and every learner. We are moving towards a complete online system to ensure learners' ease and flexibility.

SECTION-I

TEZPUR UNIVERSITY



ABOUT THE UNIVERSITY

Tezpur University was established on 21st January, 1994 as a non-affiliating, unitary type residential institute of higher education. Over a span of 20 years, the university has played a leading role in transforming the scenario of higher education in the entire North-Eastern region through innovative, employment driven and interdisciplinary academic programmes with transparent and scientific evaluation system and strong work ethics.

The University campus is situated amidst greenery at Napaam, about 15 kilometers east of the town of Tezpur. The University offers various undergraduate, postgraduate, PG diploma, certificate and Ph.D. programmes under four schools: those of Management Sciences; Sciences; Humanities & Social Sciences and Engineering. The faculty, the research scholars and the students from different parts of the country and also from premier national institutes have given the University a truly national character.

Apart from fulfilling the traditional role of a University, that is, to create and disseminate new knowledge in diverse fields, it has been striving to keep pace with the developments that are taking place in a rapidly changing world.

The University has all along been trying to provide its facilities for carrying out meaningful and socially relevant research. The Departments and individual faculty members are awarded prestigious research projects from funding agencies like ONGC, DST, DBT, DAE, UGC, AICTE, MS & PI, ICSSR, DRDO, CSIR, ISRO, NSC, MNCE, World Bank etc. and highly coveted National and International Fellowships. Faculty members and research scholars of the University have been able to receive prestigious national awards on research, including President's medal.

About CODL

The **Centre for Open and Distance Learning (CODL)** was established in 2011 with the aim of disseminating knowledge and imparting quality education through open and distance learning mode. The Centre offers various post-graduate, undergraduate, diploma and certificate programmes in emerging areas of science, engineering, social sciences, management and humanities with flexible system to cater to the needs of the learners who otherwise cannot avail the face to face mode of education. The basic focus of the centre is to prepare human resources of the region and the country by making them skilled and employable.

Vision

To grow into a leading centre for human resource development through distance and open learning system.

Mission

To provide quality higher education at doorstep through flexible and open learning mode without barriers and in conformity with national priority and societal needs.

Objectives

1. To offer degree, diploma and certificate level programmes of study through distance learning in various emerging subjects across disciplines.
2. To offer job oriented and vocational programmes in flexible terms in line with the national and regional demands for manpower.
3. To contribute to the cause of lifelong learning by providing education without barriers of age and gender.
4. To undertake various research and academic activities for furtherance of distance education in the region.
5. To contribute to the conservation and promotion of cultural heritage, literature, traditional knowledge and environment by conducting short programmes, workshops, seminars and research in interdisciplinary fields.

People at CODL

Professor Debabrata Das	Director
Dr. Sanjib Sahoo	Associate Professor, English (Additional Charge)
Dr. Suchibrata Goswami	Asst. Professor, English
Ms. Pragya Sharma	Asst. Professor, Mass Communication
Ms. Ankita Bhattacharyya	Asst. Professor, Sociology
Programme Coordinators	
Dr. Uttam Kr. Pegu	M.A- Mass Communication
Dr. Amiya Kumar Das	MA- Sociology and P.G Diploma in Governance and Development
Dr. Pallavi Jha	MA- English
Dr Suryakant Tripathi	P.G Diploma in Functional Hindi
Dr. Runumi Das	P.G Diploma in Retail Management P.G Diploma in Human Resource Management P.G Diploma Investment Management
Dr. Dipak Nath Dr. Nirmali Gogoi	P.G Diploma in Environmental and Disaster Management
Dr. Shuvam Sen	M.A/ M. Sc in Mathematics
Dr. Sadhan. Mahapatra	PG Diploma in Renewable Energy & Energy Management
Dr. Subhrangshu Dhar	PG Diploma in Child Rights and Governance
Administrative staff	
Mr. Partha Pratim Kalita	Assistant Registrar
Mr. Bikram Bikash Das	Computer Operator
Ms. Anita Ghosh	Office Assistant
Mr. Ranjit Bora	MTS

UTILITIES AND SERVICES

The University has the following facilities and services for the learners of CODL.

University Library

The University has a Central Library with a rapidly increasing collection of books, periodicals and journals. The library has the INFLIBNET connectivity to facilitate access to other libraries. Most of the necessary books are available. Besides the Central Library, the Departments also have their Departmental Libraries. The catalogue of books and journals is available for users for online access on the campus network. The learners enrolled for any ODL programme may study in the University library.

Computing Facilities

The University has elaborate computing facilities accessible to the learners. There is a modern state-of-the-art Central Computer Centre for use by the learners of CODL.

Instruction Methodology

The medium of instruction / examination in the University at all levels is English except for the language courses.

CODL Academic Calendar

The CODL adheres to a well-planned academic calendar specifying the schedule for academic activities. Detailed academic calendar is made available in the University Website.

Study Centres of CODL

Tezpur (Tezpur University)

Guwahati (B. Borooah College)

Dibrugarh (DHSK College)

More Study centres may be opened in the near future depending on the number of learners from different areas.

Note: *When the number of learners registered on a programme is below 20 the CODL arranges Intensive Counseling Sessions for them at the University.*

SECTION-II

DEGREE AND DIPLOMA PROGRAMMES OFFERED BY CODL



PROGRAMMES AT A GLANCE (Offered in Autumn, 2018)

Programme	Eligibility	Programme Fee* (INR)	Department and School Offering the Programme	Programme Coordinator	Duration (No. of Semesters)	
					Min	Max
MA in Mass Communication	Bachelor's Degree in any discipline	12500/-	Mass Communication and Journalism, School of Humanities and Social Sciences	Ms. Pragya Sharma pragya@tezu.ernet.in 03712-275359 Dr. Uttam Kr. Pegu uttamkp@tezu.ernet.in 03712-275455	4	8
MA in English	Bachelor's Degree in any discipline	12000/-	English and Foreign Languages, School of Humanities and Social Sciences	Dr. Suchibrata Goswami suchitu@tezu.ernet.in 03712-275358 Dr. Pallavi Jha pjefl@tezu.ernet.in 03712-275215	4	8
MA in Sociology	Bachelor's Degree in any discipline	12000/-	Sociology, School of Humanities and Social Sciences	Ms. Ankita Bhattacharyya ankita@tezu.ernet.in 03712-275359 Dr. Amiya Kr. Das amiyadas@tezu.ernet.in 03712-275805	4	8
PG Diploma in Human Resource Management	Bachelor's Degree in any discipline	7500/-	Business Administration, School of Management Sciences	Dr. Runumi Das runumi@tezu.ernet.in 03712-275015	2	4
PG Diploma in Environmental & Disaster Management	Bachelor's Degree in any discipline	8500/-	Environmental Science & Disaster Management School of Sciences & School of Management Sciences	Dr. N. Gogoi nirmali@tezu.ernet.in 03712-275609 Dr. Dipak Nath dipak@tezu.ernet.in 03712-275306	2	4
PG Diploma in Renewable Energy and Energy Management	BE/B.Tech or M.Sc in Physics or Chemistry	8500/-	Energy, School of Engineering	Dr. S. Mahapatra sadhan@tezu.ernet.in 03712-275306	2	4
PG Diploma in Child Rights and Governance**	Bachelor's Degree in any discipline	8500/-	Centre for Inclusive Development, School of Humanities and Social Sciences	Dr. Subhrangshu Dhar sdhar@tezu.ernet.in	2	4

* The application fee for admission is Rs. 200 (Rs. 100 for SC/ST candidates). **Application fee along with the programme fee must be deposited at the time of application in full.**

** **Student intake for this programme is 30. Selection will be based on academic credentials and prior work experience.**

Note : Those who are unable to complete their studies within the stipulated period may go for re-registration (see relevant section of the Academic Rules).

PROGRAMMES IN DETAIL



MA in MASS COMMUNICATION

Objectives

The programme is designed to familiarize the learners with both theoretical and practical aspects of Mass communication, acquaint them with Ethics/New Media/Communication Research, etc and enable them to put communication practice within the socio-cultural realm by sensitizing them to use media for overall development.

Programme Structure

CODE	COURSE NAME	CREDITS	CONTACT HOURS	STUDY INPUT HOURS	NO. OF ASSIGNMENTS
SEMESTER 1					
MMC101	Introduction to Communication and Media	4	12	120	2
MMC102	Evolution of Indian Media	4	12	120	2
MMC103	Advertising and Public Relations	4	12	120	2
MMC104	Reporting and Editing	4	12	120	2
SEMESTER 2					
MMC201	Media Law and Ethics	4	12	120	2
MMC202	Radio Broadcasting	4	12	120	2
MMC203	Media Management	4	12	120	2
MMC204P	Project I	4	12	120	
SEMESTER 3					
MMC301	New Media	4	12	120	2
MMC302	Communication Research Methods	4	12	120	2
MMC303	Television Production	4	12	120	2
MMC304	Communication for Social Change and Development	4	12	120	2
SEMESTER 4					
MMC401	Film Studies	4	12	120	2
MMC402	Science Communication	4	12	120	2
MMC403	Community Media	4	12	120	2
MMC404P	Project II	4	12	120	
TOTAL		64	198	1980	28

Detailed Syllabus

MMC 101- Introduction to Communication and Media

MODULE I: Introduction to Communication

Unit 1: Communication-- Definition, meaning, elements and nature of communication, Types of communication.

Unit 2: Verbal and non-verbal communication-- Meaning of Verbal and non-verbal communication, Body language and proxemics

Unit 3: Levels of Communication-- Intra personal and Inter-personal communication, Group and Public communication

Unit 4: Mass Communication-- Concept of 'Mass' and Mass media, Mass audience, Typologies of audience

MODULE II: Communication Theories

Unit 5: Communication process-- Communication as an 'Act' and as a 'Process', Feedback and Effects, Functions

Unit 6: Models of Communication-- Linear, Transactional and Circular models, Rhetoric, Lasswell and Shannon and Weaver models, Newcomb's ABX model, Berlo's SMCR model, Osgood and Schramm's model, George Gerbner's model and Kincaid's Convergence model

Unit 7: Introduction to Communication Theory-- Early communication theories, Limited effects theories, Dominant Paradigms, Normative theories and modern mass communication theories, Theories of communication- changing perspectives, Mass society and cultural approaches to Communication Theories

Unit 8: Print media- Evolution and growth-- Evolution and growth of print media- international, Evolution and growth of print media- national, Evolution and growth of print media in Assam, Evolution and growth of print media in North-East India

MODULE III: Press in India

Unit 9: Press during freedom struggle-- National press during freedom struggle, Assamese and other vernacular press during freedom struggle

Unit 10: Press in Contemporary times-- Present scenario of press in India, Present scenario of press in Assam, Present scenario of press in the North-East India

Unit 11: Broadcasting in India-- History and development of broadcasting in India, All India Radio, Doordarshan

MODULE IV: Media and Technology

Unit 12: Satellite broadcasting-- SITE, Kheda experiment, Cable TV, DTH and Digital broadcasting

Unit 13: Private Radio and TV-- FM Radio and Community radio, Private TV Channels

Unit 14: New Media-- Development of New Media, Online media, mobile telephony, Internet and Social media.

Textbooks

1. Emery E. et al. Introduction to Mass Communication (Harper Collins College, (1994).
2. McQuail, Denis. McQuail's Mass Communication Theory (Sage Publications, 2005).
3. Virginia P. Clarifying Communication Theories (Surjeet Publications, 2003)

Reference books

1. Chaturvedi B. K. New Media Technology and Communication (Global Vision Publishing House 2010).
2. McQuail, Denis. Mass Communication (Four volume set) (Sage publication, 2006).
3. Natarajan, J. History of Indian Journalism (Publication Div. Ministry of I & B Govt. of India, 2000).

MMC 102 Evolution of Indian Media

MODULE I: Press through the Ages

Unit 1: Early communication modes-- The Indian context, Oral communication, Traditional forms of communication, Written communication, Development of printing, Newspapers and magazines in the nineteenth century

Unit 2: Print media-- Journalism in India, Historical development of important newspapers in English, Historical development of important magazines in English

Unit 3: Indian Press before independence-- Social issues before independence, Economic issues, Political issues

Unit 4: Indian Language Press and National Movement-- Birth of the Indian Language Press, First war of Indian independence and the press, Issues of freedom, both political freedom and press freedom

MODULE II: History of Indian Press

Unit 5: Press Organizations-- Press Commission, Press Council, Registrar of Newspapers for India, Audit Bureau of Circulation

Unit 6: Pioneers in Indian Journalism-- Important personalities of Indian journalism, Mahatma Gandhi and his journalism, Contribution of Raja Ram Mohan Roy, Indian News Agencies

Unit 7: The Press in India after independence-- Social political and economic issues, Role of the Indian press; problems and prospects

Unit 8: History of Radio Broadcasting-- Radio broadcasting in India, AM and FM broadcasting, AIR Services and Special Audience Programme

MODULE III: Broadcasting in India

Unit 9: Radio as medium of mass communication--Development of radio as a medium of mass communication, Radio as an instrument of propaganda during the World War II, Emergence of AIR – commercial broadcasting

Unit 10: Radio and Development-- Radio programmes for Rural Audiences, Family Welfare programme, Programmes for the Armed Forces Yuva Vani

Unit 11: Growth of Television broadcasting in India-- Historical perspective of television in India, Early experiments in Indian television network- SITE

MODULE IV: Broadcasting and Development

Unit 12: Television and Development-- Doordarshan Code, Role of Doordarshan, Programmes for rural and urban audience, Development programmes

Unit 13: New Information and Communication Technologies-- Satellite, Optical Fiber, Cable television

Unit 14: Citizen Journalism-- Meaning and Concept, Origin and Growth, Citizen Journalism in India

Textbooks

1. Agarwala, VirBala. *Handbook of Journalism & Mass Communication* (Concept, 2001).
2. Bhatt, S.C. *Indian Press since 1955* (Publication Div., Ministry of I & B, Govt. of India, 2000).

Reference books

1. Natarajan, J. *History of Indian Journalism* (Publication Div. Ministry of I & B Govt. of India, 2000).
2. Sudarshan, K.N. et al. *Electronic Media* (Indian Publisher's Distributions, 1998).
3. M. Chalpathi, Rau, *The Press in India*, Allied Publishers Private Limited (1968)

MMC 103 Advertising and Public Relations

MODULE I: Basics of Advertising

Unit 1: Introduction to advertising-- Nature and Scope of Advertising, Evolution of Advertising, World Scenario, History of Indian Advertising, Classification of Advertising, Classification based on Target Audience, Classification based on Objectives, Classification based on Media Choice, Classification based on Source

Unit 2: Theoretical Foundations of Advertising-- Advertising and Communication Models, Theories of Advertising, AIDA, Stimulus Response Theory, DAGMAR, Hierarchy of Effects

Model, Consumer Behaviour, Analyzing Human Behaviour, Consumer in Economic Theory, Market Segmentation, The Mechanics of the Market

Unit 3: Media Planning-- Significance of Media Planning, Media Plan and Media Schedule, Four types of media Factors, Media Planning decision making process

Unit 4: Creating Advertisements I (Ideation and Copywriting)-- Understanding the Creative Process, Idea Generation, Creative Approaches, Copywriting, Elements of an advertising copy, Copywriting Principles

MODULE II: Creativity and Legal Issues in Advertising

Unit 5: Creating Advertisements II (Illustration and Layout)-- Illustrating, Types of Illustrations, Guidelines for using Illustrations, Advertising Layout, Considerations for developing a print layout, Types of layouts

Unit 6: Television Advertisements-- Elements of a TV advertisement, Types of TV advertisements, Guidelines for creating TV advertisements

Unit 7: Digital and Social Media Advertising-- Role and scope of Digital media, Advertising on Digital Media, Evolution of Digital Media Advertising, Digital Advertising in India, Social Media in Brand Building, Some case studies

Unit 8: Legal and Ethical issues-- Laws and Acts concerning Advertising, Ethical concerns in Advertising, ASCI and Code of Ethics, Advertising and Intellectual Property Rights

Unit 9: Advertising Agencies-- What is an Advertising Agency, Functions of an Advertising Agency, Types of Advertising Agencies, Structure of an Advertising Agency, Client- Agency-Media interface

MODULE III: Basics of Public Relations

Unit 10: Introduction to Public Relations-- Concept of Public Relations, Internal and External Publics, Public Relations and its History, Functions of Public Relations, Structure of PR department, Duties, responsibilities and qualities of a PRO

Unit 11: Media Relations-- Understanding Media relations, Benefits of Media Relations, Tools and Techniques of Media Relations, Organizing Press Conferences, Writing Press Releases

MODULE IV: Public Relations and Society

Unit 12: Community Relations and Corporate Social Responsibility-- Community expectations and need for Community Relations, Objectives of Community Relations, Techniques of maintaining community relations, Corporate Social Responsibility

Unit 13: PR and Crisis Communication-- Defining 'Crisis', Kinds of Crisis, Role of PR in Crisis Management and Communication, Preparing a Crisis Management Plan

Unit 14: PR Agencies and Apex Bodies-- PR Agencies, Structure and Functions of PR Agency, Client Servicing, Apex bodies, IPRA, PRSI

Textbooks

1. Ogilvy, David. *Ogilvy on Advertising* (Prion, 2001).
2. Jethwaney, J.N. & Sarkar, Narendra Nath. *Public Relations* (Sterling Publishers, 2002).
3. Wells, William. *Advertising Principles and Practice* (Prentice Hall India, 2002).

References

1. Chunawalla, S A. *Advertising Theory and Practice* (Himalaya, 2001).
2. Mehta, D.S. *Handbook of Public Relations in India* (Allied Publishers, 1980).
3. Valladares, June A. *The Craft of Copywriting* (Sage Publications, 2000).

MMC 104 Reporting and Editing

MODULE I: Introduction to Journalism

Unit 1: News-- Concept, Definition, news value, objectivity and authenticity, Types of news, news sense, sources of News, cultivation of sources

Unit 2: News Writing-- Principles of news writing, News story, News structure Headlines, Features

Unit 3: Reporting-- Concept, Different types of Reporting– Investigative, Interpretative Reporting beats, Background research

Unit 4: Editing—Concept, Newsroom set up in a news media, Deadline, Layout, Responsibilities of Reporting & Editing desks

MODULE II: Various aspects of Journalism

Unit 5: Photo-journalism-- Concept of Photo Editing, Techniques for good journalistic photography and headline / caption writing, Preparing photo features on various subjects, different types of camera

Unit 6: Freedom of Expression-- Concept and importance, Constitutional provisions for freedom of expression and practice, Implementation of freedom of expression in practice

Unit 7: Background Research-- What is background research, Importance of background research, Background research as a source for journalism

Unit 8: Editorial Writing-- Editorial page and Op-Ed page, issues covered, Editor as leader of the society, Styles of writing editorial

MODULE III: Opinion Writing

Unit 9: Writing of Reviews-- What is review of film and drama, Importance of film and drama review, Principles of reviewing films and dramas, Examples of ideal review writing, Different styles of reviewing film and drama

Unit 10: Features-- What is a feature, Difference between feature and article, Different types of features

Unit 11: Opinion in Journalism-- Introduction. Importance and types of opinions in news media, Writing opinion pieces, columns, types of columns

MODULE IV: Types of Journalism

Unit 12: TV Journalism-- Difference between Print and TV Journalism, Advantages of TV Journalism, Different types, writing for TV Journalism

Unit 13: Radio Journalism-- Comparison of journalism for TV / Radio and Print, Preparations for Radio Journalism, Different types, writing for Radio Journalism

Unit 14: Online Journalism-- Writing for Online Media, Citizen Journalism, News Portals

Textbooks

1. Kessler, Lauren & McDonald, Duncan. *When Words Collide: A Media Writer's Guide to Grammar and Style* (Belmont, California: Wadsworth,1996).
2. Lunsford, Andrea A. *The St. Martin's Handbook: With 2003 MLA Update* (Bedford/ St. Martin's, 2003).

Reference books

1. Clark, Roy Peter & Scanlan, Christopher. *America's Best Newspaper Writing*. Boston: Bedford/St.Martin's, 2001).
2. Strunk, William & White, E.B. *The Elements of Style* (Longman, 1999).

MMC 201 Media law and Ethics

MODULE I: Legal system in India

Unit 1: Introduction to the Legal system-- Jurisprudence, Sources and Types of Law, History of Indian media laws

Unit 2: Rights, Rules and Laws-- Justice and Law, Laws and Society

Unit 3: Judicial Systems in Relation to Media-- Basic features of the Indian Constitution, Structure of Judicial System in India

Unit 4: Constitutional Obligations-- Freedom of Speech and Expression, Freedom of the Press, Right to Information Act, 2005

MODULE II: Media Laws

Unit 5: Laws Related to Media Profession-- Introduction to Indian Penal Code, Press Council of India; Press Council Act, 1965, 1978, Cinematographic Act, 1952

Unit 6: Public Interest Litigation and Defamation-- Civil and Criminal law of defamation, Libel and Slander, Public Interest Litigation

Unit 7: Media Laws relating to Women & Children-- Laws relating to Obscenity, Indecent Representation of Women (Prohibition) Act, 1986, The Children Act 1960

Unit 8: Freedom and Accountability of the Media-- Freedom and Responsibility, Contempt of Court 1971, Protection of Civil Rights Act, 1955, Parliamentary Proceedings Act, 1971

MODULE III: Media Ethics

Unit 9: Ethics and Journalistic Professionals-- Introduction to Ethics, Press Council's Norms of Journalistic Conduct, AIR News Policy for Broadcast Media; Broadcasting Code

Unit 10: Media and Social Responsibility-- Media and pressure groups, Prasar Bharati Act – 1990, The Broadcast Code Governing AIR

Unit 11: Rights and Duties of Media Professionals-- Politics and Elections, Investigative Reporting, Court Reporting

MODULE IV: Issues in Reporting

Unit 12: Media and Conflict Reporting-- Conflict Scenario in North-East India, Ethical Issues in Conflict Reporting, International Humanitarian law

Unit 13: Cyber Laws-- Information Technology Act, 2000, Cyber Crimes, Cyber Crimes relating to Women and Children

Unit 14: Intellectual Property Rights-- Copyright Act, 1957, Design Act, 1911, Trade and Merchandise Marks Act, 1958, Patent Act 1970

Textbooks

1. Frankena, William K. *Ethics* (Prentice Hall India, 2002).
2. Singh, P.P. et. al. *Media, Ethics and Laws* (Anmol, 1998).

Reference books

1. Lillie, William. *Introduction to Ethics* (Allied Publishers, 2003).
2. Prabhakar, M. et. al. *A Compendium of Codes of Conduct for Media Professional* (University Book House, 1999).

MMC 202 Radio Broadcasting

MODULE I: Growth of Radio

Unit 1: Evolution of Radio worldwide and in India-- Invention of Radio, History of Radio Broadcasting world wide, History of Radio Broadcasting in India, Pre-Independence and Post-Independence broadcasting in India

Unit 2: Radio in North East of India-- History of Radio Broadcasting in North East, Pre-Independence and Post-Independence broadcasting in NE India, All India Radio Stations in Northeast India (FM/AM)

Unit 3: Characteristics of Radio-- Characteristics of the Sound, Characteristics of the Voice, Radio as Mass Medium, Radio as Mobile Medium

Unit 4: Technology of Radio Broadcasting—Microphone, Studio, Transmission Booth, Control Room, Transmitter, Antenna, Radio Set, Online sound editing software, Newsroom software, FM Broadcast software, sound editing software.

MODULE II: Radio Broadcasting Formats

Unit 5: Formats of Radio Broadcasting (Spoken)—Talk, Interview, Discussion, Drama, Documentary/ Feature, Commentary, NEWS, Phone-in

Unit 6: Formats of Radio Broadcasting (Music)-- Classical Music, Semi Classical Music, Folk Music, Film Music

Unit 7: Organizational Structure-- Ministry of Information and Broadcasting, Prasar Bharti, Directorate of All India Radio, Regional Station, AIR Station-AM/FM/SW, Newsroom organization and structure and functions

MODULE III: Types of Radio Broadcasting

Unit 8: Community Radio stations-- Community Radio Movement in India, Community radio in North East India, Community radio policies in India, Acquiring license for community radio station in India, Setting up of a community radio Station, Role of community Radio in empowering community

Unit 9: Ham Radio—Definition, History, Activities and purpose, Transmission, Policies, case studies

Unit 10: FM Radio stations-- History of FM broadcasting in India, Non-commercial and Commercial FM broadcasting, Guidelines for FM Radio Broadcasting in India, Station ownership and Programming in FM radio stations, RJ, Voice modulation, anchoring, dubbing

Unit 11: Internet Radio-- Definition and formats, HD radio and satellite radio, Internet radio streaming, Setting up of an online radio station, Internet radio ventures in India and abroad

MODULE IV: Radio Programmes

Unit 12: Writing for Radio-- Introduction to basic script formats, Terminology & writing techniques of news on radio, Writing for commercials, Public service announcements, Promotions, Documentaries and fictional materials

Unit 13: Sound recording-- Understanding sound recording, Room acoustics and sound treatment, Digital audio workstations, Studio Recording: Off-air and on-air studios, Audio mixer console, Sound effects

Unit 14: News and educational programme-- News Bulletin structure, Interview and discussion, Farm/ agricultural broadcasting, Employment news, Mann ki Baat and Phone-in programme

Textbooks

1. Boyd, Andrew *Broadcast Journalism* (Oxford: Focal Press, 1997).

2. Dominick, Josef R. *The Dynamics of mass communication. Media in the digital age* (University of Georgia, Athens, Mc Graw Hill. New York, 2002).

Reference books

1. Fraser, Colin & Estrada Rastrepo Sonia. *Community Radio Handbook* (UNESCO, 2001).
2. Tabing Louie. *How to do community radio* (UNESCO Publication, New Delhi, 2002).

MMC 203 Media Management

MODULE I: Indian Media Scenario

Unit 1: Overview of media environment in India-- Media scenario India, Media in North-east

Unit 2: Media as an industry and profession-- Job prospects in Media Industry, Social Media Marketing

Unit 3: Management Principles-- Organizational structure, Management Functions, Organizational behaviour

Unit 4: Ownership patterns-- Media ownership, Types of ownership, Cross ownership of media—meaning and current status

MODULE II: Media Regulations

Unit 5: Media Industry and Regulation-- Market Structures in Media Industry, Determinants of market structures in Media Industry, Media Regulation

Unit 6: Newspaper Management-- Structure of a newspaper organization, Functions of the various departments

Unit 7: Emerging revenue patterns for print media-- Emerging marketing strategies, FDI in print media

Unit 8: Broadcast Management-- Organizational Structure - TV, Radio, FM radio, Functions of various departments, Programming strategies, Audience research

MODULE III: Technology and Brand in Media

Unit 9: Information Technology and Media-- Information and Communication Technology, Media convergence

Unit 10: Advertising Industry-- Structure of Ad Agency, Functions of various departments, Advertising Agency - Client - Media Interface

Unit 11: Brand Image and Management-- What's in a name, Brand Image, Brand Differentiation

MODULE IV: Media Entrepreneurship

Unit 12: Entrepreneurship-- Concept of Entrepreneurship, Media Entrepreneurial Scenario in Northeast, Problems and Prospects of media entrepreneurship in North-East

Unit 13: Customer Relationship Management—CRM, Case studies

Unit 14: Organizational Studies-- Organisation structure & Hierarchy, Organisational Behaviour

Textbooks

1. Chiranjeev, Avinash. (2000). *Electronic Media Management*, Authors Press.
2. Gunarathne, Shelton A.. (2000). *Handbook of Media in Asia*, Sage.
3. Kothari, Gulab. (1985). *Newspaper Management in India* (Intercultural Open University, 1995).

Reference books

1. Batra, Rajiv. *Advertising Management* (Prentice Hall, 2000).
2. Gillian Doyle. *Understanding Media Economics* (Sage, 2002)
3. Harold L. Vogel. *Entertainment Industry Economics* (Cambridge University Press, Cambridge, 2001).

MMC 204P Project I

This project may include any of the following:

- i) At least THREE articles published in an established newspaper / magazine either in English or in any of the recognized Indian languages.
- ii) A feature / news capsule prepared for Radio / TV which was actually broadcast.
- iii) Any THREE research based articles on any topic relating to Mass Communication which may or may not have been published.

Students who wish to submit any of options i) and ii) must produce documentary evidence from the editor / concerned authority that the products were actually his or her creation. This publication or broadcast article must be published or broadcast after the student has taken admission in this course.

MMC 301 New Media

MODULE I: New Media Technology

Unit 1: Evolution of Internet Technology-- ARPA net, Usenet, Origin of web, Internet in India, Growth of internet in India, Impact of internet in India

Unit 2: Overview of Internet-- Characteristics of internet, Networking, ISP and browsers, Domain Name System, HTML, Internet Protocol, Broadband, Bandwidth

Unit 3: Overview of online Communication-- Meaning of communication, Features of Online Communication, Types of websites, Video conferencing, Webcasting

Unit 4: New media-- History of New Media, Characteristics of new media, New media vs. old media, We media, Me media, Niche media

MODULE II: Trends in New Media

Unit 5: New Media and Communication-- User generated communication, Computer mediated communication

Unit 6: Digital media and communication-- Information Society, New World Information Order, ICT, Media Convergence

Unit 7: Social media-- Web 2.0, Virtual community, Social networking site, Wiki –generated media, Blogging, YouTube

Unit 8: Emerging trends in New Media-- Digital culture and digital identity, New media & digital divide, New media & democracy, E democracy, New media & public sphere, New media & activism

MODULE III: Convergence and Technology

Unit 9: Basics of convergence-- Technological convergence, Digital convergence, Implication of digital convergence on society, Convergence & regulations in India

Unit 10: Content Journalism-- Traditional vs Online Journalism-difference in news consumption, Citizen journalism, Selection of news content, presentation of news, Online News Writing & Editing, News Portals, Blogs, Chat, Video, Podcasting, Live Casting

Unit 11: Mobile Technology and communication-- Mobile phone: a convergent technology, Locative media, Telecommunication in India, Smartphone culture: Various Apps and communication, Instagram

MODULE IV: Educational Technology

Unit 12: Online Education-- Online and Blended courses, Massive Open Online Courses (MOOC), Various open learning platforms: ePG pathsala, Shodhganga, Open Educational Resources

Unit 13: New Media, New Audiences-- Digital natives, Digital immigrants, Online Games and children, New Media and online society

Unit 14: New Media and Development-- Use of New media for development, Information Society, Surveillance society, Web commerce

Textbooks

1. Chaturvedi B. K. *New Media Technology And Communication* (Global Vision Publishing House 2010).
2. Wilson P. Jr. Dizard. *Old Media New Media: Mass Communications in the Information Age* (Allyn & Bacon, 1999).

Reference books

1. Collins Richard, Murrone Cristina, *New Media, New Policies: Media And Communications Strategy For The Future* (Polity Press 12-1996).
2. Covell Andy. *Digital Convergence* (Firewall, 2002).
3. Vince John A., *Digital Convergence: The Information Revolution* (University Of Bournemouth UK: Springer-Verlag)

MMC 302 Communication Research Methods

MODULE I: Introduction to Communication Research

Unit 1: Research: Meaning and concepts—Definition, Sources of knowledge, Characteristics of scientific research

Unit 2: Communication Research in India-- History of communication and Media Research, Scope of research, Major research studies

Unit 3: Research and social sciences-- Social science research methods, Multidisciplinary perspectives, Sociology, Psychology, Anthropology, Political science, Linguistics

Unit 4: Elements of research—Variables, Hypothesis, Induction, deduction, Theoretical framework

MODULE II: Research Design

Unit 5: Types of Research-- Pure and Applied, Exploratory, Experimental, Descriptive, Historical, Qualitative and Quantitative Research

Unit 6: Research Problem-- Formulation of research problem, Conceptualization and definition, Research question, Problem statement, Hypothesis formulation

Unit 7: Research process-- Various steps in research process, Measurement of research variables, Research proposal, Research Design

Unit 8: Review of Literature-- The importance of literature review, Sources of literatures, How to write a review of literature

MODULE III: Research Methods

Unit 9: Methods of Research-- Pilot Study, Survey, Content analysis, Case study, Ethnography

Unit 10: Sampling—Sample, Universe/population, Sampling frame, Sampling size, Probability sampling method, Non-probability sampling method

Unit 11: Data Collection methods-- Primary and Secondary data, Observation, Focus Group Discussion, Questionnaire, Interview Schedule

MODULE III: Report Writing and Ethics in Research

Unit 12: Data analysis and statistics-- Descriptive and Inferential statistics, Tabulation, Codification, Measures of central tendency, Co-efficient of Correlation, SPSS

Unit 13: Writing Research Report—Chapterisation, Style guide, Referencing and citations, MLA and APA

Unit 14: Ethics in Research-- Importance of ethics in research, Privacy, Plagiarism

Textbooks

1. Jensen, Klaus Bruhn. (2002). *A Handbook of Media and Communication Research- Qualitative and Quantitative Methodologies*. Routledge.
2. Hansen Anders, Cottle Simon, Newbold Chris, (1998), *Mass Communication Research Methods*. New York University Press.

Reference books

1. Kaul, Lokesh. *Methodology of Educational Research* (Bikash, 2001).
2. Patnaik, Asit Kr. *Research Methodology in Social Sciences* (Commonwealth, 2001).
3. Sharma, S.R. *Research in Mass Media* (Radha Publishers, 1996).

MMC 303 Television Production

MODULE I: Introduction to Television Production

Unit 1: Basic understanding of video camera-- Types and parts of camera, Types of Lenses and its usefulness, Understanding the different functions of camera

Unit 2: Visual composition-- Different types of shots, Shutter, Aperture and Iris, Rule of the Third, 180 degree rule, Camera movements and angles

Unit 3: Genre of television programs-- Talk Shows, News Shows, Reality Shows, Soap Operas

Unit 4: Lighting for production-- Importance of lights in production, Lighting Techniques, Three Point Lighting, Types of television lights

MODULE II: Television Production Process

Unit 5: Stages of television Production-- Pre-production, Production, Post production

Unit 6: Scripting for television-- Process of scriptwriting, Scripting formats, Writing for television programs

Unit 7: Single camera vs Multi camera production-- Importance of single or multi-camera production, Live coverage, Recorded programs

Unit 8 Television production crew-- Producers and Directors, Script writers, Floor Managers, Talents, Technical Directors

MODULE III: Studio and Outdoor Production

Unit 9: Sound for Television-- Usefulness of sound in production, Techniques of sound recording, Location sound and Sound Dubbing, Ambience, Noise and Sound effects

Unit 10: Television studio-- The Studio Setup, The studio equipment, Planning for studio Production

Unit 11: Outdoor Productions-- Electronic News Gathering, Electronic Field Production, Location Ambience

MODULE IV: Editing Process

Unit 12: Online vs Offline Production-- Usefulness of online and offline productions, Online production setup, Off line production setup

Unit 13: Editing-- Basics concepts of editing, Online editing vs Offline editing, Linear vs Non Linear editing

Unit 14: Editing software-- Importance of editing, Non- linear editing software, Sound editing software

Textbooks

1. Zettl, H.(2006). *Handbook of Television Production*. Wadsworth.
2. Shelley, S.L. (1999). *A Practical Guide to Stage Lighting*. Focal Press

Reference books

1. Ronald J Compesi et.al. *Video Field Production and Editing* (Allyn & Bacon, 1997).S L 3.
2. Stuart Hyde. *Television and Radio Announcing* (Houghton Mifflin, 2001).

MMC 304 Communication for Social Change and Development

MODULE I: Communication and Development

Unit 1: Understanding development-- Origin of the concept of Development, Approaches to Development, Indicators of Development

Unit 2: Agencies in Development-- Role of Government in development, National and International NGOs in development, UN agencies in Development

Unit 3: Communication for Development: Meaning and Concept-- Definitions of Development Communication, Evolution of Development Communication, Need and significance

Unit 4: Modernization Paradigm-- Mass media the magic multiplier, Diffusion of Innovation, Development Support Communication

MODULE II: Approaches in Development

Unit 5: Dependency Paradigm-- Development of Underdevelopment, World systems theory, NWICO

Unit 6: Multiplicity and Alternative Paradigm— Development as empowerment, Development as freedom, Development as grassroots governance

Unit 7: Approaches in Communication for Development-- Behaviour Change Communication, Social Marketing, Entertainment Education, Advocacy

Unit 8: Participatory approaches to Communication for Development-- Diffusion Vs Participatory Approach, Levels and types of Participation, Participatory tools for data collection

MODULE III: Media and Development

Unit 9: Strategic planning and situation analysis-- Significance of formative research, Monitoring and evaluation

Unit 10: Role of different media in development-- Public service broadcasting for development, Community media for development

Unit 11: Information and Communication Technology in Development-- Why technology for development, Bridging the Digital divide

MODULE IV: Strategies for Development Communication

Unit 12: Environmental and Sustainable approaches in Development-- Environment and climate change, Perspectives to sustainable development, Sustainable Development Goals

Unit 13: Strategies of development communication in India-- Media for nation building, Family planning and other health communication strategies, Agriculture and rural development

Unit 14: Movements, Rights and Issues in National Development-- Women's movements, Education and food security, Free speech and Information rights

Textbooks

1. Srinivas Melkote, & Steeves. (2001). *Communication for Development in the Third World*. New Delhi: Sage.
2. Servaes, J., Jacobson, T. & White, S.A. (Eds.), *Participatory communication for social change*. Thousand Oaks: Sage.

Reference books

1. Gupta, V.S. *Communication for Development and Civil Society* (Concept, 2004).
2. Narula, Uma . *Development Communication* (Har Anand Publications, 2002).
3. Ravindran,R.K. *Media in Development Arena* (Indian Publishers Distributors, 2000).

MMC 401 Film Studies

MODULE I: Growth and Development of Cinema

Unit 1: Meaning of Cinema-- Meaning of Cinema,Importance of film studies, National and International perspective on Cinema, Cinema and society

Unit 2: Origin and Evolution of film-- The evolution of film technology, Perceptual constancy, Developments of instruments, Toys and techniques; Lumiere Brothers, Thomas Alva Edison, George Melies, Edwin S. Porter, D.W. Griffith

Unit 3: History of cinema- World-- Beginning of cinema in Europe and America, Growth of cinema across the world, particularly Japan and Latin America, Emerging of Hollywood studios, American cinema and World cinema, Alternative cinema

Unit 4: History of cinema- India-- Beginning of cinema in India, Silent era, Factors that influenced cinema in India, Hindi cinema, Regional cinema, Parallel film movements, Cross-over cinema

Unit 5: History of film- Northeast-- Status of cinema in different states of Northeast, Cinema in Assam, Cinema in Manipur

MODULE II: Cinematic Storytelling

Unit 6: Film structure-- The form and content of film, Structure: camera, camera movement, lighting, editing, acting, sound, CGIs, special effects

Unit 7: Film Language-- The semiotic theory of cinema, signs, symbols, codes, iconography, Mise-en-scene, Montage, Connotative and Denotative meanings

Unit 8: Film Narrative-- Cinematic Storytelling, Narrative – Fictional and Non-Fictional, Significance and Structural elements of Narrative, Story and Plot, Sub-Plots, Deviant Plot Structure, Principles of Plot Construction

MODULE III: Film Genre and Theories

Unit 9: Film Genre-- Meaning and functions of genre, Film genres and their characteristics, Classical Hollywood genre, Indian formula films

Unit 10: Film Theories-- Auteurist Film Theory, Psychoanalytic Model, Feminist Model, Cognitive Model, Ideological Model

Unit 11: Film Movements-- Italian Neo-realism, French New Wave, German Expressionism, Soviet Formalism, Avant Garde, Indian new wave

Unit 12: Documentary Films-- Origin and growth of documentary cinema, Types of documentary, Short films, Milestones in documentary cinema in India and world, Documentary cinema and society

MODULE IV: Technology and Film Appreciation

Unit 13: Film and Technology-- Digital technology and cinema, YouTube

Unit 14: Film Appreciation and Criticism-- The aesthetics of film, Writing film review and criticism, Film as art, Film Analysis, Textual and contextual analysis of films

Textbooks

1. Hill, John & Gibson, Pamela Church. *Film Studies* (Oxford Univ. Press, 2000).
2. Roberts, Graham & Wallis, Heather. *Introducing Film* (Arnold Publishers, 2003).
3. Stam, Robert. *Film Theory: An Introduction* (Blackwell Publishers, 2000).

Reference books

1. Hood, John W. *The Essential Mystery- the major film makers of Indian art cinema* (Orient Longman, 2000).
2. Turner, Graeme. *The Film Cultures Reader* (Routledge, 2002).
3. Ray, Satyajit. *Our Films Their Films* (Orient Publishers, 1993).

MMC 402 Science Communication

MODULE I: Communicating Science

Unit 1: Science Communication—Introduction, Evolution of science communication in India, Importance of science communication

Unit 2: Reporting for Science Communication-- Science Reporting and Writing, Skills required for science communication, Science Popularization Activities

Unit 3: Writing for Science Communication-- Language for science communication, Coverage of Science & Technology events, Creating a scientific attitude among masses

Unit 4: Institutional efforts in science communication-- ISRO, DRDO, NCSTC, Vigyan Prasar, National Science Communication Congress, Bridge between research institutions and masses

MODULE II: Media and Science Communication

Unit 5: Media for Science Communication-- Conventional mass media for science communication, Community media for science communication, New media for science communication

Unit 6: Environmental Communication-- Concept and significance, Issues in environmental communication, Media's role in environmental communication

Unit 7: Health Communication—Introduction, Importance of health communication, Various aspects of health communication

Unit 8: Science Communication in Print Media-- Space devoted to science communication in newspapers of various types, Science magazines, journals, General magazines having science section

Unit 9: Science Communication for TV and Radio-- Experiments in Doordarshan on science communication, other TV channels, Science communication efforts in Radio – AIR, private FM stations, Science Communication in Community and Campus FM radio stations

MODULE III: Initiatives in Science Communication

Unit 10: Science Communication and Voluntary Organizations-- Voluntary associations for science communication, Newsletters, journals of the voluntary associations, organizations, Comparison of coverage

Unit 11: Academic study programmes in Science Communication-- Introduction to the concept, Institutional programmes for study of science communication, Pedagogy for these programmes

MODULE IV: Experiments in Science Communication

Unit 12: Science Communication on Wheels experiment— Concept, Implementation of the programme, Future programmes

Unit 13: Encouraging future Science Communicators-- Efforts in encouraging future science communicators, Role of NCSTC, DST, National Council of Science Writers, State councils of science communication

Unit 14: Prominent Science Communicators-- Study of eminent science communication experts, Issac Asimov, JBS Haldane, D. Nelkin, Jayant V Narlikar, Dinesh Goswami Kshiradhar Baruah

Textbooks

1. Haldane, JBS. *Science and Everyday Life* (Pelican, Harmondsworth, 1939, reprinted 1943).
2. Nelkin, D. *Selling science : How the Press covers science and Technology*, 2nd revised edition (H Freedman, New York, 1995).
3. Leach, M and Scoones, I. *The Slow Race – Making Technology Work for the poor* (Demos, London, 2007).
4. Royal Society. *The Public Understanding of Science* (Royal Society, London, 1985).

MMC 403 Community Media

MODULE I: Understanding Community Media

Unit 1: Defining ‘Community’-- What is a ‘community’, Characteristics of Communities, Different types of communities, Location-based Communities, Identity-based Communities, Organizationally-based Communities

Unit 2: Public Sphere and Media-- The Public Sphere, ‘Refeudalization’ of the Public Sphere, Role of Media in creating an alternative public sphere

Unit 3: Democratic Participation and Citizenship-- Assess and Participation, Active Citizenship, Civil Society, Communication Rights and media democratization, Media Plurality, Participatory Communication

Unit 4: Defining Community Media-- Characteristics of Community media, Objectives of Community media, Theoretical Approaches to Community Media, Different forms of Community Media

MODULE II: Evolution of Community Media

Unit 5: History of Community Media – International Perspectives-- The Beginnings in the 1940s, Rise during the 1970s and 80s, Current status of Community Media

Unit 6: Community Media in India-- Beginning of the Community Radio movement during the 1990s, Rise of Community Radio Post 2000, Community Media Pioneers – Voices, Drishti, Myrada etc, Community Media in North East India

Unit 7: Community Media vs Mass Media-- Ownership, Management and Control, Reach, Access and Participation, Content and Content Creation Process, Revenue Model

Unit 8: Community Radio-- Understanding Community Radio, Characteristics of Community Radio, Principles of Community Radio Operations, Distinct Features of Community Radio, Activities in Setting-Up a Community Radio, Community Radio Programming

MODULE III: Initiatives in Community Media

Unit 9: Participatory Video-- Understanding Participatory Video, Origins of Participatory Video, Characteristics of Participatory Video, Setting up a Participatory Video Process, Some Participatory Video Experiments

Unit 10: Community Newspapers and Magazines-- Characteristics of Community newspapers/ magazines, Starting a Community newspaper/ magazine, Examples of Community newspaper/ magazine

Unit 11: Puppetry-- What is Puppetry, History of Puppetry, Different Types of Puppetry, Puppetry for Social Change in India

MODULE IV: Theatre for Social Change

Unit 12: Theatre-- Theatre as a medium for Social Change and encouraging community participation, Theatre of the Oppressed, Street theatre, Street theatre and social activism in India

Unit 13: Case Studies – I -- Community Radio Case Studies, Community Video Case Studies

Unit 14: Case Studies – II -- Community newspaper/ magazine Case Studies, Puppetry/ theatre Case Studies

Textbooks

1. Howley, K. (2010). *Understanding Community Media*. New Delhi: Sage
2. Pavarala, V. & Malik, K. (2007). *Other Voices: The struggle for community radio in India*. New Delhi: Sage

MMC 404P Project II

(60% weightage for the Project and 40% for a general VIVA Voce)

Students shall carry out Research based Project on any topic related to mass communication in consultation with a faculty member to be decided during contact class hours.

Before doing their research study, students shall be required to prepare a detailed research proposal in consultation with the concerned faculty member.

The students are advised to attend the Counselling Session on Communication Research Methods before proceeding for the Project.

Programme Coordinator

Dr. Uttam Kumar Pegu

Associate Professor

Department of Mass Communication and Journalism

Tezpur University

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03712-275455

Important Notes for Learners

- i. Self Learning Materials are usually provided in CDs in PDF format. The printed materials are provided on payment of Rs. 250 per semester.
- ii. Examination form has to be filled up separately towards the end of the semester. An examination fee of Rs. 100 has to be paid per course, including project.

Department offering the programme

Department Of Mass Communication And Journalism

The Department was started in 2001 to provide training in Journalism and Mass Communication and undertake researches in tune with the changing needs of the society. The thrust areas of the Department are mass communication and community media, laying emphasis on theories and practice of communication and media by imparting skills in Radio, Television, Newspaper, New Media, Advertising and Public Relations productions.

Faculty

Professor of Eminence

Behra S.K., Ph. D (Berhampur)

Professor

Bora A., Ph. D (Gauhati), Head of the Department

Associate Professors

Anbarasan P., M. Phil., Ph. D.

Chakraborty J., Ph.D (Hyderabad)

Pegu U. K., Ph.D (Jamia Millia Islamia)

Assistant Professors

Daimari P. J., Ph.D (Tezpur)

Malakar K., M.A. (Jamia Millia Islamia)

Borah A., PhD (Tezpur)

Deka J., PhD (Assam University)

Deori Manoj, MA (Tezpur)

Facilities

The Department is endowed with specialized equipment for print, TV, and web journalism. These include industry grade digital video cameras, linear and non-linear editing suites, all in broadcast quality. Students get hands-on experience in multi camera production in the well-equipped studio. An exclusive multimedia lab with latest software enables students to gather expertise in the nuances of different media productions. The Department has a well-equipped screening room with a 100 seat capacity for the screening and discussion of short films.

Productions

Students as part of their academic curriculum produce lab journals, audio programmes, web designs, brochures, TV news bulletin, documentary films and traditional communication programmes like puppet shows and street plays.

MA in ENGLISH

Objectives

The main objective of the proposed programme will be to expose the interested group of learners to a facility that is equivalent to the regular programme offered by the concerned department of the university/universities. During the study of varied areas under an English literature degree, students will scrutinize and debate a variety of texts and contexts, movements, periods and critical approaches, theory and study of language that are pretty central to modern knowledge and communication system.

Programme Structure

COURSE CODE	COURSE NAME	CREDIT	CONTACT HOURS	STUDY INPUT	NO OF ASSIGNMENTS
SEMESTER I					
MEG 101	British Social History	4	12	120	2
MEG 102	British Poetry I: Chaucer to Restoration	4	12	120	2
MEG 103	British Drama I: Beginnings to Restoration	4	12	120	2
MEG 104	Aspects of Language	4	12	120	2
SEMESTER II					
MEG 201	British Poetry II: Neo-Classical To Victorian	4	12	120	2
MEG 202	British Fiction I: Beginnings to Victorian	4	12	120	2
MEG 203	Literary Criticism & Theory I	4	12	120	2
MEG 204	English Language Teaching	4	12	120	2
SEMESTER III					
MEG 301	British Poetry III: Modern & Contemporary	4	12	120	2
MEG 302	British Drama II: Modern & Contemporary	4	12	120	2
MEG 303	American Literature I	4	12	120	2
MEG 304	Indian Writing in English	4	12	120	2
SEMESTER IV					
MEG 401	British Fiction II: Modern & Contemporary	4	12	120	2
MEG 402	Literary Criticism and Theory II	4	12	120	2
MEG 403	Women's Writing in English	4	12	120	2
MEG 404	American Literature II (optional)	4	12	120	2
MEG 405	Indian Literature in English II (optional)	4	12	120	2
MEG 406	Other Literatures in English*Optional				
Total		64	198	1980	32

Detailed Syllabus

MEG 101 British Social History

MODULE I: Medieval Age

- Unit 1:** War with France, Conflict with the Irish and Scots
- Unit 2:** Feudalism- Manor, Peasant Revolt
- Unit 3:** Church- Wycliffe and Lollards, etc

MODULE II: Renaissance & Reformation

- Unit 3:** Idea of Renaissance
- Unit 4:** Exploration and conquest of new lands, Conflict with Spain and Continental powers, Conflict between Catholics and Protestants, Conquest of Ireland
- Unit 5:** Reformation

MODULE III: Age of Enlightenment

- Unit 6:** Idea of Enlightenment
- Unit 7:** Whigs and Tories, Coffee houses and Pamphlet wars
- Unit 8:** Colonialism

MODULE IV: Age of Revolution

- Unit 9:** The French Revolution
- Unit 10:** Imperialism- Debates about slavery
- Unit 11:** Industrial Revolution- Working class movements, Chartism, science etc.

MODULE V: Modern & Contemporary

- Unit 12:** The World Wars, Anti-imperialist movements
- Unit 13:** Feminism
- Unit 14:** Globalization, Mass consumerism, Popular culture, Technology Digital world etc.

Further Readings:

- Briggs, Asa. *A Social History of England*. 3rd Edition, Harmondsworth: Penguin, 1999.
- Cannon, John. *The Oxford Companion to British History*. 2nd Edition. Oxford University Press, 2002
- Horrox, Rosemary & W. Mark Ormrod. (Eds) *A Social History of England, 1200-1500*. Cambridge University Press, 2006.
- Trevelyan, G. M. *English Social History - A Survey of Six Centuries - Chaucer to Queen Victoria*. Read Books, 2007.
- Widdowson, Peter. *The Palgrave Guide to English Literature and Its Contexts: 1500-2000*. Palgrave Macmillan, 2004.

MEG 102 British Poetry I: Chaucer to Restoration

MODULE I: Chaucer: *The Nun's Priest Tale*

- Unit 1:** Reading the age of Chaucer
- Unit 2:** *The Nun's Priest Tale*: The text
- Unit 3:** Critical reading of *NPT*

MODULE II: Elizabethans Poetry

Unit 3: Spenser: “Epithalamion”

Sidney: Loving in truth, and fain in verse my love to show”, “When Nature made her chief work”, “Stella’s eyes, Stella, think not that I by verse seek fame”

Unit 4: Elizabethan Sonnet and sonneteers

Unit 5: Shakespeare: “When in disgrace with fortune and men’s eyes”, “Since brass, nor stone, nor earth, nor boundless sea”, “Let me not to the marriage of true minds”, “My mistress’ eyes are nothing like the sun”

MODULE III: Metaphysical Poets

Unit 6: Metaphysical Poetry and poets

Unit 7: Andrew Marvell: “To His Coy Mistress”, “The Garden”

John Donne: “The Sunne Rising”, “Valediction Forbidding Mourning”, “Batter my Heart”

George Herbert: “The Collar”, “The Pulley”

Unit 8: Style and structure of Metaphysical Poetry

MODULE IV: Cavalier Poets

Unit 9: Cavalier Poetry and Poets

Unit 10: Ben Jonson: “To Celia”, “To Penshurst”

John Suckling: “Ballad upon a Wedding”

Unit 11: Richard Lovelace: “To Lucasta, Going to Warres”, “To Althea, From Prison”

MODULE V: John Milton

Unit 12: Reading the age of Milton

Unit 13: *Paradise Lost* Book I (Selections)

Unit 14: *Paradise Lost* Book IX (Selections)

Textbooks:

Gardner, Helen. *The Metaphysical Poets*. Penguin, 1960.

Mack, Peter, Andy Hawkins & Victor Lee. (Eds) *Oxford Student Texts: Geoffrey Chaucer: The Nun's Priest's Tale* OUP 2006.

Maclean, Hugh. (Ed.) *Ben Jonson & the Cavalier Poets* (Norton Critical Editions) Norton, 1975.

Milton, John. *Paradise Lost* (Norton Critical Editions) Ed. Gordon Teskey. Norton, 3rd Revised Edition, 2005.

Thomson, Katherine Duncan-Jones. (Ed) *Sonnets* (Arden Shakespeare) 3rd Edition, 1997.

Further Readings

Boitani, Piero and Jill Mann (Eds) *The Cambridge Companion to Chaucer*. Cambridge University Press, 2004.

Bloom, Harold. (Ed) *John Donne and the Metaphysical Poets* (Bloom's Modern Critical Views) Chelsea House, 2010.

Cheney, Patrick. *The Cambridge Companion to Shakespeare's Poetry*. Cambridge University Press, 2007.

Cousins, A. D. and Peter Howarth. (Eds) *The Cambridge Companion to the Sonnet*. Cambridge University Press, 2011.

Schwartz, Louis. *The Cambridge Companion to Paradise Lost*. Cambridge University Press, 2014.

MEG 103 British Drama I: Beginnings to Restoration

MODULE I: *Everyman*

Unit 1: Socio-cultural and literary condition of Medieval period

Unit 2: Rise of English Drama

Unit 3: Reading *Everyman*

MODULE II: Christopher Marlowe: *Dr. Faustus***Unit 3:** Elizabethan Drama**Unit 4:** Reading *Dr. Faustus***Unit 5:** Critical analysis of the text**MODULE III: Shakespeare: *Midsummer's Night Dream*****Unit 6:** Elizabethan Comedy**Unit 7:** Reading *Midsummer's Night Dream***Unit 8:** Critical analysis of the text**MODULE IV: Shakespeare: *Hamlet*****Unit 9:** Elizabethan Tragedy**Unit 10:** Reading *Hamlet***Unit 11:** Critical analysis of the text**MODULE V: John Webster: *The Duchess of Malfi*****Unit 12:** Reading *The Duchess of Malfi***Unit 13:** Critical analysis of the text**MODULE VI: William Congreve: *The Way of the World*****Unit 14:** Restoration Comedy and *The Way of the World***Textbooks:**Congreve, William. *The Way of the World and Other Plays* (Penguin Classics) Ed. Eric S. Rump 1999.Kastan, David Scott. (Ed) *Doctor Faustus* (Norton Critical Editions) Norton, 2005.Lester, G A. *Three Late Medieval Morality Plays: Everyman/Mankind/Mundus et Infans: A New Mermaids Anthology*, Methuen, 2002.Miola, Robert S. (Ed) *Hamlet* (Norton Critical Editions) Norton, 3rd Revised Edition, 2010.Paster, Gail Kern and Skiles Howard. (Eds) *A Midsummer Night's Dream: Texts and Contexts* (Bedford Shakespeare) Bedford/St Martins, 1999.Webster, John. *The Duchess of Malfi* (Norton Critical Editions) Ed. Micheal Neill. Norton, 2014.**Further Readings:**Dillon, Janette. *The Cambridge Introduction to Shakespeare's Tragedies* (Cambridge Introductions to Literature) Cambridge University Press; 1st Edition, 2007.Aebischer, Pascale. *Jacobean Drama* (Readers' Guides to Essential Criticism) Palgrave Macmillan, 1st Edition, 2010.Nicol, Allardyce. *British Drama*. General Books, 2010Womersley, David. (Ed) *Restoration Comedy* (Blackwell Essential Literature) Introduction by Duncan Wu. Wiley-Blackwell, 2002.

MEG 104 Aspects of Language**MODULE I: Language as a Vehicle of Rational Thought****Unit 1:** Human and Animal Communication – Design Features of Language – Language as a Symbolic Representation of the World**Unit 2:** Language as a Site of Conflict between Representations of the Same World - Language as a Vehicle of Rational Thought and Imagination rather than a Means of Communication.**MODULE II: The Making of Language**

Unit 3: Language as a Natural Object and Contemporary Debates: Chomsky's Theory of Universal Grammar – The Metaphor-Based Approach to Language.

MODULE III: Introductory Phonetics, Phonology, and Morphology

Unit 4: Introductory Phonetics and Phonology: Speech Sounds of World Languages – Suprasegmental Features – The Value of Sounds: Phonemes and Allophones.

Unit 5: Phonological Rules – Phonotactic Constraints and Foreign Accents – Implicational Laws – Practice.

Unit 6: Introductory Morphology: Words and Words Formation: The Nature of Lexicon – Morphological Process – Morphological Types of Languages – The Hierarchical Structure of Derived Words – Morphological Analysis – Practice.

MODULE IV: Introductory Syntax and Semantics

Unit 7: Introductory Syntax: Basic Ideas of Syntax – How Sentences Express Ideas – Lexical Categories – Phrase Structure – Tests for Structure Constituency – Word Order Typology – Practice.

Unit 8: Introductory Semantics: Lexical Semantics - Compositional Semantics – Practice.

MODULE V: Pragmatics and Language and Thought

Unit 9: Context and Meaning: The Speech Act Theory – The Cooperative Principle – Politeness.

Unit 10: Language and Thought: The Sapir-Whorf Hypothesis.

MODULE VI: Historical Periods of English

Unit 11: Historical Periods of English: Old English - Middle English – Early Modern English – Modern English. English across the globe: World Englishes.

MODULE VII: Structure of Modern English

Unit 12: Structure of Modern English: The Basic Sentence Structure (Subject and Predicate).

Unit 13: The Noun phrase (Nouns, Reference, Quantifiers, Modifiers)

Unit 14: The Verb Phrase (Verbs, Tense, Aspect, Modality, Mood and Modality, Clause Structure, Complements, and Adjuncts)

Recommended books

Akmjian, A., et al. 2012 (6th edition). *Linguistics: An Introduction to Language and Communication*. Cambridge: The MIT Press. (Indian edition sold by UBSPD).

Hall, Christopher J. 2008. *An Introduction to Language and Linguistics*. New York: Continuum. (Indian edition sold by Viva).

Chomsky, Noam. 2002. *On Language*. New Delhi: Penguin Books.

Huddleston, R., et al. 2006. *A Student's Introduction to English Grammar*. Cambridge: Cambridge University Press. (Indian edition sold by UBSPD).

Hurford, James. 1994. *Grammar: a student's guide*. Cambridge: Cambridge University Press. Crystal, David. 2012. *The Story of English in 100 Words*. London: Profile Books Ltd.

Lakoff, G., and M Johnson. 2003. *Metaphors We Live By*. Chicago: Cambridge University Press.

MEG 201 British Poetry II: Neo-Classical To Victorian

MODULE I: Augustan Age

Unit 1: Trends of Augustan Poetry

Unit 2: John Dryden: *MacFlecknoe*

Unit 3: Alexander Pope: *Rape of the Lock* (Selections)

MODULE II: Romantics I

Unit 4: Romantic Poetry and its trend

Unit 5: William Blake: “The Lamb”, “The Tyger”, “Holy Thursday” (*Songs of Innocence and Experience*)

Unit 6: William Wordsworth: “Tintern Abbey”

S. T. Coleridge: “Kubla Khan”, “Ode to Dejection”

MODULE III : Romantics II

Unit 7: P. B. Shelley: “Ode to the West Wind”, “To a Skylark”

Unit 8: John Keats: “Ode on a Grecian Urn”, “The Eve of St. Agnes” (Selections)

Unit 9: Lord Byron: “She Walks in Beauty”, “Prometheus”

MODULE IV: Early Victorians

Unit 10: Alfred Tennyson: “The Lady of Shallot”, “Ulysses”

Unit 11: Robert Browning: “Fra Lippo Lippi”, “Two in the Campagna”

MODULE V: Late Victorians

Unit 12: Matthew Arnold: “Dover Beach”, “The Scholar Gypsy”

Unit 13: Thomas Hardy: “Channel Firing”, “Afterwards”, “The Oxen”

Unit 14: Gerald Manley Hopkins: “Pied Beauty”, “The Windhover”, “Inversnaid”

Textbooks:

Cunningham, Valentine and Duncan Wu. (Eds) *Victorian Poetry* (Blackwell Essential Literature) Wiley-Blackwell, 2002.

Grant, John E., Mary Lynn Johnson. (Eds) *Blake's Poetry and Design* (Norton Critical Editions) Norton, 2nd Revised Edition, 2008.

O'Neill, Michael and Charles Mahoney. (Eds) *Romantic Poetry: An Annotated Anthology* (Blackwell Annotated Anthologies) Wiley-Blackwell (31 August 2007)

Further Readings:

Bloom, Harold. *Romantic Poets* (Bloom's Modern Critical Views) Chelsea House, 2003.

Bloom, Harold. *Victorian Poets* (Bloom's Modern Critical Views) Chelsea House, 2002.

Brown, Daniel. *Gerald Manley Hopkins* (Writers & Their Work) Northcote House, 2004.

Zwicker, Steven N. (Ed) *The Cambridge Companion to John Dryden* (Cambridge Companions to Literature) Cambridge University Press, 2004.

Wilson, Keith. *A Companion to Thomas Hardy* (Blackwell Companions to Literature and Culture) Wiley-Blackwell, 2009)

MEG 202 British Fiction I: Beginnings to Victorian

MODULE I : Daniel Defoe

Unit 1: Rise of the English novel

Unit 2: Reading *Robinson Crusoe*

Unit 3: Critical Analysis of the text

MODULE II : Henry Fielding

Unit 4: Reading *Tom Jones*

Unit 5: Critical Analysis of the text

MODULE III: Jane Austen

Unit 6: Reading *Pride and Prejudice*

Unit 7: Critical Analysis of the text

MODULE IV : Charles Dickens

Unit 8: Trends of Victorian Novel

Unit 9: Reading *David Copperfield*

Unit 10: Critical Analysis of the text

MODULE V: Emily Bronte

Unit 11: Reading *Wuthering Heights*

Unit 12: Critical Analysis of the text

MODULE VI : Thomas Hardy

Unit 13: *The Return of the Native*

Unit 14: Critical Analysis of the text

Textbooks:

Austen, Jane. *Pride and Prejudice* (Norton Critical Editions) Ed. Donald J. Gray. Norton, 3rd Revised Edition, 2000.

Bronte, Emily. *Wuthering Heights* (Norton Critical Editions) Ed. Richard J. Dunn. Norton, 2003.

Defoe, Daniel. *Robinson Crusoe* (Norton Critical Editions) Ed. Michael Shinagel. Norton, 2nd Revised Edition, 1994.

Dickens, Charles. (Ed) *David Copperfield* (Norton Critical Editions) Ed. Jerome H. Buckley. Norton, 1990.

Fielding, Henry. *Tom Jones* (Norton Critical Editions) Ed. Sheridan Baker. Norton, 1994.

Hardy, Thomas, *Return of the Native* (Norton Critical Editions) Ed. Phillip Mallett. Norton, 2nd Revised Edition 2006.

Further Readings:

David, Deidre. (Ed) *The Cambridge Companion to the Victorian Novel* (Cambridge Companions to Literature) Cambridge University Press, 2nd Edition, 2012.

Richetti, John. (Ed) *The Cambridge Companion to the Eighteenth-Century Novel* (Cambridge Companions to Literature) Cambridge University Press, 1996.

Watt, Ian. *The Rise of the Novel: Studies in Defoe, Richardson and Fielding*. Kessinger, 2009.

MEG 203 Literary Criticism & Theory I

MODULE I: Plato: *The Republic* (Selections)

Unit 1: The Philosopher King

Unit 2: Plato on Imitation: Eidos, Object and Image

Unit 3 : Plato's Objections to the Artist

Aristotle: Aristotle : *Poetics*

Unit 4: Aristotle on Poetry and Dramatic Imitation

Unit 5: Features of Tragedy

MODULE II : Longinus and Philip Sidney

Unit 6: *On the Sublime*

Unit 7: *An Apology for Poetry*

MODULE III: Samuel Johnson: Preface to Shakespeare (Selections)**Unit 8:** Johnson and Neo-Classicism**Unit 9:** Shakespeare and the Unities**Unit 10: John Dryden: An Essay on Dramatic Poesie (Selections)****MODULE IV : S T Coleridge and William Wordsworth****Unit 11:** *Biographia Literaria* (Selections)**Unit 12:** *Preface to Lyrical Ballads* (Selections)**MODULE V : Matthew Arnold and F. R. Leavis****Unit 13:** *Study of Poetry* (Selections)**Unit 14:** “Literary Criticism and Philosophy”**Texts Prescribed**

Enright, D J & Ernst De Chickera, eds. *English Critical Texts: Sixteenth Century to Twentieth Century*, Oxford University Press, 2002.

Sethuraman, V S and S. Ramaswami, eds. *The English Critical Tradition: An Anthology of English Literary Criticism*, Macmillan, 2000

Further Readings

Abrams, M H and Geoffrey Galt Harpham, *A Glossary of Literary Terms*, 11th Edition, Wadsworth, 2014.

Leitch, Vincent B. *The Norton Anthology of Theory & Criticism*, 2nd Edition, Norton, 2010.

MEG 204 English Language Teaching**MODULE I: Understanding Language****Unit 1:** Theoretical perspectives on language acquisition and language teaching**Unit 2:** Different Approaches and Methodologies including current developments**Unit 3:** Language systems and learners’ linguistic problems**MODULE II: History of ELT in India****Unit 4:** History of English education before independence**Unit 5:** English Education in post-independent and present India**MODULE III: Applied Linguistics and General Phonology****Unit 6:** Scope and Definitions of Applied Linguistics**Unit 7:** Application of Applied Linguistics theories in ELT**Unit 8:** General phonetics and phonology**Unit 9:** Speech Mechanism**MODULE IV: Curriculum Development****Unit 10:** Principles of Syllabus Design**Unit 11:** Historical perspectives and recent developments in Course Design**Unit 12:** Teaching and designing English language in Bilingual/Multilingual contexts**MODULE V: Approaches and Techniques of Skills Development****Unit 13:** Oral/Speaking skills; Sociology of Communication**Unit 14:** Reading Skills; Reflective Skills and Writing Skills Theories and Techniques

Textbooks

Howatt, A.P.R. *A History of English Language Teaching*. Oxford: OUP, 2010.

Stern, H.H. *Fundamental Concepts of Language Teaching*. Oxford: OUP, 1983 (new Edition).

Further Readings

Nunan, D. *Syllabus Design*. Oxford University Press, 1994.

Richards, J.C. and T.S. Rodgers *Approaches and methods in language teaching*. Cambridge University Press, 2009.

Vyas, M.A. and Y.L. Patel (eds.) *Teaching English as a Second Language: A New Pedagogy for a New Century*. Prentice-Hall India, 2009.

MEG 301 British Poetry III: Modern & Contemporary**MODULE I: Modern English Poetry I**

Unit 1: Trends in Modern English Poetry

Unit 2: Reading the Poet: **W. B. Yeats:** “The Second Coming”, “Sailing To Byzantium”, “Among Schoolchildren”

Unit 3: Reading the Poet: **T. S. Eliot:** “The Love Song of J Alfred Prufrock”, “The Hollow Men” (Selections)

MODULE II: Modern English Poetry II

Unit 4: Reading the poet: **W. H. Auden:** “Consider this and in Our Time”, “The Shield of Achilles”, “September 1, 1939”

Unit 5: Reading the poet: **Louis MacNeice:** “Birmingham”, “Bagpipe Music”

Unit 6: Reading the poet: **Stephen Spender:** “What I expected Was”, “The Pylons”, “An Elementary School Classroom in a Slum”

MODULE III: Post War English Poetry

Unit 7: Reading the poet **Philip Larkin:** “Church Going”, “Toads”, “The Whitsun Weddings”

Unit 8: Reading the poet **Dylan Thomas:** “Poem in October”, “Do Not Go Gentle into the Night” “Fern Hill”

Unit 9: Reading the poet **Ted Hughes:** “The Thought Fox”, “Hawk Roosting”, “Pike”

MODULE IV: Modern Irish Poetry

Unit 10: Trends in Modern Irish Poetry

Unit 11: Reading the poet: **Seamus Heaney:** “Digging”, “The Tollund Man”, “Punishment”, “Act of Union”

Unit 12: Reading the poet **Geoffrey Hill:** Mercian Hymns (Selections)

MODULE V: Contemporary English Poetry

Unit 13: Trends in Contemporary English Poetry

Unit 14: **John Agard:** “Listen Mr Oxford Don”, “Checking out Me History”, “Half-Caste”, “Flag”

Simon Armitage: ‘Kid’, ‘Mother’ any distance greater than a single span’, ‘November’

Carol Ann Duffy: “Anne Hathaway”, “Little Red-Cap”, “Achilles”

Textbooks:

Ferguson, Margaret., Mary Jo Salter and Jon Stallworthy. *The Norton Anthology of Poetry*. 5th Edition. Norton, 2005

Palgrave, Francis Turner. *Palgrave’s Golden Treasury: From Shakespeare to the Present*. Updated by John Press. 6th Edition. Oxford University Press, 2002.

Wain, John. (Ed) *The Oxford Anthology of English Poetry: Vol II Blake to Heaney*. Oxford University Press, 2005.

Further Readings:

Acheson, James and Romana Huk (Eds) *Contemporary British Poetry: Essays in Theory and Criticism*. State University of New York Press, 1996.

Broom, Sarah. *Contemporary British and Irish Poetry: An Introduction*. Palgrave Macmillan, 2005.

Howarth, Peter. *The Cambridge Introduction to Modernist Poetry*. Cambridge University Press, 2012.

Sinfield, Alan. *Literature, Politics, and Culture in Postwar Britain*. University of California Press, 1989.

Whitworth, Michael H. *Reading Modernist Poetry*. Wiley, 2010.

MEG 302 British Drama II: Modern & Contemporary

MODULE I: G B Shaw: *Pygmalion*

Unit 1: Trends in Modern English Drama

Unit 2: Reading the text

Unit 3: Critical Analysis of the Play

MODULE II: Samuel Beckett: *Waiting for Godot*

Unit 4: Theatre of the Absurd

Unit 5: Reading the text

Unit 6: Critical Analysis of the Play

MODULE III: John Osborne: *Look Back in Anger*

Unit 7: Trends in Post-War English Drama

Unit 8: Reading the text

Unit 9: Critical Analysis of the Play

MODULE IV: Harold Pinter: *The Homecoming*

Unit 10: Reading the text

Unit 11: Critical Analysis of the Play

MODULE V: Caryl Churchill: *A Number*

Unit 12: Trends in Contemporary English Drama

Unit 13: Reading the text

Unit 14: Critical Analysis of the Play

Textbooks:

Beckett, Samuel. *Waiting for Godot: A Tragicomedy in Two Acts*. Faber. 2010

Pinter, Harold. *The Homecoming*. Avalon, 1994.

Shaw, George Bernard. *Pygmalion*. Ed. Dan H. Laurence and Introduction by Nicholas Grene. Penguin, Revised edition, 2003.

Further Readings:

Aston, Elaine and Elin Diamond. (Eds) *The Cambridge Companion to Caryl Churchill* (Cambridge Companions to Literature) 2009.

Bloom, Harold. (Ed) *George Bernard Shaw's "Pygmalion"* (Modern Critical Interpretations) Chelsea 1991.

Longman, Walter Levy. *Modern Drama: Selected Plays from 1879 to the Present*; 1st Edition, 1998.

Esslin, Martin. *The Theatre of the Absurd*. Bloomsbury, 2001.

Innes, Christopher. *Modern British Drama: The Twentieth Century*, Cambridge University Press; 2nd Edition, 2002.

MEG 303 American Literature I

MODULE I: History of American literature

Unit 1: American myths of origin; the Colonial experience; the frontier Puritanism, Unitarianism, Transcendentalism

MODULE II: Ralph Waldo Emerson and Walt Whitman

Unit 2: “The American Scholar”

Reliance on Nature and the individual self; The American Genius; Declaration of American cultural independence

Unit 3: Excerpts from the Preface to *Leaves of Grass*

Excerpts from the Preface to *Leaves of Grass* : The role of the American poet ; An American voice in poetry

MODULE III: Hawthorne: *The Scarlet Letter*

Unit 4: Reading the nineteenth century American novel: *The Scarlet Letter* as American Romance

Unit 5: *The Scarlet Letter* as a Critique of American Puritanism

Unit 6: Hester Prynne as rebel; study in evil, guilt and redemption

MODULE IV: Faulkner: *The Sound and the Fury*

Unit 7: *The Sound and the Fury* : The Title and the Four sections,

Unit 8: The American South and *The Sound and the Fury*

Unit 9: The stream of consciousness technique in *The Sound and the Fury*

Unit 10: *The Sound and the Fury*: The Story of the Compson Brothers,

MODULE V : Leading American Poets

Walt Whitman: “Song of Myself” (1-7)

Unit 11: Whitman’s song of America ; Catalogues; Poetics for democracy

Emily Dickinson: “I taste a liquor never brewed,” “Because I could not stop for Death,” “I dwell in possibility,” “After great pain a formal feeling comes,” “I heard a fly buzz”

Unit 12 : Dickinson as poet ; Study of Themes; A female voice in nineteenth century American poetry

Robert Frost: “Out, out,” “Once by the Pacific,” “The Gift Outright,” “Birches”, “Home Burial”

Unit 13: Frost as a modern poet; Frost and New England; Study of Themes.

Langston Hughes: “Theme for English B”, “I too”, “Ballad of the Landlord”, “The Negro sings of Rivers”, Poetry of the Harlem Renaissance ; Hughes and the African American imagination; Textual analysis

MODULE VI: Arthur Miller: *Death of a Salesman*

Unit 14: Myth in American Drama: Critique of the myth of success 2. Father-son relationship in *Death of a Salesman* 3. *Death of a Salesman* as an American tragedy

Textbooks

Ellmann, Richard ed. *The New Oxford Book of American Verse* (Oxford University Press, New York, 1976)

Emerson, *Essays* Ed. ELH Turpin. New York: Merril, 2005

Faulkner, William. *The Sound and the Fury* Ed. David Minter, Norton Edition. New York: Norton, 1993

Hawthorne, Nathaniel. *The Scarlet Letter*. Ed. Leland S. Person, Norton Edition. New York: Norton, 2004

Horton, RW and Herbert W. Edwards, *Backgrounds of American Thought*. Englewood-Cliffs, New Jersey: Prentice-Hall, 1974
 Miller, Arthur. *Death of a Salesman* London: Penguin, 1976.
 Whitman, Walt. *Leaves of Grass*. New York: OUP, 2005

Further Reading

Van Spankeren, Kathryn. *An Outline of American Literature*. USIS Publication
 McQuade, Donald et al. *The Harper American Literature Compact Edition*. New York: Harper and Row, 1987.
 Ford, Boris ed. *The Pelican Guide to Literature*, Vol. 9. Harmondsworth: Penguin, 2007

MEG 304 Indian Writing in English

MODULE I: History and Background

Unit 1: English in India before Macaulay; Macaulay's minutes, The English Education Act of 1835
Unit 2: The Charter Act of 1813 and the Anglicist and Orientalist debate

MODULE II: Modern Indian English Poetry

Nissim Ezekiel, "Poet, Lover, Birdwatcher", "Background, Casually", "Case Study", "Goodbye Party for Miss Puspa T S"
 AK Ramanujan, "A River", "Obituary", "Breaded Fish", "Looking for a Cousin on a Swing", "Self Portrait"
 Jayanta Mahapatra, "Hunger", "Indian Summer", "A Missing Person
 Kamala Das, "An Introduction, "The Dance of the Eunuchs", "Looking Glass"
Unit 3: Poetry before Independence in brief: Henry Derozio, Toru Dutt, and Sarojini Naidu
Unit 4: Poetics of Modern Indian English Poetry (Its urban, personal nature; alienation, imagist and modernist influences, affinity to Anglo-Saxon poetry)
Unit 5: Kamala Das and confessional writing

MODULE III: The Indian English Novel I

Mulk Raj Anand, *Untouchable*
 Raja Rao, *Kanthapura*
Unit 6: The beginnings of the Anglophone novel in India (Bankim Chandra and Lal Behari Day)
Unit 7: Nation and the novel
Unit 8: Social concerns of the Indian English novel

MODULE IV: The Indian English Novel II

Unit 9: RK Narayan, *The Guide* and Anita Desai, *Clear Light of Day*: Reading of the texts
Unit 10: Women in Narayan and Desai's novels
Unit 11: Societal changes in the Indian English novel

MODULE V: Autobiography as genre in Indian English writing

Nirad Chaudhuri, *An Autobiography of an Unknown Indian* (selections)
 Jawaharlal Nehru, *Autobiography* (selections)
Unit 12: Features of western autobiography in brief
Unit 13: Appropriation of western autobiography by Indian English writers

MODULE VI: Mahesh Dattani: *On a Muggy Night in Mumbai*

Unit 14: Socio-psychological identity crisis in Dattani

Textbooks:

- Anand, Mulk Raj. *Untouchable*. Penguin India, New Edition, 2001.
 Chaudhuri, Nirad. *An Autobiography of an Unknown Indian*. Jaico 2008.
 Dattani, Mahesh. *Collected Plays*. Penguin India, 2000.
 Desai, Anita. *Clear Light of the Day* RHI, 2012.
 Narayan, R K. *The Guide: A Novel* (Penguin Classics) Introduction by Michael Gorra, Penguin, Revised Edition, 2006.
 Rao, Raja. *Kanthapura*. Oxford University Press, 2001.

Further Readings:

- Gopal, Priyamvada. *The Indian English Novel: Nation, History, and Narration* (Oxford Studies in Postcolonial Literatures) Oxford University Press. 2009
 Iyengar, K. R. Srinivasa *Indian Writing in English*. Sterling, Revised and updated edition, 2012.
 Mehrotra, Arvind Krishna. (Ed.) *Illustrated History of Indian Literature in English* Permanent Black (2005)
 Naik, M K. *Indian English Poetry: From the Beginnings upto 2000*. Pencraft, 2006.
 Mukherjee, Meenakshi. *The Twice Born Fiction*. Pencraft, 2001.
 Multani, Angelie. *Mahesh Dattani's Plays: Critical Perspectives*. Pencraft International, 2007.
 Thieme, John. *R. K. Narayan* (Contemporary World Writers) Manchester University Press, 2007.

MEG 401 British Fiction II: Modern & Contemporary**MODULE I: Joseph Conrad: *Heart of Darkness***

- Unit 1:** Modern Fiction
- Unit 2:** Reading *Heart of Darkness*
- Unit 3:** Critical analysis of the various aspects of text

MODULE II: James Joyce: *Portrait of the Artist as a Young Man*

- Unit 4:** Reading *Portrait of the Artist as a Young Man*
- Unit 5:** Critical analysis of the various aspects of the text

MODULE III: D H Lawrence: *Sons and Lovers*

- Unit 6:** Reading *Sons and Lovers*
- Unit 7:** Critical analysis of the various aspects of the text

MODULE IV: Kingsley Amis: *Lucky Jim*

- Unit 8:** Post war British fiction
- Unit 9:** Reading *Lucky Jim*
- Unit 10:** Critical analysis of the various aspects of the text

MODULE V: John Fowles: *The French Lieutenant's Woman*

- Unit 11:** Reading *The French Lieutenant's Woman*
- Unit 12:** Critical analysis of the various aspects of the text

MODULE VI: Julian Barnes: *England, England*

- Unit 13:** Contemporary British Fiction
- Unit 14:** Critical reading of *England, England*

Textbooks:

Amis, Kingsley. *Lucky Jim*. Penguin, 2004.
 Barnes, Julian *England, England*. Vintage, 2008.
 Fowles, John. *The French Lieutenant's Woman*. Vintage, 2006.

Further Readings:

Berberich, Christine., Richard Bradford and Peter Childs. *Julian Barnes: Contemporary Critical Perspectives*. Continuum, 2011.
 English, James F. *A Concise Companion to Contemporary British Fiction*. Blackwell, 2006.
 Shaffer, Brian W. *Reading the Novel in English 1950–2000*. Blackwell, 2006.

MEG 402 Literary Criticism and Theory II**MODULE I: New Criticism & Russian Formalism**

- Unit 1:** The Roots of New Criticism and Russian Formalism
- Unit 2:** Assumptions, Key Terms Key Figures, Ideas and Applications, Limitations
- Unit 3:** The Text and the Legacy New Criticism

MODULE II: Psychoanalytic Criticism

- Unit 4:** Freud and Psychoanalysis (Assumptions, Methodology, Key Terms)
- Unit 5:** Sexuality and Social Suppression
- Unit 6:** Psychoanalysis and Literary Criticism

MODULE III: Structuralism & Post-structuralism

- Unit 7:** Structuralism and Semiotics (Key Figures, Ideas and Applications)
- Unit 8:** Structuralist Linguistics (Saussure), Anthropology (Levi-Strauss) and Narratology (Propp, Barthes, Genette)
- Unit 9:** Post-Structuralism and Deconstruction (Derrida, Foucault, Paul de Man, Harold Bloom: Key Ideas and Applications)
- Unit 10:** New Historicism and Cultural materialism

MODULE IV: Socio-cultural Theory and Criticism

- Unit 11:** Society and Literature and Sociology of Literature
- Unit 12:** Marxist Theory and the Centrality of Ideology

MODULE V: Postcolonial Theory and Criticism

- Unit 13:** Unit 14: Postcolonial Theory and Criticism: Contexts, Key Terms and Figures
- Unit 14:** Edward Said: Frames for Re-Reading the Canon

Texts Prescribed

David H. Richter, *The Critical Tradition: Classic Texts And Contemporary Trends*. Bedford/St Martin's, 2007
 Lodge, David and Nigel Wood. *Modern Criticism and Theory*. 3rd Edition, Routledge, 2008.
 Waugh, Patricia. *Literary Theory and Criticism*. Oxford University Press,

Further Readings

Guerin, Wilfred et al *A Handbook of Critical Approaches to Literature*. Oxford University Press; 6 Edition, 2010.

MEG 403 Women's Writing in English

MODULE I : Rise of Feminism**Unit 1:** Feminist Theory: An Introduction**Unit 2: Simone de Beauvoir:** *The Second Sex* (Selections)**Elaine Showalter:** “The Female Tradition” from *A Literature of Their Own***Unit 3: Sandra M. Gilbert and Susan Gubar:** “Infection in the Sentence: the Woman Writer and the anxiety of Authorship” from *The Madwoman in the Attic***Toril Moi:** “Feminist, Female, Feminine”**Gayatri Chakravorty Spivak:** “Three Women’s Texts and a Critique of Imperialism”**MODULE II : Women novelists****Unit 4: Elizabeth B. Browning:** *Aurora Leigh* (Selections)**Christina Rossetti:** “Goblin Market”**Unit 5: Amy Lowell:** "A Japanese Wood-Carving", "A Ballad of Footmen", "A Winter Ride"**Adrienne Rich:** "Aunt Jennifer’s Tigers", "Dreamwood", "Planetarium"**MODULE III : Women Short story writers****Unit 6: Charlotte Perkins Gilman:** “The Yellow Wallpaper”**Unit 7: Katherine Mansfield:** “The Doll’s House”**Ama Ata Aidoo:** “Something to Talk about on the Way to the Funeral”**MODULE IV : Mary Shelly****Unit 8 :** Introduction to Mary Shelly**Unit 9:** Reading the Text and Critical Analysis: *Frankenstein* (1818 Text)**MODULE V: Virginia Woolf****Unit 10:** Introduction to Virginia Woolf**Unit 11:** Reading the Text: *To the Lighthouse***Unit 12:** Critical Analysis of *To the Lighthouse***MODULE VI : Lorraine Hansberry****Unit 13:** Introduction to Lorraine Hansberry**Unit 14:** Reading the Text and Critical Analysis: *A Raisin in the Sun***Textbooks:**Blain, Virginia. Ed. *Victorian Women Poets: An Annotated Anthology*. Longman Annotated Texts. 2009.Bradshaw, Melissa and Adrienne Munich. (Eds) *Selected Poems of Amy Lowell*. Rutgers UP, 2002.Hansberry, Lorraine . *A Raisin in the Sun*. Vintage, 2004.de Beauvoir, Simone. *The Second Sex*. 1949. Trans. and Ed. H. M. Parshley, Vintage, 1997.Moi, Toril. *Sexual/Textual Politics: Feminist Literary Theory* (New Accents) Routledge, 2002.Shelly, Mary. *Frankenstein*. Ed. Anjana Sarma. Oxford UP, New Delhi. 2001.Warhol, Robyn R. and Diane Price Herndl. (Eds) *Feminisms: An Anthology of Literary Theory and Criticism*. 1997Woolf, Virginia. *To The Lighthouse*. UBS 2004.**Further Readings**Bloom, Harold. *A Raisin in the Sun* (Bloom's Guides) Chelsea House, 1st Edition, 2009.Bloom, Harold. *Frankenstein": Mary Wollstonecraft Shelley*. Chelsea House, Revised Edition, 2006.Bloom, Harold. *Virginia Woolf's "To the Lighthouse"* (Modern Critical Interpretations) Chelsea House, 1991.Bristow, Joseph(Ed) *Victorian Women Poets: Emily Bronte, Elizabeth Barrett Browning, Christina Rossetti* (New Casebooks) 1995.Homans, Margaret. *Virginia Woolf: A Collection of Critical Essays* (New Century Views) Prentice-Hall;

1992.

Zilboorg, Caroline. *Women's Writing: Past and Present* (Cambridge Contexts in Literature)
Cambridge University Press, 2004.

MEG 404 American Literature II

MODULE I: Hemingway: *A Farewell to Arms*

Unit 1: The Hero in Hemingway

Unit 2: Love and death in *A Farewell to Arms*

Unit 3: *A Farewell to Arms* as a Critique of war

Toni Morrison: *The Bluest Eye*

Unit 4: Colour consciousness/ Whiteness in *The Bluest Eye*

Unit 5: The Girl Child in African American fiction

Unit 6: Trauma and Recovery in *The Bluest Eye*

MODULE II: Modern American Poetry

Ezra Pound: "A Poet," "The River Merchant's Wife" "The Return"

Unit 7: Reading Modern American Poetry

Marianne Moore: "Poetry"

Unit 8: Poetry and craftsmanship

Wallace Stevens: "Peter Quince at the Clavier"

Unit 9: Poetry as the Supreme Fiction

MODULE III : Contemporary African American Women's Poetry

Unit 10: Reading Contemporary African American Women's Poetry: Race, Gender and Resistance

Sonia Sanchez: "I Have Walked a Long Time," "Poem at Thirty," "An Anthem"

Nikki Giovanni: "Choices," "All I Gotta Do,"

June Jordan: "Poem about My Rights," "Poem for South African Women," "A Song for Soweto"

MODULE IV: Contemporary American Drama

August Wilson: *Fences*

Unit 11: Different kinds of fences ; Racism and Black manhood ; Blacks and the American Dream

Suzan Lori-Parks: *Topdog/Underdog*

Unit 12: Violence in African-American lives; Critique of everyday life; Personal and family history, black masculinity against the background of American Capitalism and Patriarchy

MODULE V: American Diasporic/Migrant Fiction

Sandra Cisneros: *The House on Mango Street*

Unit 13: Theme of Alienation, Assimilation and Otherness in American Diasporic/Migrant Fiction; with reference to *The House on Mango Street*

Amy Tan: *The Kitchen God's Wife*

Unit 14: Problems of identity and assimilation and Family relationships in *The Kitchen God's Wife*

Textbooks

Cisneros, Sandra. *The House on Mango Street* New York: Vintage, 2009

Hemingway, Ernest. *A Farewell to Arms*. New York: Simon and Schuster, 1997

<http://www.poetryfoundation.org/>

Lori-Parks, Suzan. *Topdog/Underdog*. New York: Theatre Communications Group, 2002.

Morrison, Toni. *The Bluest Eye*. New York: Vintage, 1999

Tan, Amy *The Kitchen God's Wife*, New York: Vintage, 2006

Wilson, August. *Fences*. New York: Penguin, 1986

Further Readings

- Gerber, David A. *American Immigration: A Very Short Introduction*. Oxford UP, 2011.
- Mance, Ajuan Maria. *Inventing Black Women: African American Women Poets and Self Representation*. U of Tennessee P, 2007
- Mitchell, Angelyn and Danille K Taylor. *The Cambridge Companion to African American Women's Literature*. Cambridge UP, 2009.
- Rangno, V R. *Contemporary American Literature (1945-Present)* DWJ Books, 2006.
- Sherman, Charlotte Watson ed. *Sisterfire: Black Womanist Fiction and Poetry*. New York: Harper Collins, 1994.

MEG 405 Indian Literature in English II

MODULE 1: Indian English Writing from North East India

- Arup Kumar Dutta: *Kaziranga Trail*
- Robin Ngangom: "A Poem for Mother", "Native Land"
- Kynpham Sing Nongkynrih: "When the Prime Minister visits Shillong the Bamboos watch in Silence"
- Desmond Kharmawphlang: "The Conquest", "Letter to a Dear Friend"
- Unit 1:** Children's fiction as a genre
- Unit 2:** Politics and poetry

MODULE II: Poetry after Ezekiel

- Eunice de Souza: "Catholic Mother", "de Souza Prabhu", "Eunice", "Feeding the Poor at Christmas"
- Arun Kolatkar: *Jejuri*
- Aga Shahid Ali: "Postcard from Kashmir", "Snowmen", "Cracked Portraits"
- Unit 3:** Local life and contexts in the poetry of Eunice de Souza, Arun Kolatkar, and Aga Shahid Ali
- Unit 4:** Place of women in de Souza's poems
- Unit 5:** Experimentalism in Kolatkar
- Unit 6:** Exile and identity in Aga Shahid Ali

MODULE III: The Postcolonial Indian English Novel

- Salman Rushdie: *Midnight's Children*
- Arundhati Roy: *The God of Small Things*
- Unit 7:** Postcolonialism in Rushdie and Roy
- Unit 8:** Representation of history
- Unit 9:** National allegory in *Midnight's Children*
- Unit 10:** Society and class in *The God of Small Things*

MODULE IV: Travel Writing

- R K Narayan: *My Dateless Diary*
- Amitav Ghosh: "The Imam and the Indian"
- Unit 11:** America in *My Dateless Diary*
- Unit 12:** Travelling in the Orient in Ghosh's "The Imam and the Indian"

MODULE V: Diasporic Fiction

- Jhumpa Lahiri: *The Interpreter of Maladies*
- Rohinton Mistry: *Such a Long Journey*
- Unit 13:** Themes of displacement in Jhumpa Lahiri's short fiction
- Unit 14:** Alienation in *Such a Long Journey*

Textbooks:

- Ghosh, Amitav. *The Imam and the Indian*. Penguin India, 2010.

Lahiri, Jhumpa. *Interpreter of Maladies*. Harpercollins, (Reissue) Edition, 2005.
 Mistry, Rohinton. *Such a Long Journey*. Faber, New Ed, 2006.
 Narayan, R K. *My Dateless Diary: An American Journey* Penguin, 2000.
 Roy, Arundhati. *The God of Small Things* 1997 Penguin India, 2002.
 Rushdie, Salman. *Midnight's Children*

Further Readings

Afzal-Khan, Fawzia. *Cultural Imperialism and the Indo-English Novel: Genre and Ideology in R.K. Narayan, Anita Desai, Kamala Markandaya, and Salman Rushdie*. Pennsylvania State University Press, 2007.
 Hawley, John C. *Amitav Ghosh: Contemporary Indian Writers in English*. Foundation, 2005.
 Mishra, Vijay. *The Literature of the Indian Diaspora: Theorizing the Diasporic Imaginary* (Routledge Research in Postcolonial Literatures) Routledge, 2014.
 Morey, Peter. *Rohinton Mistry* (Contemporary World Writers) Manchester University Press, 2004.
 Teverson, Andrew. *Salman Rushdie* (Contemporary World Writers) Manchester University Press, 2007.
 Tickell, Alex. *Arundhati Roy's The God of Small Things: A Routledge Study Guide* (Routledge Guides to Literature) Routledge, 2007.

MEG 406 Other Literatures in English

MODULE I: Background

- Unit 1: Emergence and Development of New/World Literatures in English
- Unit 2: Background of African Literature
- Unit 3: Brief history of Canadian Literature
- Unit 4: Caribbean Literature in English
- Unit 5 : Australian Literature

MODULE II: Literatures of Africa

- Unit 6: Chinua Achebe: *Things Fall Apart*
- Unit 7: Wole Soyinka: *Death and the King's Horseman*

MODULE III: Literatures of Canada

- Unit 8: Michael Ondaatje: *The English Patient*
- Unit 9: Alice Munro: "The Office"

MODULE IV: Caribbean Literature

- Unit 10 : Jean Rhys: *Wide Sargasso Sea*
- Derek Walcott: "The Sea is History", "Love after Love"
- Grace Nichols: "I is a long memoried woman", "Praise Song for my mother",
- Lorna Goodison: "For my Mother", "Passing the Grace Vessels of Calabash"
- Unit 11: Themes, Technique and poetic style in poems of Derek Walkot, Grace Nichols and Lorna Goodison's

MODULE V: Australian Literature in English

- A.D. Hope: "Ascent into the Hell", "The Muse"
- Judith Wright: "Nigger Leap, New England", "Bullocky"
- Unit 12: Themes, Technique and poetic style in poems of A.D. Hope and Judith Write
- Unit 13: Reading David Malouf *Remembering Babylon*
- Unit 14: Major Themes and characterisation in the novel

Textbooks:

- Achebe, Chinua. *Things Fall Apart* (Norton Critical Editions) Edited by Francis Abiola Irele, Norton, 2009.
- Gikandi, Simon. *Death and the King's Horsemen* (Norton Critical Editions) Norton, 1st Edition, 2004.
- Ondaatje, Michael. *The English Patient*. 1992. Bloomsbury, 2004.
- Malouf, David. *Remembering Babylon*. Pantheon, 1993.
- Raiskin, Judith L. *Wide Sargasso Sea* (Norton Critical Editions) Norton, 1999.

Further Readings

- Bloom, Harold. *Derek Walcott* (Modern Critical Views) Chelsea House, 2003.
- Bolland, John. *Michael Ondaatje's: The English Patient* (Continuum Contemporaries Series) Continuum, 2002.
- Brooks, David. *The Double Looking Glass: New and Classic Essays on A.D. Hope*. University of Queensland Press (1 August 2000)
- Darling, Robert. *A.D. Hope* (Twayne's English authors series) Twayne, 1997.
- Gikandi, Simon. (Ed) *Encyclopaedia of African Literature*. Routledge, 2002.
- Kröller, Eva-Marie. (Ed) *The Cambridge Companion to Canadian Literature* (Cambridge Companions to Literature) Cambridge University Press, 2004.
- Lane, Richard J. *The Routledge Concise History of Canadian Literature* (Routledge Concise Histories of Literature) Routledge, 2011.
- Randall, Don. *David Malouf* (Contemporary World Writers) Manchester University Press, 2007.
- Savory, Elaine. *Jean Rhys* (Cambridge Studies in African and Caribbean Literature) Cambridge University Press, 2007.
- Webby, Elizabeth. (Ed) *The Cambridge Companion to Australian Literature* (Cambridge Companions to Literature) Cambridge University Press, 2012.

Programme Coordinator

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Important Notes for Learners

- i. Self Learning Materials are usually provided in CDs in PDF format. The printed materials are provided on payment of Rs. 250 per semester.
- ii. Examination form has to be filled up separately towards the end of the semester. An examination fee of Rs. 100 has to be paid per course, including project.

Department offering the programme**Department of English and Foreign Languages**

The Department of English and Foreign Languages was established on July 16, 1994. Currently the department offers two-year M.A. programme in English M.A. programme in Linguistics and Language Technology, Integrated M.A. in English, Integrated B.A. B Ed., Certificate Course in Chinese (One year Full Time), and Ph.D. The Department receives also UGC DRS-SAP; and work in the thrust areas like Understanding Colonial and Alternative Modernities in Travel and Life Writings in Assam and Examining Asian and Indian Influences on Modern Assamese. A Centre for Endangered Languages, identified as the cluster head of a consortium of universities in the Northeast, was established in 2014

Faculty

Professor

Madan M Sarma, Ph.D (Dibrugarh University)
 Bijay K Danta, Ph.D (Utkal University)
 Farheena Danta, Ph.D (Dibrugarh University)
 Prasanta K Das, Ph.D (Gauhati University)
 Madhumita Barbora, Ph.D (Tezpur University), Head of the Department
 Gautam K Borah, Ph.D (NTNU, Trondheim, Norway)

Associate Professor

Debasish Mohapatra, Ph.D (EFL University, Hyderabad)
 Sravani Biswas, Ph.D (NEHU)
 Hemjyoti Medhi, Ph.D (Delhi University)
 Sanjib Sahoo, Ph.D (Tezpur University)

Assistant Professor

Rathijit Chakraborty, M.Phil (Chinese) (JNU)
 Reetamoni Narzary, Ph.D (Tezpur University)
 Pallavi Jha, Ph.D (University of Hyderabad)
 Bashabi Gogoi, Ph.D (Gauhati University)
 Arup K Nath, Ph.D (JNU)
 Bipasha Patgiri, M.Phil (JNU)
 Esther Daimari, Ph.D (Gauhati University)
 Amalesh Gope, Ph.D (IIT Guwahati)
 Sarat K Doley, Ph.D (EFLU,Shc)
 Daveirou Lanamai, M.A (Chinese) (JNU)
 Pallavi, M.Phil (German) (JNU)

Visiting faculty

Saif Uddin Ahmed (French Language)
 Tapan Majumdar (German language)

M.A. IN SOCIOLOGY

Objective

This programme not only looks deep into sociological concepts and theories, but also provides ample opportunity to learn the aspects of teaching, emerging areas of socio-cultural-political sphere through a single window system. It aims to foster critical and analytical ability among the learners through study of Sociology, hone their professional skills and make the learners self-sufficient for employability.

Programme Structure

Course Code	Course Name	Credit	Contact Hours	Study input
SEMESTER I				
MSO 101	Classical Sociological Thoughts	4	12	120
MSO 102	Introduction to Family and Kinship	4	12	120
MSO 103	Sociology of India	4	12	120
MSO 104	Social Stratification	4	12	120
SEMESTER II				
MSO 201	Sociological Theories	4	12	120
MSO 202	Political Sociology	4	12	120
MSO 203	Sociology of Development	4	12	120
MSO 204	Sociology of Religion	4	12	120
SEMESTER III				
MSO 301	Social Movements in India	4	12	120
MSO 302	Gender and Society	4	12	120
MSO 303	Industry and Society	4	12	120
MSO 304	Social Demography	4	12	120
SEMESTER IV				
MSO 401	Research Methodology	4	12	120
MSO 402	Environmental Sociology	4	12	120
MSO 403	Sociology of Health and Illness	4	12	120
MSO 404	Sociology of Northeast India	4	12	120
MSO 405	Sociology of Governance (Optional)	4	12	120
MSO 406	Quantitative Sociology (Optional)	4	12	120
Total Credit		64	198	1980

Detailed Syllabus

MSO 101 Classical Sociological Thoughts

MODULE I : Historical Background of Sociology

Unit 1: The historical background of sociological theory: Enlightenment, French Revolution and Industrial Revolution

Unit 2: The development of sociology in the 19th and 20th century

MODULE II : Karl Marx

Unit 3: The sociology of Karl Marx

Unit 4: Pre-capitalist economic formations, capitalism and commodity production

Unit 5: Class and class conflict

MODULE III: Max Weber**Unit 6:** The Sociology of Max Weber**Unit 7:** Basic sociological terms and concepts: social action, rationality, categories of social action**Unit 8:** Religion and social change**Unit 9:** Contribution to the methodology of social science**MODULE IV: Emile Durkheim****Unit 10:** The sociology of Emile Durkheim**Unit 11:** Forms of solidarity and the division of labour**Unit 12:** Contribution to the methodology of Sociology – Sociology as a Science: Social fact, Normal and Pathological**MODULE V: Vilfredo Pareto and George Simmel****Unit 13:** Sociology of Vilfredo Pareto: Logico – experimental method**Unit 14:** Sociology of George Simmel: Social Type**Readings**Nisbet, R. A. *The Sociological Tradition*, London: Heinman, 1967.Morrison, K. *Marx, Durkheim, Weber: Formations of Modern Social Thought* (2nd edition). London: Sage Publications Ltd., 2006Giddens, A. *Capitalism and Modern Social Theory*, Cambridge: Cambridge University Press, 1991.Ritzer, George *Sociological Theory*, Alfred A Knopp, 1988Marx, K. *Pre-capitalist Economic Formations*, London: Lawrence and Wishart, 1964.Marx, K. *Capital Vol. 1*. Moscow: Progress Publishers, 1954, Chapters 1, 10.Weber, M. *Economy and Society*, Berkeley: University of California Press, Vol.1, Part1 Chapters 1 and 2.Weber, M. *The Protestant Ethic and the Spirit of Capitalism*, London: Allen and Unwin, 1976, Part 1.Durkheim, E. *The Rules of Sociological Method*, London: Macmillan, 1982.Durkheim, E. *The Division of Labour in Society*, Glecnoe: The Free Press, 1993.

MSO 102 Introduction to Family and Kinship**MODULE I: Family, Kinship and Marriage****Unit 1:** Nature versus Culture debate**Unit 2:** Family: Definition, Types, Changing Nature**Unit 3:** Kinship: Definition, Basic Concepts and Terminology**Unit 4:** Marriage: Definition, Types and Changing Nature**MODULE II : Various Aspects of Family and Marriage****Unit 5:**Elementary and extended family**Unit 6:** Family in the context of care of the child and the aged.**Unit 7:**Changing discourse of marriage**MODULE III: Family and Kinship in India****Unit 8:** Family and Kinship Studies in India**Unit 9:** Regional variations of kinship

Unit 10: Family and Kinship in Northeast India

Unit 11: Family and Household, Changing nature of family and relationship in India

MODULE IV: Changing Discourse of Family and Kinship

Unit 12: Changing discourse of family and kinship

Unit 13: Transformations of kinship: questioning patriarchy

Unit 14: Reproductive technologies and reconfigured kinship, gay perspectives

Readings:

Fox, R. *Kinship and Marriage: An Anthropological Perspective*. Cambridge: Cambridge University P, 1984

Karve, I. *Kinship Organisation in India*. New Delhi: Munshiram Manoharlal, 1990 Robin Fox

Bhandari, J.S. (Ed.). *Family and Kinship in Northeast-East India*. Delhi: Vedam Books, 1996.

Goody, J. (Ed.). *Developmental Cycle in Domestic Groups*. Cambridge: Cambridge University P, 1958.

Levi-Strauss, C. *The Elementary Structure of Kinship*. London: Eyre and Spottiswoode, 1969.

Shah, A. M. *Household Dimensions of the Family in India*. New Delhi: Orient Longman, 1973.

Shah, A. M. *The Family in India: Critical Essays*. New Delhi: Orient Longman, 1998.

Uberoi, P. *Family, Kinship and Marriage in India*. New Delhi: OUP, 1993

MSO 103 Sociology of India

MODULE I: Introducing Indian Sociology

Unit 1: Introducing Indian Sociology: Intellectual Traditions and Institutional growth

Unit 2: Sociology of India: Text view and Field view in Indian sociology

MODULE II: Perspectives on Indian Sociology-I

Unit 3: Approaches to the study of Indian Society: Indigenisation of Sociology

Unit 4: Indological /Textual (G.S.Ghurye, Louis Dumont)

Unit 5: Structural-functionalism (M.N. Srinivas, S.C. Dube)

MODULE III: Perspectives on Indian Sociology-II

Unit 6: Marxist Perspectives (D.P.Mukherjee, A. R. Desai, R.K.Mukherjee)

Unit 7: Civilizational Perspectives (N.K.Bose, Surajit Sinha)

Unit 8: Subaltern Perspective (B.R. Ambedkar, David Hardiman)

Unit 9: Feminist Perspective(Uma Chakravarty, Sharmila Rege)

MODULE IV: Various Dimensions of Sociology of India

Unit 10: Groups and Social Structure: Caste, Class, Tribe, Religion

Unit 11: Social Institutions: Family, Kinship and Marriage

Unit 12: Social Change in Modern India: Sanskritisation, Westernisation and Modernisation

Unit 13: Agrarian Changes and Urbanisation

Unit 14: Nation and Nation building

Readings

Aloysius, G. *Nationalism without a Nation in India*. Delhi: Oxford University P, 1997.

Béteille, A. *Caste, Class and Power: Changing Patterns of Stratification in a Tanjore Village*. University of California P, 1965.

Chakravarty, U. *Gendering Caste: Through a Feminist Lens*. Calcutta: STREE, 2003.

- Das, V. *Critical Events: An Anthropological Perspective on Contemporary India*. Delhi: Oxford University P, 1995.
- Das, V. *Structure and Cognition: Aspects of Hindu Caste and Ritual*. Bombay: Oxford University P, 1982.
- Desai, A.R. (Ed.). *Rural Sociology in India* (5th edition). (Bombay: Popular Prakashan, 1978.
- Desai, A.R. "Relevance of Marxist Approach" in T.K. Oomen & P. Mukherjee, *Indian Sociology: Reflections and Introspections*. Bombay: Popular Prakashan, 1985.
- Desai, A.R. *Social Background of Indian Nationalism*. Mumbai: Popular Prakashan, 1948.
- Dhanagre, D.N. *Themes and Perspective in Indian Sociology*. New Delhi: Rawat Publication, 1993.
- Dumont, L. *Homo Hierarchicus: The Caste System and its Implications*. Oxford: OUP, 1970.
- Ghurye, G.S. *Caste and Race in India*. Bombay: Popular Prakashan Press, 1990.
- Guha, R. (Ed.). *Subaltern Studies* Delhi: OUP. 1991.
- Gupta, D. *Social Stratification*. New Delhi: Oxford University P, 1991.
- Hardiman, D. *The Coming of the Devi: Adivasi Assertion in Western India*. Delhi: Oxford University P, 1987.
- Inden, R. "Orientalist Construction of India" in *Modern Asian Studies*. 1986.
- Jodhka, S.S. "From 'book view' to 'field view': Social anthropological constructions of the Indian village" in *Oxford Agrarian Studies*. Volume 26, Issue No. 3, 1998.
- Madan T.N. (Ed.) *Religion in India*. Delhi: Oxford University P, 1992.
- Mukherji, D.P. "Indian Tradition and Social Change" in T.K. Oomen & P. Mukherjee, *Indian Sociology: Reflections and Introspections*. Bombay: Popular Prakashan, 1986.
- Singh, Y. *Modernization of Indian Tradition: A Systematic Study of Social Change*. Jaipur: Rawat Publications, 2011.
- Srinivas, M.N. *Social Change in Modern India*. New Delhi: Orient Blackswan, 2009.
- Xaxa, V. "The Politics of Language, Religion and Identity: Tribes in India" in *Economic and Political Weekly*. Vol. 37 No.17, 2005

MSO 104 Social Stratification

MODULE I: Introducing Social Stratification

Unit 1: Social stratification: The concept of stratification in sociology

Unit 2: Social mobility and stratification: Meaning and Forms

MODULE II: Sociological Perspective on Stratification

Unit 3: Functionalist perspectives on stratification

Unit 4: Marxist perspectives on stratification

Unit 5: Weberian perspectives on stratification

Unit 6: Feminist perspectives on stratification

MODULE III: Axes of Stratification

Unit 7: Axes of Stratification: Caste, class and gender,

Unit 8: Axes of Stratification: Tribe, race and religion,

Unit 9: Axes of Stratification: Language and region

MODULE IV: Contemporary debate in stratification

Unit 10: Contemporary debate in stratification: Deviance,

Unit 11: Contemporary debate in stratification: Disability

Unit 12: Contemporary debate in stratification: Sexuality,

MODULE V: Stratification in Contemporary Society

Unit 13: Social Stratification and Exclusion in Contemporary Society

Unit 14: Challenges of Inclusion in Contemporary Society

Readings'

Gupta, D. (Ed.). *Social Stratification*. New Delhi: Oxford University P, 1991.

Tumin, M.M. *Social Stratification: The Forms and Functions of Inequality*. New Delhi: Prentice Hall of India, 2003.

Balibar, E. and I. Wallerstein. *Race, Nation, Class: Ambiguous Identities*. London: Verso, 1991.

Bendix R. and S.M. Lipset (Eds.). *Class, Status and Power: Social Stratification in Comparative Perspective*. New York: The Free Press, 1996.

Beteille, A. "Equality and Universality" in *Economic and Political Weekly*. 36 (38).

Beteille, A. *The Idea of Natural Inequality and Other Essays*. New Dehi: Oxford University Press, 1983.

Bourdieu, P. "The Forms of Capital" in J. Richardson (Ed.) *Handbook of Theory and Research for the Sociology of Education*. 1986.

Chakravarty, U. *Gendering Caste: Through a Feminist Lens*. Calcutta: STREE, 2003.

Dahrendorf, R. *Class and Class Conflict in Industrial Society*. Stanford University P, 1959.

Dube, L. "Caste and Women" in M.N Srinivas (Ed.) *Caste: It's 20th Century Avtar*, New Delhi: Penguin Books, 2005.

Foucault, M. *Madness and Civilisation*. Vintage Books, 1988.

Goldthorpe, J. H. *Social Mobility and Class Structure in Modern Britain*. Oxford: Clarendon Press, 1980.

Jenkins, R. "Disability and social stratification" in *British Journal of Sociology*. 42 (4): 557-580, 1991.

Mamdani, M. "Beyond settler and native as political identities: overcoming the political legacy of colonialism" in *Comparative Studies in Society and History*. 43 (4): 651-664, 2001.

Max, W. "Class, Status, Party" in Dipankar Gupta (Ed.), *Social Stratification*. New Delhi: Oxford University P, 1992.

Merton, R.K. and P.H. Rossi. "Reference Group Theory and Social Mobility" in R. Bendix and S.M. Lipset, *Class, Status and Power: Social Stratification in Comparative Perspective*. New York: The Free Press, 1996.

Nongbri, T. *Gender, Matriliney, and Entrepreneurship: The Khasis of North East India*. New Delhi: Kali for Women, 2008.

Ommen, T.K. *Citizenship, Nationality and Ethnicity; Reconciling Competing identities*. Polity Press, 2002.

Parsons, T. "An Analytical Approach to the Theory of Social Stratification" in *The American Journal of Sociology*, 1940.

Payne, C. and C. Llewellyn. "Trends in Class Mobility" in J.H. Goldthorpe (Ed.) *Social Mobility and Class Structure in Modern Britain*. Oxford: Clarendon Press, 1980.

Poulantzas, N. *Political Power and Social Classes*. NLB, 1973.

Rae, L. B. (Ed). *Gender, Family and Economy: the Triple Overlap*. Sage Publications, 1991.

Rubin, G. "The Traffic in Women: Notes on the Political Economy of Sex", in Linda Nicholson (Ed.) *The Second Wave: A Reader in Feminist Theory*. Routledge, 1997.

Walby, S. "Gender, Class and Stratification" R. Crompton and M. Mann (Ed.) *Gender and Stratification*. Polity Press, 2002.

MSO 201 Sociological Theories

MODULE I: Structure / System / Structuration

Unit 1: Social Structure: Levi Strauss

Unit 2: Social System: Talcott Parsons

Unit 3: Structuration: Anthony Giddens

Unit 4: Structuration and Discourse Analysis

MODULE II: Subjective Understanding of Society

Unit 5: Social Construction of Reality: Berger and Luckman

Unit 6: Dramaturgical Approach: Goffman Perceptions of everyday life

Unit 7: Ethnomethodology: Garfinkel

MODULE III: Frankfurt School

Unit 8: Critical Theory

Unit 9: Frankfurt School and mass culture

Unit 10: Jürgen Habermas: Public Sphere

MODULE IV: Contemporary Social Theories

Unit 11: Sociology of Piere Bourdieu

Unit 12: Foucault's Perspective on Society

Unit 13: Ulrich Beck's views on Modernity

Unit 14: Public Sociology

Readings

Alexander, J.C. *Neo-functionalism and After*. Malden MA. Blackwell, 1998

Radcliffe-Brown, A. R. *Structure and Function in primitive Society*. London: Cohen and West, 1971.

Parsons, T. and E. A. Shils. *Toward a General Theory of Action*. NY: Harper and Row, 1952.

Lane, M. (Ed.). *Introduction to Structuralism*. NY: Basic Books, 1970.

Levi-Strauss, C. *Structural Anthropology*. Harmondsworth: Penguin, 1993.

Giddens, A. *Central Problems in Social Theory: Action, Structure and Contradiction in Social Analysis*. London: Manmillan, 1983.

Rabinow, Paul ed., *The Foucault Reader*, London: Penguin Books 1984 (ps. 51-120, 170-289).

Goffman, E. *The Presentation of Self in Everyday Life*. NY: The Overlook Press, 1973.

Berger, P. and T. Luckman. *The Social Construction of Reality*. London: Penguin, 1967.

Althusser, L. 1971. *Lenin, Philosophy and Other Essays*. Monthly Review Press: London.

Adorno, T. and M. Horkheimer. *Dialectic of Enlightenment*. New York: Continuum, 1993.

MSO 202 Political Sociology

MODULE I: Introduction to Political Sociology

Unit 1: Political Sociology: Emergence and Scope

Unit 2: Approaches to the study of politics;

Unit 3: Approaches to study Power and authority;

Unit 4: Basic concepts of Political Sociology: elite and masses; consensus and conflict; state and stateless societies

MODULE II: Perspectives on Political Sociology

Unit 5: Perspectives on state: Liberal, Marxist, Pluralist

Unit 6: State and the class structure;

MODULE III: Institutions and Political Process

Unit 7: Political Parties Characteristics and compositions;

Unit 8: Pressure groups and Interest groups

Unit 9: Democratic Decentralization and Local Self Government

MODULE IV: Political Sociology of India

Unit 10: The State and Society in India: Colonial and Post Colonial

Unit 11: Caste and Politics in India

Unit 12: Class and Politics in India

Unit 13: Religion: Debate on Secularism and Communalism in India

Unit 14: Region, Language and Politics in India

Readings

Bendix, R. and S. M. Lipset (Eds.). *Class, Status and Power*. London: RKP, 1966.

Bhargava, R. *Secularism and its Critics*. New Delhi: OUP, 1999.

Bottomore, T. *Elites and Society*. Harmondsworth: Penguin, 1966.

Chakravarty, A. *Contradiction and Change*. Delhi: OUP, 1975.

Dahl, R. *Who Governs?* New Haven: Yale University P, 1961.

Desai, A.R. *State and Society in India: Essays in Dissent*. Bombay: Popular Publication, 2000.

Gerth, H.H. and C.W. Mills (Eds.). *From Max Weber: Essays in Sociology*. London: RKP, 1948.

Key, V.O. *Politics, Parties and Pressure Groups*. NY: Crowell, 1964.

Kohli, A. *India's Democracy: An Analysis of Changing State-Society Relations*. Princeton: Princeton University P, 1990.

Kohli, A. *The State and Poverty in India: The Politics of Reform*. Cambridge: Cambridge University P, 1999.

Kothari, R. *Caste in Indian Politics*. Delhi: Orient Blackswan, 2008.

Laclau, E. *Politics and Ideology in Marxist Theory*. London: Verso, 2012.

Miller, D. *On Nationality*. Oxford: Clarendon Press, 1995.

Mills, C.W. *The Power Elite*. NY: OUP, 2000.

Nash, K. *Contemporary Political Sociology*. Massachusetts: Blackwell Publishers, 2000.

Robinson, M. S. *Local Politics: the Law of the Fishes*. Delhi: OUP, 1988.

Runciman, W.G. *Social Science and Political Theory*. Cambridge: CUP, 1969.

Taylor, G. *The New Political Sociology: Power, Ideology and Identity in an Age of Complexity*. London: Palgrave Macmillan, 2010.

Vora, R. and S. Palshikar (Ed.) *Indian Democracy*, Delhi: Sage, 2004.

Weber, M. *Economy and Society*. Berkeley: University of California P, 1978.

MSO 203 Sociology of Development

MODULE I: Introduction to Sociology of Development

Unit 1: Meaning, significance and the idea of development in sociological understanding

Unit 2: Meaning of Development over time

MODULE II: Sociological Perspectives of Development

Unit 3: Perspectives on development: Liberal, Marxist and Ecological

Unit 4: Theories of Development: Modernisation Theories

Unit 5: Theories of Underdevelopment: Dependency theory,

Unit 6: Theories of Underdevelopment: World system theory, Uneven development

MODULE III: Development and Its Critique

Unit 7: Theories of alternative development

Unit 8: Post-development theories

Unit 9: Grassroots level movements in development

MODULE IV: Contemporary Issues in Development

Unit 10: Politics of Development: Knowledge and power in development,

Unit 11: Contemporary Issues in Development: Globalization,

Unit 12: Contemporary Issue: Poverty and Politics of Development

Unit 13: Contemporary issue: NGO and Civil Society

Unit 14: Gender and Development

Readings

- Peet, R. *Theories of Development*. Jaipur: Rawat Publications, 2005.
- Pietersen, J.N. *Development Theory: Deconstructions/ Reconstructions*. New Delhi: Vistaar Publications, 2011.
- Alavi, H. and T. Shanin. *Introduction to the Sociology of Developing Societies*. London: Macmillan, 1982.
- Bardhan, P. *The Political Economy of Development in India*. Delhi: OUP, 2005.
- Baviskar, A. *In the Belly of the River: Tribal Conflicts over Development in the Narmada Valley*. Delhi: Oxford University P, 2004.
- Cooke, B. and U. Kothari (Eds.). *Participation: The New Tyranny?* London: Zed Books, 2001.
- Cooper, F. and R. M. Packard (Eds.). *International Development and the Social Sciences: Essays on the History and Politics of Knowledge*. Berkeley: University of California P, 1997.
- Escobar, A. *Encountering Development: The Making and Unmaking of the Third World*, Princeton, New Jersey: Princeton University Press, 2011.
- Ferguson, J. *The Anti-Politics Machine: Development, Depoliticization and Bureaucratic Power in Lesotho*. Minneapolis: University of Minnesota P, 1994.
- Frank, A.G. *Capitalism and Underdevelopment in Latin America*. London: Penguin Books, 1971.
- Freire, P. *Pedagogy of the Oppressed*. London: Penguin Books, 1996.
- Gupta, A. *Postcolonial Developments: Agriculture in the Making of Modern India*. New Delhi: Oxford University P, 1998.
- Harvey, D. *The New Imperialism*. Oxford: Oxford University P, 2003.
- Rahnema, M. and V. Bawtree (Eds.). *The Post-Development Reader*. London: Zed Books, 1997.
- Sachs, W. (Ed.). *The Development Dictionary*. Hyderabad: Orient Longman, 1997.
- Schumacher, E.F. *Small is Beautiful*. New York: Vintage, 2011.
- Scott, J. C. *Seeing Like a State*. New Haven: Yale University P, 1998.
- Sen, A. *Development as Freedom*. New Delhi: Oxford University P, 2000.

MSO 204 Sociology of Religion

MODULE I: Introduction to the Study of Religion

- Unit 1:** Introduction to Sociology of Religion
- Unit 2:** Marx; Weber and Durkheim
- Unit 3:** Magic, science and religion
- Unit 4:** Critique of Religion: Freud and Marx

MODULE II: Religious Organizations and Movements

- Unit 5:** Religious organisations: Nature, types, functions
- Unit 6:** Religious Movements: Types, Nature

MODULE III: Religions in India

- Unit 7:** Religions of India: Buddhism, Hinduism, Jainism, Sikhism and Tribal Religion
- Unit 8:** Religions of India: Christianity, Judaism, Islam
- Unit 9:** Religious Cults and Sects
- Unit 10:** God man and God woman
- Unit 11:** Aspects of religion in India: Sacred knowledge, Sacred space and Sacred persona

MODULE IV: Religion in India: Contemporary Times

- Unit 12:** Secularism
- Unit 13:** Proselytisation
- Unit 14:** Communalism

Readings

1. Asad, T. *Formations of the Secular: Christianity, Islam, Modernity*. Stanford University Press, 2003.
2. Baird, R.D. *Religion in modern India* (3rd edition). Delhi: Manohar, 1995.
3. Durkheim, E. *The Elementary Forms of Religious Life* (5th edition). New York: Collier Books, 1961.
4. Freud, S. *The Future of an Illusion*, London, Penguin, 2008.
5. Jones, K.W. *Socio-religious reform movements in British India* (The new Cambridge history of India III-1). Hyderabad: Orient Longman, 1989.
6. Madan, T.N. (enlarged edition). *Religion in India*. New Delhi: Oxford, 1992.
7. Muzumdar, H.T. *India's religious heritage*. New Delhi: Allied, 1986.
8. Roberts, K.A. *Religion in sociological perspective*. New York: Dorsey Press, 1984.
9. Shakir, M. (Ed.). *Religion, state and politics in India*. Delhi: Ajanta Publications, 1989.
10. Weber, M. "The Social Psychology of the World Religions," "The Protestant Sects and the Spirit of Capitalism," and "Religious Rejections of the World and Their Direction" in H.H. Gerth and C.W. Mills (Eds.) *From Max Weber*. Oxford: Oxford University P, 2002.
11. Weber, M. *Economy and Society*. Berkeley: California University P, 1978.
12. Weber, M. *The Protestant Ethic and the Spirit of Capitalism*. London: Routledge, 2001.
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MSO 301 Social Movements in India

MODULE I: Introduction to Social Movements

Unit 1: Social movements: Definitions, characteristics and types

Unit 2: The social base: class, caste, ethnicity, gender Role and types of leadership; relationship between leaders and the masses

MODULE II: Theories on Social Movement

Unit 3: Theories on social movement: Marxist and Post Marxist

Unit 4: Theories on social movement: Weberian and Post Weberian

Unit 5: Theories on social movement: Structural Functionalist

MODULE III: Social Movements in India

Unit 6: Social movements in India: Peasant Movement

Unit 7: Social movements in India: Dalit Movement

Unit 8: Social movements in India: Tribal Movement.

Unit 9: Social Movement in India: Labour and Trade Union Movement

Unit 10: Social movements in India: Nationality and sub-nationality movements.

MODULE IV: New Social Movements in India

Unit 11: New social movements in India: Women's movement,

Unit 12: New social movements in India: Environmental movements,

Unit 13: New social movements in India: Middle class movements.

Unit 14: New social movements in India: Ethnic movements.

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MSO 302 Gender and Society

MODULE I: Introduction to Gender and Society

- Unit 1:** Social construction of gender: Sex and Gender Intersectionality of gender with other aspects of social life
- Unit 2:** Patriarchy and Masculinity: Meaning, Ideology and forms
- Unit 3:** Understanding Body and Sexuality
- Unit 4:** Contemporary Sexuality Politics: LGBT Movements

MODULE II: Feminist Thoughts

- Unit 5:** Feminist Thought: Radicals
- Unit 6:** Feminist Thought: Marxist – Socialists and Liberal
- Unit 7:** Feminist Thought: Post-modernist
- Unit 8:** Feminist Methodology as a critique of sociological methods

MODULE III: Feminism in Third World Context

- Unit 9:** Third World women and the politics of feminism
- Unit 10:** Colonialism, Nationalism and women's movement
- Unit 11:** Gender and Development: Eco- Feminism

MODULE IV: Gender Issues in Indian Context

- Unit 12:** Gender, religion and politics: Dalit Feminism
- Unit 13:** Contemporary issue: Property rights and Debate on Domestic violence
- Unit 14:** Contemporary Issues: Education and Health

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MSO 303 Industry and Society

MODULE I: Introduction to Sociology of Work and Industry

Unit 1: Introduction to Industrialization and Social Change

Unit 2: Industrialization, Industrialism and Post-Industrial Society

MODULE II: Industrial Organizations

Unit 3: Industrial Organisations: Formal and Informal

Unit 4: Industrial conflict and its Resolution: Nature of Industrial Conflict

Unit 5: Trade Unions and Collective Bargaining,

Unit 6: Joint management councils and Quality Circles

MODULE III: Industrial Policies, Industries in NE India

Unit 7: India's Industrial Policies since Independence,

Unit 8: Tea Plantation Industry and Industrial Relations in Plantations

Unit 9: Industries in Northeast India

Unit 10: Cottage Industries in Northeast India

MODULE IV : Industrial Sociology Today

Unit 11: Informal Economy and Globalisation

Unit 12: Unorganised Sector and Casualisation of Work

Unit 13: Feminisation of Labour

Unit 14: Special Economic Zones

Readings:

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MSO 304 Social Demography

MODULE I: Introducing Social Demography

Unit 1: Introducing social demography

Unit 2: Relationship of demography with other sciences

Unit 3: Basic concepts: fertility, fecundity, mortality, migration

MODULE II: Theories of Population

Unit 4: Population Theories: Antiquity, Malthusian, Post-Malthusian,

Unit 5: Population Theories: Neo-classical, Marxian, Biological Theories, Optimum Theory, Demographic Transition

MODULE III: Structure of Population

Unit 6: Age and sex structure of population

Unit 7: Population Pyramid

Unit 8: Human development Index

Unit 9: Population Policies (fertility-responsive, mortality-responsive, migration-responsive)

Unit 10: Programmes (initiatives and critique)

MODULE IV: Dimensions of Population

Unit 11: Social dimensions of Population education

Unit 12: Population as an issue in a plural society

Unit 13: Population and Health

Unit 14: Population and developing countries

Readings:

Amonker, R. G. "Demography: A Case Study of India" in *International Review of Modern Sociology*. 4 (2)194-214, 1974.

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MSO 401 Research Methodology

MODULE I: Introducing Social Research

Unit 1: Philosophical Foundations of Social Research

Unit 2: History of Science

Unit 3: Subjectivity and Objectivity

MODULE II: Approaches to Social Research

Unit 4: Positivism

Unit 5: Interpretivism

MODULE III: Qualitative Research

Unit 6: Ethnography

Unit 7: Case Studies

Unit 8: Qualitative Methods

Unit 9: Qualitative Data Analysis

MODULE IV: Research Design and Quantitative Approaches

Unit 10: Quantitative Research Design

Unit 11: Quantitative Methods

Unit 12: Sampling techniques

Unit 13: Quantitative Data Analysis

Unit 14: Report Writing

Readings

- Babbie, E.R. *The Practice of Social Research* (12th edition). USA: Wadsworth: Cengage Learning, 2010.
- Beteille, A. and T.N. Madan. *Encounter and Experience: Personal Accounts of Fieldwork*. New Delhi: Vikas Publishing House Pvt. Ltd., 1975.
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MSO 402 Environmental Sociology

MODULE I: Introduction to Environmental Sociology

Unit 1: Environmental sociology: Scope and significance.

Unit 2: The history of environmental sociology: The rise, decline, and resurgence of environmental sociology.

Unit 3: Nature – Nurture debate: synthesis of societal and environmental dialect.

MODULE II: Sociology of Environment

Unit 4: Classical Sociology and Environment: Marx, Weber and Durkhiem

Unit 5: Contemporary theoretical approaches: Ecological modernisation, Ecofeminism, Ecological Marxism

Unit 6: Contemporary theoretical approaches: Risk society, Anthropocene.

MODULE III: Emerging Issues in Environmental Sociology

Unit 7: Emerging theoretical parameters in environmental sociology: Contributions of Zavestoskis, Dunlap and Catton, Allan Schnaiberg

Unit 8: Environmental Disasters and Hazards

Unit 9: Body, Health and Environment

MODULE IV: Emerging Issues in Environmental Sociology

Unit 10: Technology and environment

Unit 11: Global Environmentalism: A challenge to post-materialism thesis

Unit 12: Responses to environmental issues: Environmental Justice

MODULE V: Environmental Policy and Movements in India

Unit 13: India's National Environmental Policy

Unit 14: Environmental Movements in India

Readings:

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MSO 403 Sociology of Health and Illness

MODULE I: Introduction to Sociology of Health and Illness

Unit 1: Introducing the theoretical foundations

Unit 2 : Defining health and illness

Unit 3: Culture and disease

Unit 4: Illness narratives

MODULE II: Medical Pluralism and Alternative Medicine

Unit 5: Alternative Medicine

Unit 6: Medical Pluralism

Unit 7: Gender and Health

Unit 8: Gender and Sociology of Body

Unit 9: Medicalization and de-medicalization

MODULE III: Social Health

Unit 10: Public health and community health

Unit 11: Social epidemiology

Unit 12: Health policies of government of India

MODULE IV: Politics of Health and Medicine

Unit 13: Politics of Health Insurance

Unit 14: Pharmaceutical Industries and Medicines

Readings:

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MSO 404 Sociology of Northeast India

MODULE I: Northeast India as a Category

Unit 1: Geographical and Social Aspects of NE India

Unit 2: Cultural Specificities of NE India

Unit 3: Northeast India as a Conceptual Category: Emergence and significance of the term.

MODULE II: Social Formation of NE India

Unit 4: Traditional Society, Polity and Economy of NE India

Unit 5: Tribe-caste interaction, Advent of Christianity

Unit 6: Emergence of Middle Class

Unit 7: Process of Nationality formation

MODULE III: Land Relations in Northeast India

Unit 8: Pre Colonial: Pattern of land ownership and social stratification

Unit 9: Colonial: Emergence of Modern Land System- Commoditization, Privatization,

Unit 10: Post-Colonial: Emergence of New Social Forces

Unit 11: State and Society in Northeast India

MODULE IV: Issues of Identity in Northeast India

Unit 12: Identity Assertion in Northeast India

Unit 13: Tribal Autonomy and Homeland Politics

Unit 14: Indigenous-Immigrant question in Northeast

Readings

Baruah, S. *Durable Disorder: Understanding the Politics of Northeast India*. Delhi: Oxford University P, 2005.

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MSO 405 Sociology of Governance

MODULE I: Introducing Governance

Unit 1: Governance: Meaning and significance, historicizing the concept

Unit 2: Government, governance, and governmentality

Unit 3: Relationship between state and society

MODULE II: Sociology of Governance

Unit 4: Sociology and Governance: Sociological perspectives on Governance

Unit 5: Social location of power: Weber, Foucault, Lukes

Unit 6: Politics of the governed, politics of representation

MODULE III: Contemporary Issues in Governance

Unit 7: Contemporary issues in governance: State autonomy, centralization and decentralization,

Unit 8: Neo-liberalism and new public management.

Unit 9: Issues relating to class and caste in governance

Unit 10: Gender and ethnicity in governance

MODULE IV: Grassroots Level Governance

Unit 11: Local self-governance and local-level politics

Unit 12: Participation and grassroots level democracy

Unit 13: Governance in Northeast India

Unit 14: Informal and Local Level Governance in NE India

Readings

Kjaer, A.M. *Governance*. Cambridge: Polity Press, 2005.

Pierre, J. (Ed.). *Debating Governance*. New York: Oxford University P, 2000.

Bang, H.P. *Governance as social and political communication*. Manchester: Manchester University P, 2010.

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Venugopal, V. and S. Yilmaz. "Decentralization in Kerala, Panchayat Government Discretion and Accountability" in *Public Administration and Development*. Vol. 29, pp. 316-329, 2009.

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MSO 406 Quantitative Sociology

MODULE I: Quantitative research methodology: An Introduction

Unit 1: Quantification in social science

Unit 2: Quantitative Research Process

Unit 3: Statistics in social research

Unit 4: Limitations of statistics in social science research

MODULE II: Descriptive Statistics

Unit 5: Measures of central tendency: Mean, Median, Mode

Unit 6: Understanding variation: Standard/Quartile Deviation

Unit 7: Uses of descriptive statistics in social science research

MODULE III: Inferential Statistics

Unit 8: Tests of significance and covariance

Unit 9: Co-relational Analysis

Unit 10: Regression analysis, Methods of hypothesis testing: chi-squared test, t-test and z-test

MODULE IV: Analyzing, interpreting and representing quantitative data

Unit 11: Approaches to quantitative data analysis

Unit 12: Interpreting results of statistical tests

Unit 13: Representing results of statistical tests

Unit 14: Preparation of report on the basis of quantitative data

Readings

Blalock, H. *Social Statistics*. New York: McGraw Hill, 1979.

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Important Notes for Learners

- i. Self Learning Materials are usually provided in CDs in PDF format. The printed materials are provided on payment of Rs. 250 per semester.
- ii. Examination form has to be filled up separately towards the end of the semester. An examination fee of Rs. 100 has to be paid per course, including project.

Department offering the programme

Department of Sociology

The Department of Sociology, Tezpur University was established in 2006. The research areas for the faculty of the department have been Environmental Sociology, Social Demography, Sociology of Movement, Sociology of Development, Sociology of Governance, Sociology of Northeast India, Sociology of Education, Sociology of Health and Illness, Ethnic Studies, Migration, Science Studies and so on.

Faculty

Professor of Eminence

Xaxa V., M.A. (Pune), Ph.D (IIT, Kanpur)

Professor

Sharma C.K., Ph.D (Delhi), Head of the Department

Kikhi K., Ph.D. (NEHU)

Associate Professor

Deka R., Ph.D. (Dibrugarh)

Assistant Professor

Das A.K., M. Phil. (Delhi), Ph.D. (TU)

Sumesh S. S., Ph.D. (Kerala)

Goswami N., Ph.D. (IIT, Kanpur)

Das S., M. Phil (JNU), Ph.D. (TU)

Ray S., Ph.D. (Delhi)

Shimreiwung A.S., Ph.D. (JNU)

Hagjer P., M.A. Sociology (JNU)

POST GRADUATE DIPLOMA IN HUMAN RESOURCE DEVELOPMENT

Objectives

Human resource is a very vital and sensitive area of knowledge. The management of human resource is always very complex and demanding. The main objective of HRM is to maximize the return on investment by an organization in its human capital. The programme offered would prepare the participants to form employment relationships, build capacities in human talent and focus on the individual, group and structural elements that influence behaviour in organizations.

Programme Structure

Course Code	Course Name	Credit	Contact Hours	Study input
SEMESTER I				
DHR 101	Foundation of Management	4	12	120
DHR 102	Organizational Behaviour	4	12	120
DHR 103	Foundation of Human Resource Management	4	12	120
DHR 104	Industrial Relations	4	12	120
SEMESTER II				
DHR 201	Human Resource Development	4	12	120
DHR 202	Labour Laws	4	12	120
DHR 203	Compensation Management	4	12	120
DHR 204	Organizational Change and Development	4	12	120
Total Credit		32	96	960

Detailed syllabus:

DHR 101 Foundation of Management

Unit 1: Introduction to management

Need for management, Evolution of management: i) Scientific management put forward by Taylor, ii) Modern management by Fayol, iii) Hawthorne Studies, iv) McKinsey's 7S framework, Managerial skills propounded by Henry Mintzberg.

Unit 2: Planning

Need for planning, Types of plans: i) Mission, ii) Objective, iii) Strategy, iv) Policy, v) Procedure, vi) Rules, vii) Budgets, Steps in planning, Management by Objectives

Unit 3: Strategies

TOWS matrix, Porter's Industry Analysis and generic competitive strategies: i) Porter's Industry Analysis, ii) Generic Competitive Strategies, Successful implementation of strategies: iii) Understanding why strategies fail, What is required for successful implementation of strategies

Unit 4: Organizing

Meaning of organizing: Formal and informal organization, Different forms of departmentation: i) By product, ii) By process, iii) By region, iv) By customer, v) By time, vi) By number, Understanding a Matrix organization: i) Forming a matrix organization, ii) Problems associated with matrix organization, iii) How to make matrix effective, Strategic Business Unit: i) Why is SBU required, ii) Is SBU and Matrix same?, Meaning of Line and staff: i) Role of line and staff, ii) What can go wrong?, Span of Management: i) Meaning, ii) What determines span of management?, Factors affecting centralization & decentralization, Delegation: i) Need for delegation, ii) Factors affecting delegation

Unit 5: Staffing

Concept of staffing, Understanding the Systems approach to staffing, Managing Human Resource Inventory

Unit 6: Leading

Essence of leadership, Likert's four systems of management, Blake and Mouton's Managerial Grid, Contingency theory of leadership

Unit 7: Control Process

Definition, Critical points and standards, Control mechanisms: i) Feedback system, ii) Real Time control, iii) Feed forward system, Requirements for effective control

Unit 8: Control techniques

Budgetary control techniques: i) Incremental budget, ii) Zero-based budget, iii) Variable budget, Non-budgetary control technique: i) Statistical analysis, ii) Special reports, iii) Operational audit, iv) Personal observation, v) Use of Time-Event Network Analysis

Textbook(s)

1. Koonz, Donnel, Weirich. *Management: A global perspective* (McGraw-Hill, New York, 10th Edition,1995).

References books

1. Stoner, J.A.F., Freeman, R.E. & D.R. Gilbert. *Management* (Pearson Education, 6th edition, 2004).

DHR 102 Organizational Behaviour**Unit 1: Introduction to organizational behaviour**

Introduction: Concept, key components of OB, significance of Organization Behaviour, Evolution of Organization Behaviour

Unit 2: Learning and Perception

Learning, Concept, determinants of learning, Learning and behaviour, Perception: i) Concept, perception and sensation, ii) Perception process, factors influencing perception, Person perception, iii) Perception and its application in OB, individual decision making

Unit 3: Personality and Attitude

Personality: i) Concept, determinants of personality, types of personality, ii) How personality influence OB, Attitude: i) Concept, formation of attitude, ii) Types of attitude, significance

Unit 4: Motivation

Concept, need; Different theories of motivation, Application of motivational tools,

Unit 5: Group Dynamics I

Group behaviour: i) Concept of group, reasons for joining group, stages of development, ii) Concept of teams, team characteristics, effective teams, team building, Leadership: Concept, function, styles

Unit 6: Group Dynamics II

Conflict: i) Concept, types, conflict management, Power and Politics: i) Concept, difference between power and politics, ii) Sources of power, emergence of organizational politics

Unit 7: Communication

Communication: i) Concept, need, process of communication, barriers of effective communication; Job stress: i) Concept, symptoms of Job Stress, causes and consequences of Job Stress, Organization Climate: i) Concept, dimensions of Organization Climate, determinants of Organization Climate

Unit 8: Organization Culture

Concept, types of culture, Learning, creating and sustaining culture

Textbook(s)

1. Robbins, S.P. *Organization Behaviour* (Prentice Hall India Pvt. Ltd., New Delhi, 2003).
2. Robbins, Judge, Sanghi. *Organization Behaviour* (Pearson Education, India, 2008).

Reference book(s)

1. Luthans, Fred *Organization Behaviour* (TataMc Graw Hill, New Delhi, 2004).
2. Khanka S.S. *Organization Behaviour* (S. Chand and Company, New Delhi, 2009).

DHR 103 Foundation of Human Resource Management**Unit 1: Introduction to Human resource management**

Introduction; Concept, Definitions, Scope and Importance; Functions of Human resource management; Environmental scanning of HRM and Challenges in the area of HRM; Strategic HRM

Unit 2: Human resource planning 1

Concept, Need of HRP, Process of HRP, Job analysis: i) Job description & Job specification, ii) Job Evaluation

Unit 3: Human resource planning 2

Recruitment, Selection, Placement

Unit 4: Training and Development

Concept, Difference between training, development and education; Steps in designing training; Different types of training

Unit 5: Compensation and Performance Appraisal

Compensation: i) Concept of wage and Salary administration, ii) Theories of wage determination; Performance Appraisal: i) Concept, importance, significance and scope; Performance Appraisal process

Unit 6: Industrial relation

Introductory overview, Collective Bargaining

Unit 7: Human Resource Information System

Overview and concepts of Human Resource Information Systems & Integration of functional areas and applications of Human Resource Management into the HRIS, Planning, Design and Implementation of a HRIS

Unit 8: International human resource management

Concept, issues and practice, Problems associated with International human resource management

Textbook(s)

1. Gary Dessler. *Human Resource Management* (Prentice Hall of India Pvt. Ltd., New Delhi, 2007).

Reference book(s)

1. Mondy, R.W. *Human Resource Management* (Pearson Education, New Delhi, 2006).
2. Rao, V.S.P. *Human Resource Management, Text and Cases* (Excel Books, New Delhi, 2009).
3. Aswathappa, K and Dash, Sadhna. *International Human Resource Management, Text and Cases* (Mc Graw Hill, New Delhi, 2010).

DHR 104 Industrial Relations**Unit 1: Industrial worker**

Concept, Factors responsible for growth of industrial labour force; Characteristics of Indian Labour- social composition, sex composition, level of literacy, heterogeneity of labour class, migratory characteristics

Unit 2: Industrial Relation 1

Concept, Parties to industrial relation; Approaches to industrial relation; IR scenario in India

Unit 3: Industrial Relation 2

Govt. policies toward industrial relation; International labour organization (ILO)

Unit 4: Trade Unionism

Concept, Emergence of trade union in India; Function , types of trade union, features of trade union; Problems of trade union –size, finance, structure, leadership, trade union rivalry, recognition of union

Unit 5: Industrial Dispute

Concept, Causes of dispute, Dispute prevention machineries

Unit 6: Collective Bargaining

Meaning, Importance, Level of bargaining, Collective agreement and its item, Bargaining process, Hurdles to collective bargaining in India

Unit 7: Workers Participation in Management (WPM)

Meaning, Goals, Degrees and forms; Schemes of WPM in India, Hurdles to WPM in India

Unit 8: Global Practices of Industrial Relation

IR practices in Great Britain, IR practices in Germany

Text Book(s)

1. Memoria, C.B, Mamoria, S & Gankar, S.V. *Dynamics Industrial Relations* (Himalaya Publishing House, New Delhi, 2010).
2. Venkatratnam , C.S. *Industrial Relations* (Oxford Higher Education, New Delhi, 2009).

Reference book(s)

1. Sinha, P.R.N., Sinha, Indu, Shekhar, S.P. *Industrial relation, Trade Union and Labour Legislation* (Pearson Education, New Delhi, 2009).

DHR 201 Human Resource Development

Unit 1: Introduction to HRD

Concept, Business needs: factors, planned and unplanned business needs

Unit 2: Identifying training needs through

Human Resource planning, Succession Planning, Critical Incidents

Unit 3: Identifying training needs through

Management Information System, Performance appraisal system

Unit 4: Specifying training needs

Job Specification, Investigating performance gaps

Unit 5: Translating training needs into action

Formal and informal training, various types of training.

Unit 6: Training

E-training, Outdoor training

Unit 7: Training specification

Designing training

Unit 8: Training evaluation.

Concept, Need, Different types

Textbook(s)

1. Frances and Bee, Roland (1999) *Training Needs Analysis and Evaluation*, University Press (India) Ltd., Hyderabad.

Reference book(s)

1. Blanchard, P.T. and Thacker, J.W. *Effective Training: System, Strategies and Practices* (Pearson Education, 2009).
2. Singh, Sahagal, Jain, Gupta & Jain. *Successful Application of HRD: Case Studies from Indian Organisations* (Concept Publishing House, New Delhi, 1996).

DHR 202 Labour Laws

Unit 1: The Workmen's Compensation Act, 1923

- 1.1: Employers' defences before the Act
- 1.2: The Fatal accident Act, 1855
- 1.3: Workmen's compensation Act, 1923, scope & coverage
- 1.4: Definitions & rules of the Act
- 1.5: Amount & distribution of compensation

Unit 2: Payment of wages Act, 1936

- 2.1: Definitions
- 2.2: Object & rules of the Act
- 2.3: Maintenance of registers
- 2.4: Inspectors & their duties

Unit 3: Factories Act, 1948

- 3.1: Definitions
- 3.2: Registration procedure of factories
- 3.3: Welfare, health & safety
- 3.4: Employment of persons & working hours

Unit 4: Industrial Disputes Act, 1947

- 4.1: Definitions & object of the Act
- 4.2: Settlement procedure
- 4.3: Strikes & lock outs
- 4.4: Layoff & retrenchment

Unit 5: Trade Unions Act, 1926

- 5.1: Definitions
- 5.2: Registration & cancellation of trade unions
- 5.3: Duties & liabilities of trade unions
- 5.4: Rights of trade unions

Unit 6: Minimum wages Act, 1948

- 6.1: Definitions & object
- 6.2: Procedure of fixation of wages
- 6.3: Inspectors & their duties

Unit 7: Payment of bonus Act, 1965

- 7.1: Definitions & object
- 7.2: Eligibility & disqualification of bonus
- 7.3: Process of determining bonus
- 7.4: Inspectors & duties

Unit 8: Law for Labour Welfare**8.1 Employees' provident Fund & Miscellaneous Provisions Act, 1952**

- 8.1.1: Definitions & object
- 8.1.2: Employees' Provident fund scheme
- 8.1.3: Employees' pension scheme fund
- 8.1.4: Employees' deposit linked insurance scheme
- 8.1.5: Inspectors & duties

8.2 Maternity benefit Act, 1961

- 8.2.1: Definitions & object
- 8.2.2: Maternity benefits
- 8.2.3: Inspectors & duties

8.3 Employees' State Insurance Act, 1948

- 8.3.1: Definition & object
- 8.3.2: Employee's State insurance fund & contributions
- 8.3.3: Benefits

8.4: Payment of Gratuity Act, 1972

- 8.4.1: Definitions & object
- 8.4.2: Payment of gratuity
- 8.4.3: Process of determining gratuity

8.4.4: Inspectors & duties

Books and References:

1. N D Kapoor: Industrial Law, Sultan Chand & Sons, New Delhi, 2004
2. R S N Pillai ic. V Bhagwati: Business Law, S Chand & Company, New Delhi, 2005
3. S K Tuteja: Busineee Law for Managers, Sultan Chand & Sons, ' New Delhi, 2004

DHR 203 Compensation Management

Unit 1: Introduction

Wage concepts and theory: types of compensation, minimum wage, fair wage, living wage etc

Unit 2: Compensation administration

Principles of good compensation administration, Wage determination process

Unit 3: Wage payment system

Different types of payment systems in India, Wage structure in global scenario

Unit 4: Wage components

Various wage/salary components, wage incentives, Pay structure: basic and allowances

Unit 5: Executive remuneration and industrial scenario

Unit 6: Wage differentials

Unit 7: Wage fixation

Collective bargaining, Statutory wage fixation, Wage boards, Pay commissions , Adjudication

Unit 8: Wage policy in India

Text Book

1. Sarma, A.M. *Understanding Wage System* (Himalayan Publishing House, 2009).

Reference Book

- 1.Henderson, Richard I. *Compensation Management in a knowledge based world* (Pearson education, New Delhi, 2003).

DHR 204 Organizational Change and Development

Unit 1: Introduction

Concept of change, Different types of change, Levers of change

Unit 2:Open Sytem Planning Model

Open System Planning model, Environmental perspective

Unit 3: Managing change

Various Change Management models, The change process

Unit 4: Organization Development

Concept of Organization Development, OD process: Diagnostic activities, action planning, stabilization

Unit 5: OD Approaches

Action research, Survey feedback approach

Unit 6: Different OD interventions1

Team Interventions, Intergroup Interventions

Unit 7 Different OD interventions2

Comprehensive Interventions, Structural interventions.

Unit 8: OD Practices in Indian organization

Textbook(s)

French, W.L. & Bell, C.H (2009) Organisational Development, Behavioral Science Intervention for Organisation Improvement, Prentice Hall, New Delhi(2009)

Reference book(s)

1. Thornbill, A. *Managing Change* (Pearson Education, New Delhi, 2008).
2. K. Harigopal *Management of Organisational Change* (Response Books, New Delhi, 2001).

Programme Coordinator

Dr. Runumi Das

Assistant Professor

Department of Business Administration

Tezpur University

runumi@tezu.ernet.in

03712-275015

Important Notes for Learners

- i. Self Learning Materials are usually provided in CDs in PDF format. The printed materials are provided on payment of Rs. 250 per semester.
- ii. Examination form has to be filled up separately towards the end of the semester. An examination fee of Rs. 100 has to be paid per course, including project.

Department offering the programme

The Department of Business Administration came into existence in 1995 with the objective of producing quality management professionals and carrying out research in the areas of Finance, Human Resources, Marketing, Production and Systems Management. The Department offers Masters of Business Administration, Masters of Tourism and Travel Management and Ph. D in regular mode.

Faculty

Professor

Goswami Chandana., Ph. D. (Gauhati)- Dean

Sarma M.K., Ph. D. (Tezpur)

Sarkar S.S., Ph. D. (Tezpur)

Das D., Ph. D.(RGU),

Goswami C., Ph. D. (Tezpur)

Baruah P., Ph. D (Tezpur) Head of the Department

Associate Professor

Sarma T.R., Ph.D (Gauhati)

Bhuyan A., Ph.D (Tezpur)

Roy A., Ph.D. (Tezpur)

Assistant Professors

Barpujary H., Ph.D. (Tezpur)

Mahanta K., Ph.D. (Dibrugarh)

Das R., Ph.D.(Tezpur)

Dutta M., Ph.D. (Gauhati)

Baruah. P, MBA (Symbiosis)

Facilities

The Department is well equipped with educational facilities like state of the art Smart Class room, computer laboratory and instructional aids like T.V., LCD Projector, OHP camcorder etc. The department has an air conditioned board room for facilitating case study, group discussion etc.

POST GRADUATE DIPLOMA IN ENVIRONMENTAL AND DISASTER MANAGEMENT

Objectives

The programme aims at developing basic understanding and creating awareness of environment and its management. It also aims at enabling the personnel in various agencies of the Government, semi government and NGOs including farm and contract workers to understand disaster risks and develop strategies for risk mitigation.

Programme Structure

Course Code	Course Name	Credit	Contact Hours	Study input
SEMESTER I				
DEM 101	The Environment: Basic Understanding	4	12	120
DEM 102	Natural Resources and Sustainable Development	4	12	120
DEM 103	Urban Water Management	4	12	120
DEM 104	Fundamentals of Disaster Management	4	12	120
SEMESTER II				
DEM 201	Environmental Laws and Policies	4	12	120
DEM 202	Environmental Pollution & Management	4	12	120
DEM 203	Planning for Disaster Risk Mitigation	4	12	120
DEM 204P	Project	6	12	120
Total Credit		34	96	960

Detailed Syllabus

DEM 101 Environment: Basic Understanding

Unit 1: Environment – General perspectives

Definition and concept, Components of the environment: i) Atmosphere, ii) Hydrosphere, iii) Lithosphere, iv) Biosphere, Socioeconomic and cultural environment, Interdisciplinary nature of Environmental Science

Unit 2: Environment – the capital

Earth capital, Sustainable yield, Environmental degradation, Kuznet's hypothesis and, Environmental Kuznet's curve, Pollution Haven Hypothesis, Ecological security

Unit 3: Environment and Population

Population growth: i) World, ii) India; Population explosion; Urbanization; Migration; Resource; depletion; Environment and Human Health, Food security

Unit 4: Environmental Sustainability

Sustainability – basic concepts, Sustainable society, Prerequisites of sustainability, Sustainable development, Common Property Resources (CPRs), EIA and sustainability

Unit 5: Ecosystem processes

Ecosystem: i) Definition, ii) Structure and types, iii) Trophic levels, iv) Food chain and food web, v) Ecological pyramids; Ecosystem services; Biomes

Unit 6: Earth processes

Denudation: i) Fluvial, ii) Aeolian, iii) Glacial; Landforms; Biogeochemical cycles, Weathering and soil formation

Unit 7: Atmospheric processes

Heating process of the atmosphere, Atmospheric stability, mixing height: i) Concept of lapse rates, ii) Temperature inversion; Atmospheric circulation: i) Atmospheric pressure, ii) Pressure belts, iii) Wind(s), iv) Jet streams, v) Monsoon; Tropical weather; Climate of India

Unit 8: Contemporary Issues

Introduction to environmental issues, Environmental Pollution, Intellectual property rights (IPR), Bio-piracy, Biodiversity Loss, Ozone depletion, Climate change

Textbook(s)

1. Cunningham W.P.,Cunningham M.A. and Saigo B.. *Environmental Science: Global Concern* (Tata McGraw-Hill Publishing Company Limited, New Delhi, 2005).
2. Miller T.G. *Living in the Environment* (Books/Cole,2000).

Reference book(s)

1. Owen O.S. *Natural Resource Conservation* (Prentice Hall of India,1995).
2. Smith F. *Environmental Sustainability* (SL,1997).

DEM 102 Natural Resources and Sustainable Management**Unit 1: Natural resources**

Earth's natural resources. Key themes, concepts, and tools associated with natural resources. The principles of natural resource management in soils, water, vegetation/forests, energy, mineral, etc.

Unit 2: Sustainable development

The concept of sustainable development, its main principles, the evolution of ideas about sustainability, strategies for promoting sustainable development, resistances to the concept, and some alternative approaches.

Unit 3: Forest management

Forest types and resource of India, Principles and practice of forest management planning, implementation and monitoring of sustainable forest management, An introduction to key concepts, issues and protocols and an overview of the global forest estate, Sustainable forest management from its foundation in ecological principles, markets for forest products and environmental services and local to global forest and environmental policies.

Unit 4: Wildlife sustainable management

Wildlife resources and social and ecological values, Biological and ecological principles governing wildlife populations and their habitats, The values and ecological function of wildlife species, populations, communities, and ecosystems, Management of wildlife populations and their habitats for societal goals, Current wildlife management issues and conservation plans in India.

Unit 5: Land management

Land degradation and measures for mitigation and conservation in a range of agro-climatic zones of India, The interaction of physical, economic, social, political and institutional factors in determining land management practices.

Unit 6: Water management

Environmental, social and political dimensions of water use, Water, climate change, sustainability and development, Water and agricultural landscape in context of India.

Unit 7: Agriculture management

Pest and disease management, fertilizer, nutrients management, crop diversification, agricultural management and climate change.

Unit 8: Natural resource management in Northeast India

Natural vegetation and forest resource, biodiversity of food resource, water, soil and minerals resources, Resource management of agriculture, sericulture, horticulture and spices, forest and minerals (petroleum, coal, natural gas, lime stone, etc.).

Textbooks:

1. Odum E.P. *Fundamentals of Ecology* (Nataraj Publishers, Dehradun, India, 1971).
2. Agarwal, K.C. *Environmental Biology* (Nidi Publ. Ltd. Bikaner, 2001).

Reference books:

1. Benny Joseph. *Environmental Studies* (Tata McGraw-Hill Publishing Company Limited, New Delhi, 2005).
2. Cunningham William P. and Mary Ann Cunningham. *Principles of Environmental Science* (McGraw Hill Higher Education).

DEM 103 Urban water Management

Unit 1: Urban Water Use and Infrastructures

Urbanization and escalated water use, Comparative water balance between cities of developed and developing countries, Quality, accessibility and availability of water in the urban setup, Rainwater infiltration, Rainwater harvesting, Summary

Unit 2: Urban Water Supply

Historical development of water supply systems, Source of water pollution, Water monitoring and water quality guidelines, Characteristics of water resources in tropical countries, Concept of 'NEW' Water or (Reclaimed wastewater as a resource), Summary

Unit 3: Water Treatment Technologies

Coagulation and sedimentation processes, Sand filtration and membrane filtration, Advanced water treatment, Design and maintenance of water supply, Summary

Unit 4: Fate of Water Related Pathogens in Urban Water Systems

Basics of sanitation and waterborne disease, History of Microbiology and Epidemiology, Removal of pathogens in water, Water supply and wastewater treatment, Risk management

Unit 5: Sustainable Water Management in Buildings

Introduction, Water uses and equipments in houses, Comprehensive Assessment System for Building Environment Efficiency, Water saving technologies, Water recycling technology in the supply system, Conclusions

Unit 6: Urban Surface Water Management

Introduction, Revetment structures and their problems, Human impacted flow regime in the urban area, Urban flood and its countermeasure, River ecosystem conservation, Coastal zone management, Summary

Unit 7: Municipal Solid Waste Management and its Impact on Water Resource

Sound material cycle and 3Rs, Transboundary movement of circulative resources, Impact on water resources, Countermeasures to minimize the impact of solid management on water resources, Modernization of municipal solid waste management, Summary

Unit 8: Climate Change and Urban Water Use

Introduction, Impacts of climate change on urban water resources, Direct and induced change in water use due to urbanization and global warming, the urban heat island: need of water for its countermeasures, Summary

Textbooks:

1. Metcalf and Eddy *Wastewater engineering-treatment and reuse, 4th edn* (McGraw-Hill, New York, 2000).
2. Garg, S.K. *Water Supply Engineering* (Environmental Engineering Vol. 1) (Khanna Publication, Delhi, 2010).
3. Hammer, M. J., & Hammer, M.J. *Water and Waster Water Technology*. 6th Edition, (PHI Learning Private Limited).

Reference book:

Hanaki K. ed. *Urban Environmental Management and Technology* (Springer Publication, 2009).

DEM 104 Fundamentals of Disaster Management

Unit 1: Understanding Disaster

Concept of Disaster, Paradigm Shift in the approach of understanding Disaster: i) Dominant Approach, ii) Progressive Approach, iii) Holistic Approach, iv) Disaster Crunch and Release Models, Concept of Hazard, Vulnerability, Capacity, Concept of Risk and DRR, Approaches to Study of Natural Hazards, Levels of Disaster, About IDNDR

Unit 2: Hazards

Classification of Hazards: i) Natural and Manmade, ii) Classification by response time, frequency, forewarning level, Industrial Hazards, Characteristics and Problem areas of Natural Hazards, Damage characteristics of few Natural Hazards, Hazard Assessment Process

Unit 3: Vulnerability

Dimension of Vulnerability Factors, Vulnerability Assessment, Vulnerability and Disaster Risk, Vulnerabilities of Flood and Earthquake Risk, Socio Economic Vulnerability and Disasters: i) Impact on

Society, ii) Community functions and Disasters, iii) Community Conflicts and Disaster, iv) Panic

Unit 4: Overview of Disaster Phenomena

Disaster Phenomena and Events (Global and Regional), Hazard Specific Disaster Risk and Impact of Hazards, Community Profile and their Exposure to Hazards in India, Disaster Trends, Problem Areas

Unit 5: Disaster Management Concept

Concept of Risk and Crisis Management, Disaster Management Cycle, Prevention, Mitigation and Preparedness, Response and Recovery, Relief Mechanism and Problem of Relief, Organizational and Financial Arrangements for Disaster Management in India

Unit 6: Capacity Building

Concept of Capacity Building, Structural and Nonstructural Measures, Disaster and Development, Capacity Assessment, Strengthening Capacity for Reducing Risk

Unit 7: Coping with Disaster

Coping Strategies, Alternative Adjustment Processes, Changing Concept, Industrial Safety Plan, Safety Tools/Kits

Unit 8: Community Based Disaster Management (CBDM)

Concept of Community, Approach and Processes of CBDM, RRA & PRA Mechanism and Role of NGO and CBO, Disaster Psychology: i) Psychological Consequence, ii) Causes, iii) Impact on Relief Workers

Textbook(s)

1. Carter, W. N. *Disaster Management: A Disaster Management Handbook* (Asian Development Bank, 1991).
2. Alexander, D. *Natural Disasters* (ULC Press Ltd, London, 1993).
3. Chakrabarty, U. K. *Industrial Disaster Management and Emergency Response* (Asian Books Pvt. Ltd., 2007).

Reference book(s)

1. *National Disaster Management Guideline*, Preparation of SDMA (NDMA, New Delhi, 2007).
2. *Participatory Rural Appraisal for Community Forest Management: Tools and Techniques* (Asia Forest Network, California, USA, 2002).

DEM 201 Environmental Laws and Policies

Unit 1: The Constitution and the Judiciary

Constitutional provisions addressing the environment: i) 42nd Amendment Act, ii) Art 48A iii) Art 51A (g); Fundamental rights: i) Art 21 – right to a wholesome environment, right to livelihood, ii) Art 14 – right to intergenerational equity; Division of power between Centre and State, Judicial procedures and Remedies, The writ jurisdiction: Writ of Mandamus, Prohibition, Certiorari, Article 32 and 226, Judicial reviews; Public Interest Litigation

Unit 2: Forests and wildlife

The Forest Act 1927, The Forest Conservation Act 1980, National Forest Policy 1988, Forest dwellers and common property, The wildlife Act: Scope and implementation, Sanctuaries, National Parks and biosphere reserves; People versus parks, Biodiversity conservation and Bio-piracy, The Biodiversity Act 2002

Unit: 3: Indian environmental policies and major initiatives

National Forest Policy 1988, National environmental policy, National action plan on climate change, National green tribunal, National river conservation directorate

Unit 4: Legal perspectives of pollution control

Water pollution: scope of the problem, The Water Act 1974, Framework of the Water Act, Criminal liability, The Environment (Protection) Act 1986, Judicial initiatives, Air Pollution and Control: Scope of the problem, The statutes, Vehicular pollution, Noise pollution: The noise rules

Unit 5: The Environment (Protection Act) 1986

The scope of the Act, Delegated legislation, Section 3 and 5 of the Act, Violation and penalties, Enforcement of the Act, The national Environment Appellate Authority, Regulation of Hazardous substances, Environmental Clearance

Unit 6: Environmental Impact Assessment

Introduction, origin and development of EIA, Indian guidelines and notification, The EIA Process, Public consultation and Hearing, Mitigation and Management Plan, Environmental Impact Statement (EIS), Post Decision making monitoring and Audit

Unit 7: International Laws

Introduction, India's International Obligations, Established Norms of International, Environmental Law, Environment and Free trade conflict, protecting global commons, Human rights, indigenous people and the Environment

Unit 8: Case studies

Olga Tellis v Bombay Municipal Corporation (AIR 1986 SC 180), The Taj Trapezium Case (MC Mehta v Union of India, AIR 1997 SC734), The Bhopal Gas leak Case, The Sariska Case, The Narmada Valley Project

Textbooks:

1. Divan S. and Roseneranz A., *Environmental Law and Policy in India: Cases, Materials and Statutes* (Oxford University Press, 1995).
2. Glasson, Therivel and Chadwick *An Introduction to EIA* (UCL, 1999).
3. Choudhury S.K., *Environmental Legislation in India* (Oxford IBH, 1996).

Reference books:

1. Carter L. *Environmental Impact Assessment* (McGraw Hill, 1996).
2. Weston, *Planning and EIA in Practice* (Longman, 1997).
3. Basu D. D. *Introduction to the Constitution of India* (Wadhwa and Company Law Publisher, 2003).
4. Heywood V. H. and Watson R. T. *Global Bio-diversity Assessment* (Cambridge University Press, 1995).

DEM 202 Environmental Pollution and Mitigation

Unit 1: Introduction

Definition of pollution, Types of pollution: i) Air, Water and Soil Pollution, ii) Noise Pollution, iii) Marine Pollution, iv) Thermal Pollution, v) Nuclear Hazard; Point and non-point source of pollution; Role of individual in pollution prevention

Unit 2: Air pollution

Introduction to Air Pollution : Indoor and Outdoor, Pollution sources and health effects and source control, Transports and diffusion of pollutants (Air pollution models), Trans boundary pollution, acid rain, Air Pollution Monitoring, Emission Inventories and air quality standards, Mitigation techniques and regulations, Case study

Unit 3: Water pollution

Introduction of water quality: i) Characteristics of water, ii) Classification of pollutants, iii) Concept of concentration; Water monitoring and water quality guidelines, Cause and effect of water pollution, Counter measures of water pollution, Case study

Unit 4: Noise pollution

Sources and measurement indices of noise pollution, Effect of meteorological parameters on noise propagation, Noise exposure level and standards, Noise control and abatement measures, Impact of noise on human health, Mitigation of noise pollution, Case study

Unit 5: Soil pollution

Physico-chemical and biological properties of soil, Industry induced soil pollution and its mitigation, Irrigation induced soil pollution and its mitigation, Agriculture induced soil pollution and its mitigation, Soil salinity and acidity and reclamation measures, Phytoremediation and bio remediation, Case study

Unit 6: Waste Management

Types of waste: i) Municipal solid waste, ii) Hazardous waste, iii) Biomedical waste, iv) E-waste; Cause and effect of wastes, Disposal and management of waste: i) Land filling, ii) Composting, iii) Vermicomposting, iv) Incineration, v) Energy and resource recovery

Unit 7: Managing the Oceans

Implications of uncontrolled exploitation of marine resources, Cause and impact of marine pollution, Strategies for sustainable harvesting of oceanic resources, Marine pollution control and remedial action

Unit 8: Managing air, water and land

Action on the atmosphere: i) Strategies to reduce pollution, climate change and its impact, ii) Need for international action and changing attitudes to deal with cause and consequences of the damage to the atmosphere; Clean, safe water strategies; Biological mediated pollution control Managing the land: i) Strategies for soil conservation, ii) Sustainable forest management techniques, iii) Alternatives to deforestation, iv) Management of minerals and fossil fuel resources, v) Technology and viability of alternative energy sources

Textbooks:

1. Peavy, H.S., Rowe, D.R., & Tchobanoglous G., *Environmental Engineering* (McGraw-Hill International Edition, 1985).
2. De A.K. *Environmental Chemistry* (New Age Publication, 2006).

Reference book

1. Peirce, J.J, Vesilind, P. A.; Weiner R *Environmental Pollution and Control, Fourth Edition* (Butterworth-Heinemann, Elsevier publication, 1998).

DEM 203 Planning for Risk and Crisis Mitigation

Unit 1: Disaster Management Act. and Policy of India

About DM Act, Provisions of DM Act, National Policy for Disaster Management

Unit 2: Planning Strategies

Organizational Structure and Framework, Nodal Ministries and Organizations for DM in India, UN Disaster Management and Mitigation System, Planning Strategies for DM, Support Requirement for DM, Steps to Formulate Risk Reduction Plan, Incident Command System

Unit 3: Planning Needs and Emergency Action

Tools /Methods for HVCA, Application of GIS and Remote Sensing, Disaster Warning, Emergency Action and Response, Evacuation Arrangement, Emergency Shelter, Recovery and Reconstruction, Medical Emergency, Emergency operation Centre

Unit 4: Preparation of State and District Level DM Plans

Background, Role of different Agencies, Guiding Principles, Suggested outline for Planning of SDMP, Guidelines for preparation of DDMP

Unit 5: Environmental Management for Disaster Risk Reduction

Approaches, Environmental stress (water, temperature, pressure) and Hazards, EIA and Disaster Management, Post Disaster Impact on Environment, Industrial Hazard Management

Unit 6: Risk, Loss and Needs Assessment

Concepts and Reasons, Approaches of Risk and Need Assessments, Categories of Loss Assessment, Approaches of Loss Assessment

Unit 7: Urban, Village and School DM Plan

Needs of Plan, Preparation of Plan, Common Flood Risk Mitigation Practices, General Guidelines for Earthquake Resistant Design

Unit 8: Counter Disaster Resources and their Roles

Government Organizations, Non-Government Organizations, Academic Institutions, Corporate Sector, Financial and other Sectors

Textbooks:

1. Siromony, P. M. V. *Source Book on District Disaster Management* (Ministry of Home Affairs, Government of India, 2005).
2. Carter, W. N. *Disaster Management: A Disaster Management Handbook* (Asian Development Bank, 1991).
3. Alexander D. *Natural Disasters* (ULC press Ltd, London, 1993).

Reference books:

1. *National Policy on Disaster Management* (NDMA, New Delhi, 2009).
2. *Disaster Management Act. (2005)* (Ministry of Home Affairs, Government of India, 2005).
3. *Environmental Needs Assessment in Post Disaster Situation, A Practical Guide for Implementation* (UNEP, 2008).
4. *School Disaster Management Plan* (Report of GoI-UNDP DRM Programme).

DEM 204P Project / Dissertation

Project themes: Drinking water, Household Fuel, Wastes, Sanitation and Hygiene, Socio-economic survey, Natural resource management, Common property resources, Any Disaster events (List is not exhaustive)

Programme Coordinator

Dr. Nirmali Gogoi

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 Assistant Professor
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 03712-273291

Important Notes for Learners

- i. Self Learning Materials are usually provided in CDs in PDF format. The printed materials are provided on payment of Rs. 250 per semester.
- ii. Examination form has to be filled up separately towards the end of the semester. An examination fee of Rs. 100 has to be paid per course, including project.

Department and Centre offering the programme

Department of environmental science

The Department was established in 2003 with the objective of imparting education on regional and global environmental issues. The curriculum for the M. Sc. programme focuses on all important aspects of Environmental Science covering contemporary problems of natural resource conservation and environmental quality. Thrust areas of research include Environmental Pollution, Greenhouse gas emission, and Riverine Hazards.

Faculty

Professor

Baruah K. K., Ph. D. (PAU, Ludhiana)
 Sarma K. P., Ph. D. (NEHU)
 Hoque R. R., Ph. D. (JNU)
 Das A. K., Ph. D (JNU)

Associate Professor

Devi A., Ph. D. (NEHU) Head of the Department

Assistant Professor

Gogoi N., Ph.D. (Dibrugarh)
 Bhattacharyya S. S., Ph.D. (Visva Bharati)
 Handique S., Ph. D
 Prakash A., Ph.D. (JNU)
 Gogoi, Nayanmoni. PhD (IITG)
 Kalita S., PhD
 Deaka P., PhD (Tezpur)

Facilities

The Department has a sophisticated instrumentation laboratory to facilitate research and other academic activities. The laboratory has the following equipment: ICP based Optical Emission Spectrophotometer, Laser Leaf Area Meter with Root Measurement Attachment, Light Meter, Portable Photosynthesis Systems, Gas Chromatographs, High Precision Electronic Balance, UV-Visible Spectrophotometer, Ion meter, Ultra centrifuge, Repairable dust sampler and Flame Photometer. A GIS laboratory, a meteorological observatory and a plant culture house is under construction.

Centre for Disaster Management

The Centre for Disaster Management was established in 1997 with the objectives to conduct trainings, conferences, workshops, case studies and research work; teach courses in diploma programme and prepare documentation, etc.

Till 2002, this centre had been receiving fund from NDM division of Ministry of Agriculture and Cooperation, Government of India under a central sector scheme. The scheme of NDM had subsequently been transferred to the Ministry of Home Affairs, Government of India during 2002.

At present the centre is working under the School of Management Sciences

POST GRADUATE DIPLOMA IN RENEWABLE ENERGY AND ENERGY MANAGEMENT

Objectives

Students will be exposed to the status of energy resources, its interaction with environment, different renewable energy sources, technologies, different techniques and technologies for energy management and energy conservation along with the economic aspects of renewable energy based power generation. The objective of the programme is to provide specialist manpower to meet the challenges of the energy sector.

Programme Structure

Course Code	Course Name	Credit	Contact Hours	Study input
SEMESTER I				
DRE 101	Energy and Environment	3	9	90
DRE 102	Solar Energy	3	9	90
DRE 103	Biomass Energy	3	9	90
DRE 104	Wind and Hydro Energy	3	9	90
DRE 105	New Energy Resources	3	9	90
SEMESTER II				
DRE 201	Energy Management and Auditing	3	9	90
DRE 202	Energy Efficiency in Thermal Utilities	3	9	90
DRE 203	Energy Efficiency in Electrical Utilities	3	9	90
DRE 204P	Project Work	9	27	270
Total Credit		33	99	990

Detailed Syllabus

DRE 101 Energy and Environment

Unit 1: Ecological principles and energy flow

Ecological principle of nature, Concept of ecosystems, Different types of ecosystems; ecosystem theories, Energy flow in the ecosystems; biodiversity

Unit 2: Energy scenario and development

Overview of world energy scenario, Overview of India's energy scenario, Overview of Energy Scenario of North East India and in particular to Assam, Energy and development linkage, Energy Sources: classification of energy sources, Quality and concentration of energy sources

Unit 3: Major energy resources

Units of various Energy sources, Conversion, calorific value, Coal-sources, formation, important properties & conversion, Petroleum-sources, genesis, important properties & uses, Natural gas- sources, genesis, important properties & uses

Unit 4: Environment concerns of energy extraction

Environment effects of energy extraction, conversion and use, Sources of pollution; primary and secondary pollutants, Consequences of pollution growth; air, water, soil, thermal, noise pollution-cause and effect, Pollution control methods, Environmental laws on pollution control

Unit 5: Energy use & climate change

Global warming, Green house gas emission, impacts, mitigation, Causes of global, regional and local climate change

Unit 6: Sustainability issues of energy use

Externalities, Future Energy Systems, Clean Energy Technologies

Unit 7: Socio-Economical aspects of Energy resources

General concepts, Socio-economical impacts: i) Rural development, Poverty alleviation, Employment; Security of supply and use, ii) Environmental and ethical concerns, Economical aspects of renewable energy systems vs large hydro and thermal power Projects.

Unit 8: International treaties & convention on environmental mitigation

United Nations Frameworks Convention on climate change (UNFCCC), Various convention and treaties at international level aiming at CO₂ mitigation

Textbook(s)

1. Ristinen R.A. Kraushaar JJ. *Energy and the Environment*, 2nd edition (John Willey & Sons, 2006).
2. Banerjee B. P. *Handbook of Energy and Environment in India* (Oxford University Press, 2005, India).

Reference book(s)

1. MC Dass, *Fundamentals of Ecology* (Tata McGraw Hill, 1994).
2. Kaushik ND. Kaushik K. *Energy, Ecology & Environment* (Capital Publishing, 2004).
3. De A.K. *Environmental Chemistry* (New Age International Publishers, 2005).

DRE 102 Solar Energy

Unit 1: Solar Radiation

Solar radiation: extra-terrestrial and terrestrial, Radiation measuring instruments, Radiation measurements and predictions

Unit 2: Basics of Solar Thermal Conversion

Solar thermal conversion: basics, Flat plate collectors-liquid and air type, Theory of flat plate collectors, Selective coatings

Unit 3: Solar thermal systems and applications

Advanced collectors: ETC, Solar Pond, Concentrators: optical design of concentrators, Solar water heaters, Solar dryers, Solar stills, Economics of solar thermal conversion systems

Unit 4: Solar thermal Energy conversion

Solar cooling and refrigeration, Thermal storage, Conversion of heat into mechanical energy, Active and passive heating of buildings, Solar thermal power generation

Unit 5: Basics of Solar Photovoltaics

Principle of photovoltaic conversion, Technology for fabrication of photovoltaic devices

Unit 6: Solar Photovoltaic energy conversion and utilization

Photovoltaic power generation systems: i) Off-grid systems, ii) Grid connected systems, Organic solar cells, Electrochemical energy storage: Batteries, Economics of solar photovoltaic systems

Unit 7: Power electronics for Photovoltaic systems

Off-grid power control and management systems, Grid-connected power control and management systems

Unit 8: Solar Photo-catalysis

Solar photocatalysis: mechanism, Kinetics, Nano-catalysts: system design, Performance parameters, Applications of solar photo-catalysis

Textbook(s)

1. Goswami DY. Kreith F. Kreider JF. *Principles of Solar Engineering* (Taylor & Francis, 1999).
2. Tiwari GN. *Solar Energy, Fundamentals design, modeling and Applications*. (Narosa, 2002).

References book(s)

1. Duffie JA. Beckman WA. *Solar Engineering of Thermal Processes*, (John Wiley, 2006).
2. Kishore VVN. *Renewable Energy Engineering and Technologies*, (TERI, 2009).

DRE 103 Biomass Energy

Unit 1: Introduction

Overview of biomass as energy source; *Biomass availability in North Eastern States of India*, Production of biomass, Photosynthesis, efficiency of C₃ & C₄ plants on biomass production, Classification of biomass.

Unit 2: Biomass as fuel

Physicochemical characteristics of biomass as fuel, *Thermal characteristics of biomass as fuel*, Biomass conversion routes: biochemical, chemical and thermo-chemical

Unit 3: Biochemical conversion of biomass for energy production

Anaerobic digestion, biogas production mechanism, Types of digesters, installation, operation and maintenance of biogas plants, Biogas plants manure-utilization and manure values, Biogas utilization and storage, Biogas for motive power generation etc.

Unit 4: Liquid biofuel

Biodiesel – the mechanism of transesterification, fuel characteristics of biodiesel, technical aspects of biodiesel engine utilization, Alcohol production from biomass- types of materials of alcohol production-process description, utilization

Unit 5: Chemical conversion of biomass for energy production

Chemical conversion processes, Hydrolysis and hydrogenation

Unit 6: Synthesis biofuel

Modern biofuel synthesis, Bio- refinery

Unit7: Thermo-chemical conversion of biomass

Combustion in excess oxygen and oxygen deficient atmosphere, Pyrolysis, Carbonization, Charcoal production, Biomass gasification--different types--power generation from gasification, Biomass based power generation

Unit 8: Energy plantation

Overview on energy plantation, Basis of selecting the plants for energy plantation, Waste land utilization through energy plantation.

Textbook(s)

1. Mukunda HS. *Understanding Clean Energy and fuels from biomass* (Wiley-India Pvt. Ltd, 2011).
2. Pandey A. *Hand book of plant-based bio-fuel*. CRC Press (Taylor & Francis, 2008).

Reference book(s)

1. Mital KM. *Biogas Systems, Principle and Applications* (New Age International Ltd. 1996).
2. Rai GD. *Non-conventional energy sources* (Khanna Publication, 2001).
3. Ravindranath NH. Hall DO. *Biomass, Energy and Environment, A developing country perspective from India* (Oxford University Press, 1995).

DRE 104 Wind and Hydro Energy**Unit 1: Wind resource assessment**

History of wind energy, Current status and future prospects, Wind Energy in India, Power available in the wind, Wind Turbine power and torque characteristics, Types of rotors: Horizontal and Vertical axis wind turbine, Characteristics of wind rotor, Analysis of wind regimes: i) Local effects, wind shear, Turbulence and acceleration effects, ii) Measurement of wind: Ecological indicator, Anemometers and wind directions, iii) Wind speed statistics: Time and Frequency distribution, Mean wind speed and distribution of wind velocity, iv) Statistical model for wind data analysis : Weibull distribution, v) Energy estimation of wind regimes, capacity factor.

Unit 2: Aerodynamics of wind turbine

Airfoil, lift and drag characteristics, Aerodynamic theories: i) Axial momentum theory, ii) Blade element theory, iii) Strip theory, Power coefficient and tip speed ratio characteristics, Rotor design and Performance analysis

Unit 3: Wind energy conversion systems

Wind electric generators: i) Tower, rotor, gearbox, power regulation, safety mechanisms, ii) Generator: Induction and synchronous generator, iii) Grid integration; Wind pumps: i) Wind driven piston pumps, limitations and performance analysis

Unit 4: Wind energy systems: Environment and Economics

Environmental benefits and problems of wind energy, Economics of wind energy: i) Factors influence the cost of energy generation: Site specific parameters, machine parameters, ii) Life cycle cost analysis

Unit 5: Hydro-power

Introduction to Hydropower, Classification of Hydropower Plants, Small Hydropower Systems: Overview of micro, mini and small hydro systems, Status of Hydropower Worldwide, Advantages and Disadvantages of

Hydropower, Selection of site for hydroelectric plant, Hydrological cycle, Essential elements of a hydroelectric power plant

Unit 6: Basics of Fluid Mechanics

Classification of Fluids, Characteristic of Water, units of Pressure, Pascal's law, applications of Pascal's law, Hydraulic press, Pressure measurement, Types of fluid flow, stream line and turbulent flow, Velocity Equation, Bernoulli's Equation, Power Equation, Continuity Equation, Cavitations, venturi meter, orifice meter, Pitot tube

Unit 7: Components of Hydropower Plants

Components of hydropower plants, Hydraulic Turbines: Types and Operational Aspects:

i) Classification of Hydraulic Turbines, Theory of Hydroturbines; Francis, Pelton, Kaplan and Propeller Turbine; differences between impulse and reaction turbines; Operational Aspects of Turbines, Efficiency and selection of turbines, Types of generators - synchronous and induction, transformers, protection & control, transmission and distribution system, Dam and Spillway, Surge Chambers, Penstock, Tailrace

Unit 8: Hydropower plant development

Site selection, environmental aspect, run-of-the-river and storage schemes; diversion structures, power channels, desilting arrangements, forebay tank and balancing reservoir, penstock and power house; transmission and distribution system, Economics: cost structure, Initial and operation cost. Environmental issues related to small and large hydropower plants, Potential of hydro power in North East India

Textbook(s)

1. Johnson GL. *Wind Energy Systems*, (Electronic Edition) (Prentice Hall Inc, 2006).
2. Mathew S. *Wind Energy: Fundamentals, Resource Analysis and Economics* (Springer, 2006).

Reference book(s)

1. Burton T. Sharpe D. Jenkins N. Bossanyi E. *Wind Energy Handbook* (John Wiley, 2001).
2. Jha AR. *Wind Turbine Technology*, CRC Press (Taylor & Francis, 2011).
3. Jain P. *Wind Energy Engineering* (McGraw-Hill 2011).
4. Nag P K. *Power Plant Engineering*, 3rd Edition (Tata McGraw Hill, 2008).
5. Bansal RK. *A textbook of fluid mechanics and hydraulic machines* (Laxmi Publications, New Delhi 2005).
6. Hussian Z. Abdullah MZ. Alimuddin Z. *Basic Fluid Mechanics and Hydraulic Machines* (CRC Press, 2009).
7. Jiandong T. *Mini hydropower* (John Wiley, 1997).
8. Wagner H. Mathur J. *Introduction to Hydro energy Systems : Basics, Technology and Operation* (Springer, 2011).

DRE 105 New Energy Resources

Unit 1: Background

Need of energy systems and materials, Application to supplement and expedite energy conservation efforts, Addressing environmental concern, Suitability as CDM

Unit 2: Hydrogen Energy

Basics of Hydrogen Energy, Production methods, Storage and transportation, Applications

Unit 3: Fuel Cell

Principle of working, Basic thermodynamic and electrochemical principles, Classifications, Applications for power generations

Unit 4: Ocean Energy

Ocean energy resources, Ocean energy routes, Ocean thermal energy conversion, Wave energy conversion, Tidal energy conversion

Unit 5: Geothermal Energy

Origin, Types of geothermal energy sites, Geothermal Power plants

Unit 6: Magneto-hydro-dynamic (MHD) energy conversion

Principle of operation, Classifications, Features of MHD Systems

Unit 7: Electrochemical Energy Storage System

Batteries, Types, Working principles, Role of carbon nanotubes in electrode

Unit 8: Magnetic and Electric Storage System

Super conducting magnetic energy storage (SMES) systems, Capacitor and super capacitor

Textbook(s)

1. Narayan R. Biswanathan B. *Chemical and Electrochemical Energy Systems* (University Press (India) Ltd. 1998).

Reference book(s)

1. Tiwari GN. Ghoshal MK. *Fundamental of Renewable Energy Sources* (Narosa, 2007).
2. Twidell, J W & A D Weir *Renewable Energy Resources* (ELBS, 2006).

DRE 201 Energy Management and Auditing**Unit 1: Energy and its various forms**

Commercial and Non-commercial energy, primary energy resources, commercial energy production, Energy pricing, energy security, energy conservation and its importance, Electricity tariff, load management and maximum demand control, Thermal energy contents of fuel, heat capacity, sensible and latent heat, heat transfer, Stoichiometric air-fuel ratio, Flue gas analysis

Unit 2: Energy management and auditing

Concept of energy management programme, Energy auditing services; basic components of an Energy audit, types of energy audit, Industrial, commercial and residential audit planning, Understanding energy costs, benchmarking, energy performance index, Understanding energy used pattern, system efficiencies, input energy requirements optimization, Fuel & energy substitution, Energy conservation act and its features, Duties and responsibilities of energy managers and auditors, Energy audit instruments/ tools

Unit 3: Material and Energy Balance

Basic Principles, Sankey diagrams, Material balances for different processes, Energy balances, heat balances, Methods for preparing process flow chart, Procedure to carry out the material and energy balance in different processes

Unit 4: Energy Action Planning

Energy management systems, Management commitment and energy conservation policy, Energy performance assessment: Data collection and management, analysis of data, baseline and benchmarking, Estimation of energy savings potential, Action planning, training planning.

Unit 5: Monitoring and Targeting

Defining monitoring & targeting, elements of monitoring & targeting, Data and information-analysis, various techniques, Energy consumption, production, cumulative sum of differences (CUSUM), case studies

Unit 6: Electrical Energy Management

Reactive power management, Energy conservation in domestic and industrial sectors, Energy conservation in lighting, motors, pumps and fan systems

Unit 7: Thermal Energy Management

Energy conservation in boilers and Furnaces, Waste heat recovery, Thermal insulation; Energy conservation in buildings, Building heating and cooling load management, Buildings code, solar passive and green building concepts

Unit 8: Financial and Project Management

Financial analysis techniques : simple payback period, return on investment, net present value, internal rate of return, cash flows and sensitivity analysis, Financing options, energy performance contracts and role of ESCOs, Project definition and scope, Technical design and Financing, Project planning techniques; CPM and PERT, case studies.

Textbook(s)

1. *General Aspect of Energy Management and Energy Audit* (BEE Guide book, 2010).
2. *Energy Efficiency in Thermal Utilities* (BEE guide book,2010).

Reference book(s)

1. *Energy Efficiency in Electrical Utilities* (BEE guide book, 2010).
2. Turner WC. *Energy Management Handbook*, 5th Edition, (The Fairmont Press, 2005)
3. Capehart, Turner, Kennedy. *Guide to Energy Management*. Fifth Ed. (The Fairmount Press, 2006).
4. Thumann, Younger. *Handbook of Energy Audit*. Sixth Ed. (The Fairmount Press, 2003).

DRE 202 Energy Efficiency in Thermal Utilities

Unit 1: Fuels and Combustion

Introduction to Fuels, Properties of Fuel oil, Coal and Gas, Storage, handling and preparation of fuels, Principles of Combustion, Combustion of Oil, Coal, and Gas; Stoichiometric air fuel ratio, Theoretical and excess air

Unit 2: Energy conservation in boilers

Boiler systems, Types of boilers, Combustion in boilers, Performances evaluation; Analysis of losses, Feed water treatment, Blow down, Energy conservation opportunities

Unit 3: Steam Systems

Steam Properties, Steam distribution, Steam pipe sizing and designing, Steam traps: Operation and maintenance, Performance assessments; Energy conservation opportunities

Unit 4: Furnaces

Types and classifications of different furnaces, Performance analysis of furnaces; Analysis of losses, General fuel economy measures in furnaces; Case study, Energy conservation opportunities

Unit 5: Cogeneration

Principle and need for cogeneration, Technical options of cogeneration; Classifications of cogenerations, Factors influences cogeneration cycle, Cogeneration performance parameters, Case study

Unit 6: Waste Heat Recovery

Classifications and Applications, Benefits of waste heat recovery, Commercial waste recovery systems, Case study

Unit 7: Insulations and Refractories

Purpose of insulations, Types and applications, Calculation of insulation Thickness; Economic thickness of insulations, Types and properties of refractories; Industrial use of refractories, Heat losses from furnace walls

Unit 8: Energy Performance assessment of heat exchangers

Performance terms and Methodology of performance assessment; Case study

Textbook(s)

1. *General Aspect of Energy Management and Energy Audit* (BEE Guide book, 2010).
2. *Energy Efficiency in Thermal Utilities* (BEE guide book,2010).

Reference book(s)

1. *Energy Efficiency in Electrical Utilities* (BEE guide book, 2010).
2. Turner WC. *Energy Management Handbook*, 5th Edition, (The Fairmont Press, 2005)
3. Capehart, Turner, Kennedy. *Guide to Energy Management*. Fifth Ed. (The Fairmount Press, 2006).
4. Thumann, Younger. *Handbook of Energy Audit*. Sixth Ed. (The Fairmount Press, 2003).
5. Thumann, Mehta. *Handbook of Energy Engineering*. Fifth Ed. (The Fairmount Press,2001).

DRE 203 Energy Efficiency in Electrical Utilities**Unit 1: Electrical systems**

Introduction of Electrical systems, Tariff and economic considerations; T & D losses, Electrical load management; Maximum demand management, Role of Power factor and its improvement, Electric Power systems analysis, Energy Efficient Technologies in Electrical Systems

Unit 2: Electric Motors

Motor Types, Characteristics, Efficiency, Energy Efficient Motors, Factors affecting Energy efficiency of a motor, Soft starters, Variable speed drives

Unit 3: Compressed Air systems

Introduction, Compressor types and performance; Compressed air systems components; Efficient operation of compressed air systems, Systems capacity assessment; Energy conservation opportunities

Unit 4: HVAC and Refrigeration systems

Introduction: Types of Refrigeration systems; Common Refrigerant and Properties, Compressor types and applications; Performance assessment of Refrigeration plants; Energy conservation opportunities

Unit 5: Fans and blowers

Types, Performance evaluation, efficient system operation, Capacity selections; Performance assessment of fans and blowers; Energy conservation opportunities

Unit 6: Pumping systems and cooling towers

Types, Performance evaluation, efficient system operation; Energy conservation opportunities in pumping systems, Introduction to cooling towers; cooling tower performance, efficient system operation, Energy conservation opportunities in cooling towers

Unit 7: Lighting systems

Basic terms of lighting systems; Lamp and Luminaries types, recommended illumination level, Methodology of lighting systems energy efficiency study, Case study, Energy conservation opportunities

Unit 8: DG Set systems

Introduction, Selection and capacity factor, Operational parameters, Performance assessment of DG Systems, Energy conservation opportunities

Textbook(s)

1. *General Aspect of Energy Management and Energy Audit* (BEE Guide book, 2010).
2. *Energy Efficiency in Thermal Utilities* (BEE guide book, 2010).

Reference book(s)

1. *Energy Efficiency in Electrical Utilities* (BEE guide book, 2010).
2. Turner WC. *Energy Management Handbook*, 5th Edition, (The Fairmont Press, 2005)
3. Capehart, Turner, Kennedy. *Guide to Energy Management*. Fifth Ed. (The Fairmount Press, 2006).
4. Thumann, Younger. *Handbook of Energy Audit*. Sixth Ed. (The Fairmount Press, 2003).
5. Thumann, Mehta. *Handbook of Energy Engineering*. Fifth Ed. (The Fairmount Press, 2001).

DRE 204P Project work

Programme Coordinator

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Associate Professor
Department of Energy
Tezpur University
sadhan@tezu.ernet.in
03712-275306

Important Notes for Learners

- i. Self Learning Materials are usually provided in CDs in PDF format. The printed materials are provided on payment of Rs. 250 per semester.
- ii. Examination form has to be filled up separately towards the end of the semester. An examination fee of Rs. 100 has to be paid per course, including project.

Department offering the programme**Department of Energy**

Initially, a centre for Non-conventional Energy was established at the University in 1995, which offered a One-Year Diploma Programme in Non-conventional Energy Technology. The centre was converted to the Department of Energy in 1996, with an aim to produce manpower pool in the field of Energy at different levels, develop new and efficient Energy technologies and carry out research, development and extension activities in diverse areas of energy. The thrust areas of research are Biomass Energy, Solar Energy, Wind Energy, Hydro Energy and Energy Management.

Faculty

Professors

Baruah D. C., Ph.D. (PAU).
 Deka D., Ph.D. (Tezpur)
 Kataki R., Ph.D. (Tezpur), Head of the Department

Associate Professor

Mahapatra S., Ph.D (IISc, Bangalore)

Assistant Professors

Choudhury P. K., Ph. D (Tezpur)
 Kakati B.K., Ph.D (IITG)
 Sarmah N., Ph.D. (Heriot-Watt, Edinburgh)
 Verma V., Ph. D (IIT Roorkee)
 Boro Bibha, M.Tech (Tezpur)

Facilities

Laboratory

The Department is equipped with various equipment such as Gas Chromatograph, Computerized power meter, Bomb Calorimeter, Biomass gasifier system, Solar radiation measuring equipment, Wind speed direction measuring equipments, Wind electric generator, Briquetting machine, Petroleum products testing equipments, Fibertech apparatus, Toxic Gas analyzer, Carbon-Hydrogen analyzer UV-visible spectrophotometer, TOC Analyser, Petrol and Diesel Engine Test setup, Hydrocarbon type Analyser, Pyrolyser, Adiabatic Bomb Calorimeter, TBP Apparatus, Dual Fuel Engine, Vacuum Distillation Apparatus and various renewable energy systems, Microhydel test set-up, Research Radiometer, solar thermal collector, test set-up, Solar Drger.

Departmental Library

A good number of books, video cassettes and CDs on Energy are available for the students. A number of national and international journals related to different areas of energy are also being subscribed to.

POST GRADUATE DIPLOMA IN CHILD RIGHTS AND GOVERNANCE

Objectives

This programme is designed to produce a pool of practice-oriented trained manpower with a comprehensive knowledge, exposure and understanding in childhood, child rights, child vulnerability and child protection.

Programme structure

Course Code	Course Name	Credit	Contact Hours	Study input
SEMESTER I				
DCG101	Understanding Childhood	4	12	120
DCG102	Child Rights as Human Rights-Part I	4	12	120
DCG103	Vulnerabilities of Children in the North East	4	12	120
DCG104	Social Policies for Children	4	12	120
SEMESTER II				
DCG201	Child Rights as Human Rights-Part II	4	12	120
DCG202	Governance and Child Rights	4	12	120
DCG203	Research in Child Rights	4	12	120
DCG204P	Research Project / Dissertation	4	12	120
Total Credit		32	96	960

Student intake: 30

Selection Procedure: Based on academic credentials and prior work experience

Detailed Syllabus

DCG101 Understanding Childhood

Unit 1: The social construct of childhood

Understanding the child and childhood; history of childhood; childhood in the socio-cultural context; at-risk children; age-centric neglect, abuse and discrimination.

Unit 2: The legal construct of childhood

Social construct and legal construct of childhood; varying legal definitions of the child in India and legal recognition of children's agency; importance and significance of a uniform age definition, childhood in social policy - uniform age definition vs. age appropriate for interventions.

Unit 3: Psychological perspectives of childhood

Theories of life span development; theories of cognitive development (physical, psychosocial and cognitive development during infancy, early childhood, middle childhood and adolescence), the psychoanalytic approach (structure of mind and developing personality), psychosocial crisis and development, social and

emotional development, principles of learning in connection to behaviour modification (classical conditioning, instrumental conditioning).

Unit 4: Sociological perspectives of childhood

Functionalist, interactionalist, ecological and critical perspectives.

Textbooks

Aries, P. (2017). *Centuries of Childhood*. London: Macat International Ltd.

Corsaro, W. A. (2005). *The Sociology of Childhood*. New Delhi: Sage Publications, Inc.

Morgan, C., King, R., Weisz, J., & Schopler, J. (2001). *Introduction to Psychology*. New Delhi: McGraw Hill Education.

Hurlock, E. B. (2017). *Developmental Psychology: A Life - Span Approach*. New Delhi: Tata McGraw Hill Publishing Company Ltd.

NB: Additional study materials will be provided to the students.

Reference books/materials

Bajpai, A. (2003). *Child Rights in India- Law Policy and Practice*. Delhi: Oxford University Press

David, M. Newman. (2014). *Sociology: Exploring the Architecture of Everyday Life*. Washington: SAGE Publication.

Harris, M. Butterworth, G. (2002). *Developmental Psychology: A student's Handbook*. Sussex: Psychology Press Ltd.

Hurlock, E.A. (1994). *Developmental Psychology, Lifespan Approach*. New Delhi: Tata McGraw Hill.

John, S. Dacey. and John, F. Travers. (2008). *Human Development: Across the Lifespan*. New Delhi: McGraw-Hill.

Morgan, C.T., King, R.A., Weisz, J.R. & Schopler, J. (2003). *Introduction to Psychology (7th Edition)*. New Delhi: Tata McGraw Hill Publication Company Limited

DCG102 Child Rights as Human Rights-Part I

Unit 1: Conceptual and theoretical foundations of human rights

Evolution of human rights; generation of rights; principles of human rights; universalism vs. cultural relativism.

Unit 2: International human rights law and child rights

Evolution of international human rights law; charity to right-based approach; principal human rights instruments; child rights framework: history and evolution.

Unit 3: Specialized instruments on the rights of the child & foundational principles

Minimum age convention, 1973; United Nations standard minimum rules for the administration juvenile justice (Beijing Rules); conventions on the rights of the child; optional protocols to the convention to the rights of the child; International Labour Organization (ILO) conventions; foundational principles of child rights.

Unit 4: Implementation mechanisms under international law

Charter-based system; treaty-based system; international criminal court.

Textbooks

- Burke, R. (2010). *Decolonization and the Evolution of International Human Rights*. Philadelphia: University of Pennsylvania Press.
- Lauren, P. G. (2011). *The Evolution of International Human Rights: Visions Seen*. Philadelphia: University of Pennsylvania Press.
- Weissbrodt, D., Aolain, F. D., & Rumsey, M. (2014). *The Development of International Human Rights Law*. New York: Routledge.

NB: Additional study materials will be provided to the students.

Reference books/materials

- Amnesty International. (1993). *Human Rights in India*. New Delhi: Vistaar Publications.
- Bajpai, A. (2003). *Child Rights in India- Law Policy and Practice*. New Delhi: Oxford University Press.
- Baxi, U. (2002). *The Future of Human Rights*. New Delhi: Oxford University press.
- Borgohain, B. (1999). *Human Rights – Social Justice and Political Challenges*. New Delhi: Kanishka Publishers.
- Centre for Development of Human Rights. (2004). *The Right to Development: A primer*, Centre for Development of Human Rights. New Delhi: Sage Publications.
- Donnelly, J. (2003). *Human Rights in Theory and Practice*. Ithaca: Cornell University Press.
- Iyer, V.R.(1995). *Human Rights – A Judge’s Miscellany*. New Delhi: D.K. Publishers.
- Janusz, S. & Volodin, V. (Eds.). (2001). *A Guide to Human Rights: Institutions, Standards, and Procedures*. Paris: UNESCO Publishing.
- Kothari, S. & Sethi, H. (Eds.). (1991). *Rethinking Human Rights – Challenges for Theory and Action*. New Delhi: Lokayan Publications.
- Lansdown, G. & Lancaster, Y.P. (2001). “Promoting Children’s Welfare by Respecting their Rights”. In Gillian Pugh (ed.). *Contemporary Issues in the Early Years: Working Collaboratively for Children*. London: Sage Publication.
- Mathew, P.D. (1996). *Fundamental Rights in Action*. New Delhi: Indian Social Institute.
- Mohapatra, A.R. (2001). *Public Interest Litigation and Human Rights in India*. New Delhi: Radha publications.
- Nirmal, C.J. (1999). *Human Rights in India – Historical, Social and Political Perspectives*, Delhi: Oxford University Press.
- Pachauri, S.K. (1999). *Children and Human Rights*. New Delhi: A.B.H. Publishing Corporation.
- Pereira, W. (1997). *Inhuman Rights: The Western System and Global Human Rights Abuse*. Goa: The Other India Press.

DCG103 Vulnerabilities of Children in the North East

Unit 1: Introduction to child vulnerability and related concepts

Vulnerability: Concepts and characteristics; types of vulnerability; measuring vulnerability; children and vulnerability; social exclusion: concepts and characteristics; structural determinants of disparity/discrimination/access; drivers of social exclusion and marginalization.

Unit 2: Theories of vulnerability

Fineman’s theory of vulnerability; social risk management approach; gender perspective; victim blaming; sub-culture theory; and Subaltern theory.

Unit 3: Child vulnerabilities in the North-East: Micro issues

Drug abuse, child labour, HIV/AIDS infected/affected children, children with disability, child marriage, child sexual abuse, poor and malnourished children; resilience in the context of micro issues.

Unit 4: Child vulnerabilities in the North-East: Macro issues

Natural disasters, displacement, child trafficking, armed conflicts, ethnic conflicts and insurgency, children in international borders, children in rehabilitation camps; resilience in the context of macro issues.

Textbooks

Deb, S. (2016). *Child Safety, Welfare and Well-being: Issues and Challenges*. New Delhi: Springer.

Mishra, V. (2013). *Human Trafficking: The Stakeholders' Perspective*. New Delhi: Sage Publications India Pvt. Ltd.

Zakou, M. J., & Gillespie, D. F. (2013). *Community Disaster Vulnerability: Theory, Research, and Practice*. New York: Springer.

NB: Additional study materials will be provided to the students.

Reference books/materials

Appasamy, P. Guhan, S. Hema, R. Majumdar, M. & Vaidyanathan, A. (1996). *Social exclusion from a welfare rights perspective in India* (Research Series 106). Geneva: ILO Publications.

Boushel, M. (1994). The Protective Environment of Children: Towards a framework for anti-oppressive, cross-cultural and cross-national understanding. *The British Journal of Social Work*, 24 (2) 173-190.

Das, S. K. (Ed.). (2008). *Blisters on their Feet: Tales of Internally Displaced Person's in the North East*, (New Delhi : Sage publications.

Dikshit, K. R. & Dikshit, J. K. (2014). *North –East India: Land, People and Economy*. London: Springer.

Gilbert, N. Parton, N. and Skivenes, M. (2011). *Child Protection Systems: International Trends and Orientations*. New York, Oxford University Press.

Jack, Gordon. (1997). *Discourses of Child Protection and Child Welfare*. *British Journal of Social Work*, 27(5), 659–78.

More, C. Choden, N. Rooij, L. Chandakkar, G. (2006). *Micro-level Initiatives By NGO's Working For Marginalised Groups In Pune City*. Pune : Karve Institute of Social Sciences.

Ranjan, D. Namita, Chaturvedi. R. M. (2010). *A Study of Prevalence of Drug Abuse in Aged 15 Years and Above in Urban Slum Community of Mumbai*. *Indian Journal of Preventive and Social Medicine*, 41(.1 & 2), 117-126.

Saith, R. (2001). *Social exclusion; the concept and application to developing countries* (Working paper number 72). Queen Elizabeth House: University of Oxford.

Save the Children. (2010). *An assessment of Child Protection Systems from all countries in South Asia, including reflections from Central Asia*, Kathmandu. Nepal: Save the Children.

DCG104 Social Policies for Children

Unit 1: Introduction to social policy, social protection and child protection

Social policy: concepts, characteristics and objectives; social protection: concepts, needs, strategies and challenges; child protection: concepts; child protection system in India; child protection in emergencies.

Unit 2: Social policies and programmes for children: survival and development

National policy for children 2013; education policies for children; nutrition policies for children; health policies for children.

Unit 3: Social policies and programmes for children: participation and protection

Integrated Child Protection Schemes (ICPS): major provisions; child participation in governance.

Unit 4: Sustainable development goals and children; awareness and capacity building; advocacy

Sustainable development goals, children and SDG, need for awareness, capacity building, advocacy planning.

Textbooks

Beland, D. (2010). *What is Social Policy*. Cambridge: Polity Press.

Walsh, M., Stephens, P., & Moore, S. (2000). *Social Policy and Welfare*. United Kingdom: Stanley Thrones(Publishers) Ltd.

Chopra, G. (2015). *Child Rights in India: Challenges and Social Action*. New York: Springer.

NB: Additional study materials will be provided to the students.

Reference books

Deacon, Bob. (2007). *Global Social Policy and Governance*. New Delhi: Sage Publications.

J. Baldock, N Manning & S Vickerstaff (Eds.). (2011). *Social Policy*, 4th edn. London: Oxford University Press.

P. Alcock, M May & Rowlingson, K (Eds.). (2012). *The Student's Companion to Social Policy*, 4th edn. New Jersey: Wiley-Blackwell.

DCG201 Child Rights as Human Rights-Part II

Unit 1: Constitution of India and Rights of the Child

Concept of “State”, Fundamental Rights, Directive principles of state policy.

Unit 2: Civil Laws

Adoption procedures and the child

1. Under the Hindu Maintenance & Adoption Act, guardians & wards Act
2. CARA guidelines

JJ Act provisions for the CNCP, Right to Education Act, Custody of Children.

Unit 3: Criminal Process and the Child

Provisions of the Cr.P.C relating to police processes; specific legislations that protect the child; criminal trial and rights of the child: victims and offenders, witness protection, and legal aid.

Unit 4: Mechanisms for Implementation and Contemporary Questions

National and State Commissions for the Protection of Rights of the Child; children’s courts; a critical approach to the mechanisms for implementation; contemporary Issues in child rights (age of consent, violence by children, appropriate responses to juvenile crimes, rights of participation, corporal punishments and cultural perceptions)

Textbooks

Laxmikanth, M. (2017). *Indian Polity*. Chennai: McGraw Hill Education (India) Pvt Ltd.

Bajpai, A. (2017). *Child Rights in India: Law, Policy, and Practice*. New Delhi: Oxford University Press.

Bhargava, V. (2005). *Adoption in India: Policies and Experiences*. New Delhi: Sage Publications India Pvt Ltd.

NB: Additional study materials will be provided to the students.

Reference books/materials

- Amnesty International. (1993). *Human Rights in India*. New Delhi: Vistaar Publications.
- Bajpai, A. (2003). *Child Rights in India- Law Policy and Practice*. Delhi: Oxford University Press.
- Baxi, U. (2002). *The Future of Human Rights*. New Delhi: Oxford University press.
- Borgohain, B. (1999). *Human Rights – Social Justice and Political Challenges*. New Delhi: Kanishka Publishers.
- Centre for Development of Human Rights. (2004). *The Right to Development: A primer*, Centre for Development of Human Rights. New Delhi: Sage Publications.
- Donnelly, J. (2013). *Human Rights in Theory and Practice*. Ithaca: Cornell University Press.
- Iyer, V.R. (1995). *Human Rights – A Judge's Miscellany*. New Delhi: D.K. Publishers.
- Janusz, S. & Volodin, V. (Eds.). (2001). *A Guide to Human Rights: Institutions, Standards, and Procedures*. Paris: UNESCO Publishing.
- Kothari, S. & Sethi, H. (Eds.) (1991). *Rethinking Human Rights – Challenges for Theory and Action*. New Delhi: Lokayan Publications.
- Mathew, P.D. (1996). *Fundamental Rights in Action*. New Delhi: Indian Social Institute.
- Mohapatra, A.R. (2001). *Public Interest Litigation and Human Rights in India*. New Delhi: Radha publications.
- Nirmal, C.J. (1999). *Human Rights in India – Historical, Social and Political Perspectives*. Delhi: Oxford University Press.
- Subramanian, S. (1997). *Human Rights: International Challenges*. New Delhi: Manas Publications.
- United Nations. (1992). *Human Rights: Teaching and Learning about Human Rights*. New York: United Nations.
- Waghmare, B.S. (2001). *Human Rights – Problems and Prospects*. Delhi: Kalinga Publications.

DCG202 Governance and Child Rights

Unit 1: Understanding governance

Concept of governance, characteristics of governance, actors in governance and their role, governance and sustainable development, issues and challenges of good governance.

Unit 2: Governance in child rights

Relevance of governance in child rights, child friendly governance, tools for implementation, actors of child rights governance, assessment and evaluation of governance, issues and challenges.

Unit 3: Dimensions in child rights governance

National child rights infrastructure; key governance areas; strengthening key child rights actors

Unit 4: Child rights governance in Indian and North Eastern region

National and Panchayat level perspective (Governmental policy on child rights, understanding child participation in governance, Synergetic cooperation between civil society organization, elected bodies and government organizations).Governance in North East (6th Schedule, Autonomous councils, Village development board, Indigenous institutions, Customary laws).

Textbooks

- Bevir, M. (2012). *Governance: A Very Short Introduction*. UK: Oxford University Press.
- Apodaca, C. (2010). *Child Hunger and Human Rights: International Governance*. New York: Routledge.

NB: Additional study materials will be provided to the students.

Reference books/materials

- Ganguly Thukral, Enakshi. (2011). *Every Right for Every Child: Governance and Accountability*. New Delhi: Routledge.
- Marasinghe, Charika. (2012). *A Study on Child Rights Governance Situation in Bangladesh*. Dhaka: Save the Child.
- Nakata, Sana. (2015). *Childhood Citizenship, Governance and Policy: The Politics of Becoming Adult*. New York: Routledge.

DCG 203 Research in Child Rights

Unit 1: Introducing research on child rights

Foundations of scientific inquiry, Assessing children, Children as researcher, Ethical and cultural issues in child rights research.

Unit 2: The research process and practices:

The research process and design issues: Quantitative, Qualitative, and Mixed methods, Research practices: participatory action research (PAR), Ethnography.

Unit 3: Research methods, techniques and tools

Research techniques: Sampling, Measurement: Developing indicators and scales, Methods of data collection: Interviewing children, Observation: Structured and unstructured observation, Social mapping, Creative methods: Collecting visual and Art forms of data, Tools of data collection: Construction of questionnaire, Interview schedule and interview guide, development indicators for children.

Unit 4: Data analysis and report writing

Analysis of qualitative and quantitative data, Use of computers in data analysis, Writing research report and research proposal.

Textbooks

- Babbie, E.R. (2010). *The Practice of Social Research* (12th edition). USA: Wadsworth: Cengage Learning.
- Clark, C.D. (2011). *In a Younger Voice: Doing Child-Centered Qualitative Research*. New York: Oxford University Press.
- Freeman, M and Mathison, S. (2009). *Researching Children's Experiences*. New York: The Guilford press.

NB: Additional study materials will be provided to the students.

Reference books/materials

- Bryman, A. (2011). *Social Research Methods*. London: Oxford University.
- Cozby, P. C. (2004). *Methods in Behavioral Research, Eighth Edition*. New York, NY: McGraw-Hill.
- Creasey, G. L. (2006). *Research Methods in Lifespan Development*. Boston, MA: Pearson Education.
- Greene, S. and Hogan, D. (2005). *Researching Children's Experience: Methods and Approaches*. London: Sage.
- Herr, K. and Anderson, G.L. (2005). *The Action Research Dissertation: A Guide for Students and Faculty*, Thousand Oakes: Sage.
- Mukherjee, P.N. (Ed.). (2000). *Methodology in Social Research: Dilemmas and Perspectives*. New Delhi: Sage.

DCG204P Project/Internship

The students of Post Graduate Diploma in Child Rights and Governance are required to submit research project / dissertation in the second semester for successful completion of the programme. The topic for project work should be related to the right to education, child labour, child abuse, child trafficking, child marriage, child victim of the conflict, female feticide and infanticide, children with disability, children in conflict with the law and allied. Students are supposed to communicate the topic of their research project/dissertation to the Centre for Open and Distance Learning (CODL), Tezpur University, in prescribed application format for the allocation of academic supervisor. The main body of the project work should not be less than 25,000 words in Times New Roman (font style) with font size 12 and 1.5 line spacing.

Programme Coordinator

Dr. Subhrangshu Dhar

Assistant Professor

Centre for Inclusive Development

Tezpur University

sdhar@tezu.ernet.in

Important Notes for Learners

- i. Self Learning Materials are usually provided in CDs in PDF format. The printed materials are provided on payment of Rs. 250 per semester.
- ii. Examination form has to be filled up separately towards the end of the semester. An examination fee of Rs. 100 has to be paid per course, including project.

Centre offering the programme

As enshrined in the Tezpur University Act 1993, one of the prime objectives of the University is “to pay special attention to the improvement of the social and economic conditions and welfare of the people”. Further, the Eleventh Plan Document of the Planning Commission emphasizes how institutions of higher education ought to extend its resources and services towards community development. Towards achieving this, Tezpur University has established The Centre for Inclusive Development (CID) as an umbrella organization comprising the Equal Opportunity Cell, ST/SC Cell, and the Training and Placement Cell which have a good deal of functional commonality. It is envisioned that an invigorated approach to this purpose would be achieved by consolidating the activities and collating the humane and intellectual resources of these three cells. Headed by its Director, the Centre is intended to act as a catalyst to holistic development of students and an interface between Higher Education and Community Development.

Faculty and administrative staff

Director

Rajeev K. Doley (Ph. D, IIT-Guwahati)

Assistant Professors

Subhrangshu Dhar (Ph. D, Visva-Bharati, Santiniketan)

Hoimawati Talukdar, MA (IIT-Guwahati)

Assistant Education Officer

Bhanu P. Gogoi (Ph. D, Dibrugarh University)

SECTION-III

IMPORTANT ACADEMIC RULES



Academic Session

The Academic Session for the programmes under Open and Distance mode will commence twice a year usually in January and July, respectively. All the programmes under the Centre of Open and Distance Learning (CODL) may not be offered in each of the sessions.

Academic Programme

An Academic Programme shall consist of a set of Courses. Completion of the set of courses by a learner prescribed for a programme shall lead to the award of a Degree or a Diploma to the learner concerned.

Course

A course is a unit of instruction or segment of a subject area under any discipline. Each programme shall consist of a set of courses.

Credit

Each course offered shall carry a specified credit depending upon the quantum of work involved in the course. A one Credit course shall imply the quantum of work done corresponding to study hours.

Study Input Hours

A learner has to complete two feesents for each course and is supposed to dedicate a total of 90 and 120 hours for self-study for courses with 3 and 4 credits respectively. Please refer the table given below-

No of credits in a course	No of assignments	Counselling sessions	Self-Study Input
3	2	9 hours	90 hours
4	2	12 hours	120 hours

Assignment

Learners are required to submit two assignments of 30 marks for each course. Assignments shall be uploaded in CODL's website within one month of the commencement of a session. Submissions should be done in handwritten form within stipulated time, as notified by CODL. Submission of assignment is compulsory, failing which a learner shall not be allowed to appear in the examination. Assignments should be original work of learners, copied and plagiarised assignments shall not be evaluated.

Credits Earned

The total credits earned by a learner on a programme are the sum of the credits specified for the courses completed by the learner securing pass grades.

Credit Requirement

Each degree programme shall have a minimum specified credit requirement. The minimum credit requirements shall also be specified separately for different categories of courses. In this case, the broad guidelines of the Distance Education Bureau of UGC shall be followed. A learner will need to earn the minimum specified credit(s) for each category of courses to be eligible for the award of the degree/diploma.

Letter Grades and Grade Point

A Letter Grade signifies the level of standard of qualitative/quantitative academic achievement, which a learner attains in a particular course/research work. Each of the letter grades shall represent a Grade Point as tabulated below. The letter grades O to P shall be considered as *Pass grades* and *F* shall be considered as *Fail grade*. Letter grades will be awarded following relative grading method with effect from July 2017 session

Letter Grade	Grade Point	Description
O	10	Outstanding
A+	9	Excellent
A	8	Very Good
B+	7	Good
B	6	Above Average
C	5	Average
P	4	Pass
F	0	Fail
Ab	0	Absent

Semester Grade Point Average (SGPA): It is the weighted average of grade points secured by the learner in the credit courses taken and is given by the expression:

$$SGPA = \frac{1}{C} \sum_{i=1}^n C_i G_i$$

where n is the number of credit courses registered and passed by the learner during the semester, G_i is the grade point secured by the learner in the i^{th} course with a credit value of C_i and C_i is given by:

$$C_t = \sum_{i=1}^n C_i$$

While working out the $SGPA$, the course(s) with I grade will not be taken into account.

Cumulative Grade Point Average (CGPA): It is the accumulated weighted average grade point of a learner over the semesters starting from his/ her joining the programme and taking into account all the credit courses registered and passed by him/ her.

$$CGPA = \frac{1}{C} \sum_{i=1}^N C_i G_i$$

where N is the total number of credit courses registered and completed with pass grade by the learner over the semesters starting from his/ her joining the programme, G_i is the grade point secured by him in the i^{th} course with a credit value of C_i and C_i is total credit earned as given by:

$$C_\tau = \sum_{i=1}^N C_i$$

Note : Those who are unable to complete their studies within the stipulated period may go for re-registration (see relevant section of the Academic Rules).

ADMISSION

Admission notice

Notice for admission into the different academic programmes of the open and distance learning programmes of the University shall be issued by the Director, Centre for Open and Distance Learning through newspaper and other relevant media at least two months ahead of the date fixed for the commencement of the academic session. The same shall also be put up in the official website.

Admission procedure

The online applications for admission in prescribed forms, duly filled in and completed in all respects, must be submitted on or before the last date specified for the purpose. For online admission, please visit Tezpur University website www.tezu.ernet.in.

Minimum admission requirement for various degree/diploma programmes

Based on the guidelines of the Academic Council and the Board of Management, the qualification for admission into various degree/diploma programmes of the University shall be fixed from time to time.

Simultaneous enrolment in programmes of CODL

A learner already enrolled for a programme at the CODL may, if s/he so desires, apply for enrolment into a different programme provided s/he possesses the requisite qualification. However, CODL will not be responsible if the dates of examinations of two or more courses coincide.

Reservation of Seats

Wherever applicable the relevant Govt. of India rules on reservation shall be adhered to.

SEMESTER ENROLLMENT AND COURSE REGISTRATION

Enrolment

At the beginning of every semester a learner shall enrol himself/herself by filling-in the prescribed Enrolment cum Course Registration Form. Enrolment cum Course Registration Form will be available on the website of Centre for Open and Distance Learning. Printout of the filled-in form may be sent to the Director, CODL.

Course Registration

The learner shall register for the course for each semester by filling-in the registration card available in the website.

SELF-LEARNING MATERIALS (SLM)

Self-learning materials in the form of printed books, audio and video CD (and online materials wherever possible) shall be delivered at the doorstep of the learner. The same shall also be made available in the website. The SLMs with necessary guidelines/instructions for all the courses of a semester shall be dispatched immediately after the admission process is over. Assignments shall be sent at an appropriate time within a semester. Preparation Audio- Visual Learning aids is underway.

COUNSELLING SESSIONS

Counselling sessions of 12 (twelve) hours for each course will be conducted usually in the month of April for Spring Semester and October for Autumn Semester. However, it is not mandatory to attend the counselling sessions for the learners. Learners may clear their doubts by interacting with the teachers for respective courses.

EVALUATION & DECLARATION OF RESULTS

The system of evaluation shall be as follows:

- a. The evaluation shall always have two components:
 - i. Semester end/term examination: 70% of weightage (Total marks for each course will be 70)
 - ii. Continuous evaluation: 30% of the total weightage (30 marks for each course), made on the basis of written assignments and submitted to the CODL. Learners shall submit assignment(s) for each of the courses of a programme. An assignment may contain multiple tasks/questions.
 - iii. For dissertation/ project courses, 60% weightage will be on the written report and 40% weightage will be given on oral presentation.
- b. If a programme has a practical component, the weightage of the theory and practical shall be as follows: Theory 75% and practical 25%.

Submission of assignments

Learners will be required to submit their assignments within the stipulated time failing which, he/she shall not be allowed to appear for the term end examinations.

CONDUCT OF EXAMINATIONS

Semester end examination

- a. The examination will be conducted by the examination wing of the Centre for Open and Distance Learning. It will be held at different/identified centres. The evaluation will be done at the CODL, Tezpur University.
- b. The duration of theory examination shall be generally restricted to 3(three) hours. A learner successfully completing a programme shall have to apply for provisional certificate and transcript in prescribed format available in the CODL Office or the website.
- c. Results of the semester end/term examinations will be available in the study centres and also in the university website.
- d. Relative grading shall be followed for the award of the letter grades as provided in Clause 1.02.07 (of the Academic Regulations, see sections on SGPA and CGPA).
- e. The schedule of examinations shall be issued by the Centre for Open and Distance Learning at an appropriate time ahead of the examinations and uploaded in the website.
- f. The learner will have to pay the prescribed examination fee for each course.

Practical Examination

- a. The concerned course teacher(s) identified the concerned department and appointed by the CODL shall conduct the practical examinations.
- b. The practical examinations shall be conducted generally before the semester-end theory examinations.

Grade Card and Transcript

- a. After the declaration of the results of the final semester, the Controller of Examinations, TU shall issue a Transcript with the details of the grades obtained in different courses registered by him/her, the SGPA, CGPA and the total earned credits.
- b. The Grade card can be collected in person and shall also be sent to the learners by post.

Eligibility for Award of Degree/Diploma

For a learner to be eligible for award of a degree/diploma for the programme, he/ she shall satisfy the following:

- a. Must obtain a pass grade in each Course of the programme (see section 3.5).
- b. Must earn the minimum credits under the various categories of courses as specified in the curriculum structure of the programme.
- c. Must secure the minimum CGPA prescribed for a programme.



SECTION-IV

ADMISSION PROCEDURE



HOW TO APPLY

Online Admission Procedure:

For online admission, please visit Tezpur University website www.tezu.ernet.in and then select CODL online admission portal. Register yourself by filling your name, date of birth, email id and mobile number. Provide a password, upload your photograph and signature and click on 'register' button to complete the process. Then sign in to your account and get access to online application form. Fill up the online application form, upload photograph, scanned copies of certificate, mark sheets and identity documents and submit.

The candidates have to pay the fees online through PayTM using 'Pay Fees' button. On successful payment of fees, candidates will get a payment reference number and an email confirming their admission in CODL.

The application fee for admission is Rs. 200 (Rs. 100 for SC/ST candidates). **Application fee along with the programme fee must be deposited at the time of application in full.** Please ensure your eligibility before applying. **Fees once deposited will not be refunded at any circumstances.** For fee structure, please refer Programmes at a Glance in Section II

Provisional Admission

Candidates who have appeared/are appearing in the qualifying examination before the date of admission may be admitted provisionally under the following conditions:

1. Candidates should have passed all the earlier examinations held for the same degree without any carry over of subject and satisfying the academic minimum eligibility criteria specified for the concerned academic programme.
2. All academic works including theory and practical of qualifying examinations should be completed before the admission.
3. Candidates must produce the evidence of passing the qualifying examination with requisite qualification while submitting form for term end examinations.

NOTE: ALL COMMUNICATIONS WILL BE MADE VIA E-MAIL. FOR IMPORTANT INFORMATION LEARNERS ARE ADVISED TO CHECK THE CODL WEBSITE REGULARLY.

Certificate of Sponsorship / Caste/ PWD/ PRC etc. are to be uploaded. Original certificates are to be produced at the centre for verification when called for.

SOME GLIMPSES OF CODL



Inside view of CODL premises



Study Centre of CODL at DSK College, Dibrugarh



Dignitaries, Resource Persons, Guests and Participants of the two day workshop on Development of Self Learning Materials organised by CODL in collaboration with Teaching Learning Centre, Tezpur University on 6th and 7th of March, 2018.



Prof. Debabrata Das, Director, CODL speaking on the importance of Open and Distance mode of Learning during a Workshop conducted by CODL.

IMPORTANT POINTS FOR LEARNERS

1. The programme fee for all semesters has to be paid in full during admission.
2. Notifications regarding examinations, assignments, counselling sessions, results and all such relevant matters are uploaded in CODL's website from time to time. Learners are advised to visit www.tezu.ernet.in/tu_codl/ regularly.
3. Any change of contact number, email id and address should be immediately informed to CODL office for faster communication.
4. The Self- Learning Materials are usually provided in CDs in PDF format. Printed materials are provided on payment of processing fee of Rs. 250 per semester.
5. Timely submission of assignments is compulsory to be eligible to appear in examinations.
6. Learners have to fill a registration form for appearing in semester end examinations. The registration usually starts in the months of April and for Spring session and October for Autumn session. An examination fee of Rs. 100 has to be paid for each course, including project in a single demand draft drawn in favour of Registrar, Tezpur University..
7. Counselling sessions are usually conducted in the months of April and October. A notification regarding the same shall be given in the website. The counselling sessions are held in the study centres, however, if the number of registered students for a programme is less than 20, CODL arranges for intensive counselling session at Tezpur University campus.
8. If a learner is unable to complete a programme within permissible time, he/she has to apply for re-registration within three months of the expiry of last registration to avoid discontinuance. A fee of Rs. 1000 has to be paid for the same. Re-registration allows one year of extension to learners.
9. Learners are requested to send their academic queries to the concerned programme coordinator and faculty at CODL by email or by telephone or through personal interaction with prior appointment.

**IMPORTANT DATES
FOR ADMISSION TO CODL PROGRAMMES, AUTUMN SEMESTER, 2018**

Online Applications starts for all programmes: 1 June, 2018

Last date of submission of online Application (for Admission in PG Diploma in Child Rights and Governance): 15 July, 2018

Last date of submission of online Application without late fee (for all programmes except PG Diploma in Child Rights and Governance): 31 July, 2018

Last date of submission of online Application with late fee of Rs. 300 (for all programmes except PG Diploma in Child Rights and Governance): 31 August, 2018

- Examination centre: Depending on number of learners there may be multiple examination centres in different places.

Tentative academic calendar, Autumn Semester, 2018

Time period	Academic affairs
1 st June to 31 st August	Online admission process
September	Dispatch of SLM
September	Upload of Assignments on CODL website
October	Counselling Sessions
November	Submission of examination form
November last week	Last date of assignment submission
December 2 nd /3 rd week	End Semester Exams

ANNEXURE- I

FORM I: ADMISSION FORM

MODE: ONLINE

This form shall be available online for admission into CODL programmes for Spring and Autumn semesters in the months of November to January and June to August respectively.

Candidates shall be required to fill their details and upload the following documents-

- i. Passport size photograph
- ii. Signature
- iii. 10th Standard Marksheet/ Pass Certificate
- iv. 12th Standard Marksheet/ Pass Certificate
- v. Bachelor Degree Consolidated Marksheet/ Pass Certificate
- vi. Document of Identity Proof (Pan Card/ Aadhaar Card/ Driving License)

At last stage of application, the candidates need to make payment of the programme fee in full using PayTM.

ANNEXURE- III

FORM III: PROJECT COVER

SUBMISSION MODE: OFFLINE



**CENTRE FOR OPEN AND DISTANCE LEARNING
TEZPUR UNIVERSITY
TEZPUR, ASSAM**

**A PROJECT REPORT SUBMITTED IN PARTIAL FULFILLMENT OF THE REQUIREMENT
FOR THE AWARD OF DEGREE/DIPLOMA IN**

TEZPUR UNIVERSITY

SESSION: _____

Title of the Project

UNDER THE ACADEMIC GUIDANCE
OF

SUBMITTED BY

Name: _____

Enrolment No: _____

Course Code: _____

Course Name: _____

ANNEXURE- IV**FORM IV: PROJECT DECLARATION****SUBMISSION MODE: OFFLINE****DECLARATION**

I,, hereby declare that the dissertation entitled “.....” is submitted to Centre for Open and Distance Learning, Tezpur University for acceptance to award the degree of I further certify that this work prepared by me is original and has not been submitted to any other institution for award of any other degree.

Date:

Name:

Place:

Roll Number:

ANNEXURE- V

FORM V: PROJECT PROPOSAL

SUBMISSION MODE: OFFLINE

**CENTRE FOR OPEN AND DISTANCE LEARNING
TEZPUR UNIVERSITY
TEZPUR, NAPAM 784018, ASSAM, INDIA**

PROFORMA FOR THE APPROVAL OF PROJECT PROPOSAL

(Note: All entries of the proforma of approval should be filled up with appropriate and complete information. Incomplete proforma of approval in any respect will be summarily rejected.)

Project Proposal No:.....
(for office use only)

Enrolment No.:

Study Centre:

1. Name and Address of the Student

E-mail:

Mobile/Tel No.:.....

2. Title of the Project:

3. Name and Address of the Guide

4. Educational Qualification of the Guide (Attach bio-data also)

Ph.D	M.Tech.	B.E*/B.Tech.	MBA/MCA	M.A/M.Sc.
<input type="checkbox"/>				

5. Working / Teaching experience of the Guide*

*(*Note: At any given point of time, a guide should not provide guidance for more than two students of Tezpur University)*

6. Is this your first submission? Yes No

Signature of the Student
Date:

Signature of the Guide
Date:

For Office Use Only

Allotted Internal Supervisor Name:.....

Approved

Not Approved

.....
Signature, Designation of the Project Proposal Evaluator

Date:

Suggestions for reformulating the Project

ANNEXURE- VI**FORM VI: REGISTRATION VALIDITY EXTENTION****SUBMISSION MODE: OFFLINE****CENTRE FOR OPEN AND DISTANCE LEARNING**

मुक्त एवं दूरी शिक्षा केंद्र

Tezpur University

तेजपुर विश्वविद्यालय

FORM FOR EXTENSION OF REGISTRATION

1. NAME OF THE LEARNER: _____
2. ENROLMENT NO. : _____
3. YEAR AND SESSION OF ADMISSION: 20 _____ SPRING AUTUMN
4. PROGRAMME: _____
5. MAIL ID: _____
6. CONTACT NO: _____
7. DETAILS OF COURSE CLEARED:

8. REASON FOR NOT COMPLETING THE COURSE IN TIME:

- _____
- _____

9. DRAFT DETAILS:
 1. Draft no & Date:
 2. Bank :
 3. In favour of :

ANNEXURE- VII

FORM VII:NEW SEMESTER ENROLMENT

SUBMISSION MODE: OFFLINE



**Centre for Open and Distance Learning(CODL)
Tezpur University**

Napaam, Tezpur, Assam: 784028

New Semester Enrolment Form

1. **Semester No.** - 1 2 3 4 (*tick the box for which semester you want to newly enrol*)

2. Name: _____

3. Address: _____

4. Email Id: _____

5. Phone No: _____

6. Enrolment Number: _____

7. Record of last Semester Exam:

Semester No: 1st/2nd/3rd

Appeared

Not appeared

Year: _____

If appeared, mention the course code;

a)

b)

c)

d)

8. Study Centre Name: _____

Signature with Date

ANNEXURE- VIII**FORM VIII:TRANSCRIPT APPLICATION****SUBMISSION MODE: OFFLINE**

**TEZPUR UNIVERSITY
CENTRE FOR OPEN AND DISTANCE LEARNING
TEZPUR-784 028::ASSAM**

**APPLICATION FORM
(For Transcript)
(to be filled in by the applicant)**

1. Name in full (block letters in English):
- (in Hindi):
2. Home Address:
3. Correspondence address:
- Phone No.
4. Name of the programme completed:
5. Enrolment No.:
6. Year of passing
7. Details of previous semester examinations

Sem	Sem type (Autumn/Spring)	Year of passing	Credit completed	CGPA	Semester	Semester (Autumn/Spring)	Year of passing	Credit completed	CGPA
1 st					3 rd				
2 nd					4 th				

8. Total credit completed:

I, _____ hereby declare that the above particulars are true to the best of my knowledge and belief. If found otherwise, I shall be liable to any action.

Date:

Full signature of the candidate

RECOMMENDATION OF THE HEAD OF THE DEPARTMENT/ CENTRE

Certified that Mr./Ms. with Enrolment No. was a student of the Dept./Centre and passed the Semester End Examination with CGPA and completed the credits requirements (Credit required for degree/ diploma/ certificate.

Certificate may be issued to Mr./Ms.

Head, Dept/Centre

Director
CODL

Controller of Examinations
TU

ANNEXURE- IX

FORM IX:PROVISIONAL PASS CERTIFICATE

SUBMISSION MODE: OFFLINE



Centre for Open and Distance Learning(CODL)
Tezpur University

PROVISIONAL PASS CERTIFICATE APPLICATION FORM

1. NAME (in Block Letters): _____

2. NAME OF DEGREE/DIPLOMA COMPLETED: _____

3. ENROLLMENT No: _____

4. YEAR OF ADMISSION: _____

5. YEAR OF COMPLETION: _____

6. DETAILS OF THE PAPERS/SUBJECTS COMPLETED:

<u>Sl</u>	<u>Course Name</u>	<u>Course Code</u>	<u>Credits</u>	<u>Grade Obtained</u>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

7. TOTAL CREDITS COMPLETED:

SELF-DECLARATION

I, _____ declare that the above particulars are true to the best of my knowledge and belief. If found otherwise, I shall be liable to any action.

Full signature of the candidate

ANNEXURE- X**FORM X: CONVOCATION APPLICATION****SUBMISSION MODE: OFFLINE**Application No TEZPUR UNIVERSITY
NAPAAM:: TEZPUR-784 028::ASSAMAPPLICATION FORM
(For Original Certificate of UG/PG Degree/Diploma)
(to be filled in by the applicant)

1. Name in full (block letters in English and Hindi):
2. Home Address:
3. Correspondence address:
- Phone No.
4. Programme of study completed:
5. Enrolment No.:
6. Registration No. with year, if any:
7. Year of passing
8. Details of previous semester examinations

Sem	Sem type (Autumn/Spring)	Year of passing	Credit completed	CGPA	Semester	Semester (Autumn/Spring)	Year of passing	Credit completed	CGPA
1 st					6 th				
2 nd					7 th				
3 rd					8 th				
4 th					9 th				
5 th					10 th				

9. Total credit completed:
10. Whether awarded any E and F Grades(s) in any previous examination: Yes/ No
- If yes i. In which course(s): Course Code Course Title
- ii. In which semester these grades are converted to the higher grades:
- iii. Grade awarded after conversion
10. Whether put on academic probation: Yes/No
- If yes i. In which course(s): Course Code Course Title
- ii. When did you clear the academic probation:
- iii. Grade awarded after clearance of academic probation:
11. Mode of receiving certificate
(please tick \surd)
- At convocation
 By post
 In person

I, _____ hereby declare that the above particulars are true to the best of my knowledge and belief. If found otherwise, I shall be liable to any action.

Date:

Full signature of the candidate

NB: Please enclose attested copies of grade cards and provisional certificate.

RECOMMENDATION OF THE HEAD OF THE DEPARTMENT/ CENTRE

Certified that Mr./Ms. with Enrolment No.
was a student of the Dept. / Centre and passed th Semester End Examination with CGPA and completed the
credits requirements (Credit required for degree/ diploma/ certificate

Certificate may be issued to Mr. / Ms.

Head , Dept. / Centre

For office use only

Convocation No:

Convocation Date:

Certificate No:

Prepared by

Verified by

Certificate signed

Dealing Official

Controller of Examinations/DR (Academic)

Registrar

Vice Chancellor

ANNEXURE- XI

ASSIGNMENT SUBMISSION GUIDELINES FOR LEARNERS

1. Submission of assignments is compulsory for the learners for appearing the semester end examination
2. Assignments are to be submitted within the last date notified in the TU-CODL website, failing which the same will not be considered for evaluation
3. **Assignments must be handwritten only. Printed assignments will not be considered.** Assignments should be written legibly
4. Assignments are to be submitted in A4 size paper only and in the specified format as uploaded in the TU-CODL website. **Assignments submitted in any other form/size of the paper or notebook shall be summarily rejected**
5. Assignments **must be accompanied with “Assignment Cover Page”** required for submission without which the assignments shall be summarily rejected (**format attached below**)
6. Each assignment must be accompanied with a separate “**Assignment Cover Page**”. Learners are instructed not to use one single cover page for submission of multiple assignments
7. ***Do not staple assignments of different courses together***
8. Candidates are advised to ***write their Enrollment numbers, Program Name, Course Name & Code and signature*** on the cover page of the assignments submitted prominently
9. Assignment for each course must be submitted separately
10. Copy of the assignment questions also need to be enclosed with the assignment submitted

****CODL, Tezpur University shall not be responsible for any postal delays****

CONTACT INFORMATION

All enquiries about academic programmes, entrance examination qualifications etc. of CODL should be directed to concerned officials of CODL.

Sl No.	Name	Designation	Contact Details	Remarks
1.	Ms. Anita Ghosh	Office Assistant, CODL	03712-275350 codl@tezu.ernet.in	Admission, Study materials & Other matters
2.	Mr. Bikram Bikash Das	Computer Operator, CODL	03712-275357 bikram@tezu.ernet.in	Online help/Technical Support
3.	Dr. Suchibrata Goswami	Assistant Professor, English	03712-275358 suchitu@tezu.ernet.in	Subject Specific Query, Counselling & Assignment related matters
4.	Ms. Pragya Sharma	Assistant Professor, Mass Communication	03712-275359 pragya@tezu.ernet.in	Subject Specific Query, Counselling & Assignment related matters
5.	Ms. Ankita Bhattacharyya	Assistant Professor, Sociology	03712-275359 ankita@tezu.ernet.in	Subject Specific Query, Counselling & Assignment related matters
6.	Mr. Partha Pratim Kalita	Assistant Registrar, CODL	03712-275357 parthap@tezu.ernet.in	Examination related matters, Extension etc
7.	Prof. D. Das	Director, CODL	03712-275350 codl@tezu.ernet.in codldirector@tezu.ernet.in	Administrative matters

Admission is done centrally at the office of the Director, CODL. We do not have any representative for admission

- ALL COMMUNICATIONS WILL BE MADE VIA E-MAIL.
- FOR IMPORTANT INFORMATION LEARNERS ARE ADVISED TO CHECK THE CODL WEBSITE REGULARLY.

Postal Address:

The Director
Centre for Open and Distance Learning (CODL)
Academic Building-I
Tezpur University, PO: Napaam
Tezpur-784028
Assam

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ASSAM, INDIA

visit: www.tezu.ernet.in/tu_codl/

call: 03712-275350