



QUOTATION NOTICE

TU/11-24/Pur/Qtn/2018-19/.....^{791-A} dated: 21.5.2018.....

Sealed quotations/offers are invited from reputed manufacturers/authorized dealers/vendors/service providers for the items/job as detailed below required for the UGC Sponsored CPEPA Project, Department of Cultural Studies, Tezpur University. Quotation should be submitted in the DROP BOX placed in the reception of the Administrative Building of the University within **3.00 PM of 18.06.2018**. If posted/couriered, should reach within the specified time and date addressed to "The Assistant Registrar-GA, Tezpur University". The Quotation Notice No. and date should be clearly superscribed in the the envelope/packet containing the quotation. The Quotations received will be opened on the **19.06.2018 at 3.00 PM**. The quotationer(s) or their authorised representative(s) may be present while opening the quotations.

Creation of Online Repository for Management of Digitized Cultural Assets

1. Description of the work:

The Centre with Potential for Excellence in Particular Areas (CPEPA), Tezpur University, has been able to generate a substantial amount digitized data on various aspects of the cultural practices of North-East India. These data can be classified into four different types of materials: a) video recordings, b) audio recordings, c) still photographs and d) textual descriptions. These digital cultural resources have been generated through documentations under different themes and sub-themes pertaining to the life and culture of the region.

The Centre needs a computerized management system for efficient storage, retrieval and searchability of the aforementioned data.

2. Scope of Work:

The required data-management system should incorporate the following essential features:

- Creation of Application Interface for Administration and User Accessibility
- Creation of Application Masters
- Creation of Secure Login / Logout Application System
- Creation of Application Form to capture Metadata Information of Information Repository on different Element Attributes
- Storing Application Information in proper format in database for easy retrieval.
- System should allow extensive searching option to search the Information Repository. System should allow to create Customized queries for retrieval and analysis of data. System should allow multiple search criteria.
- System should have a provision to store the information of outdated data to Archives
- System should follow standard Security Mechanisms
- To be able to provide log for Time and user stamping of each usage
- To be able to prevent unauthorized access to servers and network log should be maintained for all the Transactions handled
- To be able to provide an end-to-end security model that protects data
- Audit trail will be monitored.

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