



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY
(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)
(A Central University established by an Act of Parliament)
कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR
नपाम :: तेजपुर - 784028 :: असम
NAPAAM :: TEZPUR - 784028 :: ASSAM

SHORT QUOTATION NOTICE

TU/11-24/Pur/Qtn/2018-19/676-A dated: 14.5.2018

Sealed quotations are invited from interested parties for repairing of furniture of various brands lying in various locations i.e. hostels/departments/offices/central store in the Tezpur University Campus. Interested parties should visit the sites and inspect the repairable furniture before quoting for the same in consultation with Assistant Registrar (Estate). Quotation should be submitted in the DROP BOX placed in the reception of the Administrative Building of the University within **3.00 PM of 28.05.2018**. If posted/couriered, should reach within the specified time and date addressed to "The Assistant Registrar-GA, Tezpur University". The Quotation Notice No. and date should be clearly superscribed in the the envelope/packet containing the quotation. The Quotations received will be opened on the **same date at 4.00 PM**. The quotationer(s) or their authorised representative(s) may be present while opening the quotations.

General Terms & Conditions

1. No separate tender paper will be issued from the office; one should only download the specifications/List from the website.
2. **The rates should be preferably quoted in Indian Rupee and FOR Tezpur University, Napaam basis. Charges for clearing and transportation should be incurred by the supplier.**
3. **Quotations should be accompanied by i) An EMD (in the form of Demand Draft/Call Deposit/TDR) of ₹. 1000.00 (Rupees One Thousand) only drawn/pledged in favor of Registrar, Tezpur University, payable at Tezpur. No request for consideration of earlier deposited EMD will be considered.**
4. The rates should be exclusive of GST and applicable GST in % should be clearly indicated.
5. The parties must be capable of completing the job within 15-20 days from the date of receipt of the work order.
6. Applicable levies, surcharge and discounts should be clearly indicated itemwise if offered/admissible.
7. Quoted rates should be valid at least for a period of 01 year.
8. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
9. Applications for release of EMD should be submitted to the Registrar/ Joint Registrar.
10. Apart from the above terms and conditions the University has the right to include any other terms and conditions as and when felt necessary.

Upam 14/05/18
Assistant Registrar (GA)

Tezpur University

Memo No, TU/11-24/Pur/Qtn/2018-19/ 676-A

dated: - 14.05.2018

Copy for information to:

1. Webmaster, Tezpur University for uploading the notice in the website.
2. Assistant Registrar (Estate), Tezpur University.
3. File

Upam 14/05/18
Assistant Registrar (GA)