



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY
(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)
(A Central University established by an Act of Parliament)
कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR
नपाम :: तेजपुर - 784028 :: असम
NAPAAM :: TEZPUR - 784028 :: ASSAM

SHORT QUOTATION NOTICE

TU/11-24/Pur/Qtn/2017-18/2946-A dated: 11.10.2017.

Sealed quotations are invited from reputed printing press for printing of Tezpur University Annual Report 2016-17 (both English and Hindi) as per following specification: -

- | | |
|-----------------------|---|
| 1. Size of the Report | : 21 cm × 28 cm |
| 2. No. of pages | : 275 (approx.) |
| 3. Printing | : All pages multicolour |
| 4. Paper | : 130 gsm art |
| 5. Cover page | : 300 gsm art with lamination |
| 6. Binding | : Perfect |
| 7. Quantity | : 200 copies in English and 100 copies in Hindi |

DTP work will be provided by the University. The Printer has to make final design. Charge for designing is to be included in printing. The soft-copy of the printed annual report (both English and Hindi) has also to be provided as single pdf files in a CD and a pen-drive.

GENERAL TERMS & CONDITIONS:

1. No separate tender paper will be issued from the office; one should only download the specifications/List from the website.
2. A non-refundable application (quotation) fee of **₹.500.00 (Rupees Five Hundred)** only must be paid only by Demand Draft drawn in favour of Registrar, Tezpur University payable at Tezpur.
3. The rates should be exclusive of GST and applicable GST in % should be clearly indicated.
4. Applicable levies, surcharge and discounts should be clearly indicated itemwise.
5. Quoted rates should be valid at least for a period of 01 year.
6. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
7. **Quotation should be submitted in the DROP BOX placed in the reception of the Administrative Building of the University on or before 26th of October 2017. If posted/couriered, should reach latest by 26th of October 2017 addressed to "The Joint Registrar, Tezpur University". The Quotation Notice No. and date should be clearly superscribed in the envelope/packet containing the quotation**

Sd/- Joint Registrar
Tezpur University