



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय /A Central University)

- कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 और एनआईआरएफ़ भारत रैंकिंग 2016: नं. 05

- **Visitor's Best University Award, 2016 and NIRF India Ranking 2016: No. 05**

कुल सचिव का कार्यालय / **OFFICE OF THE REGISTRAR**

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

SHORT QUOTATION NOTICE

TU/11-24/Pur/Qtn/2016-17/2670 dated:- 30.09.2016

Sealed quotations are invited from reputed Printers for Printing of Annual Reports 2014-15 of the University as per specifications mentioned under:-

- | | | | |
|----|--------------------|---|---|
| 1. | Size of the Report | - | 21 cm x 28 cm |
| 2. | No. of Pages | - | 275 (approx) |
| 3. | Printing | - | All pages multicolour |
| 4. | Paper | - | 130 gsm art. |
| 5. | Cover page | - | 300 gsm art with lamination |
| 6. | Binding | - | Perfect |
| 7. | Quantity | - | 200 copies in English and 100 copies in Hindi |

DTP work will be provided by the University. The Printer has to make final design. Charge for designing is to be included in printing. The soft copy of the printed annual report has also to be provided as a single pdf file in a CD and a pen drive.

GENERAL TERMS & CONDITIONS:

1. No separate tender paper will be issued from the office; one should only download the specifications/List from the website.
2. **The rates should be quoted on FOR Tezpur University, Napaam basis.**
3. **Quotations should be accompanied by i) An EMD (in the form of Demand Draft/Call Deposit/TDR) of ₹. 3,000/- (Rupees Three Thousand) only drawn/pledged in favor of Registrar, Tezpur University, payable at Tezpur. No request for consideration of earlier deposited EMD will be considered. ii) A non refundable application (quotation) fee of ₹.500.00 (Rupees Five Hundred) only have to be paid only by Demand Draft drawn in favour of Registrar, Tezpur University payable at Tezpur.**
4. The rates should be exclusive of taxes and applicable tax % should be clearly indicated.
5. Quoted rates should be valid at least for a period of 06 months.
6. No Advance payment will be made.
7. Payment will be made after receipt of materials at site in full and in good condition.
8. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
9. Applications for release of EMD should be submitted to the Registrar/ Joint Registrar.
10. Apart from the above terms and conditions the University has the right to include any other terms and conditions as and when felt necessary.
11. **Quotation should be submitted within 21 days from issue of this notice.**

Sd/- Joint Registrar
Tezpur University