



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

- कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 और एनआईआरएफ भारत रैंकिंग 2016: नं. 05
- Visitor's Best University Award, 2016 and NIRF India Ranking 2016: No. 05

कुल सचिव का कार्यालय / OFFICE OF THE REGISTRAR

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

SHORT QUOTATION NOTICE

TU/11-24/PUR/QTN/2016-17/2796-A Date: 13.10.2016.

Quotations are invited from reputed suppliers/manufacturers for supplying of following items required for Tezpur University.

Item: Convocation Folder.

Specifications:

- Hard bound cushioned cover with rexin material.
- Front page printing with Tezpur University logo.
- Inside with plastic cover for inserting certificates and transcript.

GENERAL TERMS & CONDITIONS:

1. No separate tender paper will be issued from the office; one should only download the specifications/List from the website.
2. **The rates should be quoted on FOR Tezpur University, Napaam basis.**
3. *A non refundable application (quotation) fee of ₹.500.00 (Rupees Five Hundred) only have to be paid only by Demand Draft drawn in favour of Registrar, Tezpur University payable at Tezpur or in cash*
4. The rates should be exclusive of taxes and applicable tax % should be clearly indicated.
5. Quoted rates should be valid at least for a period of 06 months.
6. No Advance payment will be made.
7. Payment will be made after receipt of materials at site in full and in good condition.
8. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
9. Applications for release of EMD should be submitted to the Registrar/ Joint Registrar.
10. Apart from the above terms and conditions the University has the right to include any other terms and conditions as and when felt necessary.
11. **Quotation should be submitted within 07 days from issue of this notice.**

Sd/- Joint Registrar
Tezpur University