



TEZPUR UNIVERSITY
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Date: **02.03.2016**

NOTICE INVITING QUOTATION

Sealed quotations are invited from the experienced Parties/Firms for the following works.

OMR sheet printing, OMR Scanning, Error OMR deselecting, Error OMR again re-scanning, evaluation of OMR sheet, processing, mismatch report generation, Result/ Merit list generation and verification, generation of programme wise report and verification with full proof error free scanning with random sample checking for **approximately 20000 candidates**. All works, except for OMR printing must be carried out in the University Campus at Napaam, Tezpur, Assam.

Quotations should include all inclusive price for **20000 candidates** as well as credential of successful completing similar works in educational institutes of repute. **Rate should be quoted per 1000 candidates basis beyond the estimated 20000 candidates**. The service tax and other levies may be shown separately. The successful bidder shall bring in its own OMR reader along with required manpower to complete the work in shortest possible time (we may even fix the number of days). University Guest House may be made available on payment basis.

Last date of receipt of complete quotation is **15th March, 2016 (Tuesday)** at the office of the Controller of Examinations, Tezpur University, Napaam, Tezpur-784028, Assam.

GENERAL TERMS AND CONDITIONS

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the supplier's letter pad with supporting documents, call deposit/EMD etc.
2. Quotation should be accompanied by a call deposit/EMD amounting to Rs.5000/- pledged in favor of **Controller of Examinations, Tezpur University** payable at **Tezpur**.
3. Quoted rates should be valid at least for a period of **6** months.
4. The University reserved the right to accept or reject any or all the quotations without assigning any reason.
5. Applications for release of the call deposit/EMD should be **submitted to the Controller of Examinations, Tezpur University**.
6. A non refundable application (quotation) fee of Rs.1000.00 (Rupees One Thousand) only have to be paid only by Demand Draft drawn in favour of **Registrar, Tezpur University** payable at Tezpur

Sd/-
Deputy Registrar (GA)
Tezpur University