




TEZPUR UNIVERSITY
TEZPUR 784 028: ASSAM

MINUTES OF THE 62ND MEETING OF THE FINANCE COMMITTEE
HELD ON 20TH MARCH 2023 AT 11.30 A.M. IN HYBRID MODE

The following members were present:

Sl.No.	Name	Designation
1.	Prof. Dhruba Kumar Bhattacharyya Vice-Chancellor (Acting), Tezpur University	Chairman
2.	Pro Vice-Chancellor, Tezpur University	Vacant
3.	Mr. Md. Rizwan, Director (F.II) (Nominee of the JS&FA) Ministry of Education, Govt. of India (Visitor's Nominee)]	Member
4.	Mr. Subhash Chand Sharu, Director (CU-I/II), MoE [Nominee of Addl. Secretary, MoE, GoI (Visitor's Nominee)]	Member
5.	Dr. Mriganka Sekhar Sarma Deputy Secretary, UGC [Nominee of JS, UGC, (Visitor's Nominee)]	Member
6.	Prof. Ramesh Kumar Pandey, Former Vice-Chancellor Shri Lal Bahadur Shastri National Sanskrit University, New Delhi (BoM Nominee)	Member
7.	Prof Debajit Hazarika, Dean, School of Sciences, Tezpur University (BoM Nominee)	Member
8.	Prof. Rupam Kataki, Director (IQAC) Tezpur University	Special Invitee
9.	Dr. Biren Das, Registrar, Tezpur University	Permanent Invitee
10.	CMA Dr. B. B. Mishra, Finance Officer Tezpur University	Secretary

Mr. Sword Vashum, IAAS (Retd.), Former Addl. Dy. C&AG of India (BoM Nominee) could not attend the meeting due to his pre-commitments.


20.03.2023

The comments of the Dept. of Higher Education, MoE, GoI on the agenda items received from the ASO (CU-I), Dept. of Higher Education, MoE vide his e-mail dated 17 March, 2023 and the comments received from the Under Secretary (IFD), MoE with the approval of JS & FA, MoE, GoI vide letter F.No. 9-2/2018-IFD.pt, dated 16th March, 2023 were presented by the Finance Officer and Secretary, Finance Committee, Tezpur University before the Committee and the members noted the comments & put on record.


Professor Dhruba Kumar Bhattacharyya, Vice-Chancellor (Acting), Tezpur University & Chairman, Finance Committee welcomed the external members, viz. Prof. Ramesh Kumar Pandey, Former Vice-Chancellor, Shri Lal Bahadur Shastri National Sanskrit University; Mr. Md. Rizwan, Director (IFD), Ministry of Education, Govt. of India; Mr. Subhash Chand Sharu, Director, (CU-I/II), MoE, Govt. of India; & Dr. Mriganka Sekhar Sarma, Deputy Secretary, UGC and the internal members who attended the meeting.

The Chairman in his opening remarks sought guidance from all the members for all-round development and growth of the University. The Chairman also assured that the observations/comments of the Ministry and IFD will be strictly followed by the University in true letter and spirit. The Chairman invited the Finance Officer to initiate the proceedings as per the agenda items. The Finance Officer presented the agenda accordingly.

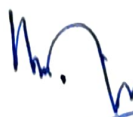
FC.62/2023/01	To confirm the Minutes of the 61st Meeting of the Finance Committee held on 7th November 2022 on blended mode.
NOTE	The minutes of the 61st Meeting of the Finance Committee were circulated to all the members on dated 9th November 2022 for perusal and comments, if any. The University has not received any comments from any of the members. The copy of the Minutes is placed at Annexure - A. The minutes may be confirmed.
DECISION	The members confirmed the minutes of 61st meeting of FC subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.


20.3.2023

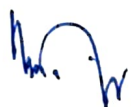
FC.62/2023/02	To report on the Action Taken on the recommendations of the 61 st Meeting of the Finance Committee held on 7 th November 2022.
NOTE	Action Taken Report on the recommendations of the 61 st meeting of the Finance Committee is placed at Annexure - B for perusal and necessary review. The Action Taken Report may be considered for approval.
DECISION	The Action Taken Report was noted by the members subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.
FC.62/2023/03	To consider the approval of the recommendations of the Minutes of the 78 th & 79 th meetings of the Building Committee of the University held on 9 th September 2022 and 30 th January 2023 respectively.
NOTE	The minutes of the 78th & 79th meetings of the Building Committee of the University held on 9th September 2022 and 30th January 2023 respectively, are placed at Annexure-C and Annexure-D. The recommendations of the Building Committee may be considered for approval with the conditions that: a) Funds are available with University to execute the works and the entire funds have been released by UGC/MoE. b) Award of the works and execution thereof is subject to strict compliance of GFRs, 2017 and related CVC guidelines. c) Award of the works and execution thereof is also subject to strict compliance of the related Govt. of India instructions and guidelines.
DECISION	After a detailed discussion, the Finance Committee recommended the minutes of the 78th & 79th meetings of the Building Committee of the University held on 9th September 2022 and 30th January 2023 respectively to the Board of Management of the University for approval with the following conditions: a) Funds are available with the University to execute the works and the entire funds have been released by UGC/MoE. b) Award of the works and execution thereof is subject to strict compliance of GFRs, 2017 and related CVC guidelines. c) Award of the works and execution thereof is also subject to strict compliance of the related Govt. of India instructions and guidelines.


20.3.2023

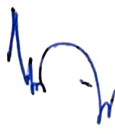
	Further, the committee also suggested that the works should be taken up with proper planning to avoid urgency.
FC.62/2023/04	To report on the Revised Budget Estimates 2022-23 and approval of Budget Estimates 2023-24.
NOTE	The abstract of the Revised Budget Estimates for the year 2022-23 already submitted to UGC and the Budget Estimates for the year 2023-24 is placed at Annexure-E for approval.
DECISION	The committee approved the Revised Budget Estimates 2022-23 and approved the Budget Estimates 2023-24 subject to availability of funds with the UGC.
FC.62/2023/05	To report to the Committee on the utilization of funds under Salary (under OH-36), Recurring (under OH-31) and Creation of Capital Assets (under OH-35) for the year 2022-23 (01.04.2022 to 31.12.2022).
NOTE	The Utilization of Funds head-wise showing an overview of the financial position of the University under Salary, Recurring and Creation of Capital Assets for the year 2022-23 (01.04.2022 to 31.12.2022) is placed at Annexure - F for perusal of the Committee.
DECISION	The status of utilization of funds under Recurring, Salary and Creation of Capital Assets for the year 2022-23 (up to 31.12.2022) was discussed and noted by the members subject to relevant provisions of GFRs, 2017 and other related Govt. of India/UGC instructions/guidelines.
FC.62/2023/06	To consider approval of the policy for grant of Seed Money to the newly recruited faculty members of the University.
NOTE	<p>A draft policy for grant of Seed Money to the newly recruited faculty members of the University was placed before the meeting of the Internal Quality Assurance Cell (IQAC) held on 26 December 2022 vide Agenda Item No. IQAC/2022-002/02 and the committee suggested that the draft policy should be placed before the Finance Committee of the University for consideration of approval.</p> <p>The policy envisages initial financial support to the newly recruited faculty having no extramural funding project to start their research activities. The seed money limited to Rs. 5.00 lakh for School of Sciences and Engineering, and Rs. 3.00 lakh for the School of Humanities, Social Sciences and Management, in each case, may be allotted to meet the requirement under Recurring and Non-Recurring components. The expenditure will be charged against the Grants-in-Aid under Recurring and Capital Assets head as the case may be, out</p>


20/3/2023

	<p>of the allocation made by the University Grants Commission to the University.</p> <p>The draft policy is placed at Annexure - G for consideration and recommendation to the Board of Management for approval.</p>																																
DECISION	The committee resolved that the draft policy for grant of Seed Money to the newly recruited faculty members of the University may be submitted to the UGC for consideration and approval.																																
FC.62/2023/07	To review the details of the pending C&AG Transaction Audit Paras and the Action Taken to settle/liquidate the pending Paras.																																
NOTE	<p>As advised by the Ministry of Education, Govt. of India & UGC, the details of the pending Transaction Audit Paras are given below for kind information of the members.</p> <table border="1"> <thead> <tr> <th>Financial Year</th> <th>Total No. of Audit Para</th> <th>No. of Settled/ dropped Paras</th> <th>No. of outstanding Paras as on date</th> </tr> </thead> <tbody> <tr> <td>2015-16</td> <td>12</td> <td>09</td> <td>03</td> </tr> <tr> <td>2016-17</td> <td>15</td> <td>14</td> <td>01</td> </tr> <tr> <td>2017-18</td> <td>14</td> <td>11</td> <td>03</td> </tr> <tr> <td>2018-19</td> <td>07</td> <td>07</td> <td>00</td> </tr> <tr> <td>2019-20</td> <td>14</td> <td>09</td> <td>05</td> </tr> <tr> <td>2020-21</td> <td>16</td> <td>10</td> <td>06</td> </tr> <tr> <td>TOTAL</td> <td>78</td> <td>60</td> <td>18</td> </tr> </tbody> </table> <p>The details of the Transaction Audit Paras up-to the financial year 2020-21 with up-to-date Action Taken (with description of the Audit Paras) to settle/liquidate the pending paras are placed at Annexure - H for review by the Committee. The Inspection Audit Report for the year 2021-22 received by the University will be placed in the next meeting of the committee along with its compliances.</p> <p>Reply/Clarification/Action Taken on the outstanding audit paras up to the year 2020-21 have already been furnished to the Director General of Audit (Central), Kolkata, Guwahati Branch for review/ settlement of the paras.</p>	Financial Year	Total No. of Audit Para	No. of Settled/ dropped Paras	No. of outstanding Paras as on date	2015-16	12	09	03	2016-17	15	14	01	2017-18	14	11	03	2018-19	07	07	00	2019-20	14	09	05	2020-21	16	10	06	TOTAL	78	60	18
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DECISION	<p>After threadbare discussion, the Committee suggested that:</p> <p>i) The University should comply with the suggestions/instructions of the Audit and efforts should be made to settle/drop the Audit Paras on priority basis.</p> <p>ii) The constituted Standing Audit Committee (SAC) should review all pending Audit Paras and take appropriate action in a time bound manner.</p> <p>Further, while discussion on the transaction audit paras, the committee opined that the following paras should be taken up seriously on priority</p>																																



20.3.2023


	<p>basis and immediate action as mentioned below needed to be initiated for settlement of the paras:</p> <p>a) Para No. 1 of Part IIA of 2015-16 Irregular fixation of pay of Reader/ Lecturer (Selection Grade) and re-designation thereof as Associate Professor leading to excess payment of pay and allowances amounting to Rs. 3.13 crore); Para No. 1.2 of Part IIB of 2015-16 (Unfruitful expenditure to the tune of Rs. 196.89 lakh); Para No. 1 of Part IIB of 2016-17 (Excess expenditure of Rs. 21.09 lakh due to irregular purchase of Rs. 88.21 lakh towards procurement of computer peripherals); and Para 2.3 of Part IIA of 2017-18 (Undue benefit to M/s HTC by irregular award of HSS Building worth Rs. 46 crore on Nomination basis at a higher price of Rs. 2.27 crore, besides, the irregular execution):</p> <p>The committee after detailed discussion opined that the above four outstanding audit paras may be referred to the Ministry of Education with details of the audit report along with University's reply/views for their guidance and direction, if any on the matter.</p> <p>b) Para No. 2.13 of Part IIB of 2019-20 (Irregular appointment of non-sanctioned post): The committee opined that the matter should be taken up in details once again with all supporting documents with UGC/MoE at the earliest.</p> <p>c) Para No. 2.11 of Part IIB of 2020-21 (Irregularities in recruitment of Laboratory Assistant): The decision in the next meeting of the Board of Management scheduled for 10th April 2023 should be placed in the next Finance Committee meeting.</p> <p>The other outstanding audit paras may be taken up with the Director (Inspection), Office of the C&AG for their early settlement failing which necessary actions should be initiated by the University in a time bound manner.</p>
FC.62/2023/08	To review the progress of HEFA Projects as on 28.02.2023.
NOTE	The Department of Higher Education, Ministry of Education, GoI vide letter F. No. 13-74/2020-CU-cdn, dated 27.08.2020 issued guidelines to present the progress of HEFA Projects in each meeting of the Finance Committee. The progress of the HEFA Projects as on 28.02.2023 is placed at Annexure – I for perusal and review of the members.
DECISION	The progress of HEFA funded projects was perused and noted by the members.


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FC.62/2023/09	To review the Public Grievances pending in the University.
NOTE	The Department of Higher Education, Ministry of Education, GoI vide letter F. No. 13-110/2020-CU-cdn, dated 22.12.2020 issued guidelines to present the Public Grievances pending in the University in every meeting of Finance Committee. It is for information of the members that there is no Public Grievance pending in the University.
DECISION	The status was noted by the members.
FC.62/2023/10	To review the Parliamentary Assurances pending in the University.
NOTE	The Department of Higher Education, Ministry of Education, GoI vide letter F. No. 13-110/2020-CU-cdn, dated 22.12.2020 issued guidelines to present the Parliamentary Assurances pending in the University in every meeting of Finance Committee. It is for information of the members that there is no Parliamentary Assurances pending in the University.
DECISION	The status was noted by the members.

The meeting ended with vote of thanks to and from the Chair.


20.3.2023
(CMA Dr. B. B. Mishra)
Secretary
Finance Committee
Tezpur University
वित्त अधिकारी
तेजपुर विश्वविद्यालय
Finance Officer
Tezpur University


29/3/23
(Prof. Dhruba K. Bhattacharyya)
Chairman
Finance Committee
Tezpur University
कुलपति
तेजपुर विश्वविद्यालय
Vice Chancellor
Tezpur University