

## **LW 301 Indian constitution (MC-Non Credit) L 1 T 0 P 0 CR 0 CH 1**

Unit I : Introduction :

Constitution' meaning of the term,, Indian Constitution: Sources and constitutional history, Features: Citizenship, Preamble, Fundamental Rights and Duties, Directive Principles of State Policy

Unit II : Union Government and its Administration Structure of the Indian Union:

Federalism, Centre- State relationship, President: Role, power and position, PM and Council of ministers, Cabinet and Central Secretariat, Lok Sabha, Rajya Sabha

Unit III : State Government and its Administration Governor: Role and Position, CM and Council of ministers, State Secretariat: Organisation, Structure and Functions

Unit IV: Local Administration District's Administration head:

Role and Importance, Municipalities: Introduction, Mayor and role of Elected Representative, CEO of Municipal Corporation, Pachayati raj: Introduction, PRI: Zila Pachayat, Elected officials and their roles, CEO Zila Pachayat: Position and role, Block level: Organizational Hierarchy (Different departments), Village level: Role of Elected and Appointed officials, Importance of grass root democracy

Unit V Election Commission Election Commission:

Role and Functioning, Chief Election Commissioner and Election Commissioners, State Election Commission: Role and Functioning, Institute and Bodies for the welfare of SC/ST/OBC and women

Books Recommended:

1. Laxmikanth 'Indian Polity' McGraw Hill India Pvt Ltd, 5<sup>th</sup> Edition N. Delhi, 2014.
2. D. D. Bas, 'Indian Constitution' Lewis Nexis, Nagpur, 20<sup>th</sup> Edition, 2011

