

**Course code: EF103**

**Category:** Humanities and Social Sciences including Management courses

**Course title: English**

**Semester - I**

**Scheme and Credits**

<b>L</b>	<b>T</b>	<b>P</b>	<b>Credits</b>
<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>

**Pre-requisites (if any)**

- Basic knowledge of English grammar, rules of writing and speaking in English.

**Detailed Course content and activities**

**A. Vocabulary and grammar**

*Discussion on the following before and/or after the activities mentioned in B, C and D*

- Structure of simple sentences;
- Agreement of verb and subject;
- Use of adverbials; Tenses,
- Use of passive in scientific discourse, various types of questions,
- Direct and indirect narration,
- Articles,
- Prepositions,
- English modal verbs,
- Errors in the use of individual words

**B. Reading**

- Reading and comprehension: global and local comprehension, drawing inferences
- **Materials: Stories and essays** (preferably a collection of comparatively short essays on scientific, interestingly written topics, short stories- adventure and scientific fiction)
- Reading silently in class followed by short comprehension questions, brief writing exercises, summaries in brief, personal responses (not typical question-answer type)- both oral and written. Reading material from Internet and talking and writing about them; reading scientific reports, articles collected from newspapers and magazines, Internet etc. and writing notes etc on them.

**C. Writing**

- Preparing project proposal and reports
- Writing applications of various types and for various purposes
- Curriculum vitae/Resume

- Letters to the editors, letters to various agencies.
- Essay and Précis,
- Notice both formal and informal/friendly,
- Memo/ notes

#### **D. Speaking: Oral Communicative Activities**

- Listening Comprehension: Information transfer activities: Pair and group works involving transfer of information: Gleaning information from different types of written materials including articles etc. and talking about them
- Pronunciation, Intonation, Stress and Rhythm
- Common Everyday Situations: Conversations and Dialogues
- Communication at Workplace
- Interviews
- Formal Presentations: Use of Graphic presentation, Presentation aids
- Formal group discussion
- Formal Speech

#### **Course Outcomes**

The students will

- Acquire proficiency in English enabling them to use English for communication and for study purposes;
- Develop their interactive/speaking skills by developing their ability to listen to English for formal, as in class lectures and informal, as in face to face interactive, situations) with a high degree of understanding, and help them to speak English with a reasonable degree of fluency and with an acceptable pronunciation of the sounds of English;
- Develop the basic skill for academic as well as non-academic writing.

#### **Reference Books:**

Sharma, S. and B. Mishra (2009). *Communication Skills for Engineers and Scientists*. PHI, New Delhi.

Wood, F. T. (2010) *A Remedial English Grammar for Foreign Students*. Macmillan, Delhi.

Greenbaum, Sidney.(2005). *Oxford English Grammar*. Oxford University Press, New Delhi, Indian Edition.

Kenneth, Anderson, Tony Lynch, and Joan Mac Lean. (2008). *Study Speaking*. CUP, New Delhi.

Lynch, Tony. (2008). *Study Listening*. CUP, New Delhi.

Thomson and Martinet. (2008). *A Practical English Grammar*. Oxford ELBS, Delhi.

Swan, Michael. *Practical English Usage*. OUP, New Delhi . 1995

Exercises in Spoken English. Parts. I-III. CIEFL, Hyderabad. Oxford University Press