



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 Visitor's Best University Award, 2016

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

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**PRESS NOTICE**

To  
Ms. Anu Singh  
Ex-Stenographer Gr.-II,  
Dr. Ambedkar Chair, Tezpur University  
D/o Mr. Satyendra Singh,  
Fatashil Ambari Tiniali,  
House No. 7, Rang Pathar Road,  
P.O. Fatashil Ambari, Dist. Kamrup (Metro),  
Guwahati-781025, Assam

An Office Order vide No. F.02-859/I(E)/2194 Dt. 20.08.2019 was issued informing that your resignation tendered on 06/06/2019 on medical grounds had been provisionally accepted on receipt of necessary clearances from all concerned sections except a financial liability of ₹ 44,073/- against excess payment of salary made while in service and that you will be released from the services of Tezpur University retrospectively w.e.f. 12/10/2018 (A.N.), i.e., the day preceding the date from which you had been absent without authorized leave subject to refund of the said outstanding liability within a period of 01 (one) month from the date of issue the Office Order, failing which you shall attract appropriate action as per rule.

The said Office Order was sent through SPEED POST under Bar Code Ref. ES854387620IN to your postal address as recorded in your Service Book but it could not be delivered due to your non-availability in the said address and the same was returned back to this office on 23/08/2019. However, the said Office Order was sent to your registered email id and personal (Gmail) email id on 20.08.2019 at 4:13 pm.

Since, no response to the said Office Order has yet been received, you are hereby asked to respond to this press notice within a period of 01 (one) month of publication of this notice, failing which no alternative way will be left other than initiation of legal action.

**Sd/- Registrar**