



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

- कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 और एनआईआरएफ भारत रैंकिंग 2016: नं. 05
- Visitor's Best University Award, 2016 and NIRF India Ranking 2016: No. 05

कुल सचिव का कार्यालय / OFFICE OF THE REGISTRAR

तेजपुर-784028 :: असम / TEZPUR-784028

अधिसूचना / Notification

दिनांक/Dated: 03.03.2020

This is for information of all concerned that Tezpur University Health Centre services, Lab Services and Ambulance Facility for different categories of beneficiaries shall be as under:

- I. **Permanent TU Employees and their dependents:** OPD facility shall be provided to the permanent TU employees and their dependents in the University Health Centre free of cost along with one Annual Health Checkup. Medicines shall be provided depending on availability and free of cost. Reimbursement of medicine or hospitalization expenses incurred, if any, will be as per the University medical rules.
- II. **Students (Registered) of Tezpur University:** OPD facility shall be provided to the Full-time registered students of Tezpur University in the University Health Centre free of cost. In case of Hospitalization, reimbursement of expenses will be through Students Health Insurance Scheme.

III. Employees and Students of organizations housed inside TU Campus/ Indian Statistical Institute

(Optional)

A. Indian Statistical Institute, Tezpur

An annual fee of Rs. 10,000/- (Rupees Ten Thousand only) shall be charged from each ISI Employee/ student, towards availing the OPD facility at TU Health Centre. Medicines available in stock and laboratory test facilities in the Health Centre will be available for the Employees and Students of ISI.

B. Kendriya Vidyalaya and Takshashila Vidyapeeth (Optional)

An annual fee of Rs.10,000/- (Rupees Ten Thousand Only) per person, shall be charged from employees of Kendriya Vidyalaya, TU Campus, towards availing OPD and Laboratory Test Facility at TU Health Centre. Medicines available in stock and laboratory test facilities in the Health Centre will be available for the Employees of Kendriya Vidyalaya, TU Campus.

Students of Kendriya Vidyalaya, TU Campus, may be provided **Emergency OPD facility** only (without medicines or Laboratory Test Facilities).

Teachers, Staff and Students of Takshashila Vidyapeeth, TU Campus may be provided **Emergency OPD facility** only.

An amount of Rs 250/- shall be charged from other visitors for availing OPD services at TU Health Centre, other than those entitled for free OPD as mentioned.

IV. Contractual Employees of Tezpur University

Employees under contractual appointment in the University shall be eligible for OPD facilities at TU Health Centre, free of charge. Medicines available in stock in the Health Centre will also be available for them. However, they will not be entitled to any medical reimbursement claims.

V. Other Section of Beneficiaries including workers engaged in the campus by contractors

A one time lump sum amount of Rs. 15000/- (Fifteen Thousand) shall be charged from the contractors per job/contract for treatment of workers engaged by them for availing treatment for Accident/Occupational Emergency cases only, at the University Health Centre. Normal OPD service shall not be available for these workers. Ambulance service up to Kanaklata Civil Hospital, Tezpur, shall be made available for accident/ emergency cases only.

Security personnel deployed in the University shall be provided the OPD facilities. Medicines and Laboratory facilities may be made available. Ambulance service shall be available up to Kanaklata Civil Hospital, Tezpur for accident/emergency cases only.

VI. Health Record Book of Employees and their Dependents shall be mandatory for seeking consultation from Doctors at TU Health Centre. Health Record Books are to be maintained by the concerned Employee.

Further, to optimize the resources of the Health Centre and to minimize the misuse of the facilities the following measures shall be followed.

A. LABORATORY TEST

- (i) All kinds of laboratory investigations **are only to be** performed on the basis of the On-duty doctor's advice. The decision for prescribing any investigation and its need shall solely rest on the doctor on duties..
- (ii) For already diagnosed & known cases, the follow up investigations shall be done as as per the doctor's advice only.
- (iii) Non-diseased (Normal) healthy individuals requiring laboratory investigation (other than those covered under Annual Health checkup) **shall be charged as per CGHS Rates and subject to reimbursement. Reimbursement shall be considered only when it is prescribed by the Medical Officer/Chief Medical Officer of the University Health Centre.**

B. AMBULANCE SERVICES

- (i) Ambulance service shall be provided only to critically ill patients (employees, their dependents and students) and for emergency cases. The Ambulance service is not available for basic services like report collection or normal consultation with specialized doctors at Tezpur City.
- (ii) The final decision, whether a patient requires an ambulance or not shall rest with on-duty Doctor.
- (iii) Ambulance Facility provided to Differently Abled Students to commute to Class from Hostels and vice versa shall be charged @ Rs.2000/- per month.

(iv) **(a) Subject to availability of Ambulance**, the services required/provided to patients (University Permanent Employee and their Dependent and Students) with normal ailments shall be charged @ Rs.150/- per trip, for visit to TU Health Centre (within Campus), @Rs.500/- within Tezpur city and @Rs. 750/- up to Tezpur Medical College.

(b) The ambulance user(s) must make the ambulance free after the patient is dropped/returned. Halting time of the ambulance outside the campus shall not be more than one and half hours.

C. EMERGENCY SERVICES

- (i) The decision regarding a patient's need of any emergency service shall solely be decided by the on-duty Doctor.
- (ii) Emergency Services shall be provided to all residents in the campus and visitors staying in the TU Guest House.
- (iii) An amount of Rs 500/- per trip shall be charged in case of Ambulance Service required for hospitalization at Tezpur City Hospital(s).

Issued with due approval.


Joint Registrar, GA

Memo No. 36-1/99(GA-I), Part file/5910

Dated: 03.03.2020

Copy for information to: (through mail only)

1. Pro Vice Chancellor
2. All Deans
3. Heads of all Departments, Centres, Cells, Offices
4. Chief Medical Officer
5. Finance Officer
6. Controller of Examinations
7. All Teaching and non-teaching employees of the University.
8. The Secretary to the Vice Chancellor for kind information of the Vice Chancellor
9. Concerned file.


Joint Registrar, GA