



## तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

- कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 और एनआईआरएफ भारत रैंकिंग 2016: नं. 05
- Visitor's Best University Award, 2016 and NIRF India Ranking 2016: No. 05

कुल सचिव का कार्यालय / OFFICE OF THE REGISTRAR

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

## NOTIFICATION

F. No. 27-130/2020(GA-I)/6392

Dated: 23.03.2020

With reference to the D.O letter No. Secy(HE)-MHRD-2020 dated 21<sup>st</sup> March 2020 issued by the Secretary MHRD, Govt. of India to prevent spreading of COVID-19 the following precautionary measures for the Faculty members / Teachers / Researchers/ Non-teaching staff of the University have been taken:

1. The Faculty members/Teachers/ Researchers/ Non-teaching staff of the university may work from their home till 31<sup>st</sup> March, 2020.
2. The Faculty members/Teachers/ Researchers are requested to utilize this period for various academic activities as given below;
  - i) Continue classes in the online mode
  - ii) Development of online teaching content
  - iii) Prepare lesson plan and develop instruction material for the courses to be offered during next semester/next academic year.
  - iv) Carry on research and write research articles
  - v) Prepare questions for question bank (including for TUEE)
  - vi) Prepare project proposal on "Ek Bharat Shrestha Bharat" and on other topics
3. The said period shall be counted as being on duty for all Faculty members/Teachers/ Researchers/ Non-teaching staff including ad-hoc and contractual employee.
4. All Faculty members/Teachers/ Researchers/ Non-teaching staff are requested to receive the phone call as and when contacted from office. They are also requested to check their official mails time to time.
5. People who will work from home will intimate to their respective controlling officer. Their home will mean the place from where they are attending offices on normal working days and will not mean a place with HQs leave.

Issued with due approval.

  
23/3/20  
Registrar

Tezpur University