

*Minutes of the meeting of the Tezpur University COVID 19 Task Force held on the 19th
March 2020 in the meeting room, Department of MBBT*

The Task Force, constituted in the University to deal with COVID-19 related issues, discussed different matters with utmost seriousness and decides to maintain a strict vigil on the situation so that appropriate local advisories for Tezpur University could be prepared, for strict implementation time to time in line with the Official directives of WHO, GoI and local government. Further, the meeting deliberated on all the related issues as desired by the University.

As volunteered by Prof Sashi Baruah, Chairperson to abstain due to her recent travel to Delhi (10 March, 2020), Prof D C Baruah, Chaired the meeting where 10 members attended the meeting.

In general, the meeting expressed satisfaction on the prompt actions of TU authority including the notifications for awareness of the TU fraternity for preventive measures of the outbreak in line with directives of the Government. The meeting desired to take the following matters for implementations:

Checking/regulating Inward Mobility

1. Security personnel at the main Gate shall be appropriately trained. More security personnel are to be deputed at the main gate under the supervision of Security Officers having full knowledge of the Sanitization Guidelines of GoI.
2. Make **proper sanitization** as mandatory for all entrants at the TU main gate.
3. Appropriate hand sanitization for all the visitors at all other entry points including offices, quarters, hostels shall be made mandatory.
4. Entry of visitors to the University Campus shall be restricted. On urgency, the visitors may be permitted after ensuring safety with regards to the past travel history and current health status. Provision of Health Checkup of visitors' shall be made at the main gate using thermal scanner. Health Centre will assist to keep such provision.

Regulating the activities

1. Unless essential, all activities including non-essential services should be kept on hold till 29th March, 2020.
2. In case of activities/services are to be continued, University shall make proper arrangement of awareness among the people (workers, contractors, suppliers, vendors etc.,) involved in such activities about the precautions. Further, appropriate undertakings from the job contractors, outsourced service contractors etc regarding the GoI norms on this matter shall be taken for continuance of the essential works/services. Such undertaking should declare about the preventive arrangement with reference to the travel history, and contact of doubtful persons by the engaged workers in recent times.
3. All contractors working for such essential services shall also ensure that his/her team of workers abide by the rules and regulations as issued by the Government of Assam and the Government of India. The contractors and the workers will have to wear masks

and will sanitize themselves periodically. The contractors will ensure supply of ample handwash and sanitizers at work site. Anyone showing symptoms will be immediately reported by the contractor to the authorized agency.

4. The above points (1-3) shall also be applicable for the domestic helps/workers engaged by residents as well as shops/eateries inside campus.

Additional points to be implemented/monitored

1. All campus dwellers shall strictly follow the GoI/GoA advisories.
2. Any person having personal travel history (or have contact with persons visited affected areas recently -as mentioned in the GoI guidelines) shall go for self-quarantine failing which University shall take appropriate action.
3. All contact surfaces in the premises of office buildings/departments/ hall of residences (like metal railings, door knobs, switch boards, seats, etc.) shall be regularly sanitized, on an hourly basis. Head of offices/Department/Hostels/owners shall personally monitor such arrangement.
4. Movements of the currently residing students including foreign students shall be restricted. Without the permission of the competent authority they shall not be allowed to go outside the main gate.

The meeting also recommended urgent purchase of the following items

- i) Oxygen cylinders 10 and masks of sufficient numbers
 - ii) Thermal scanners- 5 pieces
 - iii) Preventive masks
 - iv) Disposable plastic gowns for the health care personals
 - v) Hand gloves
 - vi) Goggles for the health care personals
 - vii) Shoe covers
5. All purchased items (as mentioned above) shall comply the standard quality regulations of ICMR, GoI.

It is decided that Task Force will meet time to time. The meeting ended with thanks to and from the Chair.



20-03-2020

Chairperson (i/c)

TU Task Force for Dealing with COVIND-19

The Minutes has approval of the competent Authority