



# National Workshop on Management of University Administration

Jointly organized by

ASSOCIATION OF INDIAN UNIVERSITIES

&

TEZPUR UNIVERSITY, TEZPUR, ASSAM

## PROGRAMME

Date: 06 February 2019

09.30 a.m. – 10.30 a.m.	REGISTRATION
10.30 a.m. – 11.30 a.m.	Inauguration: <b>Chief Guest- Prof. Mihir K. Chaudhuri</b> , Adviser, Education (Cabinet Rank), Govt. of Assam & Former Vice Chancellor of Tezpur University <b>Chair: Prof V K Jain</b> , Vice Chancellor, Tezpur University
11.30 a.m. – 11.45 a.m.	Tea
11.45 a.m. – 1.00 p.m.	Familiarization Session: <b>Dr. Amarendra Pani</b> , Director (Research), AIU
1.00 p.m. – 2.00 p.m.	Lunch
2.00 p.m. – 3.30 p.m.	<b>Technical Session</b> Topic: Service Orientation – <b>Prof. M K Sarma</b> , Director, Teaching Learning Centre, TU  <b>Session Coordinator: Dr. Rajeev K. Doley</b> , Director, Centre for Inclusive Development, TU
3.30 p.m. – 3.45 p.m.	Tea
3.45 p.m. – 5.15 p.m.	<b>Interactive Session of the participants</b> <b>Chair: Prof. M. A. Kalam</b> , Dean, Administration & Regulatory Affairs, KREA University, Chennai <b>Session Coordinator: Dr. Upakul Sarmah</b> , AR(GA)
8.00 p.m.	Dinner

**Date: 07 February 2019**

9.30 a.m. – 11.00 a.m.	<b>Technical Session</b>
	Topic: Dealing with RTI Applications - <b>Syed Nazibur Rahman</b> , ACS (Retd.), State Resource Person on RTI <b>Session Coordinator: Dr. Kalyan K. Hazarika</b> , Technical Officer, TU
11.00 a.m. – 11.30 a.m.	Tea
11.30 a.m. – 1.00 p.m.	<b>Technical Session</b>
	Topic: University Management Practices in the Emerging Scenario - <b>Prof. Saket Kushwaha</b> , Vice Chancellor, Rajeev Gandhi University, Itanagar <b>Session Coordinator: Dr. Biren Das, Registrar, TU</b>
1.00 p.m. – 2.00 p.m.	Lunch
2.00 p.m. – 3.30 p.m.	<b>Technical Session</b>
	Topic: e-Governance of University Administration – <b>Prof. D K Saikia</b> , Pro-VC, TU & Former Director, NIT, Meghalaya <b>Session Coordinator: Dr. Upakul Sarmah, AR(GA)</b>
3.30 p.m. – 3.45 p.m.	Tea
3.45 p.m. – 4.35 p.m.	<b>Technical Session</b>
	Professional Ethics  - <b>Prof. S S Sarkar</b> , Head, Dept. of Commerce, TU <b>Session Coordinator: Dr. Anjan K Bhattacharyya</b> , System Analyst, TU
4.35 p.m. – 5.45 p.m.	<b>Technical Session</b>
	<b>Group Presentation by Participants on Best Practices</b> <b>Chair: Prof. Chandan K. Sarma, HoD, Sociology, TU</b>
8.00 p.m.	<b>VC's Dinner</b>

**Date: 08 February 2019**

9.30 a.m.	<b>Technical Session</b>
	Topic: Excellence in Administration: Key to Institutional Capacity Building and Quality Reforms  – <b>Prof. V K Jain</b> , VC, TU <b>Session Coordinator: Dr. Biren Das</b> , Registrar, TU
11.00 a.m.	Tea Break
11.30 a.m.	<b>Technical Session</b>
	Topic: Accounting and Audit Issues for Universities, - <b>Shri Sword Vasum</b> , IAAS (Rtd.), Former Addl. Dy. C&AG <b>Session Coordinator: Shri Kumarjit Dutta, DR(F), TU</b>
1.00 p.m.	Lunch

2.00 p.m. – 3.30 p.m.	<b>Technical Session</b>
	<p>Topic: Stress Management for University Administrators,</p> <p style="text-align: right;"><i>-Dr. Kamal Narayan Kalita, Asso. Professor of Psychiatry, LGBRIMH, Tezpur</i></p> <p><b>Session Coordinator: Shri K. P. Upadhyay</b>, Hindi Officer, TU</p>
3.30 p.m.	Tea Break
4.00 p.m.	<p><b>Valedictory Function</b></p> <p><b>Chief Guest: Prof V K Jain</b>, Vice Chancellor, TU</p> <p><b>Chair: Prof D K Saikia</b>, PVC, TU</p>
7.30 p.m.	Dinner