



तेजपुर विश्वविद्यालय/TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)
(A Central University established by an Act of Parliament)

संकायाध्यक्ष का कार्यालय, शोध व विकास

OFFICE OF THE DEAN, RESEARCH & DEVELOPMENT

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

NOTIFICATION

15 October, 2018

This is for information to all concerned that the Tezpur University is implementing a scheme for providing grant towards innovation and Research to be conducted by bonafide students of this University. This scheme will be effective from the date of this Notification. Interested bonafied students of this University (see rules and regulations of this grant) may apply in a prescribed format and submit the filled in application form to the Head of the concerned Department on or before 15 November, 2018.

Issued with due approval of the Competent Authority.

-sd-

(A. K. Mukherjee)

Dean, Research and Development

Memo No. DoRD/Dean R&D/10-66/ 940-A

Date: 15.10.2018

Copy for information and necessary action to:

1. Pro Vice-Chancellor, Tezpur University.
2. All Deans, Tezpur University.
3. Heads of all Teaching Departments, Tezpur University.
4. Registrar, Tezpur University.
5. Finance Officer, Tezpur University.
6. Controller of Examinations, Tezpur University.
7. Secretary to the Vice-Chancellor for kind information of the Vice-Chancellor.

(Signature)
15/10/2018

Dean, Research and Development
Tezpur University



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Rules and Regulations for innovation and Research grant

1. Bonafide students pursuing a post-graduate degree and B.Tech are eligible to apply for this grant in a prescribed format.
2. Full-time Ph.D. students of this University are also eligible to apply for this grant. However, the Ph.D. students working in an extramural research project are not eligible for this grant.
3. Duration of this grant will be for one year; however, it may be extended for another year if the work is found to be promising by the assessment committee.
4. There will be a faculty mentor for every student or a group of students working in the same project under this programme.
5. For the purchase of items (chemicals/consumables), the financial rules of the University will be followed.
6. Only for travel purpose, the advance may be given. However, students have to follow the travel rules.
7. The university will provide a maximum of Rs. 1.00 lakh for each project; however, on the recommendation of the evaluation committee this amount may be enhanced subject to availability of fund.
8. The candidate will submit the proposal in prescribed format to the Head of the Department. The Head of the Department after screening the applications (first screening) will submit the applications to the Dean of the concerned School. The Dean of the School will scrutinize and examine the proposal in a meeting with the Head of the Departments (second screening). The selected proposals will be forwarded to the Dean, R&D for further consideration and recommendation.
9. Committee for evaluation of the project proposal.

I) First screening committee-

- | | | |
|----------------------------------|---|----------|
| a) Head of the Department | : | Chairman |
| b) One external member | : | Member |
| (From other department) | | |
| c) One faculty of the Department | : | Member |

II) Second screening committee-

- | | | |
|----------------------------|---|----------|
| a) Dean of the School | : | Chairman |
| b) Head of the Departments | : | Members |

III) Central recommendation Committee:

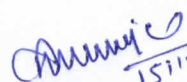
- | | | |
|---------------|---|----------|
| a) Dean R&D | : | Chairman |
| b) All Deans | : | Members |
| c) Head, SAIC | : | Member |
| d) Head, CIIE | : | Convener |

10. Project evaluation committee:

It will be done at the school level

- | | | |
|---|---|----------|
| a) Dean of the School | : | Chairman |
| b) One expert in the domain of research | : | Member |
| c) Mentor of the student(s) | : | Member |

11. At the end of every year, the student has to submit a progress report /project completion report along with UC/SE to the Dean of the concerned school through the mentor. A project evaluation committee will evaluate the work output.


15/10/2018

(A. K. Mukherjee)
Dean, Research and Development
Tezpur University

TEZPUR UNIVERSITY: TEZPUR: ASSAM
APPLICATION FOR RESEARCH AND INNOVATION GRANT

Year of application:

PART-A: BASIC INFORMATION

1. Name of the student:

Mr/Ms. _____

2. Course studying: B. Tech / M. Tech/ M. Sc. / M. Sc. (integrated) / MA/ MA (integrated)/

MBA/ M. Com / LLB / Ph.D. (full time)

3. Name of the course/programme:

Semester:

4. TU Enrollment No.:

5. Department / Center where the proposed work will be pursued:

6. Contact details of the student:

(i) **Department:**

(ii) **Hostel:**

(iii) **E-mail:**

(iv) **Cell/ Mobile no:**

7. Date of birth (dd/mm/yyyy):

8. Gender: Male / Female

9. Academic Qualifications:

Degree	University	Subject (s)	Year of Passing	% of Marks

10. Honor/Award/Achievements of the student:

11. Any other relevant information:

12. If the student has been working in any external funded research project: Yes/No

If yes, name of the project, funding agency, and PI:

13. Duration of the proposed project (in months):

14. Total budget proposed (only recurring grant):

15. (a) Name and designation of the mentor:

(b) Address and contact details of the mentor:

(i) Department:

(ii) E-mail:

(iii) Cell/ Mobile no:

(iv) Extension number:

16. Certificate by the student:

I certify that the above information provided by me are true to the best of my knowledge and belief. I also undertake to submit utilization certificate of the account granted to me along with the final technical report of the project. Otherwise, if not spent, I will refund the amount to the University.

Date:

(Signature of the Student)

17. Certificate by the Mentor and Head of the Department:

Certified that if Ms./Mr_____is given the Research and Innovation Grant of the Tezpur University, she/he will be provided mentorship, laboratory space, access to equipment and library facilities for implementing the research project proposal submitted by him/ her under this grant and shall ensure that the fund shall be utilized for the purpose it is granted.

Signature of the Mentor

Signature of the Head of Department

Date:

Date:

PART B: TECHNICAL DETAILS OF THE PROJECT

[Should not exceed 4 typed pages, font size 10 (Ariel), spacing- 1.5]

1. Title of the project:
2. Origin of the proposal:
3. Innovative component of the project:
4. Current status of the work (national and international):
5. Specific objectives:
6. Relevance of the study:
7. Milestones:
8. Technical programme / work plan:
9. Expected outcome/deliverables etc.:
 - (i) Patent
 - (ii) Technology
 - (iii) Research publication

Date:

(Signature of the Student)

PART C: BUDGET PARTICULARS

1. Budget:

Budget Head	Amount (in Rupees)
Consumable	
Travel	
Contingency	
Total	

2. Total Budget (in words):

3. Justification of the budget:

Date:

(Signature of the Student)