



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016, एनआईआरएफ भारत रैंकिंग 05 :2016 और नाक द्वारा ए ग्रेड प्राप्त
Visitor's Best University Award, 2016, NIRF India Rankings 2016: 05 and accredited with NAAC 'A' grade

Notification

Dated: 26.01.2017

Special Camp for Passport 04 – 05 February, 2017

A Special Passport Camp is being held in the University in collaboration with the Regional Passport Office, Guwahati during **04 – 05 February, 2017**. A total of 300 applicants (**90% students and 10% employees**) have been shortlisted for availing the services based on the following criteria:

- A. Students:** Final Semester students and PhD (3rd year onwards) students on first come first served (FCFS) basis ([as per attached list and schedule](#)).
- B. Employees:** on first come first served (FCFS) basis ([as per attached list and schedule](#)).

The applicants are requested to go through the following process:

1. Make online applications for passport in the official site of Passport Seva, Govt. of India.
2. Make the payment via **BANK CHALLAN** mode only in SBI within **31.01.2017**. Applicants are instructed **NOT to make online payment and schedule appointment** as the Special Camp will be on Walk-in basis.
3. After realization of the payment within 48 hours, take a printout of the Application Receipt and submit the same at the Reception Desk of Administration Building within **02.02.2017**.
4. On the scheduled date, visit the Special Passport Camp with the ORIGINAL and one self-attested photocopy of each of the following documents – (i) Class X pass certificate issued by the Board, (ii) Address Proof (Aadhaar Card or Bonafide Certificate for Students ([format attached](#))), (iii) University I-Card and (iv) Copy of Online Application Receipt.

Future communications will be made via the University Webmail only. If the need arises, the University may notify a list of wait-listed applicants on 03.02.2017.

For further query, if any, Dr. Upakul Sarmah, Assistant Registrar (GA) may be contacted (e-mail: upakul@tezu.ernet.in, intercom: 3105).

Sd/-

Registrar

dated. 26.01.2017

Memo No. F.27-1/97/(GA-I)/4381-A

Copy for information to:

1. Dean, School of Engineering, with a request to spare the Dean's Gallery for the Purpose.
2. All Heads of Depts., with a request to circulate amongst the students & employees.
3. The Joint Registrar (GA), with request to arrange accommodation for the Passport Officials.
4. The Webmaster, with a request to upload in the Website.
5. The Security Officer for necessary action.
6. Concerned file.

Sd/-

Registrar