



## ASSESSORS' ORIENTATION PROGRAMME

on 14<sup>th</sup> & 15<sup>th</sup> December 2017

Jointly Organised By

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)**  
*(An Autonomous Institution of the U.G.C.)*

Bengaluru

&

**TEZPUR UNIVERSITY,**  
TEZPUR- 784 028 ASSAM

**Venue: Tezpur University, Tezpur, Assam**

# Local organizing committee

## Name, Designation & contact

## Responsibilities

Prof D C Baruah, Director, IQAC; 9435508563  
(iqac@tezu.ernet.in)

Chief Coordinator

Overall coordination

Prof Utpal Sharma, Professor, CSE, 9435182047

Coordinator

Dr R K Duary, Asst. Professor, FET, 9957669564

Members (Food)

Arrangement of food for the participants during the programme

Mr Debraj Bailong, Asst. Professor, CE, 7896788844

Mr Hridoy Saikia, Jt Registrar, 9957184359

Members  
(Accommodation &  
Transport)

Arrangement of transport & accommodation for the participants as per schedule

Mr Prafulla Bora, Asst Registrar (Estate), 9864431258

Mr Kalyan Hazarika, TO, MBBT, 9435081897

Mr Ratan Boruah, TA, Physics, 9706462571

Dr Sarmistha Das, Asst Prof, Sociology, 9435195680

Arrangement of (i) Hospitality of guests (ii) Registration of participants and (iii) arrangement of meeting halls as per schedule

Dr Nabin Sharma, Asst Prof, Energy, 8753008183

Members (Hospitality,  
Registration, Hall  
arrangement &)

Mr Dhiraj K Sarma, Computer Engineer, 9435490024

Ms Shikha Bhuyan, Asst Prof, ME, 9707583444

Dr Dipankar Kalita, TO, FET, 9864462318

Mr Bani Pathak, Finance Officer, 9435381917

Members, (Finance)

Arrangement of (i) drawing of advance, (ii) disbursement of bills for all the expenditures including TA of the participants and (iii) , financial settlement with NAAC office including UC/SoE

Mr Kumarjit Dutta, Jt Registrar (Finance), 9954449478