

**TEZPUR UNIVERSITY
ADMISSION RULES
INTERNATIONAL/NRI STUDENTS**

1.0 General:

The university agrees in principle to admit International/NRI students to the Post-Graduate, Undergraduate and Ph. D. programmes in different fields on full time basis to provide educational opportunities to International /NRI students and thereby generate resources for funding the cost of education and development of facilities.

1.1 International Office (IO):

There will be an International Office at Tezpur University as a single window to deal with admission and guidance of International /NRI students. This office will not only control the admission of the students but will also provide necessary guidance for securing admission. All letters relating to International /NRI students should be addressed to the Director of the IO. The following officials shall constitute the IO:

- i. Director
- ii. Deputy Director

The Director and Deputy Director of the IO shall initially be part time officers. However there shall be a full-time Director/Deputy Director of the IO as and when the authority so considers the up gradation proposal.

2.0 Category of International/NRI:

International /NRI students are categorized as follows:

- i. Sponsored by the Govt. of India (through ICCR) on cultural exchange programme.
- ii. Sponsored by the home country of the concerned International /NRI students and/or funding agencies.
- iii. Self-financing direct entry (with the clearance of Govt. of India)
- iv. NRI students.

3.0 Reservation of seats:

5% of the supernumerary quota fixed for International students will be earmarked to the children of India working in the Gulf or South East Asia and other foreign nations.

3.1 For PG programmes:

15% of the total seats for each PG programme except for MBA shall be made available for International/NRI students. These seats shall be additional to the readily available seats for a programme. However for MBA maximum number of seats for International/NRI students will be 5.

3.2 For Ph.D./Research programme:

A maximum of 30 (thirty) International/NRI students in a year shall be admitted to Research/Ph.D. programme not exceeding two (2) in a department.

4.0 Eligibility:

4.1 Qualification:

The qualifications required for eligibility for admission to different programmes can be checked in detail from the prospectus or university website. The minimum educational qualification for admission of International/NRI in various programmes is same as for Indians.

Only those students who have qualified from Foreign Universities or Boards of Higher Education, recognized as equivalent by the Association of Indian Universities (AIU) are eligible for admission. When required, a reference will be made to AIU to check the equivalent.

4.2 Requirement of Visa:

4.2.1 Full time programmes:

All the International/NRI students will require a student visa endorsed to only Tezpur University for joining full time programmes. No other endorsement is acceptable. Students wishing to join a research programme will require a research visa endorsed to Tezpur University. The visa should be valid for the prescribed duration of the course. A visa is not required for NRI students.

4.2.2 Part time programmes:

Students those who are doing full time courses, in some other institutions, do not require a separate visa for joining part time programmes provided that their current visa is valid for the entire duration of the course.

4.3 No-objection:

International/NRI students do not require to submit a No Objection Certificate for joining professional courses, however all International/NRI students willing to undertake any research work or join a Ph. D. or M. Phil. programmes will have to obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary & Higher Education, Ministry of Human Resource Development, Government of India and must be on the research visa endorsed to this Institution.

4.4 Medical test:

All International/NRI students will have to undergo a medical fitness test including HIV test before taking final admission.

4.5 Medical Insurance

It is advised that all International/NRI students take a medical insurance policy to meet the expenses of medical treatments (which are not available in the university health centre) during the stay at the university. A copy of the said insurance policy should be submitted at the time of final admission.

4.6 Proficiency in English:

An International/NRI student who has been granted provisional admission to any of the programmes may require to take the Remedial English Language Course conducted by the university (see.7.0)

5.0 Admission:

5.1 Admission information:

Student willing to join the university for various programmes will get the information about the application form and the information on the eligibility requirements, courses available and admission procedure from the prospectus or the website of the university.

5.2 Provisional admission form:

The application for provisional admission is to be submitted to the IO along with the prescribed fees on or before the last date specified. The office will then check the eligibility and issue the **provisional eligibility** letter. This is required to get the visa and to complete other formalities.

5.3 Provisional Admission procedure:

- 5.3.1 Apply for provisional eligibility in the **prescribed form** which can be downloaded from the university website. The prescribed eligibility fee has to be deposited along with the form before the last date specified.
- 5.3.2 Attach with this application form photocopies of the statement of marks of the last qualifying examinations duly attested by:
- Indian Embassy in International country, or
 - High Commissioner of students country in India, or
 - Ministry of Education in International country.
- In case of Ph.D. course enclose 6 copies of the outline of the proposed research along with the application form.
- 5.3.3 Attach Migration Certificate in original with the application form. This is obligatory for those coming from any other Statutory Indian University.
- 5.3.4 Attach affidavit to the application form relating to the gap between year of passing and the last qualifying examination and the date of application for admission to this university (This is not required for Ph. D. programmes).
- 5.3.5 The IO will issue the provisional eligibility letter after scrutinizing the forms and on the basis of credentials verified by the university and the Association of Indian University.

5.4 Final admission:

After obtaining the provisional eligibility letter the following requirements have to be fulfilled:

5.4.1 Visa (See 4.2)

5.4.2 No objection certificate (See 4.3)

5.4.3 Fee (See 6.0)

5.4.4 Medical test:

The students may conduct the following tests in their country failing which they will have to undergo these tests in India.

- HIV test
- Hepatitis surface Antigen (HBsAg)/ Australia Antigen before admission.

6.0 Fee structure:

The following fee will be followed by the university for International/NRI students (See Table 1)

7.0 English proficiency test:

Remedial English Course for International/NRI students (RECIS) is a specially designed English Language Course in Tezpur University for the International/NRI students to improve their proficiency in the English language. During the RECIS, the students will join the regular courses side by side. This course can be done simultaneously with the other regular courses or independently.

An International/NRI student shall be exempted from this course provided –

- i) The student has passed the qualifying examination in English medium
or
- ii) The student has a valid score in Proficiency Test in English like TOFEL and ELTIS.

8.0 Scholarship

The university shall receive scholarships if sanctioned and released by the sponsoring university and shall disburse to the awardees as per the terms and conditions of the university i.e. regularity in attendance, progress, good character and conduct.

9.0 Special category of students: Short term research programme:

The Vice-Chancellor in consultation with the Concerned Dean and Heads of departments may decide the fees to be paid by the International/NRI students doing short-term research project in the university.

10.0 Discipline in hostel:

The discipline to be maintained by the International/NRI students shall be governed by the existing hostel rules of the University.

11.0 On all other matters not covered under the aforesaid rules, decisions of the competent authority (ies) shall be binding on the part of International/NRI students.

Notwithstanding anything contained in the above clauses, the decision of the Government of India on admission of International/NRI students shall be made applicable.

Table 1: Fee Structure of Tezpur University (in US Dollar)

Particulars	Mode	MA, Integrd MA & Integrd BA BEd	MSC	MSC (with consumable charge)	MCA/Mtech	M. Tech (with consumable charge)	Integrd MSC & Integrd BSc BEd	Integrd MSC & Integrd BSc Bed (with consumable charge)	MBA	BTech	Btech (with consumable charge)	PGDMMC	PGDTM	MCJ	Chinese	PhD (Full Time)	PhD (Full Time) (with consumable charge)	PhD (Part Time)	PhD (Part Time) (with consumable charge)
Admission fee	Once on admission	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12
Registration fee	Once on admission	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9
Enrolment fee	Per semester from second semester (US\$20)																		
Tuition fee	Per semester	100	120	120	200	200	350	350	552.8	700	700	200	200	500	50	150	150	200	200
Library fee	Per semester	35	35	35	35	35	35	35	35	35	35	35	35	35	35	35	35	35	35
Student's activity fee	Per semester	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
Medical fee	Per semester	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25
Convocation fee	Once on admission	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
Transport fee	Per semester	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50
Placement brochure fee	Once on admission											30		60					
Training and placement fee	Once on admission	30	30	30	30	30	30	30		30	30	30	30	30	30				
Identity card fee	Once on admission	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Laboratory fee	Per semester	20	50	50	50	50	40	40	50	40	40	50	20	50	0	50	50	50	50
Caution deposit (Library & Laboratory)	Once on admission	60	60	60	60	60	150	150	60	120	120	60	60	60	60	120	120	120	120
Hostel caution deposit	Once on admission	60	60	60	60	60	60	60	60	60	60	60	60	60	0	60	60	60	60
Provisional certificate fee	Once on admission	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6
Examination fee (Theoritocal)	Per semester	30	30	30	30	30	30	30	30	30	30	30	30	30	30	300	300	400	400
Examination fee (Practical/Dissertation)	Per semester	20	20	20	20	20	20	20	20	20	20	20	20	20					
Grade card	Per semester	5	5	5	5	5	5	5	5	5	5	5	5	5	5				
Alumni Association fee	Once on admission	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
Hostel Admission / Re-admission fee	Per semester	180	180	180	180	180	180	180	180	180	180	180	180	180		180	180	180	180
Infrastructure & amenity fee	Per semester	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
Fan, Electricity & water charges	Per semester	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
Student welfare	Per semester	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
Medical Insurance	Per semester	16.9	16.9	16.9	16.9	16.9	16.9	16.9	16.9	16.9	16.9	16.9	16.9	16.9	16.9				
Hostel advance Mess deposit	Once on admission	90	90	90	90	90	90	90	90	90	90	90	90	90		90	90	90	90
Outdoor activity fee	Per semester											50	350						
Development fund fee	Per semester (For MBA program 1st & 3rd Semester)	75	75	75	75	75	75	75	2500	150	150	75	75	150	75	150	150	150	150
Educational Kit	Once on admission								300										
Charges for consumables	Per semester		0	120		120		120			120	200		500			200	0	200
Total		1021.9	1071.9	1191.9	1151.9	1271.9	1381.9	1501.9	4199.7	1776.9	1896.9	1431.9	1471.9	2086.9	571.9	1435.0	1635.0	1585.0	1785.0