

MESS RULES AND REGULATIONS

All boarders of the hostel shall automatically be members of the respective hostel mess.

Joining the hostel mess is mandatory for all boarders.

Meals shall be served in the dining hall of the hostel during the scheduled hours as notified from time to time. No meal or refreshments shall be served to boarders outside the dining hall except with the permission of Warden in case of emergency.

Boarders are **not allowed to take the mess utensils** out of the dining hall, failing which a **fine of Rs.250** will be imposed. However in case of emergency, boarders may allowed to take utensils but the boarder or her roommates are are also liable to pay the same fine, if utensils are not returned immediately.

Boarders shall refrain from entering the dining hall without being appropriately dressed. They should tie their hair properly for entering into the dining hall. If any boarder enters the mess with opened hairs, they will be charged with Rs.100 as a penalty.

All boarders shall pay their mess dues on or before 7th day of every month. Receipts shall be issued at the time of payment and boarders are advised to retain the receipts till the end of each semester. Failure to pay the mess dues on or before 7th day of each month attracts additional charges of Rs 10 per day.

Half mess dues can be collected from boarders staying a maximum of 15 days in the hostel within a particular month. However to avail this facility a boarder must obtain leave approved by competent authorities and intimate the same to the mess convener prior to proceeding on leave. Boarders staying for more than 15 days shall pay full mess dues. If any boarder is not joining the mess for five consecutive days, then Rs.200 will be relaxed from the mess dues amount.

Guest of a boarder or other guest may be allowed to take meal in the mess by payment of a charge determined from time to time by the Mess Committee. The mess manager should be informed of the matter at least five hours earlier.

Prefect, assistant prefects and mess convener shall pay half mess dues per mess. Mess Managers will pay a hundred rupees (Rs. 100.00) less from the actual amount as mess dues for the month when they run the respective mess. However if the mess faces deficit, all have to pay full mess dues of the month.

Mess timing must be **strictly** followed by the boarders

<u>MEALS</u>	<u>TIMINGS</u>
BREAKFAST	8:30 A.M -10:00 A.M
LUNCH	12:30 P.M-2:30 P.M
DINNER	8:30 P.M-10:45 P.M

Dining rooms will be locked after the schedule timings.