

GUEST FORM

Name of the Boarder: _____

Name of the Guest: _____

Reason(For Staying) : _____

Date: _____ to _____

Total number of Days: _____

Guest Charge: Rs. _____

Mess Charge: Breakfast: _____ * 30 = Rs. _____

Lunch: _____ * 50 = Rs. _____

Dinner: _____ * 50 = Rs. _____

Breakfast + Lunch: _____ * 80 = Rs. _____

Breakfast + Dinner: _____ * 80 = Rs. _____

Lunch + Dinner : _____ * 100 = Rs. _____

Breakfast + Lunch + Dinner: _____ * 130 = Rs. _____

Total Mess Charge: Rs. _____

Signature of the Dean, Students Welfare #

Signature of the Warden

(# If guest is staying for some official purpose or staying for more than three days.)