

GUEST ROOM RULES

- Guests are requested to fill in the Guest Forms (available at the security room) & submit it along with the room rent of Rs. 100 per day to the undersigned. For ex-boarders of the hostel room rent would be Rs. 50 per day.
- Mess charges for the guests will be collected by the Mess Manager in charge for the month/fortnight. Guests will be required to get their signatures on Guest Form before submitting.

Mess charges for guests are as follows:

Breakfast (only) = Rs.25

Lunch (only) = Rs.35

Dinner (only) =Rs.35

Breakfast + Lunch= Rs. 85

Breakfast + Dinner= Rs.85

Lunch + Dinner = Rs.85

Breakfast + Lunch + Dinner = Rs. 90

If guests stay more than 3 days, then half of the mess dues will be charged.

- Guests are requested to fulfil all the formalities before leaving the hostel. The filled & duly signed Guests Forms are to be submitted to the security officer at the hostel entrance at the time of checking out.
- The Guest Register (to be found at the security room) is to be signed by anyone using the guest room at the time of checking in and again at the time of checking out.
- Guests, who will not be using the guest room (i.e. will be staying with the host), are also required to fulfil all of the above mentioned formalities without fail.
- The furnishings of the guest room (mattresses, pillows, buckets, mugs, etc.) are not to be removed by anybody from the Guest Room at any cost. Anyone caught engaged in such an act will be liable to a fine.
- In case of any said furnishings are found missing or severely damaged, the Guest Room occupants or their respective hosts will be held responsible.
- Any boarder wishing to make reservations for the Guest Room is requested to meet the undersigned.
- In case of any discrepancies, guests or their respective hosts are requested to meet the undersigned.

Have a nice stay.