

APPLICATION FOR ALLOTMENT OF QUARTERS

1. Name :
2. Designation :
3. Department / Centre/ Office :
4. Scale of Pay :
Present Basic Pay :
5. Date of Joining :
(i) In the present position :
(ii) First joining (if the present position is different from the earlier position, please state) :
Date..... Position (s)..... :
6. Please state if the applicant has
(i) Taken House Building Advance : Yes/ No
(ii) Own House in Tezpur : Yes/ No
(iii) House under construction in Tezpur : Yes/ No
7. Please state if spouse is employed in Tezpur : Yes/ No
University/ other organization/ Department
(a) If yes, give Name :
Designation
Place of Residence
(b) In the case of employed in Tezpur
University or in other organization,
Please state Name
Designation
Where employed, (Organization/ Department)
Residence

If the type quarter as per my entitlement is not available, I shall accept/ not accept a quarter, which is below my entitlement.

Signature of the applicant
Date:

Forwarded by
Controlling Officer

For office use
Information under Sl. No 2-5 verified and found correct/ incorrect.
Dealing Assistant

Assistant Registrar (Estt.)

Decision of the House Allotment Committee
Allotted.....Type.....No.....
Waitlisted No.....

Deputy Registrar
Member Secretary, HAC

Chairman
House Allotment Committee