

7. Name of the author of the paper (in the sequence as given in the paper):
8. Whether the applicant is invited:
- (i) to deliver key note address/plenary lecture?: Yes/No
 - (ii) to chair a session?: Yes/No
 - (iii) under International Collaborative Exchange Programme?: Yes/No
 - (iv) to attend Symposia/give talks/lectures/discussion arts?: Yes/No
- (If yes, please enclose a copy of invitation.)
9. Financial assistance offered by the Sponsoring Agency (If yes, give details): Yes/No
- 1. Air fare:
 - 2. Local Hospitality:
 - 3. Registration fee is exempted/not exempted:
10. (a) Whether financial assistance required: Yes/No
- (b) If Yes, amount requested with break up:
- TA (Total air fare by shortest route Excursion/Economy class Air India/Indian Airlines):
- DA:
- Accommodation:
- Registration Fee:
- Total amount requested:**
11. (a) whether financial assistance received/applied for from other agency/organization(s): Yes/No

(b) If yes, give details,

Name of the Agency:

Organization:

Sanctioned/Committed/Received Amount with break up:

12. Whether the applicant attended National/International Conference/ Seminar/ Workshop/Training during the last 36 months prior to the date of this proposed programme? If yes, give details of all the programmes (attach additional sheet if required):

(i) Programme:

Sponsor/Organization:

Venue:

Duration:

Financial Assistance received(with details) (copies of the Sanctioned letter should be enclosed):

(a) From Tezpur University:

(b) From other source:

(ii) Programme:

Sponsor/Organization:

Venue:

Duration:

Financial Assistance received(with details) (copies of the Sanctioned letter should be enclosed):

(a) From Tezpur University:

(b) From other source:

Signature of the Applicant

13. Recommendation of the HOD.

14. Recommendation of the Dean of the School of Studies Concerned.

15. Recommendation of the Screening Committee

16. Office Note:-

Dealing Officer

Registrar

17. Decision of the approving authority

1. The paper be forwarded/not forwarded
2. The applicant is allowed/not allowed to attend the programme with/without financial assistance
3. For leave and Advance TA/DA etc. the applicant may write separately.

Vice-chancellor

No.

Copy forwarded for information and necessary action to:

1. Person concerned/HoD/Dean, School of
2. Finance Officer.
3. File.

Registrar