



**Tezpur University**  
FIRST SCHEDULE  
**Form of CPF Nomination**  
[See Rule 5 (3)]

**Account No.....**

I, .....hereby nominate the person(s) mentioned below who is / are member(s) / non-member(s) of my family as defined in Rule 2 of the Contributory Provident Fund Rules (India), 1962 to receive the amount that may stand to my credit in the fund as indicated below, in the event of my death before that amount has become payable or having become payable has not been paid.

Name(s) and full address of nominee(s)	Relationship with the subscriber	Age of the nominee(s)	Share payable to each nominee	Contingencies on the happening of which nomination will become invalid	Name, address and relationship of the person(s) if any to whom the right of nominee shall pass in the event of his/her predeceasing the subscriber	If the nominee is not a member of the family as provided in Rule 2, indicate the reasons.
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ at \_\_\_\_\_

Signature, name and addresses of two witnesses to signature:

1. ....

2. ....

Signature of the subscriber .....

Name : .....

Designation.....

Dept./Section.....

*(To be filled by the Head of Office)*

Nomination by .....

Designation .....

Office /Section/Dept. ....

Signature of the Registrar

Date : .....

*(Please take back to back printing)*

## INSTRUCTIONS FOR THE SUBSCRIBER

- (a) Your name may be filled in.
- (b) Name of the fund may be completed suitably.
- (C) Definition of term “family” as given in the Contributory Provident Fund Rules (India), 1962, is reproduced below:-

Family means:-

- (i) in the case of a male subscriber, the wife or wives, parents, children, minor brothers, unmarried sisters, deceased son’s widow and children and where no parent of the subscriber is alive a paternal grandparent.

Provided that if a subscriber proves that his wife has been judicially separated from him or has ceased under the customary law of the community to which she belongs to be entitled to maintenance she shall henceforth be deemed to be no longer a member of the subscriber’s family in matters to which these rules relate unless the subscriber subsequently intimates in writing to the Accounts Officer that she shall continue to be so regarded.

- (ii) In the case of a female subscriber, the husband, parents, children, minor brothers, unmarried sisters, deceased son’s widow and children and where no parent of the subscriber is alive a paternal grandparent.

Provided that if a subscriber by notice in writing to the Accounts Officer expresses her desires to exclude her husband from her family, the husband shall henceforth be deemed to be no longer a member of the subscriber’s family in matters to which these rules relate unless the subscriber subsequently cancels such notice in writing.

Note:- Child means legitimate child and includes an adopted child where adoption is recognized by the personal law governing the subscriber or a ward under the Guardians and Wards Act, 1890 (8 of 1890) who lives with the Government servant and is treated as a member of the family and to whom the Government Servant has, through a special will, given the same status as that of a natural born child.

- (d) Col. 4 If only one person is nominated, the words “in full” should be written against the nominee. If more than one person is nominated, the share payable to each nominee over the whole amount of the Provident Fund shall be specified.
- (e) Col. 5 DEATH OF NOMINEE(S) should not be mentioned as contingency in this column but “ON ACQUIRING FAMILY, ON ACQUIRING OTHER MEMBER(S) IN FAMILY, INSANITY OR DIVORCE” whichever is applicable should be written.
- (f) Col. 6 Do not mention your name.
- (g) Draw line across the blank space below last entry to prevent insertion of any name after you have signed.