

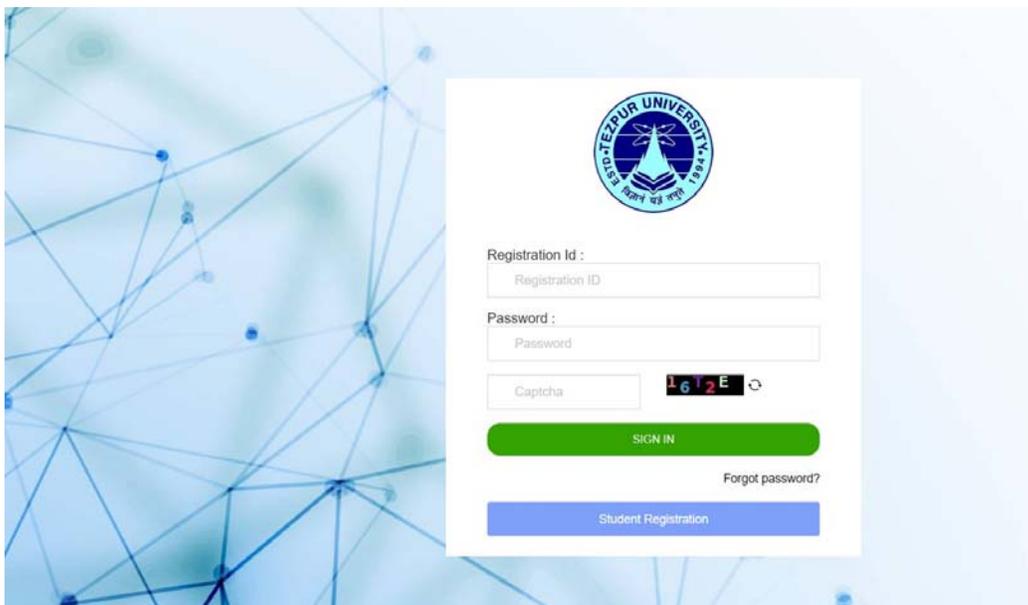
TEZPUR UNIVERSITY

Step by step guide to fill up the ONLINE APPLICATION FORM

REGISTRATION PROCESS

1. Students are required to apply online through Tezpur University website only. No other means/ mode of application will be accepted.
2. Students are first required to go to the website and register himself or herself by clicking on 'Student Registration' link:

<https://www.admissionsportal.in>

The image shows a screenshot of the Tezpur University admissions portal. At the top center is the university's logo, which is a circular emblem with a tree and the text 'TEZPUR UNIVERSITY' and '1961'. Below the logo are three input fields: 'Registration Id :', 'Password :', and 'Captcha'. The 'Registration ID' field contains the text 'Registration ID'. The 'Password' field contains the text 'Paseword'. The 'Captcha' field contains the text '1672E' and a refresh icon. Below these fields is a green 'SIGN IN' button. To the right of the button is a link that says 'Forgot password?'. At the bottom of the form is a blue button that says 'Student Registration'. The background of the page is a light blue network of lines and dots.

3. Students are required to have a valid Email ID and Mobile Number for registration.

Tezpur University

Student Registration

Title*

First Name*

Middle Name

Last Name*

Email*

Mobile*

Password*
(Combination of Uppercase and lowercase letter, Numbers and special character)

Date of Birth*

State*

District*

Enter OTP*

Important Instructions:

1) Name as recorded in the matriculation/10th standard or equivalent certificate.

2) Please provide your personal mobile number as on completion of registration, Registration id will be sent to the registered mobile no. [Registration_id](#)

4. After creating an account, students need to login with the Registration ID and password sent to the registered mobile number.
5. After logging in, the student will be able to apply for a programme.

APPLICATION PROCESS

6. To apply for a programme, the student needs to click on “APPLY” button or “Apply for new programme” in the panel on the left side.

Tezpur University

Candidate Details

Name	D	Email	<input type="text" value="...@gmail.com"/>
Mobile	<input type="text" value="...-534"/>	State	ASSAM
District	KAMRUP METRO		

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7. On clicking, the following application form “Student Details” will appear which the student needs to fill up. Firstly the student needs to fill all the personal details as shown in the figure.

First Name	D	Last Name	M
Date of Birth	1001-01-28	Gender	Male
Nationality	Indian	Religion	Hinduism
Aadhaar	879346598357	Category	OBC
DigLocker		Minority	Yes
Married	Unmarried	Do you belong to BPL/AY?	Yes
Are you employed	Yes	Have you represented the Country/State in any Sport?	Yes
Academic distinction/medals	Yes	Divyang	Yes
Type of disability	Visually Impaired	Are you a ex-serviceman or widow/ward of ex-serviceman?	Yes
J & K Migrants	Yes	Were you debarred from any examination(s)?	No
Were you punished for misconduct	No	Other Information	

8. After filling up the “Student Details”, the student needs to click on next to save and continue. The next page will show the “Parent and Guardian” Details Page which will be filled by the student.

Parent's and Guardian's Details

Father's Name*	Mother's Name*	Guardian's Name*
Phone No. of Father*	Phone No. of Mother	Phone No. of Guardian*
Email of Father*	Email of Mother	Guardian's Email*
Father's Occupation*	Mother's Occupation*	Guardian's Occupation*
Family Income*		

9. After filling up the “Parent’s and Guardian Details”, student needs to click on to ‘save and next’ button. The next page will show the “Communication details” Page which will be filled by the student

Communication details

Permanent Address			
House No.	15	Street/Gali	gity
City	sivnole	State	ASSAM
District	KAMRUP METRO	Block	ABNAS
Pincode	781022	Alternate Mobile	NA
Alternate Email	NA		
Correspondence Address			
House No.	15	Street/Gali	gity
City	sivnole	State	ASSAM
District	KAMRUP METRO	Block	ABNAS
Pincode	781022		

10. The student needs to fill the “Communication details” window and click on next to save and continue for “Academic Details”

Tezpur University

Home
Apply for new Programme
View applied Programme

Academic Details

S.No	Examination	Board/University	Stream	Subject/Trade	Result Type	Max Marks/Grade Point	Marks Obt./CGPA Obt.
1	10th	SEBA	SC	PCB	Percentage	600	500
2	10+2	AHREC	SC	PCM	Percentage	500	480
3	Graduation	OU	B.Sc	COM	CGPA	10	8.4
4	Post-Graduation	Board/Un	Select Course	COM	Appearing	0	0
5	Diploma	Board/Un		Subje	Select Type		
6	ITI/Certificate	Board/Un		Subje	Select Type		
7	Other	Board/Un		Subje	Select Type		

Tezpur University

Home
Apply for new Programme
View applied Programme

4	Post-Graduation	Board/Un	Select Course	COM	Appearing	0	0
5	Diploma	Board/Un		Subje	Select Type		
6	ITI/Certificate	Board/Un		Subje	Select Type		
7	Other	Board/Un		Subje	Select Type		

Note: While filling up the academic details, if the result is given in CGPA, the conversion of CGPA to percentage must be done by the applicant, as per the qualifying board/university formula. If the formula is not provided by the supervising board, the converted CGPA in percentage must be certified by the principal/competent authority of your Institute. The same must be uploaded in the document upload section.

BACK/MODIFY SAVE & NEXT

11. Student needs to fill up the 'Academic Details' as shown above. The result type can be CGPA or Percentage or appearing depending upon the student's result.

Tezpur University

Home
Apply for new Programme
View applied Programme

1 Stage1 2 Stage2 3 Stage3 4 Stage4 5 Stage5 6 Stage6 7 Stage7

Qualification details has been saved successfully...

Programme Selection

Note: Multiple programmes may be selected by repeating the program selection process under the same page.

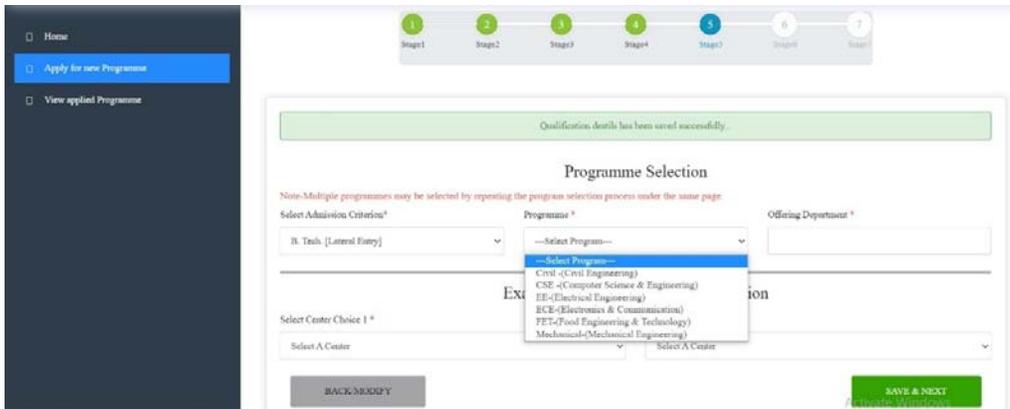
Select Admission Criteria* Programme * Offering Department *

Select Admission Criteria
 Select Admission Criterion
 B. Tech. [Lateral Entry]
 M. Tech. [with Valid OATE Score]
 B. Tech. [with NE PRC only]
 Ph.D. [UPEE 2022]
 Ph. D. [with Valid NET/SLET/GATE etc.]

SAVE & NEXT

12. The student needs to click on next to save and proceed. In the next window, the students first will have:

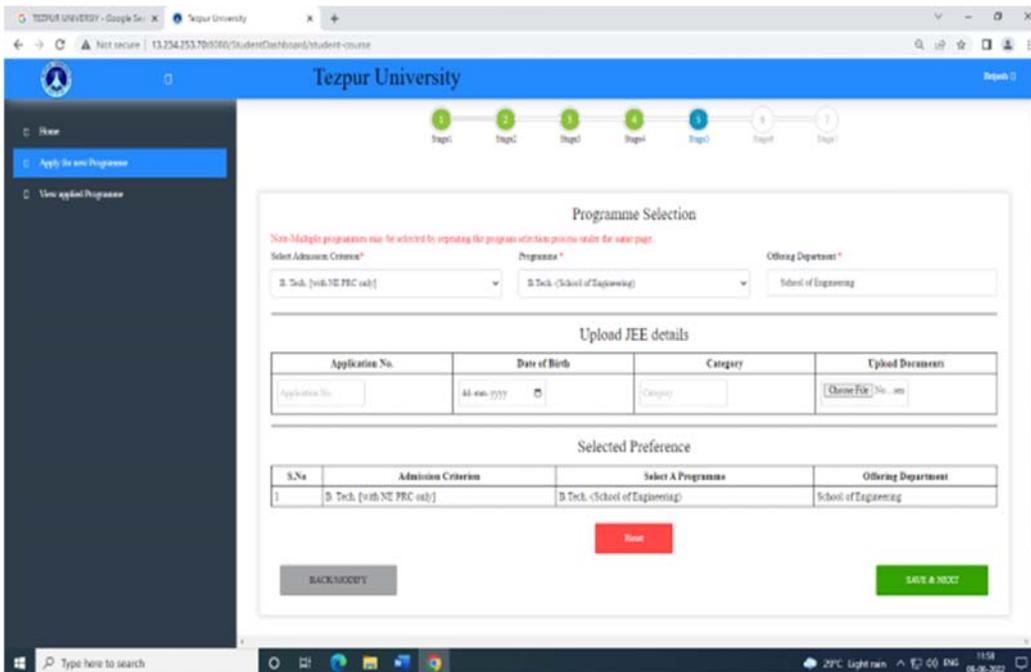
- select the Admission criteria as provided by the college and convenient by them.
- select the suitable Programme.



13. The student then needs to select the programme he/she wants to apply for. He may choose more than one programme according to his choice. For Ph.D & Lateral Entry, only two choices can be selected at a time.

14. Screenshots of the sample windows for the various programmes are given below:

- B.TECH (NE PRC)



- B.TECH (LATERAL)

The screenshot shows the 'Programme Selection' page on the Tezpur University website. The page has a blue header with the university logo and name. A left sidebar contains navigation links: Home, Apply for new Programme (highlighted), and View applied Programme. The main content area is titled 'Programme Selection' and includes a note: 'Note: Multiple programmes may be selected by repeating the program selection process under the same page.' Below this, there are three dropdown menus: 'Select Admission Criterion*' (set to 'B. Tech. [Lateral Entry]'), 'Programme*' (set to 'FET(Food Engineering & Technology)'), and 'Offering Department*' (set to 'Food Engineering & Technology').

Below the dropdowns is the 'Examination Centre Preference Selection' section with two dropdown menus: 'Select Center Choice 1*' (set to 'Select A Center') and 'Select Center Choice 2*' (set to 'Select A Center').

The 'Selected Preference' section contains a table with the following data:

S.No	Admission Criterion	Select A Programme	Offering Department
1	B. Tech. [Lateral Entry]	CSE -(Computer Science & Engineering)	Computer Science & Engineering
2	B. Tech. [Lateral Entry]	ECE-(Electronics & Communication)	Electronics & Communication
3	B. Tech. [Lateral Entry]	FET-(Food Engineering & Technology)	Food Engineering & Technology

At the bottom of the page, there are three buttons: 'BACK/MODIFY' (grey), 'Reset' (red), and 'SAVE & NEXT' (green).

- M.Sc (MBBT with valid GAT-B Score)

The screenshot shows the 'Programme Selection' page on the Tezpur University website, specifically for the M.Sc (MBBT with valid GAT-B Score) program. The page has a blue header with the university logo and name. A left sidebar contains navigation links: Home, Apply for new Programme (highlighted), and View applied Programme. The main content area is titled 'Programme Selection' and includes a note: 'Note: Multiple programmes may be selected by repeating the program selection process under the same page.' Below this, there are three dropdown menus: 'Select Admission Criterion*' (set to 'M.Sc. MBBT (With valid GAT-B Score)'), 'Programme*' (set to 'M. Sc. MBBT -(Molecular Biology and Biotechnology)'), and 'Offering Department*' (set to 'Molecular Biology and Biotechnology').

Below the dropdowns is the 'Selected Preference' section with a table containing one row:

S.No	Admission Criterion	Select A Programme	Offering Department
1	M.Sc. MBBT (With valid GAT-B Score)	M. Sc. MBBT -(Molecular Biology and Biotechnology)	Molecular Biology and Biotechnology

Below the table is a red 'Reset' button.

The 'Upload GAT-B details' section contains a table with the following data:

Roll No	Year	Category	Score	Upload Document
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No. .am

At the bottom of the page, there are three buttons: 'BACK/MODIFY' (grey), 'Reset' (red), and 'SAVE & NEXT' (green).

- M.TECH (with valid GATE Score)

The screenshot shows the 'Programme Selection' page on the Tezpur University student dashboard. The page includes a progress indicator at the top with steps 1 through 7, where step 1 is highlighted. The main form area contains the following sections:

Programme Selection
 Note: Multiple programmes may be selected by repeating the program selection process under the same page.
 Select Admission Criteria*: M.Tech. [with Valid GATE Score]
 Programme*: M.Tech. in Electronics Design and Technology(Electronics &...)
 Offering Department*: Electronics & Communication Engineering

Selected Preference

S.No	Admission Criteria	Select A Programme	Offering Department
1	M.Tech. [with Valid GATE Score]	M.Tech. in Electronics Design and Technology(Electronics & Communication Engineering)	Electronics & Communication Engineering

Below the table is a red 'Reset' button.

Upload GATE details

Roll No	Year	Subject	Category	Score	Upload Document
<input type="text"/>	<input type="button" value="Choose File"/> No. .em				

At the bottom of the form are 'BACK/RECAP' and 'SAVE & NEXT' buttons.

- PhD (with NET/SLET/GATE etc.)

The screenshot shows the 'Programme Selection' page on the Tezpur University student dashboard for a PhD program. The page includes a progress indicator at the top with steps 1 through 7, where step 1 is highlighted. The main form area contains the following sections:

Programme Selection
 Note: Multiple programmes may be selected by repeating the program selection process under the same page.
 Select Admission Criteria*: Ph. D. [with Valid NET/SLET/GATE etc.]
 Programme*: Ph.D. CSE -(Computer Science & Engineering)
 Offering Department*: Computer Science & Engineering

Selected Preference

S.No	Admission Criteria	Select A Programme	Offering Department
1	Ph. D. [with Valid NET/SLET/GATE etc.]	Ph.D. in Chemistry-(Applied Science Dept)	Applied Science Dept
2	Ph. D. [with Valid NET/SLET/GATE etc.]	Ph.D. CSE -(Computer Science & Engineering)	Computer Science & Engineering

Below the table is a red 'Reset' button.

Upload GATE details

Details Of Examination	Year	Subject	Upload Document
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No. .em

Upload NET details

Details Of Examination	Year	Subject	Upload Document
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No. .em

Upload SLET details

Details Of Examination	Year	Subject	Upload Document
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No. .em

- PhD (TUEE)

Tezpur University

Select Admission Criteria*
Ph.D [TUEE 2022]

Programme*
Ph.D EE -(Electrical Engineering)

Offering Department*
Electrical Engineering

Examination Centre Preference Selection

Select Centre Choice 1*
Select A Centre

Select Centre Choice 2*
Select A Centre

Selected Preference

S.No	Admission Criteria	Select A Programme	Offering Department
1	Ph.D [TUEE 2022]	Ph.D CE -(Civil Engineering)	Civil Engineering
2	Ph.D [TUEE 2022]	Ph.D EE -(Electrical Engineering)	Electrical Engineering

Publication -UGC Care (if any)
Lakkar, J., Choudhary, D. K., & Hazarika, B. J. (2019). An Improved Analysis of Masses and Decay Constants of Heavy Flavour Mesons within Variational Approach. *Communications in Theoretical Physics*, 71(1), 048.

BACK

SAVE & NEXT

15. After selecting the choices, the student needs to click on “SAVE&NEXT” and proceed.
16. The student can click on “Reset” if he/she needs to alter the choices. All the choices that are selected will be deleted once if “reset” button is clicked. The student once again will have to select the choices and proceed.
17. Only 1 Admission Criteria can be selected for one application form submission.

Tezpur University

Upload Documents

Upload your recent passport size photograph*
[Choose File] No file chosen
Max upload limit 1MB. Only jpg, png and pdf allowed

Upload your Meritulation SSC 10th Marksheet*
[Choose File] No file chosen
Max upload limit 1MB. Only jpg, png and pdf allowed

Upload 12th Marksheet*
[Choose File] No file chosen
Max upload limit 1MB. Only jpg, png and pdf allowed

Upload BPL/AYY certificate*
[Choose File] No file chosen
Max upload limit 1MB. Only jpg, png and pdf allowed

Upload your own certificate (For reserved candidates)*
[Choose File] No file chosen
Max upload limit 1MB. Only jpg, png and pdf allowed

Upload scanned copy of your signature*
[Choose File] No file chosen
Max upload limit 1MB. Only jpg, png and pdf allowed

Proof of Grade Conversion (Merge if more sheets)*
[Choose File] No file chosen
Max upload limit 1MB. Only jpg, png and pdf allowed

Upload J & KC Migrants certificate*
[Choose File] No file chosen
Max upload limit 1MB. Only jpg, png and pdf allowed

Upload your diving certificate (For diving candidate)*
[Choose File] No file chosen
Max upload limit 1MB. Only jpg, png and pdf allowed

18. After clicking on “Next”, the documents section will be displayed where the student will have to upload all the relevant documents asked in a proper format (PDF, size not exceeding 1MB).

The screenshot shows the 'Documents' section of the Tezpur University application form. It features a sidebar with navigation options: Home, Apply for new Programme (selected), and View applied Programme. The main content area contains several 'Choose File' buttons, each with a 'No file chosen' message and a 'Max upload limit 1MB. Only jpg, .png and pdf allowed' note. The fields are labeled: 'Upload BPL-AY certificate *', 'Upload your cast certificate (For reserved candidates *', 'Upload J & K Migrants certificate *', and 'Upload your dicymg certificate (For dicymg candidate *'. Below these fields is a declaration checkbox and a green 'SAVE & NEXT' button.

19. Before clicking on “ Save and Next”, the radio button has to be clicked by the student after reading the note and ensuring that all the documents provided by the candidate are true to his knowledge.

The screenshot shows the 'Declaration' section of the Tezpur University application form. At the top, there is a progress bar with seven stages, with Stage 7 being the current stage. Below the progress bar is a green banner that says 'Course has been saved...'. The 'Declaration:' section contains a radio button and a paragraph of text: 'I D declare that I shall abide by the Statutes, Ordinances, Rules and Orders etc. of the University that will be in force from time to time. I will submit myself to the disciplinary jurisdiction of the Vice-Chancellor and the authorities of the University who may be vested with such power under the Acts, Statutes, Ordinances and the Rules that have been framed there under by the University. I also declare that the information given above is true and complete to the best of my knowledge and belief, and if any of it is found to be incorrect, my admission shall be liable to be cancelled and I shall be liable to such disciplinary action as may be decided by the University.' Below the text are 'BACK' and 'SAVE & NEXT' buttons.

20. Next window will display a declaration taken by the student which will need to be read and proceed by clicking on the radio button and “Save and Next”.

The screenshot shows the 'Preview of the application form' section of the Tezpur University application form. It features a sidebar with navigation options: Home, Apply for new Programme (selected), and View applied Programme. The main content area displays the 'Tezpur University (Admission Cum Counselling Form)'. The form contains the following information:

Registration ID	TU/2022/000007		
Admission Criteria	Programme	Offering Department	
B. Tech. [Lateral Entry]	CSE -(Computer Science & Engineering)	(Computer Science & Engineering)	
B. Tech. [Lateral Entry]	ECE-(Electronics & Communication)	(Electronics & Communication)	
B. Tech. [Lateral Entry]	FET-(Food Engineering & Technology)	(Food Engineering & Technology)	
Email	angel4bdipster979@gmail.com	Mobile	9385108834
First Name	D	Last Name	M
Date of Birth	1991-01-28	Gender	Male
Nationality	Indian	Religion	Hinduism
Aadhaar	879246598257	Category	OBC
Disability		Minority	Yes

21. The preview of the application form will be displayed in the next window. After verifying all the details and downloading/printing the application form, the student can proceed for the last step that is Payment process.

Tezpur University

Admin
0 0

- [Home](#)
- [Apply for new Programme](#)
- [View applied Programme](#)

Admission	Category	DOB
DigiLocker	Minority	Yes
Married	Unmarried	Do you belong to BPL/AY? Yes
Are you employed	Yes	Have you represented the Country/State in any Sport? Yes
Academic distinction/medals	Yes	Divyang Yes
Type of disability	Visually Impaired	Are you a ex-serviceman or widow/ward of ex-serviceman? Yes
J & K Migrants	Yes	Were you debarred from any examination No
Were you punished for misconduct	No	Other Information
Parent's And Guardian's Details		
Father Name	S GHOSH	Father Mobile
Father Email	[redacted]@gmail.com	Father Occupation
Mother Name	S GHOSH	Mother Mobile
Mother Email	[redacted]@gmail.com	Mother Occupation
Guardian Name	S GHOSH	Guardian Mobile

Tezpur University

Admin
0 0

- [Home](#)
- [Apply for new Programme](#)
- [View applied Programme](#)

District	KAMRUP METRO	Pincode	761022
Academic Details			
10th Board	SEBA	Stream	SC
Subject	PCB	Passing Year	2011
Result Type	Percentage	Percentage	90
12th Board	AHSEC	Stream	SC
Subject	PCM	Passing Year	2013
Result Type	Percentage	Percentage	95.23
Graduation University	GU	Stream	B.Sc
Subject	COMP	Passing Year	2016
Result Type	CGPA	Percentage	76.98
Examination Center			
Center Choice 1	Tezpur	Center Choice 2	Guwahati

Tezpur University

Admin
0 0

- [Home](#)
- [Apply for new Programme](#)
- [View applied Programme](#)

BPL/AY Certificate	<input checked="" type="checkbox"/>
Sports Certificate	<input checked="" type="checkbox"/>
J & K Migrant Certificate	<input checked="" type="checkbox"/>
Ex-Serviceman document	<input checked="" type="checkbox"/>
Cast Certificate	<input checked="" type="checkbox"/>
Divyang Certificate	<input checked="" type="checkbox"/>

Edit
Payment via HDFC Gateway
Print

22. The next window shows the payment details which is shown below.

CSC E GOVERNANCE SERVICES INDIA LIMITED

Payment Information

Credit Card → Card Number

Debit Cards

Net Banking

Expiry Date: Month Year CVV

I agree with the Privacy Policy by proceeding with this payment.

INR 1200.00 (Total Amount Payable)

Make Payment Cancel

ORDER DETAILS

Order #: TEJ1654527148410

Order Amount

Total Amount INR 1200.00

23. Using, Debit/Credit card or Internet Banking, the student will have to pay the fees and download the payment slip after complete payment process.

Tezpur University

Home

Apply for new Programme

View applied Programme

Applied Courses :

S.No	Admission Criteria	Payment Status	Action
1	Ph.D [TUEE 2022]	Success	View

24. After the payment is completed, the student can view the programme applied for and download the application form from the dashboard by clicking “View” under the Action Column.

25. Keep this Admission cum Counselling form with you until the process of admission is completed.