

NOTIFICATION

The admission procedure notified vide notification No. F.11-3/1/2003 (Acad)/ Date: 23.09.2021 (Partially updated on 30.09.2021), the admission procedure is partially modified as given below to make the admission procedure speedy:

1. CRL (Common Rank List) shall be uploaded in the university website and admission portal.
2. **Automated SMS and e-mail** shall be sent to **all PWD applicants** and top Unreserved applicants in CRL (**three times of times the number of unreserved seats**) seeking their willingness for admission to their respective programme at Tezpur University. This, however, doesn't guarantee a seat in the said programme.
3. The applicants mentioned in item 2 above shall **have 48 hours** to respond to this call through the admission portal www.tezuadmissions.in using their **login id and password**.
4. On completion of this response period, the willing applicants (those who have responded as in item 3 above) shall be eligible for admission/chance admission on the next day (call it Admission day) as per CRL. All willing applicants **must report** through the admission portal www.tezuadmissions.in for admission on the Admission Day during the interval from 9.00 a.m. to 12.00 noon and should be ready with necessary amount for admission. If an applicant doesn't report for admission in due time on the admission day then he/she shall not be considered for admission. The selected applicant can see a button '**Take admission**' for taking admission in their dashboard at the admission portal www.tezuadmissions.in. They have to complete fee payment by clicking this button to confirm their provisional admission.
5. 'Take Admission' button shall be **enabled for selected PWD candidates and number of unreserved applicants equal to number of available unreserved seats** (minus number of PWD seats, if necessary) and they have to complete fee payment within **3.00 pm**.
6. After completion of item 5 above, **if any PWD/unreserved seat remain vacants** then **next set of reported reporting applicants** shall be considered, and they have to complete fee payment **within 7pm** of the admission day.
7. After completion of item 6 above, **if any PWD/unreserved seat remain vacant** then then next set of reported applicants shall be considered, and they have to complete fee payment **within 11.00 pm**.
8. If any PWD/unreserved **seat remain vacant even after completion of item 7 above** and the list of reported applicants is not exhausted, then the admission process **shall continue the next day** (Second Admission Day) starting at 10am with the reported applicants (but not called for admission) of the previous **day with 4 hr duration** for payment.
9. If the list of reported applicants is exhausted during item 5 or 6 or 7 and there are vacant seats then **item 2 shall be repeated** with the next set of applicants.
10. After completion of admission into PWD and Unreserved categories, **same process as described from item 2 onwards shall be conducted** for each of the reserve categories OBC(NCL), SC, ST and EWS **simultaneously**.

Issued with due approval.

Sd/- (Dr. L. Boral)
Controller of Examinations