### **GUIDELINES FOR APPLYING SCHOLARSHIP**

The process of submission of online application through National Scholarship Portal is going on . Students, who are eligible to submit their online application have to follow the following process:

- 1. Students will submit their documents in PDF format through Google link: <a href="https://forms.gle/vy2JhUw5RecEYqGs5">https://forms.gle/vy2JhUw5RecEYqGs5</a> for signature of Head of the Institution , if any.
- 2. Income Certificate issued by designated State / Union Territoty Authority .(A list of Income Certificate issuing authority of various State /UT is attached herewith). Income Certificate issued by other officer will not be considered.
- 3. Domicile Certificate/ PRC issued by Deputy Commissioner/ Addl. Deputy Commissioner/ Civil SDO will only be accepted.
- 4. For Bonafide Certificate to be issued from the University/ Institute, students may send request to the Controller of Examinations through email to: controllertu@tezu.ernet.in only.
- 5. Registered Mobile Number should always be the Student's Mobile No. only. No other Mobile No. will be accepted .
- 6. Present class / course name in the format should be filled in by programme name of the student. Also, the Programme name in Present class / course name and in Bonafide Student of the Institution and in Joining cum Verification Certificate must be the same.
- 7. Present year of the form is to be the Number of the year. e.g for the First year student the year would be 1 and for 2<sup>nd</sup> year it is 2.
- 8. "Previous passing year " means the passing year of the last exam. e.g. for fresh applicant it is the year of last final exam. passing year and for continuing student the year would be 1/2/3 etc.as the case may be.
- 9. The class start date to be actual class start date of the current year like 1<sup>st</sup>,3<sup>rd</sup>,5<sup>th</sup>,7<sup>th</sup> and 9<sup>th</sup> semester.
- 10. Write your "Roll No" against Enrollment / Admission / Registration number in the format. If you have the Registration No. of Tezpur University than you may write Registration No. also.
- 11. For any query students are advised to contact in Mobile No. 9954449462 from 3.00 pm to 4.30 pm only on all working days.

In addition all applicants are requested to follow the guidelines of the respective scholarship before submission of the scholarship application.

After Online submission, the hard copy of the scholarship form dully signed by the applicant along with the copies of uploaded documents will be required to submit to the Controller of Examinations immediately for verification of the same.

Sd/-(L.Boral) Controller of Examinations

# OFFICE OF THE CONTROLLER OF EXAMINATIONS:: TEZPUR UNIVERSITY $\underline{\mathsf{NAPAAM-784028}}$

### **NOTIFICATION**

No. F. 14-12/1/2007(Acad)/ Dated February 18, 2020

The process of submission of online application through National Scholarship Portal for Post Matric Scholarship to SC, ST and OBC student of Assam is going on . Students belonging to respective category are hereby informed to submit their online application within the last date as mentioned below:

Scholarship Category

<u>Last date for submission of</u> <u>online application through NSP</u>

1. Post Matric Scholarship to SC student- Assam

29-02-2020

2. Post Matric Scholarship to ST and OBC Students – Assam

10-3-2020

After Online submission, the hard copy of the same will required to be submitted to the Controller of Examinations for on line verification of the same.

Those students who have already submitted the documents may ignore it.

L.Boral Controller of Examinations

Those students, who have applied or will be applying for the scholarship through National Scholarship Portal (NSP), will be required to upload some documents such as bonafide certificate, income certificate, affidavit, undertaking, domicile certificate, bank passbook, fees receipt etc. as specified in the online application form. They requested to submit self attested copies of these documents to the office of the undersigned for verification. Those students who give the option of Aadhar No. in the application form, will be required to submit copy of the Aadhar card. Submission of the documents in the office of the undersigned is mandatory. The online application of the students will not be forwarded if they fail to submit self attested documents.

Those students who have already submitted the documents may ignore it.

L.Boral
Controller of Examinations

OFFICE OF THE CONTROLLER OF EXAMINATIONS:: TEZPUR UNIVERSITY  $\underline{\mathsf{NAPAAM-784028}}$ 

#### NOTIFICATION

No. F. 14-12/1/2007(Acad)/ 1229 Dated October 04, 2019

Those students, who have applied or will be applying for the scholarship through National Scholarship Portal (NSP), will be required to upload some documents such as bonafide certificate, income certificate, affidavit, undertaking, domicile certificate, bank passbook, fees receipt etc. as specified in the online application form. They requested to submit self attested copies of these documents to the

office of the undersigned for verification . Those students who give the option of Aadhar No. in the application form, will be required to submit copy of the Aadhar card . Submission of the documents in the office of the undersigned is mandatory. The online application of the students will not be forwarded if they fail to submit self attested documents.

Those students who have already submitted the documents may ignore it.

L.Boral Controller of Examinations

## OFFICE OF THE CONTROLLER OF EXAMINATIONS:: TEZPUR UNIVERSITY $\underline{\mathsf{NAPAAM-784028}}$

#### NOTICE

No. F.14-3/6/2003 (Acad) /

As per verbal information received from the office of the Director of Welfare of Plain Tribes & Backward Classes, Assam applications in the online are invited from the students belonging to ST category for renewal of Post Matric Scholarship to be awarded by the Govt. of Assam for the year 2016-17. Students belonging to ST categoriy of this university who were awarded the fresh/renewal scholarship during the year 2015-16 only are eligible to submit the format for renewal.

The last date for submission of online data is 31-5-2019 through this link https://forms.gle/17MDVMNjmsQuuGKv8

L.Boral
Controller of Examinations

Date: 22-5-2019

## OFFICE OF THE CONTROLLER OF EXAMINATIONS:: TEZPUR UNIVERSITY NAPAAM-784028

#### NOTICE

Date: 22-5-2019

No. F.14-3/6/2003 (Acad) /

As per verbal information received from the office of the Director of Welfare of Plain Tribes & Backward Classes , Assam and the Director, Welfare of Schedule Caste, Assam, applications in the online are invited from the students belonging to SC/ST and OBC categories for renewal of Post Matric Scholarship to be awarded by the Govt. of Assam for the year 2015-16, 2016-17 and 2017-18. Students belonging to SC/ST and OBC categories of this university who were awarded the fresh scholarship during the year 2014-15 or thereafter only are eligible to submit the format for renewal .

Along with the application form proof of bank account details may be submitted online on or before 31-5-2019 through this link https://forms.gle/17MDVMNjmsQuuGKv8

### L.Boral Controller of Examinations

Memo No. F.14-3/6/2003(Acad)/

- 1. Dean, Students' Welfare, Tezpur University, with a request to display the notice in the notice boards of the office and hostels.
- 2. Heads of all Departments of Tezpur University, with a request to display the notice in the notice board of their Departments.
- 3. Registrar, Tezpur University, for information.
- 4. The Assistant Registrar, SC/ST Cell, Tezpur University
- 5. The Web Master, T.U., with a request to upload the notice in the website of the University.
- 6. Notice Board
- 7. Concerned file.

Controller of Examinations

Date: 21-5-2019