



## तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

- कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 और एनआईआरएफ भारत रैंकिंग 2016: नं. 05

- Visitor's Best University Award, 2016 and NIRF India Rankings 2016: No. 05

परीक्षा नियंत्रक का कार्यालय / OFFICE OF THE CONTROLLER OF EXAMINATIONS

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

### NOTIFICATION

F.11-6/5/2003 (Acad)

Dated 5<sup>th</sup> July, 2019

1. This is for information of all concerned that the date for the **enrolment cum course registration** of all the continuing students for the **Autumn Semester, 2019** will be held on **25.07.2019 (only one day)**. They are advised to deposit the fee prior to the date of enrolment to avoid rush in the bank on the campus.
2. [Fee structures](#) for enrolment to various programmes of studies are **attached herewith**.
3. Eligible students shall deposit the enrolment fee through (a) [State Bank collect](#) for online payment or (b) the prescribed Bank Challan in the '**State Bank of India Power Jyoti Account of Tezpur University** (i.e. a/c number is **31223174021**) from any branch of State Bank of India. Students are requested to select the drop down of his/her programme name and semester carefully in the State bank Collect and deposit actual amount of fees. Applications for refund of excess amount paid by them due to negligence will not be entertained.
4. In case of payment of fees through Bank challan in Power Jyoti Account, the students will collect three parts of the challan—student's copy, academic section's copy and finance section's copy from the bank with seal and signature of the authorized person of the bank after depositing the fee in the account. The bank must provide the journal no. in the challan. The format of [Bank Challan](#) is available on the website. [Students are requested to give preference to State Bank Collect for deposition of fees.](#)
5. Eligible students will collect the prescribed **course registration form** from the respective department. The students will submit the duly filled in course registration forms along with the **fee paid receipt, either system generated print out in case of online payment or copies of the challans** (academic section's copy and finance section's copy) to the concerned Head of the Department on the date mentioned above.
6. The concerned department will send the Academic Section's copy of the course registration forms duly verified and signed by the Head of the Department along with the fee payment receipts to the Controller of Examinations in a bunch **within 3/4 days. The Department will retain the Department's copy of the course registration form with them and take necessary steps for online registration of the courses.**
7. To complete the process of enrolment-cum-registration, a student will have to pay the fee and register the courses in the prescribed format on due date.

8. **The concerned Department will send the warden's copy of the course registration form to the office of the Dean, Students' Welfare after getting signature from the Head of the Department in the course registration form in a bunch** (no need to send the warden's copy of the course registration form to the office of the Controller of Examinations or to the student).
9. In case of students having withheld results, the concerned Heads of the Departments are requested to ask such students to get their results declared from the Controller of Examinations office prior to their enrolment.
10. Unlike previous semesters, the boarders of the hostels will deposit Rs,1,500/- as menial charge along with other fees (not separately in deposit slip as in earlier semesters).

Sd/-L. Boral  
Controller of Examinations  
Dated: 5<sup>th</sup> July, 2019

Memo No.F.11-6/5/2003 (Acad)/

Copy for information to:

1. Dean, Students' Welfare, Tezpur University for necessary action.
2. Heads of the Departments/Centres, Tezpur University with a request to circulate this amongst the students of their department.
3. Registrar, Tezpur University.
4. Finance Officer, Tezpur University for **necessary action**.
5. All Wardens of Hostels, Tezpur University for necessary action.
6. Secretary to the Vice-Chancellor Tezpur University for information of the Vice-Chancellor.
7. Webmaster, Tezpur University with a request to upload the notification on the website.
8. Concerned file

Sd/-Controller of Examinations

**FEE STRUCTURE FOR ENROLMENT TO AUTUMN SEMESTER, 2019**  
(STUDENTS ADMITTED DURING 2014 TO 2018)

Particulars	M. Tech	MCA	MBA	M. A./ M.Com	M. Sc.	M.A. IN MCJ	B. Tech.	Integrated M.A. / Integrated M.Com/ Integrated B.A.B.Ed.	Integrated M.Sc. / Integrated B.Sc.B.Ed./ B. Voc.	MTTM/ PGDCRG/ PGDWS	Two year B.Ed	Certificate in Chinese	PG Diploma in Translation	LLM
Enrolment fee	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Tuition fee	10000.00	6000.00	8254.00	1000.00	1200.00	5000.00	15000.00	1000.00	3500.00	2000.00	2500.00	500.00	1500.00	5000.00
Library fee	350.00	350.00	300.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	1000.00
Students' activity fee	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Medical fee	250.00	250.00	200.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00
Transport fee	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00
Laboratory fee (including Computer usage)	1000.00	1000.00	500.00	500.00	1000.00	1000.00	500.00	500.00	500.00	500.00	500.00		500.00	500.00
Examination fee (Theoretical)	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Examination fee (Practical/ Dissertation)	200.00	200.00	150.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00		200.00	200.00
Grade Card	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Hostel Admission/re-admission fees *	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00
Infrastructure & amenity fee	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00
Fan, Electricity & Water Charges	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
Student Welfare fund	150.00	150.00	100.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00
Medical Insurance	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00
Outdoor activities fee	-	-	-	-	-	-	-	-	-	3500.00	-	-	-	-
Charges for consumables	-	-	-	-	-	5000.00	-	-	-	-	-	-	-	-
Development fund fee	1500.00	1500.00	25000.00	1500.00	1500.00	1500.00	1500.00	1500.00	1500.00	1500.00	1500.00	1500.00		1500.00
Menial Charges (for hostel boarders only)	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1500.00
Workshop/Training			14,000.00											
	20943.00	16943.00	55,997.00	11443.00	12143.00	20943.00	25443.00	11443.00	13943.00	15943.00	12943.00	10243.00	10443.00	16093.00

**NOTE: Candidates of the following programmes will be required to pay an additional fee of Rs.1200/- per semester on account of consumables:**

M. Tech. in Food Engineering and Technology

M. Sc. in Chemistry

M. Sc. in Environmental Science

M. Tech. in Energy Technology

M. Sc. in Molecular Biology and Biotechnology

B. Tech. in Food Engineering and Technology

M. Tech. in Polymer Science and Technology

M. Sc. in Nanoscience and Technology

Integrated M. Sc. / Integrated B.Sc.B.Ed. in Chemistry and  
Bioscience & Bioinformatics programmes

\* **SC/ST students, hostel prefects and assistant prefects are exempted from paying the hostel seat rent of Rs.675/- per semester. The hostel prefects are also exempted from paying hostel common room fee of Rs.150/-.**

**Sd/ Controller of Examinations**

**FEE STRUCTURE FOR ENROLMENT TO AUTUMN SEMESTER, 2019**  
(STUDENTS ADMITTED UNDER SELF SUPPORTED SCHEME DURING 2014 to 2018)

Particulars	M. A. / M.Com	M Tech.	M. Sc.	Integrated M. Sc. / Integrated B.Sc.B.Ed/ B.Voc.	Integrated M. A. / Integrated M.Com. / Integrated B.A.B.Ed	MBA	M.A. in MCJ	B. Tech.	MTTM	LLM
Enrolment	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	500.00	1,000.00	1,000.00	1,000.00	1,000.00
Tuition	5,000.00	10,000.00	6,000.00	17,500.00	5,000.00	41,270.00	25,000.00	50,000.00	10,000.00	5,000.00
Library	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,500.00	1,750.00	1,750.00	1,750.00	2,400.00
Students' activity	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Medical	250.00	250.00	250.00	250.00	250.00	200.00	250.00	250.00	250.00	250.00
Transport	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Laboratory (including Computer usage)	1,000.00	2,500.00	2,500.00	2,000.00	1,000.00	2,500.00	2,500.00	2,000.00	1,000.00	1,000.00
Examination (Theoretical)	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,000.00	1,500.00	1,500.00	1,500.00	1,500.00
Examination (Practical/Dissertation)	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	750.00	1,000.00	1,000.00	1,000.00	1,000.00
Grade Card	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Hostel Admission/re-admission	5,400.00	5,400.00	5,400.00	5,400.00	5,400.00	7,500.00	5,400.00	5,400.00	5,400.00	5,400.00
Infrastructure & amenity	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Fan, Electricity & Water Charges	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
Student Welfare fund	150.00	150.00	150.00	150.00	150.00	100.00	150.00	150.00	150.00	150.00
Medical Insurance	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00	143.00
Development fund	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	25000.00	7,500.00	7,500.00	3,750.00	3,750.00
<b>Menial Charges</b> (for hostel boarders only)	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>
Workshop/Training						<b>14,000.00</b>				
<b>Total</b>	25,293.00	31,793.00	27,793.00	38,793.00	25,293.00	98,813.00	50,543.00	75,043.00	30,293.00	25,943.00

**NOTE:** Candidates of the following programmes will be required to pay an additional fee of **Rs.6000/-** per semester on account of consumables:

1. **B. Tech. in Food Engineering and Technology**
2. **M. Sc. in Chemistry / Molecular Biology & Biotechnology/ Nanoscience & Technology/ Environmental Science**
3. **M. Tech. in Food Engineering and Technology/ Energy Technology / Polymer Science and Technology**
4. **Integrated M. Sc. in Chemistry /Bioscience and Bioinformatics**
5. **Integrated B.Sc.B.Ed. in Chemistry**

ENROLLMENT FEE STRUCTURE FOR PhD STUDENTS (FOR AUTUMN SEMESTER, 2019) 2ND SEMESTER ONWARD (For students of the Dept. of Chem. Sc., MBBT, Environmental Sc. and FET)					
Particular Fee	Mode	Full Time Hosteller	Full Time: Non-hosteller	Part Time	TU Employee
Hostel admission/re-admission	Per semester (in case of Hostel boarder)	3000	0	0	0
Enrollment	Per semester	500	500	500	500
Tuition	Per semester	1500	1500	2000	2000
Library	Per semester	350	350	350	
Students' activity	Per semester	500	500	500	500
Medical	Per Semester	250	250	250	0
Transport	Per semester	1000	1000	1000	0
Laboratory (including computer usage)	Per semester	1000	1000	1000	1000
Research Fee	Per semester	3000	3000	4000	4000
Infrastructure and amenity	Per semester	1000	1000	1000	1000
Fan, Electricity and Water charge	Per semester	300	300	300	300
Students' Welfare Fund	Per semester	150	150	150	150
Development Fund	Per semester	1500	1500	1500	1500
Consumable Charge	Per semester	2000	2000	2000	2000
Menial Charge	Per semester	1500	0	0	0
<i>Health Insurance (Students above 30 yrs. of age are not covered in this scheme)</i>	Per semester	143	143	0	0
	Total :	17693	13193	14550	12950

ENROLLMENT FEE STRUCTURE FOR PhD STUDENTS (AUTUMN SEMESTER, 2019) 2ND SEMESTER ONWARD (For students of the Depts. other than Chem. Sc., MBBT, Environmental Sc. and FET)					
Particular Fee	Mode	Full Time Hosteller	Full Time Non-hosteller	Part Time	TU Employee
Hostel admission/re-admission	Per semester (in case of Hostel boarder)	3000	0	0	0
Enrollment	Per semester	500	500	500	500
Tuition	Per semester	1500	1500	2000	2000
Library	Per semester	350	350	350	0
Students' activity	Per semester	500	500	500	500
Medical	Per Semester	250	250	250	0
Transport	Per semester	1000	1000	1000	0
Laboratory (including computer usage)	Per semester	1000	1000	1000	1000
Research Fee	Per semester	3000	3000	4000	4000
Infrastructure and amenity	Per semester	1000	1000	1000	1000
Fan, Electricity and Water charge	Per semester	300	300	300	300
Students' Welfare Fund	Per semester	150	150	150	150
Development Fund	Per semester	1500	1500	1500	1500
Consumable Charge	Per semester	0	0	0	0
Menial Charge	Per semester	1500	0	0	0
<i>Health Insurance (Students above 30 yrs. of age are not covered in this scheme)</i>	Per semester	143	143	0	0
	Total :	15693	11193	12550	10950

**Note:**

The SC/ST students, Hostel Prefects and Assistant Prefects are exempted from paying hostel seat rent of Rs.675/- per semester. The Hostel Prefects are also exempted from paying hostel common room fee of Rs.300/- per semester.