



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

- कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 और एनआईआरएफ भारत रैंकिंग 2016: नं. 05

- Visitor's Best University Award, 2016 and NIRF India Rankings 2016: No. 05

परीक्षा नियंत्रक का कार्यालय / OFFICE OF THE CONTROLLER OF EXAMINATIONS

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

NOTIFICATION

F.11-6/5/2003 (Acad)

Dated 5th January, 2018

1. This is for information of all concerned that the date for the **enrolment cum course registration** of all the continuing students for the **Spring Semester, 2018** will be held on **16.01.2018 (only one day)**. They are advised to deposit the fee prior to the date of enrolment to avoid rush in the bank on the campus.
2. [Fee structures](#) for enrolment to various programmes of studies are **attached herewith**.
3. Eligible students shall deposit the enrolment fee through (a) [State Bank collect](#) for online payment or (b) the prescribed Bank Challan in the '**State Bank of India Power Jyoti Account of Tezpur University** (i.e. a/c number is **31223174021**) from any branch of State Bank of India or (c) through [Paytm](#) (Link will be provided shortly). Students are requested to select the options carefully and deposit actual amount of fees. Applications for refund of excess amount paid by them due to negligence will not be entertained.
4. In case of payment of fees through challan, the students will collect three parts of the challan— student's copy, academic section's copy and finance section's copy from the bank with seal and signature of the authorized person of the bank after depositing the fee in the account. The bank must provide the journal no. in the challan. The format of [Bank Challan](#) is available on the website.
5. Eligible students will collect the prescribed **course registration form** from the respective department. The students will submit the duly filled in course registration forms along with the **fee paid receipt, either system generated print out in case of online payment or copies of the challans** (academic section's copy and finance section's copy) to the concerned Head of the Department on the date mentioned above.
6. The concerned department will send the Academic Section's copy of the course registration forms duly verified and signed by the Head of the Department along with the fee payment receipts to the Controller of Examinations in a bunch **within 3/4 days**. **The Department will retain the Department's copy of the course registration form with them and take necessary steps for online registration of the courses.**
7. To complete the process of enrolment-cum-registration, a student will have to pay the fee and register the courses in the prescribed format on due date.

8. **The concerned Department will send the warden's copy of the course registration form to the office of the Dean, Students' Welfare after getting signature from the Head of the Department in the course registration form in a bunch** (no need to send the warden's copy of the course registration form to the office of the Controller of Examinations).
9. In case of students having withheld results, the concerned Heads of the Departments are requested to ask such students to get their results declared from the Controller of Examinations office prior to their enrolment.
10. Unlike previous semesters, the boarders of the hostels will deposit Rs,1,500/- as menial charge along with other fees (not separately in deposit slip as in earlier semesters).

Sd/-L. Boral
Controller of Examinations

Memo No.F.11-6/5/2003 (Acad)/ **1682-A**

Dated:**05.01.2018**

FEE STRUCTURE

[FEE STRUCTURE FOR ENROLMENT TO SPRING SEMESTER, 2018 \(STUDENTS ADMITTED DURING 2014 TO 2017\)](#)

[FEE STRUCTURE FOR ENROLMENT TO SPRING SEMESTER, 2018 \(STUDENTS ADMITTED DURING 2011 TO 2013\)](#)

[FEE STRUCTURE FOR ENROLMENT TO SPRING SEMESTER, 2018 \(STUDENTS ADMITTED UNDER SELF SUPPORTED SCHEME DURING 2014 to 2017\)](#)

[FEE STRUCTURE FOR ENROLMENT TO SPRING SEMESTER, 2018 \(STUDENTS ADMITTED UNDER SELF SUPPORTED SCHEME DURING 2011 TO 2013\)](#)

[ENROLLMENT FEE STRUCTURE FOR PH.D. STUDENTS \(SPRING SEMESTER, 2018\) 2ND SEMESTER ONWARD](#)