



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

- कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 और एनआईआरएफ भारत रैंकिंग 2016: नं. 05
- Visitor's Best University Award, 2016 and NIRF India Rankings 2016: No. 05

परीक्षा नियंत्रक का कार्यालय / OFFICE OF THE CONTROLLER OF EXAMINATIONS

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

NOTIFICATION

F.11-6/5/2003 (Acad)

Dated 5th July, 2017

1. This is for information of all concerned that the date for the **enrolment cum course registration** of all the continuing students for the **Autumn Semester, 2017** will be held on **25.07.2017 (only one day)**.
2. **Fee structures** for enrolment to various programmes of studies are **attached herewith**.
3. Eligible students shall deposit the enrolment fee through (a) [State Bank collect](#) for online payment or (b) the prescribed Bank Challan in the '**State Bank of India Power Jyoti Account of Tezpur University**' (i.e. a/c number is **31223174021**) from any branch of State Bank of India.

Procedure for payment of fees through challan:

- (a) The students will collect three parts of the challan—student's copy, academic section's copy and finance section's copy from the bank with seal and signature of the authorized person of the bank after depositing the fee in the account. The bank must provide the journal no. in the challan.
 - (b) An additional amount of Rs.30/- (Rupees thirty only) shall have to be deposited by the students/ depositors as bank charges.
 - (c) Students shall deposit the fee well ahead of the date mentioned above to avoid rush on the enrollment day at campus.
 - (d) The format of [Bank Challan](#) is available on the website.
4. Eligible students will collect the prescribed **course registration form** from the department. The students will submit the duly filled in course registration forms along with the **fee paid receipt, either system generated print out in case of online payment or copies of the challans** (academic section's copy and finance section's copy) to the concerned Head of the Department on the date mentioned above.
 5. The concerned department will send the Academic Section's copy of the course registration forms duly verified and signed by the Head of the Department along with the fee payment receipts to the Controller of Examinations in a bunch **within 3/4 days**. The concerned Department will send the finance section's copy of the bank challan to the office of the Finance Officer. **The Department will retain the Department's copy of the course registration form with them and take necessary steps for online registration of the courses.**

- 6 **The Department will send the warden's copy of the course registration form in the office of the Dean, Students' Welfare after getting signature from the Head of the Department in the course registration form** (no need to send the warden's copy of the course registration form to the office of the Controller of Examinations).
- 7 The Head of the Departments will refer the cases of the students having **withheld results** and other exceptional cases of enrolment to the Controller of Examinations.
- 8 The boarders of the hostels will deposit Rs,1,500/- as menial charge separately in the menial fee account of Tezpur University (**State Bank of India A/c No.31039472414**) and deposit the slip with their name and roll nos. to the concerned warden of the hostel. The concerned warden will submit the slips with a statement to the Finance section.

Sd/ - L. Boral
Controller of Examinations

Memo No. F.11-6/5/2003 (Acad)/ **647-A**

Dated: **05.07.2017**

FEE STRUCTURE

- [FEE STRUCTURE FOR ENROLMENT TO AUTUMN SEMESTER, 2017 \(STUDENTS ADMITTED DURING 2014 TO 2016\)](#)
- [FEE STRUCTURE FOR ENROLMENT TO AUTUMN SEMESTER, 2017 \(STUDENTS ADMITTED DURING 2011 TO 2013\)](#)
- [FEE STRUCTURE FOR ENROLMENT TO AUTUMN SEMESTER, 2017 \(STUDENTS ADMITTED UNDER SELF SUPPORTED SCHEME DURING 2014 to 2016\)](#)
- [FEE STRUCTURE FOR ENROLMENT TO AUTUMN SEMESTER, 2017 \(STUDENTS ADMITTED UNDER SELF SUPPORTED SCHEME DURING 2011 TO 2013\)](#)
- [Ph.D. ENROLLMENT FEE FOR THE AUTUMN SEMESTER 2017 \(2nd semester onward\)](#)