

Application No

**TEZPUR UNIVERSITY**  
**NAPAAM:: TEZPUR-784 028::ASSAM**

**APPLICATION FORM**  
**(For Original Certificate of UG/PG Degree/Diploma programme)**  
**(to be filled in by the applicant)**

- 1. Name in full (block letters in English and Hindi): .....
- 2. Sex (Male or Female) .....
- 3. Home Address: .....
- 4. Address for correspondence: .....
- Email: ..... Phone No. ....
- 5. Programme of study completed: .....
- 6. Enrolment No.: .....
- 7. Registration No. with year, if any: .....
- 8. Year of passing .....
- 9. Details of previous semester examinations

Sem	Sem type (Autumn/Spring)	Year of passing	Credit completed	CGPA	Semester	Semester (Autumn/Spring)	Year of passing	Credit completed	CGPA
1 <sup>st</sup>					6 <sup>th</sup>				
2 <sup>nd</sup>					7 <sup>th</sup>				
3 <sup>rd</sup>					8 <sup>th</sup>				
4 <sup>th</sup>					9 <sup>th</sup>				
5 <sup>th</sup>					10 <sup>th</sup>				

- 10. Total credit completed:
- 11. Whether awarded any F Grades(s) in any previous examination: Yes/ No
  - If yes i. In which course(s): Course Code ..... Course Title .....
  - ii. In which semester these grades are converted to the higher grades: .....
  - iii. Grade awarded after conversion .....
- 12. Whether put on academic probation: Yes/No
  - If yes i. In which course(s): Course Code ..... Course Title .....
  - ii. When did you clear the academic probation: .....
  - iii. Grade awarded after clearance of academic probation: .....

13. Mode of receiving certificate (please tick )

At convocation

By post

In person

I, \_\_\_\_\_ hereby declare that the above particulars are true to the best of my knowledge and belief. If found otherwise, I shall be liable to any action.

Date: \_\_\_\_\_ Full signature of the candidate

**RECOMMENDATION OF THE HEAD OF THE DEPARTMENT/ CENTRE**

Certified that Mr. /Ms. .... with Enrolment No. ....  
was a student of the Dept. / Centre and passed ..... Semester End Examination with CGPA ..... and completed the  
credits requirements (Credit required ..... for degree/ diploma/ certificate

Certificate may be issued to Mr. / Ms. ....

Head, Dept. / Centre .....

**For office use only**

Convocation No:

Convocation Date:

Certificate No:

Prepared by

Verified by

Certificate signed

Dealing Official

Controller of Examinations/DR (Academic)

Registrar

Vice Chancellor

**Encl:**

- 1. Two copies of recent passport size colour photograph (2.50 cm X3.00 cm)**
- 2. Photocopy of Provisional certificate or grade cards**
- 3. Self addressed envelope of A4 size with postal stamp of Rs.80/- only in case the candidate desires to receive the certificate by post.**