

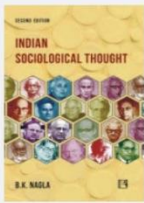
HOW TO RENEW BOOK ONLINE

Step 1: After Log in to member account all checked-out book list will appear or member can click “Your summary” button to see checked-out book details in tabular form..

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Checked out (1) **BOOK SUMMARY**

1 Item(s) checked out

Title	Author	Due	Barcode	Call no.	Renew	Fines
 Indian sociological thought /	Nagla, B. K.	10/06/2019	72810	301.0954 NAG	<input type="checkbox"/> Renew (3 of 3 renewals remaining)	No

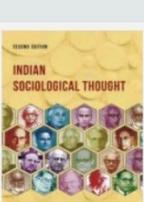
Renew selected
Renew all
Download as iCal/.ics file

Step 2: Check book due date under “Due” column and click inside check box under “Renew” column to select the book to be renewed.

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Checked out (1)

1 Item(s) checked out

Title	Author	Due	Barcode	Call no.	Renew	Fines
 Indian sociological thought /	Nagla, B. K.	10/06/2019	72810	301.0954 NAG	<input checked="" type="checkbox"/> Renew (3 of 3 renewals remaining)	No

Renew selected **CLICK HERE**
Renew all
Download as iCal/.ics file

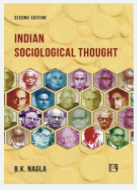
Select the books to be renewed with same procedure and click on “Renew selected” button which will display “Renewed” in green colour.

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Checked out (1)

1 Item(s) checked out Renew selected Renew all

	Title	Author	Due	Barcode	Call no.	Renew	Fines
	Indian sociological thought /	Nagla, B. K.	29/06/2019	72810	301.0954 NAG	Renewed! <input type="checkbox"/> Renew (2 of 3 renewals remaining)	No

Renew selected

Renew all

- your summary
- your fines
- your personal details
- your tags