

Members present

Prof. V. K. Jain, Vice-Chancellor, TU	Chairperson, Ex-officio
Prof. D. K. Bhattacharaya, Pro Vice-Chancellor, TU	Ex-officio Member
Prof. M. K. Sarma, Dean, Academic Affairs, TU	Ex-officio Member
Prof. P. K. Das, Dean, School of H&SS, TU	Ex-officio Member
Prof. Debajit Hazarika, Dean, School of Sciences, TU	Ex-officio Member
Prof. Papori Baruah, Dean, School of Management Sciences, TU	Ex-officio Member
Prof. Dhanapati Deka, Dean, Student's Welfare, TU	Ex-officio Member
Prof. Niranjana Karak, Dean, Research & Development, TU	Ex-officio Member
Dr. B. Das, Registrar, TU	Ex-officio Member
Dr. L. Boral, Controller of Examinations, TU	Ex-officio Member
Dr. R. K. Doley, Director, CID, TU	Ex-officio Member
Prof. S. S. Sarkar, Director, TLC, TU	Ex-officio Member
Mr. H. Saikia, Joint Registrar (GA), TU	Ex-officio Member
Prof. Utpal Sharma, Department of CSE, TU	Member
Prof. Gautam K Borah, Department of English, TU	Member
Dr. S.I. Singh, Department of CSE, TU	Member
Shri Vijay Bagaria, CMD, T&I Pvt. Ltd., Tezpur	Member
Dr. Sanjai K. Dwivedi, Director, DRL, Tezpur	Member
Prof. Pankaj Baruah, AAU, Jorhat	Member
Prof. Rupam Kataki, Dept. of Energy, TU	Special Invitee
Prof. Ashim Jyoti Thakur, Dept. of Chemical Sciences	Special Invitee
Prof. Debendra Chandra Baruah, Director, IQAC, TU	Ex-officio Member Convener

Due to the Covid-19 pandemic the meeting was organized using video conferencing mode. The business commenced with welcoming note from Prof. V. K. Jain, Vice-Chancellor and Chair of the TU IQAC. As directed by the Chair, the Director, IQAC presented the agenda for the meeting. The observations/recommendations/decisions on the agenda items are reported below.

Agenda item No.	IQAC/2021-001/01
Agenda: Action taken report of previous meeting of IQAC held on 17/06/2020	
Action Taken Report (ATR) presented by the Director, IQAC is discussed in detail. Salient observations/decisions for each item of the ATR are as below:	
<i>i) Faculty Empowerment: Provision of incentives for Faculty members who publish in high impact factor journals (Specific guidelines may be formulated and circulated).</i>	
<p>Decisions: The recently introduced policy of rewarding young faculties by “Best Researcher Award” (No.: F.18-8/2016(Acad)/312-A dated: 30.6.2021.) and the existing policy of providing financial assistance for attending conferences to present research papers are considered incentives for the faculty members to motivate for quality research works. Idea of introducing Best Innovator Award is also discussed and appreciated by the meeting.</p> <p>IQAC meeting also appreciated University’s action of providing webcam, headphone, and Digi pad to all the Faculties and Laptops (as per requirements) which has empowered for e-content development.</p> <p style="text-align: right;">Actions: PVC</p>	
<i>ii & iii) A workshop on financial procedures be organized for Faculty members holding projects and awareness about updated Financial regulations for purchasing among all Stakeholders.</i>	
<p>The workshop remains pending due to the present Covid-19 pandemic situation. IQAC recommends to organize the workshop vide online mode.</p> <p style="text-align: right;">Action: Registrar/FO</p>	

iv) Audit of Research Projects

Prof. AK Mukherjee, Department of MBBT who was proposed to Coordinate the Audit, have joined IASST, Guwahati. IQAC proposed a new Committee to be constituted with the following members for conducting Administrative Audit of Research Projects and MOUs.

Dean, Research & Development	Chairman
Dean, School of Engineering	Member
Dean, School of Sciences	Member
Dean, School of Humanities & Social Sciences	Member
Dean, School of Management Sciences	Member

The Committee can co-opt additional members and select representative projects rather than considering all the projects.

Action: Dean, R&D

v) Assessment of the quality assurance of Academic/Administrative/Supporting Activities in view of the Lockdown

IQAC meeting expresses happiness over the continuous monitoring the academic activities during the on-line modes of academic activities. The relevant modifications of the regulations as warranted by the pandemic situations are either pre-approved or appropriately ratified as per the statutory provisions. IQAC desires a brief report highlighting the major actions on this aspect.

Action: PVC/COE

vi) Proposal for Encouraging Faculties/RS for publishing in quality journals

The newly introduced provision of Best Research Award is expected to motivate the faculties.

Action: PVC

vii) Proposal for TU Faculty's academic repository platform

The E-contents developed by Faculties during the Online mode of teaching have been collected and planned to make available through e-platform. The progress will be made available for IQAC in due course of time.

Action: PVC/DAA

viii) Preparation for AQAR 2020

IQAC express its satisfaction on successful submission of Annual Quality Assurance Report (AQAR) 2020 to NAAC and endorses the preparation of AQAR2021.

Action: Director, IQAC

Agenda item No.	IQAC/2021-001/02
------------------------	-------------------------

Agenda: Preparation for the 4th Cycle of NAAC Assessment and Accreditation


IQAC express its satisfaction on approval of the IIQA by NAAC. The Coordinators of the Steering Committee of NAAC SSR preparation have presented the progress of preparation of the SSR. IQAC desires to speed up the data collection process so that finalization of SSR by 10th August 2021 could be achieved.

IQAC calls upon all the Deans of Schools to monitor the progress of the individual Departments/Centres/Cells under their respective Schools so that data are sent to the Committee as per the set deadline. IQAC also suggests the Coordinators of the Steering Committee of NAAC SSR preparation to share the status with PVC & Dean AA for effective actions.

Action: Coordinators of the Steering Committee of NAAC SSR preparation /Deans of Schools/DAA/PVC

Agenda item No.	IQAC/2021-001/03
Agenda: Review of the Action taken report on Peer Team of NAAC(3rd Cycle) and AAA2018	
<p>The recommendations of the Peer Team of NAAC (3rd Cycle) and AAA2018 were thoroughly discussed and IQAC expresses satisfaction on the action taken on the all the major recommendations. Some of the notable highlights with respect to the recommendations of previous NAAC and AAA reports are</p> <ul style="list-style-type: none"> • Strength of foreign students have been increased substantially in recent years. In this context, IQAC appreciates the efforts of the International Office on the increase of applications from foreign students. Altogether applications of 63 foreign students under ICCR have been recommended. • There has been reform in the evaluation system as suggested by NAAC/AAA2018. • Augmentation of outcome-based education in teaching-learning has been visible • TU website is improved making it accessible to differently abled personal. Moreover, software is installed in the library for differently abled students for accessing all the library resources including the books available and for all other facilities. • All the classrooms are IT enabled with provision of Wi-Fi. Numbers of smart classrooms have also increased. • T&P Cell has been made more proactive resulting the noticeable results. • There has been increase in the NET/SLET qualifying percentage in many Departments. • Implementation of the Perspective plan is in progress. • Action to take care of the hazardous waste is on. <p>IQAC expresses its satisfaction as all the high points mentioned in the Peer Team Report of NAAC (3rd Cycle) and AAA2018 have been taken care of.</p> <p style="text-align: right;">Action: VC/PVC/Registrar/Director, IQAC to make the achievements visible</p>	
Agenda item No.	IQAC/2021-001/04
Agenda: Discussion on Stakeholders Feedback/Mentoring	
<p>The matter was thoroughly discussed and IQAC suggests to prepare a comprehensive report for the University based on the actions of the Departments and upload the same in the website.</p> <p style="text-align: right;">Action: PVC/Dean, AA/COE/Director, IQAC</p>	
Agenda item No.	IQAC/2021-001/05
Agenda: Preparation of AQAR2021	
<p>Director, IQAC apprised about the preparation of Quality Assurance Report 2021 (July 2020 to June 2021).</p> <p style="text-align: right;">Action: Director, IQAC</p>	
Agenda item No.	IQAC/2021-001/06
Agenda: Any other business	
The matters discussed and related decisions under AOB are as below	
• Introducing E-Governance	<p>Proposal of the Director of IQAC to introduce/extend the existing provisions of Project Management Software to include the generation of e-copy of UC/SoE is discussed and IQAC requests PVC to look into the matter.</p> <p>IQAC also suggests the Director, IQAC to propose specifically the necessary changes of recruiting project staffs introducing IT enabled procedure.</p> <p style="text-align: right;">Action: PVC/Dean, R&D/Director, IQAC</p>
• Quality Circle	<p>DSW is requested to re-introduce the concept of Quality Circle initially in hostels.</p> <p style="text-align: right;">Action: DSW</p>

The meeting ended with vote of thanks to and from the Chair.


(D C Baruah)
Director, IQAC

Sd/ (Vinod Kumar Jain)
Vice-Chancellor & Chairman, IQAC