



ADVERTISEMENT NO. 07 / 2010

[under Rolling Application System]

(Special Recruitment Drive for SC/ST/OBC/PWD)

The University has adopted **Rolling Application System** for recruitment to various faculty positions of **Professor**, **Associate Professor** and **Assistant Professor** in different Departments, details of which are available **only** on the Tezpur University Website www.tezu.ernet.in. Applications can be submitted **till this advertisement is kept open on the website**. Any change in the number of vacancies and requirements shall be notified as and when the need arises. The vacancies will be filled up *periodically* based on the number of applications received, for which the **closing date for a particular Department or for the whole advertisement** will be notified on the University website.

Accordingly, applications in the **prescribed form** are invited from eligible candidates for the teaching positions **(backlog vacancies)** given in **Part-A**. The minimum educational qualifications and other requirements are given in **Part-B**. Candidates are also requested to read carefully the important notes and other important information as stipulated in **Part-C** of this advertisement.

[Part-A]

For the posts of PROFESSOR

Sl. No.	Department / Centre	Under the School of	No. of Posts	Reservation(s)	Specialisation
1.	Civil Engineering	Engineering	Nil	-	-
2.	Computer Science & Engineering		01	SC	Open
3.	Electronics & Communication Engineering		01	ST	Open
4.	Energy		Nil	-	-
5.	Food Processing Technology		Nil	-	-
6.	Mechanical Engineering		Nil	-	-
7.	Cultural Studies	Humanities and Social Sciences	Nil	-	-
8.	English & Foreign Languages		Nil	-	-
9.	Hindi		Nil	-	-
10.	Mass Communication & Journalism		01	ST	Open
11.	Sociology		01	SC	Open
12.	Business Administration	Management Sciences	01	ST	Open
13.	Disaster Management		Nil	-	-
14.	Chemical Sciences	Science and Technology	01	SC	Open
15.	Environmental Science		Nil	-	-
16.	Mathematical Sciences		Nil	-	-
17.	Molecular Biology & Biotechnology		Nil	-	-
18.	Physics		01	SC	Open
		TOTAL:	07		

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TEZPUR UNIVERSITY
(A Central University)
Napaam, Tezpur – 784 028 (ASSAM)

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For the posts of ASSOCIATE PROFESSOR

Sl. No.	Department / Centre	Under the School of	No. of Posts	Reservation(s)	Specialisation
19.	Civil Engineering	Engineering	Nil	-	-
20.	Computer Science & Engineering		01	SC	Open
21.	Electronics & Communication Engineering		Nil	-	-
22.	Energy		Nil	-	-
23.	Food Processing Technology		01	ST	Open
24.	Mechanical Engineering		01	SC	Open
25.	Cultural Studies	Humanities and Social Sciences	Nil	-	-
26.	English & Foreign Languages		01	PWD-VH	Open
27.	Hindi		Nil	-	-
28.	Mass Communication & Journalism		01	ST	Open
29.	Sociology		Nil	-	-
30.	Business Administration	Management Sciences	Nil	-	-
31.	Disaster Management		Nil	-	-
32.	Chemical Sciences	Science and Technology	Nil	-	-
33.	Environmental Science		01	SC	Earth Sciences
34.	Mathematical Sciences		02	1-ST 1-PWD(OH)	Open
35.	Molecular Biology & Biotechnology		01	SC	Bioinformatics / Animal Biotechnology / Bioprocess Engineering / Proteomics
36.	Physics		01	SC	Open
		TOTAL:	10		

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For the posts of **ASSISTANT PROFESSOR**

Sl. No.	Department / Centre	Under the School of	No. of Posts	Reservation(s)	Specialisation
37.	Civil Engineering	Engineering	Nil	-	-
38.	Computer Science & Engineering		03	1-PWD(VH) 1-ST 1-OBC	Open
39.	Electronics & Communication Engineering		01	PWD-HH	Open
40.	Energy		01	PWD-OH	M. Tech. in Energy related fields
41.	Food Processing Technology		Nil	-	-
42.	Mechanical Engineering		Nil	-	-
43.	Cultural Studies	Humanities and Social Sciences	Nil	-	-
44.	English & Foreign Languages		Nil	-	-
45.	Hindi		Nil	-	-
46.	Mass Communication & Journalism		Nil	-	-
47.	Sociology		Nil	-	-
48.	Business Administration	Management	01	ST	Open
49.	Disaster Management	Sciences	Nil	-	-
50.	Chemical Sciences	Science and Technology	Nil	-	-
51.	Environmental Science		01	ST	Open
52.	Mathematical Sciences		Nil	-	-
53.	Molecular Biology & Biotechnology		01*	OBC	Microbial Biotechnology / Environmental Biotechnology
54.	Physics		Nil	-	-
		TOTAL:	08		

* Temporary post under the DBT Scheme of Department of Biotechnology, Govt. of India, for a period of five (5) years.

PAY BANDS: **Professor:** Rs. 37,400-67,000/- (PB-4) plus Academic Grade Pay of Rs. 10,000/-

Associate Professor : Rs. 37,400-67,000/- (PB-4) plus Academic Grade Pay of Rs. 9,000/-

Assistant Professor : Rs. 15,600-39,100/- (PB-3) plus Academic Grade Pay of Rs. 6,000/-

The above pay bands carry other allowances admissible as per Government of India rules.

ABBREVIATIONS: OBC-Other Backward Classes, SC-Scheduled Caste, ST-Scheduled Tribe, PWD-Person With Disability, OH-Orthopaedically Handicapped, VH-Visually Handicapped, HH-Hearing Handicapped.

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The prescribed application form along with details of qualifications, specialisations, experiences, terms and conditions, etc., are given at Part-B.

Completed application (**one copy**) in the prescribed form along with necessary enclosures (**one set**) is to reach the undersigned **on or before the closing date as stated above**. The envelope containing the application should be superscribed as-

“Application for the post of (name of the post)

Department of”

A non-refundable application fee of Rs. 500/- (Rupees five hundred only) (Exempted for SC/ST/PWD candidates) in the form of **Demand Draft only** drawn on any nationalised bank in favour of **The Registrar, Tezpur University**, payable at Tezpur, must be submitted along with the application. **The Demand Draft should not be drawn much before the date of submission of application and should remain valid at least for six months. Candidates must write their names and the post applied for on the reverse of the Bank Draft.**

Candidates willing to apply for two or more posts (*e.g. for Professor and Associate Professor in the same Department or under different Departments; but not for the same post of Professor / Associate Professor / Assistant Professor under different specialisations in the same Department, if any*) **must submit separate applications and fees, if applicable, for each post, in separate envelopes.**

It is to be noted that **mere fulfilment of eligibility criteria shall not entitle a person for consideration. The decision of the Screening Committee, appointed for the purpose of short-listing candidates from amongst the applications received, will be final and binding. The University reserves the right to fill up or not to fill up any of the vacancies or to increase the number of posts, as required.**

Only those applications which are received during the period *till this advertisement is kept open on the website* will be considered. Application(s) incomplete in any form or without the application fee shall be summarily rejected. Those in employment must apply through proper channel as prescribed in ‘Part-E’ of the Application Form. However, applicant may send a copy of the same as ADVANCE COPY to be followed by the original through proper channel.

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[Part-B]

DETAILS OF MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS

1. For the faculty positions under the Department of Business Administration:

Position	Minimum educational qualifications and other requirements
Professor	<p>1. (i) Consistently good academic record with at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant discipline or consistently good academic record with at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) in two year full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;</p> <p style="text-align: center;">OR</p> <p>First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.</p> <p>(ii) Ph. D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.</p> <p>(iii) A minimum of ten years' experience of teaching / industry / research / professional out of which five years must be at the level of Reader or equivalent excluding the period spent for obtaining the research degree.</p> <p>(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation, 2010 in Appendix III.</p>
	<p>2. In the event the candidate is from industry and the profession, the following shall constitute as essential:</p> <p>(i) Consistently good academic record with at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or consistently good academic record with at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC.</p> <p style="text-align: center;">OR</p> <p>First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.</p> <p>(ii) The candidate should have professional work experience which is significant and can be recognized at national / International level as equivalent to Ph. D. and twelve years' managerial experience in industry / profession of which at least eight years should be at least at a level comparable to that of Reader/Assistant Professor.</p>
	<p>3. Without prejudice to the above, the following conditions may be considered desirable:</p> <p>(i) Teaching, Teaching, research, and / or professional experience in a reputed organization;</p> <p>(ii) Published work, such as research papers, patents filed / obtained, books and / or technical reports;</p> <p>(iii) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry;</p> <p>(iv) Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; and</p> <p>(v) Capacity to undertake / lead sponsored R&D consultancy and related activities.</p>

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Position	Minimum educational qualifications and other requirements
Associate Professor	<p>1. (i) Consistently good academic record with at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or first class in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;</p> <p style="text-align: center;">OR</p> <p>First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.</p> <p>(ii) Ph.D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.</p> <p>(iii) A minimum of eight years' experience of teaching / industry / research / professional at managerial level excluding the period spent for obtaining the research degree.</p> <p>(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation, 2010 in Appendix III.</p> <p>2. In the event the candidate is from industry and the profession, the following requirements shall constitute as essential requirements:</p> <p>(i) Consistently good academic record with at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or first class in two years full time PGDM declared equivalent by AIU / recognized by AICTE / UGC</p> <p style="text-align: center;">OR</p> <p>First Class graduate and professionally qualified Chartered Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory body.</p> <p>(ii) A minimum of ten years experience of teaching industry / research / profession, out of which five years must be at the level of Assistant Professor or equivalent excluding the period spent for obtaining research degree. The candidate should have Professional work experience, which is significant and can be recognized at national / international level as equivalent to Ph.D. and ten years managerial experience in industry / profession of which at least five years should be at the level comparable to that of lecturer / assistant professor.</p> <p>3. Without prejudice to the above, the following conditions may be considered desirable:</p> <p>(i) Teaching, research industrial and / or professional experience in a reputed organization;</p> <p>(ii) Published work, such as research papers, patents filed / obtained, books and / or technical reports; and</p> <p>(iii) Experience of guiding the project work /dissertation of PG / Research Students or supervising R&D projects in industry.</p>
Assistant Professor	<p>1. Essential:</p> <p>(i) First Class Masters Degree in Business Management / Administration / in a relevant management related discipline or first class in two year full time PGDM declared equivalent by AIU / accredited by the AICTE / UGC;</p> <p style="text-align: center;">OR</p> <p>(ii) First Class graduate and professionally qualified Chartered Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory bodies.</p> <p>2. Desirable:</p> <p>(i) Teaching, research, industrial and / or professional experience in a reputed organization;</p> <p>(ii) Papers presented at Conferences and / or published in refereed journals.</p>

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2. For the faculty positions under the Department of Energy, Department of Civil Engineering, Department of Computer Science & Engineering, Department of Electronics & Communication Engineering, Department of Food Processing Technology and Department of Mechanical Engineering:

Position	Minimum educational qualifications and other requirements
Professor	<p>1. Essential:</p> <p>(i) A Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch and experience of ten years in teaching, research and / or industry, out of which at least five years at the level of Associate Professor / Reader or equivalent grade.</p> <p>(ii) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation, 2010 in Appendix III.</p> <p>2. In the event the candidate is from industry and the profession, the following shall constitute as essential:</p> <p>(i) First Class Master's Degree in the appropriate branch</p> <p>(ii) Significant professional work which can be recognized* as equivalent to a Ph.D. Degree in appropriate branch and industrial / professional experience of ten years, out of which at least five years at a senior level of Associate Professor / Reader,</p> <p>(iii) Provided that the recognition for significant professional work shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University.</p> <p>3. Without prejudice to the above, the following conditions may be considered desirable:</p> <p>(i) Teaching, research industrial and / or professional experience in a reputed organization;</p> <p>(ii) Published work, such as research papers, patents filed / obtained, books, and / or technical reports;</p> <p>(iii) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry;</p> <p>(iv) Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; and</p> <p>(v) Capacity to undertake / lead sponsored R&D, consultancy and related activities.</p>
Associate Professor	<p>1. Essential:</p> <p>(i) A Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch and experience of eight years in teaching, research and / or industry at the level of Lecturer or equivalent grade, excluding period spent on obtaining the research degree.</p> <p>(ii) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation, 2010 in Appendix III.</p> <p>2. In the event the candidate is from industry and the profession, the following shall constitute as essential:</p> <p>(i) First Class Master's Degree in the appropriate branch</p> <p>(ii) Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch and industrial / professional experience of eight years in a position equivalent to the level of Lecturer,</p> <p>Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University.</p> <p>3. Without prejudice to the above, the following conditions may be considered desirable:</p> <p>(i) Teaching, research industrial and / or professional experience in a reputed organization;</p> <p>(ii) Published work, such as research papers, patents filed / obtained, books, and / or technical reports;</p> <p>(iii) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry.</p>
Assistant Professor	<p>1. Essential:</p> <p>First Class Master's Degree in the appropriate branch.</p> <p>2. Without prejudice to the above, the following conditions may be considered desirable:</p> <p>(i) Teaching, research industrial and / or professional experience in a reputed organization;</p> <p>(ii) Papers presented at Conferences and / or in refereed journals.</p>

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3. For the faculty positions under the Departments of Environmental Science, Department of Cultural Studies, Department of English & Foreign Languages, Department of Hindi, Department of Mass Communication & Journalism, Department of Sociology, Department of Chemical Sciences, Department of Mathematical Sciences, Department of Molecular Biology & Biotechnology and Department of Physics:

Position	Minimum educational qualifications and other requirements
Professor	<p>1. (i) An eminent scholar with Ph.D. qualification(s) in the concerned / allied / relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and / or research / policy papers.</p> <p>(ii) A minimum of ten years of teaching experience in university / college, and / or experience in research at the University / National level institutions / industries, including experience of guiding candidates for research at doctoral level.</p> <p>(iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.</p> <p>(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation, 2010 in Appendix III.</p> <p style="text-align: center;">OR</p> <p>2. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials.</p>
Associate Professor	<p>1. (i) Good academic record with a Ph.D. Degree in the concerned / allied / relevant disciplines.</p> <p>(ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).</p> <p>(iii) A minimum of eight years of experience of teaching and / or research in an academic / research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and / or research / policy papers.</p> <p>(iv) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.</p> <p>(v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation, 2010 in Appendix III.</p>
Assistant Professor	<p>1. (i) Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.</p> <p>(ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET / SET.</p> <p>(iii) Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause 4.4.1, candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions.</p> <p>(iv) NET / SLET / SET shall also not be required for such Masters Programmes in disciplines for which NET / SLET / SET is not conducted.</p>

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[Part-C]

IMPORTANT NOTES

(Please read carefully)

- Note (i)** : *The qualifications and other conditions prescribed in the advertisement are subject to the regulation / norms stipulated by the MHRD / UGC / AICTE, as the case may be, from time to time.*
- Note (ii)** : If a class / division is not awarded at Masters level, minimum of 60% marks in aggregate shall be considered equivalent to First Class / Division. If a grade point system is adopted, the CGPA will be converted into equivalent marks as per the conversion table / formula specified by the concerned university.
- Note (iii)** : **The screening of applications, and final selection shall be in accordance with the prevailing UGC and / or AICTE guidelines / rules / regulations.**
- Note (iv)** : All degrees and research works must be in the area for which the post is advertised.
- Note (v)** : (i) A relaxation of 5% of marks is provided at the Master's level for the SC/ST/PWD category, for appointment as Assistant Professor.
(ii) A relaxation of 5% of marks is provided to the Ph.D. Degree holders who have passed their Master's Degree prior to 19th September 1991.
(iii) Grade "B" in the UGC-7 point scale with letter grades, O, A, B, C, D, E & F at the Master's level shall be regarded as equivalent to 55% of the marks wherever the grading system is followed.
(iv) The minimum requirement of 55% of marks or equivalent grade / First class, as the case may be, is not insisted upon for the post of Professor for the existing incumbents who are already in the University system. However, these marks are insisted upon for those entering this system from outside and those at the entry point of Assistant Professor.
(v) A relaxation of the minimum marks at the PG level from 55% to 50% for appointment as Assistant Professor may be provided to the candidates who have cleared the JRF examination conducted by UGC/CSIR prior to 1989, when the minimum marks required to appear for JRF examination were 50%.
- Note (vi)** : **For the posts reserved for PWD (if any), the minimum degree of disability is 40%.**
- Note (vii)** : **Candidates applying against posts reserved for OBC category must submit a valid (up-to-date) "Non Creamy Layer" certificate from the appropriate authority.**
- Note (viii)** : Excellent academic background, high quality publications, potential to get research funding from Government agencies and industries, appropriate academic professional activities undertaken and a good innovative teaching record will be some of the important criteria for the selection of faculty members.
- Note (ix)** : Ability to carry out interdisciplinary teaching and research will be considered a plus point.
- Note (x)** : Appointed teachers may be assigned other academic or administrative responsibilities in addition to their regular teaching and research activities.
- Note (xi)** : At present, the UGC and the University rules require the following Teaching Load: Assistant Professor up to 16 hours, Associate Professor and Professor up to 14 hours. Teacher should also be prepared to teach all the basic courses in their subjects and related areas which may not necessarily be their specializations.
- Note (xii)** : Candidates applying for the position of Associate Professor shall submit their reprints of three major publications along with their applications.
- Note (xiii)** : Candidates applying for the position of Professor shall submit their reprints of five major publications along with the application.
- Note (xiv)** : All the candidates called for interview shall bring their API scores on **Performance Based Appraisal System** in the format developed by the respective University / college as prescribed by UGC as given in **Part-C of the Application Proforma.**

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IMPORTANT INFORMATION

(Please read carefully)

1. The Applicant must ensure that he / she fulfils the eligibility conditions for the post.
2. Duly filled-in application forms with all relevant testimonials must be submitted along with a **Bank draft of Rs. 500/- (Rs. five hundred only) drawn in any nationalised bank in favour of the Registrar, Tezpur University, and payable at Tezpur.**
3. **Candidates from abroad must enclose a Bank draft of US\$ 15.00 drawn in favour of the Registrar, Tezpur University, and payable at Tezpur, India,** with application.
4. Candidates who are desirous of applying for more than one post will have to submit a separate prescribed application form for each post with separate application fee for each application.
5. Application for each post must be placed in **SEPARATE COVER** with the **name of the post and name of the Department clearly super-scribed on the envelope** without fail. The University shall not be responsible for any misplacement, omission etc. if two or more applications are put in one cover by the candidate.
6. Candidates, already in service in India, should send their applications through proper channel. An advance copy may be sent directly, if necessary. However, in such cases the candidates called for interview will have to submit original applications duly forwarded by the competent authority of their institutions, failing which he/she shall not be allowed to appear before the selection committee.
7. A candidate, who has applied earlier informally and sent his/her bio-data/academic vita earlier to the Vice-Chancellor or any other competent authority of the University, must apply following the above procedures.
8. Applications received after the stipulated date or found incomplete in any respect or not readable easily will not be entertained and no further correspondence will be made in this regard
9. Candidates are urged to provide as much details of their academic accomplishments as possible by attaching certificates, testimonials, brief write up on awards / honours / research achievements and citations index on their publications.
10. Candidates must enclose details of their professional ambitions, research they would like to carry out in next five years, minimum requirements to initiate research work in the area of their current interest. This typewritten statement should not exceed two pages.
11. Candidates should enclose photocopies of certificates as evidence of age, educational qualifications, experience etc.
12. Candidates are advised not enclose copies of papers which have been submitted or which have not yet been published or have not been accepted for publication. These will not be counted
13. Maximum age limit and qualifications will be taken into account as on the closing date mentioned for receipt of applications
14. For SC/ST/PWD candidates, relaxations will be given as per the Govt. of India norms.
15. The University follows the Central Government list in the case of OBCs. Candidates claiming OBC should submit appropriate Certificate in the prescribed format. BC/MBC/SEBC certificates will be considered as OBC only if they submit appropriate certificate prescribed by the Government of India. Those who have failed to submit the required OBC Certificate will be treated as General Category, subject to fulfilment of other conditions
16. The relaxation and concessions to the candidates applying for the reserved category posts will be provided as per Rules of Govt. of India.
17. The University reserves the right to fill any post or otherwise. The University also reserves the right to offer temporary or contractual appointments against the advertised posts.
18. The University reserves the right to offer a lower rank position against a higher rank position depending on the suitability of the candidate.
19. The University reserves the right to consider a candidate in absentia as per ordinance of the University.
20. The actual number of posts in a discipline may increase or decrease depending on the circumstances.
21. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received in response to an advertisement is large and it will not be convenient or possible to interview all the candidates, the University, at its discretion, may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience higher than the minimum prescribed in the advertisement after a screening process through a duly constituted committee.

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22. It will be open to the University to consider names of suitable candidates who may not have applied. Nominations of highly qualified candidates from very well established academics will also be considered. The University reserves the right to relax minimum qualifications marginally in case of otherwise highly qualified candidates.
23. Wherever applicable, the University reserves the right to restrict the period of tenure prescribed.
24. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
25. It may be noted that there is a scarcity of accommodation in the University campus. Therefore, the University may not be able to provide accommodation in the campus.
26. Canvassing in any form will disqualify the candidates.
27. All Certificates, Degrees and other documents must be produced in original at the time of interview, if called for the same. Failure to produce these may result in not interviewing the candidate.
28. Candidates should submit the application form in the prescribed format along with the necessary enclosures as mentioned above.
29. Application other than in prescribed proforma will not be entertained.
30. It is not possible to send individual acknowledgements. Those who want acknowledgement may send their applications by registered post with acknowledgement provision.
31. It is again emphasized that an application not strictly prepared as per instructions given above will be summarily rejected.
32. The University reserves the right to alter/insert any corrections/additions in the advertisement/website in the event of any typographical error before the last date prescribed for the receipt of applications.
33. **The University offers appointment with a validity period of thirty (30) days. Applicant, if selected and appointed, should be ready to join within the stipulated time as given in the appointment order. However, University reserves the right to consider for extension of time for joining beyond thirty (30) days on valid reason.**
34. **Applicants are advised to give phone numbers and e-mail address in their own interest to facilitate prompt communication. If short-listed, all communications regarding interview, etc. will be made preferably through e-mail besides notifying on the University Website.**
35. **A completed application should have the following:**
 - a. *Duly filled-in application form in original which is to be downloaded from the University website, along with prescribed fee.*
 - b. *Forwarding from the employer, if employed.*
 - c. *One true copy of the Birth Certificate.*
 - d. *One true copy of SC/ST/OBC/PWD Certificate, if applicable.*
 - e. *One true copy of NET/GATE or equivalent Certificate, if required.*
 - f. *One true copy of all academic Certificates and Degrees.*
 - g. *One true copy of all certificates indicating extent and duration of professional experience.*
 - h. *One true copy of any other supporting documents.*
 - i. *Copies of reprints of publications as mentioned above.*
 - j. *A set of 3 names of referees along with their postal address, email address, fax number, office and residence telephone numbers, if available.*
 - k. *Any other document or documents as specified in the above notes/instructions.*
 - l. *Any additional documents to support your candidature.*
36. **Completed applications with all the required enclosures as stated above must reach **The Registrar, Tezpur University, Napaam, Tezpur – 784 028, Assam, India.****

Sd/- Registrar
Tezpur University

Date: 08.12.2010

Memo No.F.13-3/IX/2000(E)/5670