TEZPUR UNIVERSITY

APPLICATION FORM FOR PLACEMENT IN
(To be submitted in quadruplicate with single set of enclosures)

☐ **Assistant Professor & Equivalent (Stage -2)**

☐ **Assistant Professor & Equivalent (Stage – 3)**

☐ **Associate Professor & Equivalent (Stage -4)**

☐ **Professor (Stage – 5) & Equivalent**

☐ **Professor (Stage – 6) & Equivalent**

Under Career Advancement Scheme of UGC (Please refer to UGC regulations 2010 and its subsequent amendments for eligibility, etc.) *(please tick (√) the appropriate box)*

PART-A

1. Name of applicant (in capital letters) : [   ]

2. Details of first joining Tezpur University: | Permanent | Temporary | Ad-hoc | **(Please tick √)**

Date : [   ]   Designation [   ]

Pay Band/ Scale of Pay [   ]   Academic Grade Pay [   ]

Pay in the Pay Band / Basic Pay [   ]

3. Details of joining next higher position/Grade (as applicable):

Stage - 2
Date [   ]   Pay in the Pay Band / Basic Pay [   ]

Stage - 3
Date [   ]   Pay in the Pay Band / Basic Pay [   ]

Stage - 4
Date [   ]   Pay in the Pay Band / Basic Pay [   ]

Stage - 5
Date [   ]   Pay in the Pay Band / Basic Pay [   ]

4. Present position :

Designation [_____]   w.e.f. [_____]

Pay Band [_____]   Academic Grade Pay [_____]

Pay in the Pay Band [_____]

5. Date of fulfilling the eligibility conditions for promotion to the next stage as per UGC Regulations, 2010, and its subsequent amendments: Date / ……… **/ Month /** …………… **/ Year /** ………………. **/**

6. Qualification (To give details of all examinations passed from 10th level onwards)

Name of Examination/ Degree/ Diploma	Year of passing	% of marks	Division/ Class/ Rank	Board/ University
(1)	*(2)*	*(3)*	*(4)*	*(5)*
HSLC/10th Std.				
10+2 Std.				
Degree (Please specify)				
Master's Degree (Please Specify)				
M.Phil (Please specify)				
Ph.D. (Please specify)				
Other [1] (Please specify)				
Other [2] (Please specify)				

7.(a) If qualified in the UGC/CSIR-NET or other UGC accredited similar test (*enclose copy of the certificate*)

Subject: [_____]   Year of qualifying: [_____]

(b) If qualified in GATE, subject [_____] Year [_____] Percentile score [_____]

8. Details of Refresher Course/Orientation Course/Training Programme attended:

Name of the course attended	Duration of the course		Organizer
	From	To	

9. Records of previous employment (copy of such credentials should be enclosed):

Name of Institution	Status of the Institution (whether Govt./ Semi Govt./Central Autonomous/ Private/ Industry)	Designation	Period		Nature of appointment (Regular/ Temporary/ Ad-hoc/Contractual)	Scale of Pay / Pay Band and Grade Pay	Whether appointed through duly constituted Selection Committee (YES/No)	Required minimum qualification for the post	Highest degree obtained at the time of appointment	Remarks
			From	To						
(1)	(2)	(3)	(4)		(5)	(6)	(7)	(8)	(9)	(10)

10. Total length of service on the date of submission of this application (Please mention the date):

   (a) Assistant Professor (Stage -1)/ Equivalent Grade :

   (b) Assistant Professor (Stage -2)/ Equivalent Grade :

   (c) Assistant Professor (Stage -3)/ Equivalent Grade :

   (d) Associate Professor (Stage-4)/ Equivalent Grade :

   (e) Professor (Stage – 5)   :

11. Research experience:

(a) M. Phil. (copy of the certificate should be enclosed) :

Period of M. Phil.		Name of Institute/ University	Research Topic (Dissertation)	Date of Notification of result conferring the degree
From	To			
(1)		**(2)**	**(3)**	**(4)**

(b) Doctoral work (copy of the certificate should be enclosed):

Period of Ph.D.		Name of Institute/ University	Research Topic (Dissertation)	Date of submission of Ph.D. thesis	Date of notification of result/ conferring the Ph.D. degree
From	To				
(1)		**(2)**	**(3)**	**(4)**	**(5)**

(c) Post-Doctoral work (copy of the certificate should be enclosed):

Name of the Institute/ University	Area of work with specific topic	Duration	Sponsored by	Remarks

(A.P.I. score on the basis of Performance Based Appraisal System)

Brief Explanation: The self-assessment score will be based on verifiable criteria and will be verified by the Screening / Selection committee.

[To be submitted year wise for the entire assessment period as follows:

For Category – I & II : From 2009 onwards for every completed year (Separately Year-wise);

For Category – III: For all the completed years of required residency period (Separately Year-wise]

APPENDIX – III: TABLE-I

ACADEMIC PERFORMANCE INDICATORS (API) FOR CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS FOR ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR AND PROFESSOR AND FOR DIRECT RECRUITMENT OF ASSOCIATE PROFESSOR AND PROFESSOR IN UNIVERSITIES AND COLLEGES.

	Direct Teaching Hours per week
Assistant Professor	16
Associate Professor	14
Professor	14

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; and (c) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is different for different levels of promotion. The self- assessment score should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation / selection committee. Universities may detail the activities, in case institutional specificities require, adjust the weightages without changing the minimum total API scores required under this category.

CATEGORY – I : TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Category-I	Nature of Activity	Assistant Professor		Associate Professor		Professor		API score claimed by the candidate	API score verified by the Screening Committee
		Max. Score	Actual Score	Max. Score	Actual Score	Max. Score	Actual Score		
1	a. Direct Teaching	70	Actual hours spent per academic year ÷ 7.5	60	Actual hours spent per academic year ÷ 7.75	60	Actual hours spent per academic year ÷ 7.75		
	b. Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20	Actual hours spent per academic year ÷ 10	20	Actual hours spent per academic year ÷ 10	10	Actual hours spent per academic year ÷ 10		
	c. Innovative Teaching-learning methodologies, updating of subject contents/ course, mentoring etc.	10	Actual hours spent per academic year ÷ 10	15	Actual hours spent per academic year ÷ 10	20	Actual hours spent per academic year ÷ 10		

Note:

1. Direct Teaching 16/14/14 hours per week include the Lectures / Tutorials / Practicals / Project Supervision / Field Work for Assistant Professor / Associate Professor and Professor respectively.

2. **Prescribed minimum cut-off is 75%,** below which no scores WILL be assigned in these sub-categories.

3. In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

CATEGORY – II : PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Brief Explanation: Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by the candidate for eligibility for promotion is fixed in **Table–II(A).** A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Category-II	Nature of Activity	Maximum API Score	Actual Score	API Score claimed by the candidate	API Score verified by the Screening Committee
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co- curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	**15**	Actual hours spent per academic year $\div$ **10**		
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i) Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge). (ii) Participation in Board of Studies, Academic and Administrative Committees	**15**	Actual hours spent per academic year $\div$ **10**		
c.	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	**15**	Actual hours spent per academic year $\div$ **10**		
	TOTAL SCORE			=	=

CATEGORY – III : RESEARCH AND ACADEMIC CONTRIBUTIONS

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self- assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Category	Activity	Faculty of Sciences/ Engineering/ Agriculture/ Medical/ Veterinary Sciences	Faculties of Languages / Humanities/ Arts / Social Sciences/ Library/ Physical education/ Management	Maximum score for University/ College teacher*	API Score claimed by the candidate	API Score verified by the Screening Committee
III (A)	Research Papers published in:	Refereed Journals as notified by the UGC	Refereed Journals as notified by the UGC	25 per Publication		
		Other Reputed Journals as notified by the UGC	Other Reputed Journals as notified by the UGC	10 per Publication		
III (B)	Publications other than journal articles (books, chapters in books)	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/ Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author		
		Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author		
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author		
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International – 10 per Chapter National – 5 per Chapter		

Category	Activity	Faculty of Sciences / Engineering/ Agriculture / Medical/ Veterinary Sciences	Faculties of Languages/ Humanities/Arts/Social Sciences/Library/Physical Education/Management	Maximum score for University/ College teacher*	API Score claimed by the candidate	API Score verified by the Screening Committee
III (C) RESEARCH PROJECTS						
III (C)(i)	Sponsored Projects	(a) Major Projects with grants above `30 lakhs	Major Projects with grants above `5 lakhs	20 per Project		
		(b) Major Projects with grants above `5 lakhs up to `30 lakhs	Major Projects with grants above `3 lakhs up to `5 lakhs	15 per Project		
		(c) Minor Projects with grants above `1 lakh up to `5 lakhs	Minor Projects with grants above `1 lakh up to `3 lakhs	10 per Project		
III (C)(ii)	Consultancy Projects	Amount mobilized with a minimum of `10 lakhs	Amount mobilized with a minimum of `2 lakhs	10 for every `10 lakhs and `2 lakhs, respectively		
III (C)(iii)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/ Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/ UNICEF etc. Central / State Govt./ Local Bodies.	30 for each International/ 20 for each national level output or patent. Major policy document of International bodies- 30, Central Govt.– 20, State Govt. – 10, Local bodies – 5		
III (D) RESEARCH GUIDANCE						
III (D)(i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate		
III (D)(ii)	Ph.D.	Degree awarded / Thesis submitted	Degree awarded / Thesis submitted	15/10 per candidate		
III (E) Fellowships, Awards and Invited lectures delivered in conferences / seminars						
III (E)(i)	Fellowships / Awards	International Award / Fellowship from academic bodies	International Award / Fellowship from academic bodies / associations	15 per Award / 15 per Fellowship		
		National Award/ Fellowship from academic bodies	National Award / Fellowship from academic bodies / associations	10 per Award / 10 per Fellowship		
		State / University level Award from academic bodies	State / University level Award from academic bodies / associations	5 Per Award		
III (E)(ii)	Invited lectures / papers	International	International	7 per lecture / 5 per paper presented		
		National level	National level	5 per lecture / 3 per paper presented		
		State / University level	State/University level	3 per lecture / 2 per paper presented		
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category-III for any assessment period.					
III (F)	**Development of e-learning delivery process/material**			**10 per module**		

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows:

  (i)   paper with impact factor less than 1 by 5 points;

  (ii)   papers with impact factor between 1 and 2 by 10 points;

  (iii)   papers with impact factor between 2 and 5 by 15 points;

  (iv)   papers with impact factor between 5and 10 by 20 points;

  (v)   papers with impact factor above 10 by 25 points.

The API for joint publications / books shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

APPENDIX - III TABLE - II (A)

MINIMUM APIs AS PROVIDED IN APPENDIX - III TABLE I
TO BE APPLIED FOR THE PROMOTION OF TEACHERS UNDER CAREER ADVANCEMENT SCHEME (CAS) IN UNIVERSITY DEPARTMENTS AND COLLEGES, AND WEIGHTAGES FOR EXPERT ASSESSMENT

Category	Activity	Assistant Professor/ equivalent cadres: (Stage-1 to Stage-2)	Assistant Professor / equivalent cadres: (Stage-2 to Stage-3)	Assistant Professor (Stage-3) to Associate Professor/ equivalent cadres (Stage-4)	Associate Professor (Stage-4) to Professor / equivalent cadres (Stage-5)	Professor (Stage-5) to Professor (Stage-6)
I	Teaching-learning, Evaluation Related Activities	80/Year	80/year	75/year	70/year	70/year
II	Professional Development and Extension activities – Minimum score required to be assessed cumulatively	50 / Assessment period	50 / Assessment period	50 / Assessment period	50 / Assessment period	100 / Assessment period
III	Research and Academic Contributions – Minimum Score required – to be assessed cumulatively.	20 / Assessment period	50 / Assessment period	75 / Assessment period	100 / Assessment period	400 / Assessment period
II + III	Minimum total API score under Categories II and III*	90 / Assessment period	120 / Assessment period	150 / Assessment period	180 / Assessment period	600 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee	Expert Committee
V	Percentage Distribution of Weightage Points in the Expert Assessment (Total weightage = 100.Minimum required for promotion is 50)	No separate points. Screening committee to verify API scores	No separate points. Screening Committee to verify API scores	30% - Research Contribution 50% - Assessment of domain knowledge & teaching practices. 20% - Interview performance	50% - Research Contribution. 30% - Assessment of domain knowledge & teaching practices. 20 % - Interview performance	50% - Research Contribution. 50% - Performance evaluation and other credential by referral procedure

* **Teachers may score the balance of points from either Category – II or Category – III to achieve the minimum score required under Category – II + III.**

Summary of API Score as per PBAS

Category	Minimum Score required	Score claimed by the candidate	Verified API Score of the candidate
Category – I	80 Per Year x --------- years for Assistant Professor (Stage-2) 80 Per Year for Assistant Professor (Stage-3) 75 Per Year for Associate Professor/ Equivalent Cadres (Stage-4) 70 Per Year for Professor/ Equivalent Cadres (Stage-5) 70 Per Year for Professor (Stage-6)		
Category – II	50 per Assessment Period		
Category – III	20 Per Assessment Period for Assistant Professor (Stage-2) 50 Per Assessment Period for Assistant Professor (Stage-3 75 Per Assessment Period for Associate Professor/Equivalent Cadres (Stage-4) 100 Per Assessment Period for Professor/ Equivalent Cadres (Stage-5) 400 Per Assessment Period for Professor (Stage-6)		
Category–II+III	90 Per Assessment Period for Assistant Professor (Stage-2) 120 Per Assessment Period for Assistant Professor (Stage-3) 150 Per Assessment Period for Associate Professor/Equivalent Cadres (Stage-4) 180 Per Assessment Period for Professor/ Equivalent Cadres (Stage-5) 600 Per Assessment Period for Professor (Stage-6)		
Total			

* Teachers may score the balance of points from either Category – II or Category – III to achieve the minimum score required under Category – II + III.

Any other information the candidate would like to provide:

Declaration:

I do hereby declare that I have carefully read and understood the guidelines and that all the information made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Dated: (Full Signature of the applicant)

Place: Name of the applicant: …………………………

FORWARDING NOTE OF THE	
Head of Concerned Department:	**Dean of the Concerned School:**
(Signature with date)	**(Signature with date)**

Verification by the Director, IQAC on API Score for Category – III	
Year	**API Score**

Found to be Eligible for Next Stage on ………………………	Signature with date: Name : Designation:

Annexure I

Details of API Category III items

Name: ....

Assessment Year: From…….. .... **to ....**

A) Published Research Articles/Papers in Journals/Periodicals-

Encl. Sl No(s).	Journal Sl.No. in Deptt's list	Publ. Date	Vol. No.	Issue No.	ISBN/ ISSN No.	First/Corr/Co/ Sole author (Fr/Cr/Co/So)	Impact Factor, or whether Indexed (Y/N)	API Score (to be verified by Department)
1								
2								
							Total	

B(i) Text / Reference /Subject Books Published as Author/Co-Author-

Encl. Sl No(s).	Publisher level: I/N/O	Subject	Date	ISBN /ISSN Number	Univ. Webpage in which listed	Name of an UG/PG programme where it is a text / reference book	API Score (to be verified by Department)
5							
6							
						Total	

(ii) Chapters in Books-

Encl. Sl No(s).	Publisher level: I/N/O	Subject	Date	ISBN /ISSN Number	Univ. Webpage in which listed	API Score (to be verified by Department)
7						
8						
					Total	

C (i&ii) Sponsored Research / Consultancy Project-

Encl. Sl No(s).	Sponsor (Res) / Client (Consultancy)	PI / Co-PI	Amount	Period	Status (ongoing/ completed in the year)	API Score (to be verified by Department)
11						
					Total	

C(iii) Project Outcome/Outputs-

Encl. Sl No(s).	Sponsor	PI/ Co-PI	Whether Patent / Technology transfer / Product / Process	Date	Whether national or International level	API Score (to be verified by Department)

						Total	

D(i) MPhil/MTech Research Guidance- Degree awarded only-

Encl. Sl No(s).	Name of Student	Department (mention Institution too, if not in TU)	Year	API Score (to be verified by Department)
			Total	

D(ii) PhD Research Guidance-

Encl. Sl No(s).	Name of Student	Department (mention Institution too, if not in TU)	Year		API Score (to be verified by Department)
			Thesis Submitted	Degree Awarded	
				Total	

E(i) Fellowships and Awards –

Encl. Sl No(s).	Name of Fellowship / Award	Name of Academic Body	Level (Int'l /Nat'l / Univ.)	Year / Period	API Score (to be verified by Department)
				Total	

E(ii) Invited lectures / papers in Conferences/Seminars/Workshops, etc.-

Encl. Sl No(s).	Role (Inv. Lect /paper)	Programme And Institution	Level (Int'l /Nat'l / Univ.)	Date(s)	API Score (to be verified by Department)
				Total	

E(iii) Development of e-learning delivery process / material-

Encl. Sl No(s).	Title of Module	Name of course, programme and Institution	Level (UG /PG / Other (specify))	Period of development	First/Corr/Co/ Sole author (Fr/Cr/Co/So)	API Score (to be verified by Department)
					Total	

Signature of Applicant with date:

Name of the Applicant　　　　:

Example
Details of API Category III items

Name: Dr. Suresh Kalita

Assessment Year **24-06-2012** to **23-06-2013**

A) Published Research Articles/Papers in Journals/Periodicals

Encl. Sl. No(s).	Journal Sl. No. in Department's list	Publication Date	Vol. No.	Issue No.	ISBN/ ISSN No.	First / Corr / Co / Sole author (Fr/Cr/Co/So)	Impact Factor or whether indexed (Y/N)	API Score (to be filled by Tezpur Univ.)
21 & 22	Kalita Suresh and Sharma Ujjwal. An efficient sorting Algorithm. In IEEE Transactions on Fundamental Algorithms.							
	7	Oct 2012	17	5	142-165-3004	Fr	1.234	
23	Singh Amit, Kalita Suresh and Sharma Ujjwal. An improved method for text classification. In Indian Journal of Computing, Computer Society of India.							
	16	Apr 2013	22	3	010-653-0014	Cr	Y	
							Total	

B) (i) Text / Reference /Subject Books Published as Author/Co-Author

Encl. Sl. No(s).	Publisher level: I/N/O	Subject	Date	ISBN /ISSN Number	Univ. Webpage in which listed	Name of an UG / PG rogramme where it is a text / reference book	API Score (to be filled by Tezpur Univ.)
28 & 29	Kalita Suresh and Pathak Kamal. Parsing Natural Language Sentences, 2e, Viking Publishers, New Delhi						
	I	CSE	May 2013	011-021-3110	www.tezu.ernet.in/dling/publ.html	BTech (CSE), JNU	
						Total	

(ii) Chapters in Books

Encl. Sl No(s).	Publisher level: I/N/O	Subject	Date	ISBN /ISSN Number	Univ. Webpage in which listed	API Score (to be filled by Tezpur Univ.)
30 & 31	Kalita Suresh. Top-Down Parsing for Ambiguous Natural Languages. In Computational Linguistics, 3e, Galgotia Publishers.					
	N	CSE	Jan 2013	031-221-3130	www.tezu.erner.in/ dling/publ.html	
					Total	

C) (i & ii) Sponsored Research / Consultancy Project

Encl. Sl. No(s).	Sponsor	PI/ Co-PI	Amount	Period	Status (ongoing/completed in the year)	API Score (to be filled by Tezpur Univ.)
34	Development of a voice based caller identification system for mobile phones.					
	DietY	Co-PI	14,00,000	2011-13	Ongoing	
					Total	

C) **(iii) Project Outcome/Outputs**

Encl. Sl. No(s).	Sponsor	PI/ Co-PI	Whether Patent /Technology transfer / Product / Process	Date	Whether national or International level	API Score (to be filled by Tezpur Univ.)
37	Identification-mark based identity authentication.					
	DST	PI	Patent	Jan 2013	I	
					Total	

D) **(i) M. Phil. / M. Tech. Research Guidance- Degree awarded only-**

Encl. Sl. No(s).	Name of Student	Department (mention Institution too, if not in TU)	Year	API Score (to be filled by Tezpur Univ.)
38	Himadri Talukdar	CS, Gauhati	2012	
			Total	

D) **(ii) Ph. D. Research Guidance-**

Encl. Sl. No(s).	Name of Student	Department (mention Institution too, if not in TU)	Year		API Score (to be filled by Tezpur Univ.)
			Thesis Submitted	Degree Awarded	
39	Kapil Baruah	CSE	2013		
40	Kapili Bora	ECE, Gauhati		2012	
				Total	

E) **(i) Fellowships and Awards –**

Encl. Sl. No(s).	Name of Fellowship / award	Name of Academic Body	Level (Int'l /Nat'l / Univ.)	Year / Period	API Score (to be filled by Tezpur Univ.)
41	ICE Fellow	ICE	Int'l	2013	
42	Best Thesis	CSJ	Nat'l	2013	
				Total	

E) **(ii) Invited lectures / papers in Conferences / Seminars / Workshops, etc.-**

Encl. Sl. No(s).	Role (Inv. Lecture / paper)	Programme And Institution	Level (Int'l /Nat'l / Univ.)	Date(s)	API Score (to be filled by Tezpur Univ.)
43 & 44	A vendor-driven procurement model for public institutions.				
	Inv. Lecture	Seminar on Quality in HEI	Nat'l	23 Aug 2012	
45 & 46	Sharma Yogesh, Kalita Suresh and Kumar Prem. A low-cost method for iron extraction from tube-well water. In National Conference on Metallurgy, Assam Engg. College.				
	Paper	Int'l Conf on ecommerce, IIM Dibrugarh	Int'l	22-25 Sep 2012	
				Total	

E)   (iii)Development of e-learning delivery process / material-

Encl. Sl No(s).	Title of Module	Name of course, programme and Institution	Level (UG /PG / Other) (specify)	Period of development	First / Corr / Co / Sole author (Fr/Cr/Co/So)	API Score (to be filled by Tezpur Univ.)
47	Fourier Transformation	Digital Signal Processing, for B Tech (CSE)	UG	2013	Fr	
					Total	

(Signature)

Name: Dr. Suresh Kalita
Assessment Year **24-06-2013** to **23-06-2014:**

(Continue for each year in the same format)

- ➢ **Do not enclose documents that do not relate to any item for which you claim API score.**
- ➢ **Note the following about the enclosures mentioned in the first column of the above tables.**

21 and 23	:	The first pages of the journal paper. These contain the name of the Journal, date of publishing, etc.
22	:	Enumerated list of journals approved by the applicant's department. The numbers in the second column of the table indicate the number of the respective journal in this list.
28	:	The title pages and the table-of-contents of the book authored.
29	:	Copy of the B. Tech. (CSE) curriculum of JNU that mentions this book as a text/reference book.
30	:	The title and table of contents pages of the subject book.
31	:	The first page of the chapter authored by the applicant.
32	:	The title and table of contents pages of the subject book.
33	:	The first page of the chapter authored by the applicant.
34	:	The letter of sanction of the project from the sponsoring agency. The name of the applicant should appear as an investigator.
37	:	Copy of the relevant pages of patent. The name of the applicant should appear as an innovator.
38	:	The title pages and the examination page of the MPhil dissertation. The name of the applicant should appear as the supervisor.
39	:	A certificate or equivalent from the Academic administration indicating that the PhD thesis has been submitted. . The name of the applicant should appear as a supervisor.
40	:	Copy of the Office order announcing the approval of the PhD degree to the student. . The name of the applicant should appear as a supervisor.
41	:	Copy of fellowship award.
42	:	Copy of the award certificate
43 and 44	:	Abstract or first page of the lecture delivered, and letter of appreciation / Certificate from the organisers that the papers were presented by the applicant.
45 and 46	:	First page of the paper or posters presented, and Certificate from the organisers that the paper was presented by the applicant.
47	:	First page(s) of the module developed, that indicates the title, authors, course, programme, and year.

*   *   *