ADDENDUM
(to Advertisement No. 14 / 2017 Dt. 11.10.2017)

With reference to the above advertisement in respect of various Non-teaching positions, the qualifications prescribed for the post of **Senior Technical Assistant**, Computer Centre (under Sl. No. 5), **may be read as**:

"Three (03) years' Engineering Diploma in Computer Science & Engineering / **Electronics & Communication Engineering / Electronics & Telecommunication Engineering** from an AICTE recognised institute and minimum six (06) years' experience in the Grade of Technical Assistant or equivalent post in the pay band PB-1 : Rs. 5,200-20200/- with GP : Rs.2800/-".

in place of

"Three (03) years' Engineering Diploma in Computer Science & Engineering from an AICTE recognised institute and minimum six (06) years' experience in the Grade of Technical Assistant or equivalent post in the pay band PB-1 : Rs. 5,200-20200/- with GP : Rs.2800/-".

Registrar

Memo No.F.01-3/XIII(E)/ 3350-A   Date: 06 .11.2017

Copy to:

1) Head, Computer Centre, Tezpur University, for kind information.
2) Webmaster, Tezpur University, with a request to publish the Addendum with a link to the Advertisement No. 14 / 2017 Dt. 11.10.2017 in the University Website.

Registrar
Tezpur University

ADVERTISEMENT NO. 14 / 2017

Applications (through online only) are invited from eligible candidates for the posts of (1) Internal Audit Officer (Deputation), (2) Medical Officer, (3) Assistant Director of Physical Education, (4) Junior Programmer (Computer Centre), (5) Senior Technical Assistant (Computer Centre), (6) Technical Assistant (Department of Electronics & Communication Engineering), (7) Junior Accountants, (8) Library Assistant (Central Library), (9) Laboratory Assistant (Department of Computer Science & Engineering) and (10) Lower Division Clerks (Administration). Details of the advertisement, other terms and conditions are available in the University website **www.tezu.ernet.in**. **Last date** for submission of filled-in applications through **ONLINE portal** is **17.11.2017** (Till 11.59 PM, IST).

Registrar

तेजपुर विश्वविद्यालय

(एक केंद्रीय विश्वविद्यालय)

तेजपुर – 784028   असम

विज्ञापन संख्या. 14 / 2017

निम्नलिखित पदों के लिए योग्य उम्मीदवारों से आवेदन (केवल ऑनलाइन) आमंत्रित किए जाते हैं: (1) आंतरिक लेखा परीक्षा अधिकारी (प्रतिनियुक्ति पर), (2) चिकित्सा अधिकारी, (3) सहायक निदेशक शारीरिक शिक्षा, (4) कनिष्ठ प्रोग्रामर (कंप्यूटर केंद्र), (5) वरिष्ठ तकनीकी सहायक (कंप्यूटर केंद्र), (6) तकनीकी सहायक (इलेक्ट्रॉनिकी व संचार अभियांत्रिकी विभाग), (7) कनिष्ठ लेखाकार, (8) पुस्तकालय सहायक (केंद्रीय पुस्तकालय), (9) प्रयोगशाला सहायक (कंप्यूटर विज्ञान व अभियांत्रिकी विभाग) और (10) प्रवर श्रेणी लिपिक (प्रशासन)। विस्तृत विज्ञापन, अन्य नियम व शर्ते आदि विश्वविद्यालय के वेबसाइट www.tezu.ernet.in में उपलब्ध हैं। **ऑनलाइन पोर्टल** के माध्यम से आवेदन जमा किए जाने की **अंतिम तिथि** **17.11.2017** (रात 11.59 बजे तक) है।

कुलसचिव

Memo No.F.01-3/XIII(E)/ *2956-A*   Date: *11* .10.2017

Copy to:

1. All Deans, Tezpur University, for information.
2. Heads of all Departments, Tezpur University, for information and circulation in their departments.
3. Finance Officer, Tezpur University, for information.
4. Secretary to the Vice-Chancellor, Tezpur University, for kind information of the Vice Chancellor.
5. Assistant Registrar (SC/ST Cell) / Hindi Officer / Vigilance Officer, Tezpur University.
6. **M/s Exclusive Advertising Pvt. Ltd.**, 8, GNB Road, Panbazar, Guwahati-781001 (e-mail: exadvt@gmail.com), with a request to publish **ENGLISH** version of the above advertisement in one issue of (i) **The Times of India, New Delhi,** (ii) **The Assam Tribune, Guwahati,** (iii) **Amar Asom** (Assamese Vernacular daily) and **HINDI** version in the **Navbharat Times** using most reasonable spaces and also to **submit the bill along with two (02) sets of original paper-cuts.**
7. Joint Director (Advertising), Directorate of Advertising and Visual Publicity, **Soochna Bhawan, Phase - V, CGO Complex, Lodhi Road, New Delhi-110003**, with a request to publish the ENGLISH VERSION of the above advertisement in one issue of the (i) Employment News (English), New Delhi, and the HINDI VERSION of the above advertisement in one issue of the Rozgar Samachar at the earliest, using most reasonable space. You are also requested to submit the bills to the undersigned for necessary payment.
8. Webmaster, Tezpur University, with a request to float the advertisement and other details attached herewith in the University Website.
9. Director, Doordarshan Kendra, Guwahati, with a request to telecast as local announcement.
10. Station Director, All India Radio, Guwahati, with a request to broadcast as local announcement.
11. Secretary, Dept. of Secondary & Higher Education, Ministry of HRD, Government of India, Shastri Bhavan, New Delhi-110 115.
12. Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110 002.
13. Secretary, Personnel Department, Ministry of Personnel & Training, Govt. of India, New Delhi-110001.
14. *Chairperson, National Commission for Backward Classes, Government of India, Trikoot-1, Bhikaji Cama Place, New Delhi - 110 066.*
15. *Chairperson, National Commission for Scheduled Castes, Government of India, 5th Floor, 'A' Wing, Loknayak Bhawan, Khan Market, New Delhi-110003.*
16. *Chairperson, National Commission for Scheduled Tribes, Government of India, 6th Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003.*
17. *Chief Commissioner for Persons with Disabilities, Sarojini House, 6, Bhagwan Dass Road, New Delhi – 110001.*
18. Registrars of all Indian Universities/IITs.
19. Assistant Director of Employment, District Employment Exchange, Sonitpur, Tezpur.
20. Tezpur University Notice Boards / Concerned files.

Registrar
Tezpur University

TEZPUR UNIVERSITY

(A Central University)
Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 14 / 2017

Last date of submission of filled-in applications through ONLINE portal: 17.11.2017 (Till 11.59 PM, IST
Last date of submission of duly signed hard copy of the online application along with supporting documents: 27.11.2017

Applications **through ONLINE mode only** (available in our ONLINE Recruitment Portal http://luit.tezu.ernet.in/rs) are invited from eligible candidates for the following posts:

PART-A: Details of the post(s), number of post(s), pay bands, age limit and reservations

Sl. No.	Post(s), No. of Post(s), Department / Office	Classification of Posts	Pay Band & Grade Pay	Age Limit (in years)	Reservation
1.	Internal Audit Officer (01) (*on Deputation*) (Administration)	Group-A	PB-3: Rs. 15,600-39,100/- *plus* Grade Pay: Rs. 7,600/-	Not exceeding 50	UR
2.	Medical Officer (01) (Health Centre)	Group-A	PB-3: Rs. 15,600-39,100/- *plus* Grade Pay: Rs. 5,400/-	Not exceeding 35 *(Pl. see note below)*	UR
3.	Assistant Director of Physical Education (01) (Administration)	Group-A	PB-3: Rs. 15,600-39,100/- *plus* Academic Grade Pay: Rs. 6,000/-	Not exceeding 35	OBC
4.	Junior Programmer (01) (Computer Centre)	Group-B	PB-2: Rs. 9,300-34,800/- *plus* Grade Pay: Rs. 4,600/-	Not exceeding 30	UR
5.	Senior Technical Assistant (01) (Computer Centre)	Group-B	PB-2: Rs. 9,300-34,800/- *plus* Grade Pay: Rs. 4,200/-	Not exceeding 30	OBC
6.	Technical Assistant (01) (Dept. of Electronics & Communication Engineering)	Group-C	PB-1: Rs. 5,200-20,200/- *plus* Grade Pay: Rs. 2,800/-	Between 18-27	OBC
7.	Junior Accountant (02)* (Administration)	Group-C	PB-1: Rs. 5,200-20,200/- *plus* Grade Pay: Rs. 2,400/-	Between 18-27	UR
8.	Library Assistant (01) (Central Library)	Group-C	PB-1: Rs. 5,200-20,200/- *plus* Grade Pay: Rs. 2,000/-	Between 18-27	UR
9.	Laboratory Assistant (01) (Dept. of Computer Science & Engineering)	Group-C	PB-1: Rs. 5,200-20,200/- *plus* Grade Pay: Rs. 2,400/-	Between 18-27	SC
10.	Lower Division Clerk (04) (Administration)	Group-C	PB-1: Rs. 5,200-20,200/- *plus* Grade Pay: Rs. 1,900/-	Between 18-27	1-SC 1-ST 2-UR

ABBREVIATIONS: OBC-Other Backward Classes (Non Creamy Layer), SC-Scheduled Caste, ST-Scheduled Tribe, PWD-Persons With Disability, VH-Visually Handicapped, HH-Hearing Handicapped, OH-Orthopaedically Handicapped.

NOTE (1): The above pay bands carry other allowances admissible as per Government of India rules and are subject to change as per 7th CPC recommendations or subsequent revisions by the Govt. of India.

NOTE (2): A relaxation of 5% shall be admissible to the SC and ST applicants for the posts reserved for them where any percentage (%) of marks is prescribed as the minimum requirement of eligibility.

NOTE (3): With regard to age limit, the crucial / reckoning date shall be the last date of receipt of applications as mentioned in the advertisement.

Contd.

ADVERTISEMENT NO. 14 / 2017

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NOTE (4): **The post of Internal Audit Officer shall be filled up on Deputation for a maximum period of five (5) years.** The deputation shall be on the standard terms of deputation contained in DoP&T O.M. No. 2/29/91-Estt.(Pay.II) Dated 05.01.1994 as amended from time to time [*read with DoP&T O.M. No. 6/8/2009-Estt.(Pay.II) Dated 17.06.2010*].

NOTE (5): **Age prescribed as above is for general category applicants. Relaxation of upper age limit shall be admissible as below:**

i) Up to 5 years for Government servants in accordance with the instructions or orders issued by the Central Government (for all Group-A & B level posts).

ii) For departmental candidates up to 40 years in accordance with the instructions or orders issued by the Central Government.

iii) Up to 5 years for applicants belonging to Scheduled Castes & Scheduled Tribes and 3 years for applicants belonging to OBC (Non-Creamy Layer) for such reserved post(s), if any, in addition to relaxations at (i) & (ii) above, wherever applicable.

iv) Up to 10 years for Persons with Disability (PWD) in addition to relaxations at (i), (ii) & (iii) above, wherever applicable.

v) The age relaxation as above shall not be admissible for the applicants (SC/ST/OBC) against the unreserved (UR) post(s). However, this will be admissible to candidates belonging to PWD categories.

vi) For the post of **Medical Officer**, maximum age limit will be 40 years for those having PG qualification as detailed under Part-B.

vii) Further, suitable age relaxation (in addition to relaxations as above) may also be considered for internal candidates (working in Tezpur University in various capacities on temporary / contract basis) as a special case.

NOTE (6): **As per the Government of India's latest orders, Personal Interview for all positions (except for Group-A) has been discontinued at Tezpur University w.e.f. 01.01.2016.** Accordingly, the merit of the candidates will be determined according to the requirements of qualification(s), etc., as prescribed in the advertisement and written test / skill test (where required) as per the provisions of DoPT, Government of India, Rules. Accordingly, details of Personal Interview and / or Written Test / Skill Test / overall evaluation shall be notified in due course.

NOTE (7): Posts of Junior Accountants at Sl. No. 7 at Page No. 2 are anticipated vacancies.

Application Fee: A non-refundable application fee of **Rs. 500/- (Rupees five hundred only)** (Exempted for SC/ST/PWD categories) in the form of Demand Draft only drawn on any nationalised bank in favour of **The Registrar, Tezpur University**, payable at Tezpur (Tezpur University Branch in case of State Bank of India), must be submitted along with the application. The Demand Draft should not have been drawn before the date of issue of this advertisement. Candidates shall write their names and the post applied for on the reverse of the Bank Draft.
Application fee can also be paid through online bank transfer, for which details are provided in the Online Recruitment Portal. In such a case, the applicant shall have to furnish the proof of the same along with the hard copy of the application.

Contd.

TEZPUR UNIVERSITY

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PART-B: Details of the educational qualification(s), experience, etc.

Sl. No.	Post(s), Department / Office, No. of Post(s), Reservation	Minimum educational qualification, desirable qualification / experience, etc.
1.	Internal Audit Officer *(on Deputation)* (Administration) **(01-UR)**	Officers holding analogous posts on regular basis *or* with five (05) years' regular service in the scale of pay of Rs. 10,000-325-15,200/- (pre-revised) / Rs. 15,600-39,100/- (PB-3) *plus* Grade Pay of Rs. 6,600/-from the Central / State Govt., Universities and other autonomous organizations. **[Please refer to NOTE (4) at pre-page]**
2.	Medical Officer (Health Centre) **(01-UR)**	**Essential:** MBBS degree from any Indian university recognised by Medical Council of India. ***Desirable: M.D. in Medicine.*** *Preference will be given to persons working in reputed hospital/Nursing Home with at least two years' experience.* **[Please refer to NOTE (5)(vi) at pre-page]**
3.	Assistant Director of Physical Education (Administration) **(01-OBC)**	1) A Master's Degree in Physical Education or Master's Degree in Sports Science with at least 55% of marks (or an equivalent grade in a point scale wherever grading system is followed) with a consistently good academic record. 2) Record of having represented the university / college at the inter-university /inter-collegiate competitions or the State and/ or national championships. 3) Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC. 4) Passed the physical fitness test conducted in accordance with the UGC Regulations 2010 on Minimum Qualifications for Appointments of Techers and Other Academic Staff in Universities and Colleges. 5) However, candidates, who are, or have been awarded Ph. D. degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Assistant Director of Physical Education. Note: Physical fitness norms will be as per UGC Regulations 2010.
4.	Junior Programmer (Computer Centre) **(01-UR)** *[Please refer to NOTE (7) at pre-page]*	**Essential:** B. E. / B. Tech. in Computer Science & Engineering or equivalent degree from any recognized Indian University / Institution with at least 50% marks or its equivalent grade. **OR** Degree of Master of Computer Application (MCA) from any recognized Indian University / Institution with at least 50% marks or its equivalent grade.
5.	Senior Technical Assistant (Computer Centre) **(01-OBC)**	Three (03) years' Engineering Diploma in Computer Science & Engineering from an AICTE recognised institute and minimum six (06) years' experience in the Grade of Technical Assistant or equivalent post in the pay band PB-1 : Rs. 5,200-20200/- with GP : Rs.2800/-
6.	Technical Assistant (Dept. of Electronics & Communication Engineering) **(01-OBC)**	**Essential:** Three (03) years' Engineering Diploma in Electronics / Electrical / Instrumentation from an AICTE recognized institution and two (2) years' experience in similar job in a college / university laboratory or equivalent organization. **OR** Two (02) years' ITI Trade Certificate in Electronics / Electrical / Instrumentation and five (05) years' experience in the post of Technician / Laboratory Assistant / equivalent in the PB-1 : Rs. 5200-20200/- plus Grade Pay of Rs. 2400/- or equivalent. **Desirable:** Candidates with experience in repair and maintenance of equipment related departmental laboratory / workshop in relevant area will be preferred.

Contd…

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Last date of submission of duly signed hard copy of the online application along with supporting documents: 27.11.2017

Sl. No.	Post(s), Department / Office, No. of Post(s), Reservation	Minimum educational qualification, desirable qualification / experience, etc.
7.	Junior Accountant (Administration) (02-UR)	**Essential:** A Bachelor's degree in Commerce from any recognized university. **Desirable:** Working knowledge of computer. [Please refer to **NOTE (7)** at pre-page]
8.	Library Assistant (Central Library) (01-UR)	**Essential**: Bachelor degree in Library Science / Library & Information Science from a recognized University. **Desirable:** Basic knowledge of IT and Library Automation Software.
9.	Laboratory Assistant (Dept. of Computer Science & Engineering) (01-SC)	**Essential**: 1) 10+2 standard pass from a recognised Board / University followed by DOEACC 'O' level **OR** DOEACC 'A' level or equivalent. 2) Two (2) years' experience in similar job in a college / university laboratory or equivalent organisation. **Desirable:** Candidates with experience in handling maintenance / configuration of computer and network equipment, installation of software related to the departmental laboratory will be preferred.
10.	Lower Division Clerk (Administration) (04; 1-SC, 1-ST, 2-UR)	(i) 12th Class or equivalent qualification from a recognized Board or University. (ii) A typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi on manual typewriter Or A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. [35 w.p.m. and 30 w.p.m. correspond to 10500 and 9000 Key Depression Per Hour (KDPH) respectively on an average of 5 key depression for each word].

Mere fulfilment of minimum eligibility criteria shall **not entitle** a person for consideration. The decision of the Screening Committee(s) for short-listing of candidates shall be final and binding. The University reserves the right to fill up or not to fill up any of the vacancies or to increase the number of posts, as required.

The duly signed hard copy (pdf) of the completed application(s) submitted through ONLINE portal must reach "**The Registrar, Tezpur University, Tezpur-784 028**" on or before 27.11.2017 along with all necessary enclosures including the Demand Draft in original / proof of online submission of application fee and "No Objection Certificate (NOC)", wherever applicable. The envelope containing the application should be superscribed "**Application for the post of ... (name of the post)**".

Candidate(s) willing to apply for more than one post shall submit separate applications and fees.

Application(s) received after the last date or incomplete in any form or without the application fee **shall be summarily rejected**. Those in employment must submit 'No Objection Certificate' from the concerned employer. However, one may send a copy of the application as "**ADVANCE COPY**" within the closing date. In such a case, the original application forwarded by the employer and / or the "NOC" should reach the undersigned within ten (10) days from the last date of submission of applications.

Registrar
Tezpur University

Memo No.F.01-3/XIII(E)/ 2956-A   Date: 11 .10.2017