TEZPUR UNIVERSITY
(A Central University)
Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 12 / 2018
(Walk-in-Interview for Library Trainee)

Tezpur University is looking for young, dynamic, highly motivated, committed and fresh Post-Graduates in Library & Information Science from UGC recognized Indian Universities to serve as **Library Trainees** in the **Central Library.** Duration is **one year**. Interested candidates with bio-data and testimonials (original) may appear before the Selection Committee as per the detailed advertisement which is available in the website www.tezu.ernet.in.

Registrar

Memo No.F.5.37/I(RC)/ 2177-A   Date: 27 .08.2018

Copy to:
1. Pro Vice Chancellor, Tezpur University.
2. Dean, Academic Affairs, Tezpur University.
3. Librarian, Tezpur University.
4. Finance Officer, Tezpur University.
5. Secretary to the Vice-Chancellor, Tezpur University, for kind information of the Vice Chancellor.
6. Assistant Registrar (GA), Tezpur University.
7. Public Relations and Information Officer, Tezpur University, with a request to make necessary arrangement for publication of the above advertisement through the *Bureau of Outreach and Communications (erstwhile DAVP)* in one immediate issue of (i) **The Assam Tribune**, Guwahati, and (ii) **Amar Asom**, Guwahati, using most reasonable spaces and also to **submit the bill along with two (02) sets of original paper-cuts**.
8. **Webmaster, Tezpur University**, with a request to float the advertisement in the University Website.
9. Advertisement File / Advt. Guard File.

Registrar
Tezpur University

Detailed Version

(Abridged Advertisement for publication through Tezpur University Website)

TEZPUR UNIVERSITY
(A Central University)
Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 12 / 2018
(Walk-in-Interview for Library Trainee)

Central Library of Tezpur University is looking for young, dynamic, highly motivated, committed and fresh Post-Graduates in Library & Information Science from UGC recognized Indian Universities to serve as **Library Trainees** in the **Central Library. Duration is one year**.

Essential Qualification: Master's in Library & Information Science (MLISc) or equivalent from UGC recognized Indian Universities with **First Class**. *Those who have appeared for their final year examination and are expecting the results before the interview (as stated below) may also apply; but they must produce the final mark sheet at the time of interview. Candidates who completed their Master's degree within last one year will only be considered.*

Nature of Traineeship: Learn while you work on different functions and services of the library. The selected candidates will have to work from Monday to Saturday (six days a week) and be ready to work in different shifts and weekends on rotation basis.

Duration: The duration of Traineeship will be for a maximum period of one year.

No. of Trainees to be engaged: Three (03).

Age: Maximum age limit will be 30 years on the date of walk-in-interview with relaxation for SC/ST/OBC/PWD candidates as per Govt. of India Rules (Fresh Post-Graduates will be preferred).

Stipend: Consolidated stipend of **Rs. 15,000/-** (Rupees fifteen thousand) only per month.

Selection: Selection of candidates will be based on their consistent academic record and performance in the written test and personal interview. The written test will be in English on the area of **Library & Information Science** and **General English**.

Date / Time / Venue of Written Test and Personal Interview:
18.09.2018 (Tuesday) :: 10.30 AM (Reporting Time: 10.00 AM); Central Library, Tezpur University

Interested candidates who meet the above mentioned basic requirements may **register** their **names** along with detailed biodata/CV *in the prescribed pro-forma attached herewith* by **e-mail** to library@tezu.ernet.in by **05.00 P.M. of 14.09.2018** and come directly for the written test and personal interview. CALL LETTERS WILL NOT BE ISSUED SEPARATELY.

Candidates who do not register his / her name by the **aforesaid time & date** shall not be interviewed. Eligible candidates so registered shall appear before the concerned Selection Committee as per the above schedule **with all testimonials in origin. **The candidates will also be required to **submit (i) a signed copy of the detailed biodata/CV in the prescribed format as stated above, (ii) a set of self-attested photocopies of all the supporting documents and (iii) a recent passport size photograph at the time of interview.**

No TA/DA will be admissible.

Registrar

Memo No.F.5.37/I(RC)/ 2177-A   Date: 27.08.2018

(Detailed Advertisement for publication through Tezpur University Website)

Prescribed Form

TEZPUR UNIVERSITY

(A Central University)

Tezpur – 784 028 (ASSAM)

Application for Library Trainee

(Against Advertisement No. 12 / 2018)

(Applicants are to submit the scanned copy of this filled-in application through e-mail; If that is not possible, then they may send the 'doc' version only; The original filled-in application with photograph and signature must be produced at the time of Interview along with all the self-certified supporting documents)

1. Name of Candidate: ....

2. Father's / Mother's Name: ....

3. Date of Birth: ....

4. Category (General/SC/ST/OBC/PWD): ....

5. (a) Are you a Person with Disability (Write Yes / No): ....

    (b) If yes, write VH / HH / OH as the case may be: ....

      (VH = Visually Handicapped; HH = Hearing Handicapped; OH = Orthopedically Handicapped)

6. Religion: ....

7. Are you a citizen of India (Write Yes / No): ....

8. Permanent Address with pin code: ....

   ....

   ....

9. Address for Correspondence with pin code: ....

   ....

   ....

10. Contact Number...

11. e-mail Address...

12. Educational Qualifications (starting from 10th Class onward):

Sl. No.	Exam(s) Passed	Board/University	Year of Passing	Division / Class	% of marks

13. Computer Knowledge / Skill (Pl. provide details):

14. Extra achievement/interest in Library Services, if any:

15. Declaration:

I hereby declare that I have carefully read and understood the advertisement, instructions and particulars supplied to me and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Place: Signature:

Date: Full Name: ....

Affix Recent Passport size photo