

TEZPUR UNIVERSITY

(A Central University) Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 12/2017

(Walk-in-Interview for various positions under the CODL)

Tezpur University is looking for <u>Assistant Professors (04)</u>, <u>Assistant Registrar (01)</u>, <u>Computer Operator (01)</u> and <u>Office Assistant (01)</u> for the <u>Centre for Open and Distance Learning (CODL)</u> on <u>contract basis</u>. Interested candidates with bio-data and testimonials (original) may appear before the Selection Committee as per the detailed advertisement which is available in the website <u>www.tezu.ernet.in</u>.

Registrar

Memo No.F.01-3/XIII(E)/2444-A

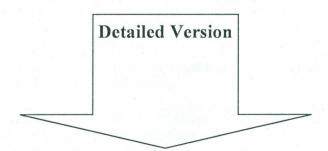
Date: 04.09.2017

Copy to:

- 1. Director, Centre for Open Distance Learning (CODL), Tezpur University.
- 2. Finance Officer, Tezpur University, for information.
- 3. Secretary to the Vice-Chancellor, Tezpur University, for kind information of the Vice Chancellor.
- 4. Assistant Registrar (GA), Tezpur University.
- 5. M/S Arihant Advertising Agency, SRCB Road, Panbazar, Guwahati-781 001 (Fax: 0361-2543416; e-mail: <u>arihant02@yahoo.com</u>), with a request to publish the above advertisement in one immediate issue of The Assam Tribune, Guwahati, using most reasonable space and also to submit the bill along with two (02) sets of original paper-cuts.
- 6. Webmaster, Tezpur University, with a request to float the advertisement in the University Website.

7. Advertisement Guard File.

Registrar Tezpur University



(Abridged Advertisement for publication through Newspaper)



TEZPUR UNIVERSITY

(A Central University) Tezpur – 784 028 (ASSAM)

<u>ADVERTISEMENT NO. 12/2017</u> (Walk-in-Interview for various positions under the CODL)

Tezpur University is looking for <u>Assistant Professors (04)</u>, <u>Assistant Registrar (01)</u>, <u>Computer Operator (01)</u> and <u>Office Assistant (01)</u> for the <u>Centre for Open and Distance Learning (CODL)</u> on <u>contract basis</u> initially for <u>eleven (11) months</u> as per the following details.

Post	Essential qualification	Date / Time / Venue of Interview
Assistant Professor (04 Nos.; one each for Sociology, Assamese, Mathematics and Mass Communication & Journalism)	 (i) Good academic record with at least 55% of marks or an equivalent grade on a point based scale wherever grading system is followed at the Master's Degree level in the concerned subject (Sociology, Assamese, Mathematics and Mass Communication & Journalism) from an Indian University, or an equivalent degree from an accredited foreign university. (ii) Working knowledge in MS Office, Internet and Multimedia. (iii) Strong writing and communication skills in English. (iv) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET. (v) Notwithstanding anything contained in sub-clauses (i) and (iv), candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions. (vi) NET / SLET / SET shall also not be required for such Masters Programmes in disciplines for which NET / SLET / SET is not conducted. Desirable: Experience and exposure in ODL system. NOTE: Good academic record as defined by Texpur University (issued vide Memo No.F.13-1/97(GA-I) (Vol-III)/2733-A Dt. 05.10.2016) is as follows: 1. First Class / Division both in 10th and 10+2. 2. First Class in first degree. 3. 55% in Master's degree. Five percent (5%) relaxation to SC/ST/PWD candidates as per rules will be applicable. Pay: Rs. 30,000/- (fixed) Per Month. 	14.09.2017 (Thursday) 10.00 AM CODL, Tezpur University
Assistant Registrar (01 No.)	 (i) Good academic record with a Master's Degree in any subject having at least 55% marks or its equivalent grade of 'B+' in the UGC seven-point scale (relaxation to SC/ST/PWD candidates as per Govt. of India Rules). (ii) Working knowledge in MS Office, Internet and Multimedia. (iii) Strong writing and communication skills in English. Desirable: Experience and exposure in examination, evaluation and administrative functions. Pay: Rs. 28,000/- (fixed) Per Month. Age limit: Not exceeding 35 years (relaxation to SC/ST/OBC/PWD candidates as per Govt. of India Rules). 	

13

Contd...



TEZPUR UNIVERSITY

(A Central University) Tezpur – 784 028 (ASSAM)

Post	Essential qualification	Date / Time / Venue of Interview
Computer Operator (01 No.)	 (i) BCA / B.Sc. (IT) / DOEACC "A" level. (ii) Strong knowledge in computer programming and networking. (iii) Working skills in multimedia / web-based learning. Desirable: Experience and exposure in ODL system. Pay: Rs. 18,000/- (fixed) Per Month. Age limit: Not exceeding 30 years (relaxation to SC/ST/OBC/PWD candidates as per Govt. of India Rules). 	15.09.2017 (Friday) 10.00 AM
Office Assistant (01 No.)	 (i) Graduation in any discipline. (ii) Working knowledge in computer operations, multimedia. Desirable: Knowledge in accounting. Pay: Rs. 18,000/- (fixed) Per Month. Age limit: Between 18-27 years (relaxation to SC/ST/OBC/PWD candidates as per Govt. of India Rules). 	CODL, Tezpur University

NOTE (1): Appointments to all the posts above will be purely on contract basis and the engagement will

not provide any right to claim for future absorption in the University in any capacity. Further, the University reserves the right to fill any post or otherwise.

NOTE (2): With regard to age limit (where prescribed), the crucial / reckoning date shall be the date of walk-in-

interview as mentioned above.

Interested candidates are to **register** their **names** along with detailed biodata/CV (mentioning Name, Father/Mother/Spouse Name, Permanent & Correspondence Address, Phone No., e-mail, Date of Birth, Caste, Sex, Detailed Educational Qualification from 10th standard onwards, Detailed Work Experience, Present Position (if working) with details of job nature, etc., by e-mail to codldirector@tezu.ernet.in (Contact No. 03712-27-5350/5351) by 05.00 P.M. of 11.09.2017.

Candidates who do not register his / her name by the **aforesaid time & date** shall not be interviewed. Eligible candidates so registered shall appear before the concerned Selection Committee as per the above schedule **with all testimonials in origin.** The candidates will also be required to <u>submit a signed copy of the detailed biodata/CV as stated above and a set of self-attested photocopies of all the supporting documents at the time of interview.</u>

No TA/DA will be admissible.

Registrar Tezpur University

Memo No.F.01-3/XIII(E)/2444-A

Date: 04.09.2017