



TEZPUR UNIVERSITY

(A Central University)

Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 06 / 2022

(Walk-in-Interview)

Applications (through e-mail only) in *prescribed format* are invited from eligible candidates for a post of **Public Relations and Information Officer** against **leave vacancy**. Details of the advertisement, other terms and conditions are available in the University website www.tezu.ernet.in. **Last date** for submission of filled-in applications through **e-mail (to tucruit@tezu.ernet.in)** is **07.06.2022** (Till 05.00 PM, IST). **Personal Interview on 10.06.2022 (10.00 AM onwards)**.

Registrar

Memo No.F.01-03/XVII(E)/533-A

Date: 24.05.2022

Copy to:

1. Pro Vice Chancellor, Tezpur University, for information.
2. Finance Officer, Tezpur University, for information.
3. Secretary to the Vice-Chancellor, Tezpur University, for kind information of the Vice Chancellor.
4. Vigilance Officer, Tezpur University.
5. Joint Registrar (Admin) / Assistant Registrar (Admin) / Assistant Registrar (Establishment) / Assistant Director (OL) / Section Officer (SCT Cell), Tezpur University.
6. **Public Relations and Information Officer, Tezpur University**, with a request to make necessary arrangement for publication of the above advertisement through **Bureau of Public Outreach (erstwhile DAVP)** in (i) **The Assam Tribune**, Guwahati, (ii) **Amar Asom**, Guwahati (Assamese Vernacular daily).
The above advertisement is to be published in one immediate issue using most reasonable spaces and **bills are to be submitted along with two (02) sets of original paper-cuts**.
7. Webmaster, Tezpur University, with a request to float the advertisement and other details attached herewith in the University Website.
8. Tezpur University Notice Boards / Concerned files.


Registrar
Tezpur University



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ADVERTISEMENT NO. 06 / 2022

(Walk-in-Interview)

Applications (through e-mail only) in *prescribed format (given below)* are invited from eligible candidates for the following post against **leave vacancy**:

Post & No. of posts	Essential qualification and other requirements	Emoluments
Public Relations and Information Officer (01)	<p>Essential:</p> <ol style="list-style-type: none">1) Master's Degree in Mass Communication & Journalism or allied disciplines with specialization in Public Relations (PR) having at least 55% of marks <i>or</i> its equivalent grade.2) Good command over Assamese, Hindi and English languages as evident from publications / literary contributions. <p>Desirable:</p> <ol style="list-style-type: none">i) Five (05) years' experience in PR related works in institutions of repute with proficiency in ICT.ii) Knowledge of information management and experience in dealing with foreign students / delegates is desirable.	Rs. 60,000/- P.M. (Fixed)

Duration of engagement: Up to 13.05.2024 or till the incumbent on lien reverts back, whichever is earlier.

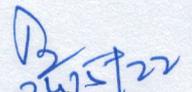
Last date of submission of application (through e-mail): 07.06.2022 (05.00 PM, IST)

Date & Time of Interview: 10.06.2022 (10.00 AM onwards)

The appointment will be purely on contract basis on a fixed emolument of Rs. 60,000/- (Rupees sixty thousand only) P.M.

Interested candidates are to **submit** their **applications as given in Annexure-I along with other supporting documents** by e-mail to turerecruit@tezu.ernet.in) with the subject line "APPLICATION for PRIO against Advt. No. 06/2022".

Eligible candidates short-listed (**maximum 10 nos.**) on the basis of academic qualifications and experience are to appear in the personal interview for which they shall be informed through e-mail and a notice for such applicants may also be **uploaded** in the University website **before the scheduled date of interview**.


Registrar

Tezpur University

Memo No.F.01-03/XVII(E)/ 533-A

Date: 24 .05.2022



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Annexure-I

PART-A (Brief Particulars of Applicant)

1. (a) Advertisement No. and Date:
 (b) Post applied for:
 (c) Post Sl. No. as per the Advertisement:

2. Name in full (in CAPITAL letters):
(Please underline the surname)

3. Father's/Mother's/Spouse's Name:

4. (a) Marital Status: (b) Gender: (c) Blood Group

5. (a) Correspondence address (in CAPITAL letters): (b) Permanent address (in CAPITAL letters):

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(c) Phone No.	Land line (with STD)		(d) e-mail:	
	Mobile			

6. Date of Birth (as per Christian era):

Day			Month			Year			

7. Place of Birth (*including District and State*)

8. Age on the last date of receipt of application as stated in the advertisement:

Years	Month(s)	Day(s)	

9. Are you a citizen of India? Write YES or NO

10. (a) Do you belong to Scheduled Caste / Scheduled Tribe / Other Backward Classes / Persons with Disability / Ex-Serviceman?

SC	ST	OBC	PWD	Ex-Serviceman
<input type="text"/>				

Write SC/ST/OBC/PWD/Ex-serviceman as the case may be:

(b) If none, write NONE in the box:

(c) If you belong to PWD (Persons with Disability), then state the nature of disability as OH (Orthopaedically Handicapped), VH (Visually Handicapped) or HH (Hearing handicapped):

OH	VH	HH
<input type="text"/>	<input type="text"/>	<input type="text"/>

11. Religion:

12. *If appointed, what notice / how much time would you require for joining the post?
 (* May not be considered as binding)

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I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Date: _____ Signature of the applicant
 Place: _____ Name in full:

