TEZPUR UNIVERSITY

(A Central University)
Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 06 / 2013

Applications are invited in the **prescribed form** for the post of **Registrar** (Unreserved) in the pay band of **Rs. 37,400-67,000/- (PB-4)** ***plus*** **Grade Pay of Rs. 10,000/-**. This is a **tenure post** for a period of **five (05) years** from the date of joining. The age of superannuation for the post is sixty two (62) years.

A) Minimum Qualification and experience:

1) A Master's degree with at least 55% of marks or its equivalent grade of "B" in the UGC seven point scale (50% or equivalent grade for SC/ST/PWD candidates). The requirement of 55% of marks shall not be insisted upon for candidates who are already in the University system, but the minimum marks required in such cases shall be at least 50% of marks or equivalent grade.
2) At least fifteen (15) years of experience as Assistant Professor in the AGP of Rs. 7,000/- and above or with eight (08) years of service in the AGP of Rs. 8,000/- and above including as Associate Professor along with experience in educational administration

   Or

   Comparable experience in research establishment and / or other institutions of higher education

   Or

   Fifteen (15) years of administrative experience, of which eight (08) years shall be as Deputy Registrar or an equivalent post

B) Desirable: A Doctorate degree.

C) Age: Not exceeding 56 years (on the last date of receipt of applications).

Prescribed application form is available in the University website **www.tezu.ernet.in**. Completed application accompanied by attested copies of all certificates, mark-sheets, proof of age, documents in support of present position and pay, etc., and a **non-refundable application fee of Rs. 500/-** (Rupees five hundred only) (**Rs. 250/- for SC/ST/PWD**) in *Demand Draft of any of the Nationalised Banks in favour of Registrar, Tezpur University, payable at Tezpur* is required to be sent in a sealed cover superscribed *"Application for the post of Registrar"* to the **Deputy Registrar (Establishment), Tezpur University, Napaam, Tezpur – 784 028**. Those in employment must apply through proper channel or submit 'No Objection Certificate' from the concerned employers. However, an advance copy may be sent so as to reach the **Deputy Registrar (Establishment)** by the last date.

It is to be noted that possession of mere eligibility conditions shall not entitle a person for consideration of the Selection Committee. The decision of the Screening Committee, appointed for the purpose of short-listing the candidates from amongst the total number of applications received, shall be binding on all. Application incomplete or received after the last date of submission or without the application fee shall not be considered.

LAST DATE OF RECEIPT OF APPLICATION is 25.04.2013.

Sd/- Registrar
Tezpur University

Memo No.F.13-3/X/2000(E)/*6091-A* **Date: 20.03.2013**

(Full Length Advertisement for publication through Tezpur University Website only)