TEZPUR UNIVERSITY
(A Central University)
Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 03 / 2019
(Walk-in-Interview for Computer Operator under the CODL)

Tezpur University is looking for a **Computer Operator** for the **Centre for Open and Distance Learning (CODL)** on **contract basis**. Interested candidates with bio-data and testimonials (original) may appear before the Selection Committee as per the detailed advertisement which is available in the website www.tezu.ernet.in.

Registrar

Memo No.F.01-3/XIV(E)/ 4448 –A   **Date: 08 .02.2019**

Copy to:

1. Director, Centre for Open Distance Learning (CODL), Tezpur University.
2. Finance Officer, Tezpur University, for information.
3. Secretary to the Vice-Chancellor, Tezpur University, for kind information of the Vice Chancellor.
4. Assistant Registrar (GA), Tezpur University.
5. **Webmaster, Tezpur University**, with a request to float the advertisement in the University Website.
6. Advertisement Guard File.

Registrar
Tezpur University

Detailed Version

TEZPUR UNIVERSITY

(A Central University)
Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 03 / 2019
(Walk-in-Interview for Computer Operator under the CODL)

Tezpur University is looking for a **Computer Operator** for the **Centre for Open and Distance Learning (CODL)** on **contract basis** initially for eleven (11) months as per the following details.

Post & No. of Post	Essential qualification, Emolument, Age Limit	Date / Time / Venue of Skill Test
Computer Operator (01 No.)	(i) BCA / B.Sc. (IT) / DOEACC "A" level. (ii) Strong knowledge in computer programming and networking. (iii) Knowledge of Web Design and Development and database handling. (iv) Working skills in multimedia / web-based learning. **Pay:** Rs. 18,000/- (fixed) Per Month. **Age limit:** Not exceeding 30 years (relaxation to SC/ST/OBC/PWD candidates as per Govt. of India Rules).	**22.02.2019** **(Friday)** **10.00 AM** Administration Building, Tezpur University

NOTE (1): **Appointment to the post will be purely on contract basis** and the engagement will not provide any right to claim for future absorption in the University in any capacity. *Further, the University reserves its right to fill-in any similar temporary vacancy which may arise during the validity of the panel of recommended candidates (in order of merit). The validity of such a panel of recommended candidates is one year from the date of approval of the competent authority.*
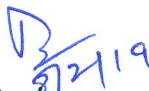
NOTE (2): With regard to age limit, the crucial / reckoning date shall be the date of walk-in-interview as mentioned above.

NOTE (3): **As per the Government of India's latest orders, Personal Interview for all positions (except for Group-A) has been discontinued at Tezpur University w.e.f. 01.01.2016.** Accordingly, the merit of the candidates will be determined according to the requirements of qualification(s), etc., as prescribed above and written test / skill test (where required) as per the provisions of DoPT, Government of India, Rules. Accordingly, details of Written Test / Skill Test / overall evaluation shall be notified in due course.

Interested candidates are to **register** their **names** along with detailed biodata/CV in the **prescribed format** given below by **e-mail** to codldirector@tezu.ernet.in (Contact No. 03712-27-5350/5351) by **05.00 P.M. of 16.02.2019 (05.00 PM).**

Candidates who do not register his / her name by the **aforesaid time & date** shall not be allowed to appear for the Skill Test. Eligible candidates so registered shall appear before the concerned Selection Committee as per the above schedule **with all testimonials in origin.** The candidates will also be required to submit a signed copy of the detailed biodata/CV as stated above and a set of self-attested photocopies of all the supporting documents at the time of interview.

No TA/DA will be admissible.

Registrar
Tezpur University

Memo No.F.01-3/XIV(E)/ 4448-A

Date: 08.02.2019

(Detailed Advertisement for publication through Tezpur University Website)

TEZPUR UNIVERSITY
(A Central University)
Tezpur – 784 028 (ASSAM)

Bio-data of candidate(s)	
for the post of Computer Operator, CODL, Tezpur University	**Please paste here a** recent Passport size photograph
Against Advertisement No. 03 / 2019 Dt. 08.02.2019	
(Applicants are to submit the scanned copy of this filled-in application through e-mail to codldirector@tezu.ernet.in*; If that is not possible, then they may send the 'doc' version only; The original filled-in application with photograph and signature must be produced at the time of Interview along with all the self-certified supporting documents)*	

1.	Full Name of the Candidate (in CAPITAL letters)	:	
2.	Father's Name	:	
	Mother's Name	:	
3.	Complete Permanent Address (including PIN Code)	:	
4.	Correspondence Address (including PIN Code)	:	
5.	Phone No.	:	
	e-mail ID	:	
6.	Sex (Male / Female)	:	
7.	Caste (SC/ST/OBC/MOBC/PWD/Gen)	:	
	(a) Date of Birth	:	
8.	(b) Age as on ……..02.2019	:	
9.	Religion	:	

10. Educational Qualification *(please give details of all the examinations passed including technical / other qualifications, if any, starting from 10th Standard onwards in the table given below):*

Examinations Passed	Year of Passing	Division	% of Marks	Name of the Board / University / Institution

I hereby declare that all the information stated above are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Date: (   )
                                                                    Signature of the applicant
Place:

Name in full: ……………………………………………………
*   *   *