



# **TEZPUR UNIVERSITY**

(A Central University)

Tezpur – 784 028 (ASSAM)

## **ADVERTISEMENT NO. 07/2015 (Walk-in-Interview for Officer on Special Duty)**

Tezpur University is looking for an **Officer on Special Duty** for the Administration on **contract basis**. Interested candidates with bio-data and testimonials (original) may appear before the Selection Committee as per the detailed advertisement which is available in the website [www.tezu.ernet.in](http://www.tezu.ernet.in).

Sd/- Registrar

Memo No.F.01-3/XI(E)/5078-A

Date: 25.03.2015

**Detailed Version**

A large, hollow downward-pointing arrow shape, indicating the location of the detailed advertisement version.



# TEZPUR UNIVERSITY

(A Central University)

Tezpur – 784 028 (ASSAM)

## ADVERTISEMENT NO. 07/2015 (Walk-in-Interview for Officer on Special Duty)

Tezpur University is looking for an **Officer on Special Duty** for the **Academic Section** (Office of the Controller of Examinations) purely on **contract basis** (initially for one year but likely to continue for three years) as per the following details.

### Minimum Qualification and experience:

1. A Master's Degree with at least 55% marks (50% for SC/ST/PWD) or its equivalent grade of 'B' in the UGC seven-point scale.
2. Five years of administrative experience as Assistant Registrar or in an equivalent post under Pay Band-3 with GP of 5400/- or equivalent.

**NOTE:** Applicants with experience of working in academic institutions of repute; dealing with students' matters including Ph.D. students, scholarships, etc., will be preferred. Retired employees under the age of 62 years with experience as Assistant Registrar or in an equivalent post in Pay Band-3 with GP of 5400/- or equivalent may also apply.

**Pay: Rs. 40,000/- (fixed) Per Month.**

**Date of Walk-in-Interview: 07.04.2015 (Tuesday) :: Time 10.00 AM**  
**Venue: Administration Building**

Interested candidates are to **register** their **names** along with a detailed biodata/CV by **e-mail** to –

[registrartu@tezu.ernet.in](mailto:registrartu@tezu.ernet.in)

at least two (2) days ahead of the scheduled date of walk-in-interview. The eligible candidates so registered shall appear before the concerned Selection Committee as per the above schedule **with all testimonials in origin.**

No TA/DA will be admissible.

Sd/- Registrar

Memo No.F.01-3/XI(E)/5078-A

Date: 25.03.2015