

**Government of India**  
**Ministry of Human Resource Development**  
**Department of Higher Education**

**Appointment of Vice-Chancellor of Tezpur University (A Central University)**

The Tezpur University is an institution of excellence in higher learning and research.

**The Vice-Chancellor, being the academic as well as administrative head, is expected to be:**

- A visionary with proven leadership qualities, administrative capabilities as well as teaching and research credentials.
- Having outstanding academic record throughout and a minimum of 10 years' experience as a Professor in a University system or in an equivalent position in a reputed research and/or academic administrative organisation.
- Not more than 65 years of age as on the closing date of receipt of applications of this advertisement.

**Salary and Service Conditions**

- The post carries a pay of Rs. 75,000/- (Fixed) per month with Special Allowance of Rs. 5000/- and other usual allowances.
- The appointment will be on contractual basis for a period of five years or up to the age of 70 years, whichever is earlier.

**Procedure for appointment**

- Appointment will be made from a panel of names recommended by the Committee.
- Applications of eligible individuals received, by post through candidates/nominators, shall be considered. Such applications should reach within 30 days from the date of the publication of this advertisement, by Registered/Speed Post to:

Deputy Secretary (Central Universities),  
Department of Higher Education, Ministry of HRD,  
Room No.429, 'C' Wing, Shastri Bhawan, New Delhi-110115.

The advertisement can also be seen at websites: <http://mhrd.gov.in> and <http://www.tezu.ernet.in/>

“Application for the post of Vice Chancellor, ‘Tezpur University’ should be super-scribed on the envelope. The CV/Biodata may be submitted in the proforma available on the website of MHRD/ Tezpur University.

This department is not responsible for postal delay.

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भारत सरकार  
मानव संसाधन विकास मंत्रालय  
उच्चतर शिक्षा विभाग

तेजपुर विश्वविद्यालय (एक केन्द्रीय विश्वविद्यालय) के कुलपति की नियुक्ति

तेजपुर विश्वविद्यालय उच्चतर अधिगम और शोध में एक उत्कृष्ट संस्थान है।

अकादमिक के साथ-साथ प्रशासनिक प्रमुख होने के कारण, कुलपति से यह उम्मीद की जाती है:

- पारखी कुशल नेतृत्व गुणों के साथ दूरदर्शिता, प्रशासनिक क्षमताओं के साथ शिक्षण और शोध प्रत्यायक होना।
- विश्वविद्यालय प्रणाली में प्रोफेसर के रूप में न्यूनतम 10 वर्ष के अनुभव के साथ उत्कृष्ट अकादमिक रिकॉर्ड का होना या ख्याति प्राप्त शोध/अकादमिक प्रशासनिक संगठन में समतुल्य पद पर होना।
- इस विज्ञापन में आवेदन प्राप्त की समापन तिथि पर 65 वर्ष की आयु से अधिक आयु का नहीं होना।

**वेतन और सेवा शर्तें**

- इस पद पर 75,000/- रूपए (नियत) प्रतिमाह के साथ 5,000/- रूपए का विशेष भत्ता और अन्य सामान्य भत्तों का भुगतान होता है।
- यह नियुक्ति 05 वर्ष की अवधि या 70 वर्ष तक की आयु तक, जो भी पहले हो, संविदात्मक आधार पर होगी।

**नियुक्ति हेतु प्रक्रिया**

- यह नियुक्ति, समिति द्वारा सिफारिश किए गए नामों के एक पैनल में से की जाएगी।
- पात्र अभ्यर्थियों अथवा उनके नामितियों के आवेदन इस विज्ञापन के प्रकाशन की तिथि से 30 दिन के भीतर रजिस्ट्री/स्पीड पोस्ट द्वारा निम्न पते पर पहुँच जाने चाहिए:

उप सचिव (केन्द्रीय विश्वविद्यालय),

उच्चतर शिक्षा विभाग, मानव संसाधन विकास मंत्रालय,

कमरा सं.429, 'सी' विंग, शास्त्री भवन, नई दिल्ली-110115.

इस विज्ञापन को वेबसाइट <http://mhrd.gov.in> और <http://www.tezu.ernet.in> पर भी देखा जा सकता है।

“कुलपति के पद हेतु आवेदन - तेजपुर विश्वविद्यालय” लिफाफे पर उपरिलिखित होना चाहिए। सीवी/बायोडाटा को मा.स.वि. मंत्रालय/तेजपुर विश्वविद्यालय की वेबसाइट पर उपलब्ध प्रपत्र में प्रस्तुत किया जाए।

यह विभाग, डाक विलम्ब हेतु जिम्मेदार नहीं है।

## Format of Application for the post of Vice-Chancellor

Affix the latest passport size Photo

(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required.)

### 1. General Information of Applicant

<b>Name (In Capital Letters)</b>	
<b>Date of Birth (Day/Month/Year)</b>	
<b>Correspondence Address</b>	
<b>Phone No.</b>	Mobile No. : Landline No. :
<b>Email</b>	

### 2. Present Position

<b>a.</b>	<b>Designation</b>	
<b>b.</b>	<b>Organization</b>	
<b>c.</b>	<b>Pay Scale</b>	
<b>d.</b>	<b>Date of appointment to the present post</b>	
<b>e.</b>	<b>Total Experience (In Years and Months)</b>	

### 3. Details of experience possessed as per eligibility criteria:

(10 years' Professorship or equivalent as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education 2010 and subsequent modifications)

<b>S.No.</b>	<b>Post held</b>	<b>Pay Scale</b>	<b>Organization</b>	<b>Nature of duties</b>	<b>Experience (In Years and Months)</b>

**4. Educational Qualification (In chronological order from latest to Graduation level)**

S.No.	Qualification	University	Year	Subject(s) / Topic(s)	% Achieved	Distinctions etc.

**5. Administrative Experience/Post(s) & responsibilities held**

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	
1.	Head of the Department				
2.	Chairman, Board of Studies				
3.	Member, Board of Studies				
4.	Dean of Faculty				
5.	Member of Academic Council				
6.	Member of Executive Council				
7.	Member of Professional/ Academic Bodies				
8.	Others (Specify)				

**6. (a) Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest)**

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	

**(b) Participation and contribution in relevant areas in higher education**

	Organization	Area of specialization
Visiting Professor		
Resource Person		
Others (Specify)		

**(c) Involvement with formulation of academic programmes:**

S.No.	Nomenclature of Innovative Academic Programmes formulated	Date of approval by Academic Council	Year of Introduction

**(d) Important MoUs formulated for academic collaborations:**

S. No.	MoUs formulated	Name of Agencies/Departments involved	Year of MoU

**(e) Position of Chairs:**

S. No.	Name of Chair	Name of Agencies/Departments involved	Period of holding the Chair

**7. International academic Exposure, if any**

S. No.	Post/Assignment	Organization/University	Area of Assignment	Duration		
				From	To	In Years & Months

**8. Scholarly achievements:****A. Contribution to Journals and Books:**

	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Others (Specify)	

**B. Publication:****B.I Kindly provide list of scholarly publications in recognized professional and/or academic journals:**

**Total Publications: .....**

S.No.	Date	Title	Name of journal	Refereed journal or not	Number of Citations (where possible)

**B.II List of articles in popular magazines or newspapers**

Total Articles: .....

S.No.	Date	Title	Name of Magazine/ Newspaper

**C. Participation and scholarly presentations in conferences:****C.I National**

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

**C.II International**

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

**D. Participation and contribution in National/International Fora in the area of your academic and professional expertise**

		Number(s)
Plenary Lectures/Invited Talks	International	
	National	
Congresses attended	International	
	National	
Examinership etc.	International	
	National	
Others (Specify)	International	
	National	

**9. Research Projects:**

S.No.	Client/Organization's name	Nature of project	Duration of project	Amount of grant (Rupees)

**10. Consulting experience:****List key consulting assignments undertaken:**

S.No.	Client/ Organization's name	Nature of assignment	Duration of assignment

**11. Honours /Awards & Fellowships for Outstanding Work:**

Sr. No.	Name of Award/Fellowship etc.	Elected/Honorary Fellow	Awarded by	Year of Award

**12. No. of Research Scholars successfully guided :**

Name of Programme	Awarded (No.) (Under-progress not to be included)

**13. Strengths (in 100 words)**

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**14. Your Vision for the University (upto 500 Words)**

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**15. Details of Referees, if any**

S. No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice-Chancellor as per Act/ Statutes etc. and other applicable rules.

Place:

(Signature of the Applicant)

Date:

**Note: Total No. of pages (A-4 size) of the application should not exceed 10 pages.**