



QUOTATION NOTICE

TU/11-24/Pur/Qtn/2018-19/...789-A... dated: 21.5.2018.....

Sealed quotations are invited from reputed manufacturers/authorized dealers/vendors for supply, installation & commissioning etc. of following items required for under the UGC Sponsored CPEPA Project, Department of Cultural Studies, Tezpur University. Quotation should be submitted in the DROP BOX placed in the reception of the Administrative Building of the University within **3.00 PM of 18.06.2018**. If posted/couriered, should reach within the specified time and date addressed to "The Assistant Registrar-GA, Tezpur University". The Quotation Notice No. and date should be clearly superscribed in the the envelope/packet containing the quotation. The Quotations received will be opened on the **19.06.2018 at 3.00 PM**. The quotationer(s) or their authorised representative(s) may be present while opening the quotations.

Items with Specifications:

SPECIFICATION SHEET	
1	Digital Camcorder
Type/Class	Entry level/mid-range level professional and broadcast quality handheld camcorder
Recording Format	Video: HD (MPEG-4 AVC/H.264 Long profile) and DV mode recording capability; Audio: Linear PCM 2ch, 24 bit, 48 kHz
Lens	Fixed lens mount with minimum 12x (optical) zoom ratio
Input/Output	Audio input: line/mic in; Audio Output: USB and Stereo headphone output; Video input: Integrated USB and Composite
Recording media	SD/SDHC/SDXC Memory stick
Accessories	Lens hood, Lens cap, Eyecup, Data cables, Battery packs with charger, AC Adaptor, Power cord, Wireless Remote Commander. (Note: Apart from default set of accessories included free of cost in the camcorder package, rates should be quoted for additional requirement of compatible batteries, external microphones, tripods and class10/UHS-1 memory sticks)
Warranty	Manufacturer's warranty at least for one year. Optional extended warranty, if any, has to be quoted separately
OEM Authorisation	The bidder must provide product-sepcific OEM authorisation
2	Digital Voice Recorder with Built-in USB & charging
PC Connectivity	USB
Recording & Play Back Format	WAV, MP3, Linear PCM
Memory	8GB Built -in-memory, Micro-SD
Battery Type	Built-in
Charging	Charging adapter, USB Connection
Recording Monitor	LCD Display Monitoring
Other Specification	Noise Reduction, Grappic Equilizer, Pitch Control, Erase Function
Warranty	Manufacturer's warranty at least for one year
OEM Authorisation	The bidder must provide product-sepcific OEM authorisation

Handwritten signature



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY
(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)
(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपाम :: तेजपुर - 784028 :: असम

NAPAAM :: TEZPUR - 784028 :: ASSAM

3 Multimedia Speaker System	
Type	Wired speaker
Number of speakers per unit	2
Subwofer	Yes
Input/Output	3.5 mm jack
Power option	Mains
Accessories	Control pod, Power cable, Input Cable
Manufacturer's guarantee	2 years
Reputed Brands will be preferred	
4 SDHC CARD	
Capacity:	16 GB/ 32 GB
Class	10
Read Speed:	Minimum 80 MB/s
Security	Water-proof, Temperature-proof, X-ray Proof, Shock Proof
Compatible	Camera, Camcorder, Laptop, Tablet and Other Devices
5 SDXC CARD	
Capacity:	64GB/128 GB
Class	10
Read Speed:	Minimum 80 MB/s
Security	Water-proof, Temperature-proof, X-ray Proof, Shock Proof
Compatible	Camera, Camcorder, Laptop, Tablet and Other Devices

General Terms & Conditions:

1. No separate tender paper will be issued from the office; one should only download the specifications/List from the website.
2. **The rates should be preferably quoted in Indian Rupee and FOR Tezpur University, Napaam basis. Charges for clearing and transportation should be incurred by the supplier.**
3. Quotations should be accompanied by i) An EMD (in the form of Demand Draft/Call Deposit/TDR) of ₹. **3000.00** (Rupees Three Thousand) only drawn/pledged in favor of Registrar, Tezpur University, payable at Tezpur. **No request for consideration of earlier deposited EMD will be considered.** ii) A non-refundable application (quotation) fee of ₹. **1000.00** (Rupees One Thousand) only must be paid only by Demand Draft drawn in favour of Registrar, Tezpur University payable at Tezpur.
4. The rates should be exclusive of GST and applicable GST in % should be clearly indicated.
5. Applicable levies, surcharge and discounts should be clearly indicated itemwise.
6. Quoted rates should be valid at least for a period of 01 year.
7. The rates should be quoted along with supporting documents of specifications and technical features and list of users.
8. The system must be installed at the laboratory, and after installation a basic training must also be provided by the supplier or their Indian counterpart without any additional costs.
9. All the quotations must be accompanied with supporting documents and / or literature.
10. Demonstration may be sought from the vendors for authentication of quoted specification.
11. Details of availability of after sales support will have to be furnished. After sales support, directly from manufacturer and from Assam (Guwahati / Tezpur) will be preferred.
12. The University is exempted from paying Custom and Excise duty.
13. Proprietary items should be quoted with sole Manufacturer/Distributorship certificate.

Gpant W



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY
(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)
(A Central University established by an Act of Parliament)
कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR
नपाम :: तेजपुर - 784028 :: असम
NAPAAM :: TEZPUR - 784028 :: ASSAM

14. Warranty/Gurantee period should be specifically mentioned in the quotation.
15. No Advance payment will be made. However, for foreign supplier, advance payment will be made either by FDD/Wire Transfer/LC. In such cases 10% Performance Bank Guarantee should be submitted before issuing FDD/Wire Transfer/LC, covering the warranty period.
16. Performance Bank Guarantee also must be submitted for Major equipments of Indian origin, covering the warranty period from the date of installation.
17. Items of Foreign origin should have Insurance up to installation on site.
18. Irresponsive/incomplete quote will be rejected.
19. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
20. Quoted price should be inclusive of essential accessories and should be CIF Tezpur University, Tezpur
21. Applications for release of EMD should be submitted to the Registrar/ Joint Registrar.
22. Apart from the above terms and conditions the University has the right to include any other terms and conditions as and when felt necessary.

Upam
21/5/18
Assistant Registrar (GA)

Tezpur University

Memo No, TU/11-24/Pur/Qtn/2018-19/ 789-A

dated: - 21.5.2018

Copy for information to:

1. Webmaster, Tezpur University for uploading the notice in the website.
2. Dr. Debarshi Prasad Nath, Chief Coordinator, CPEPA Project, Department of Cultural Studies, Tezpur University.
3. File

Upam
21/5/18
Assistant Registrar (GA)